



Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ❖ Approved by AICTE ❖ ISO 21001:2018 Certified

Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.

Phone No. +91 8646 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

Admin Off: 29-30-30, Museum Road, Governmental, Vijayawada - 520 002. Ph: +91 - 866 - 8600122, 2676129

Ref: KLEF/RO/STUDENT AFFAIRS/OBC/2022-23

Date:25-07-2022

Orders of the Hon'ble Vice-Chancellor dt. 25-07-2022

CIRCULAR

Sub: Meeting with OBC Members on 27-07-2022 – Reg.

Ref: Letter dated 25-07-2022 from Dr.Ch. Hanumantha Rao, Dean (Student Affairs).

This is to inform that OBC Committee meeting is scheduled to be convened on 27-7-2022 from 2.00 P.M. The meeting will be conducted in Room no C106. All the members of OBC Committee listed below shall attend the meeting without fail.

Agenda:

1. First Meeting of OBC Committee for the Academic Year 2022-2023.
2. Describing the operation of the OBC Committee to the members of the committee.
3. Discussion about scholarships provided by Government to OBC students.
4. Grievances/Discrimination reported by the students.
5. Any other item with the permission of chair.

S.No	Name of the Member	Designation	Dept .	Email Id & Phone Number	Position
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	hrao_ce@kluniversity.in 9848333302	Chairman
2	Dr.A. Pandian	Professor	EEE	pands07@kluniversity.in 9940958638	Convener
3	Dr. W. Sridhar	Professor	BES-1	sridhar.w@kluniversity.in 9885480775	Member
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	kvdrajesh@kluniversity.in, 9908 266894	Member
5	Dr.K. Ruth Ramya	Associate Professor	CSE	ramya_cse@kluniversity.in 9440307606	Member
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	jd2sai@kluniversity.in 9440550981	Member
7	Mr.R. Sekar	Assistant Professor	ECE	shekarmohith09@kluniversity.in 9849117930	Member
8	Dr. Motukuri Sri Rama Krishna	Assistant Professor	Agriculture	msrkrishna_bt@kluniversity.in 9908591370	Member
9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	yvrjesh_bt@kluniversity.in 9440623448	Member

10	Mr. K. Savio Paul	Student	ECE	190040198@klu niversity.in 9398302039	Member
11	Mr. D. Durga Prasad	Student	CSE	190031827@klu niversity.in 9014200054	Member
12	Mr. T. Sai Yogesh	Student	CE	190020025@klu niversity.in 8978423181	Member
13	Ms. A. Rachana	Student	ECM	190050034@klu niversity.in 9014 493473	Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty and student members concerned of their respective departments and ensure their participation in the above meeting.



Jayadev
REGISTRAR
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESARAM-522 302
Guntur District, Andhra Pradesh.

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Principal-Engg.College /HoD-Business School

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

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Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.Ch. Hanumantha Rao, Dean (Student Affairs)

Mail to: Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	1	Date	27.7.2022
Academic Year	2022-23	Time	2.00 P.M

Members Present:

S.No	Name of the Staff	Designation	Dept .	Position	Signature
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	Chairman	
2	Dr.A. Pandian	Professor	EEE	Convener	
3	Dr. W. Sridhar	Professor	BES-1	Member	
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	Member	
5	Dr.K. Ruth Ramya	Associate Professor	CSE	Member	
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	Member	
7	Mr.R. Sekar	Assistant Professor	ECE	Member	
8	Dr. Motukuri Sri Rama Krishna	Assistant Professor	Agriculture	Member	
9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	Member	
10	Mr. K. Savio Paul	Student	ECE	Member	
11	Mr. D. Durga Prasad	Student	CSE	Member	
12	Mr. T. Sai Yogesh	Student	CE	Member	
13	Ms. A. Rachana	Student	ECM	Member	

Members Absent: Nil

Action taken report of the decisions taken in the last meeting held on is not applicable as this is the first Meeting conducted in this Academic Year 2022-2023.

Discussion on Agenda Items:

Agenda Item 1:First Meeting of OBC Cell for the Academic Year 2022-2023.

Chairman of OBC Committee Dr Ch Hanumantha Rao, addressed the meeting and welcomed all the members .

Agenda 2: Describing the operation of the OBC committee to the members of the committee.

It was decided to conduct OBC committee meeting twice in a year as per the policy. Committee should be formed as per policy only. Committee should monitor all the activities that are to be conducted during the AY. Students of OBC category can approach and report their grievances personally to any member of the committee or through online or in the committee meetings.

Agenda Item-3: Discussion about scholarships provided by Government to OBC students.

Awareness should be given to OBC students about scholarships provided by the government and NGO's.

Agenda Item-4: Grievances/Discrimination reported by the students

Nil

Agenda item-5: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Committee thanking the members for their cooperation.



Chairman – OBC Committee

(Dr Hanumantha Rao)
Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
GreenFields, VADDESARAM-522502,
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFIARS/OBC/2022-23

Dt: 3.3.2023

Orders of the Hon'ble Vice-Chancellor dt.3-3-2023

CIRCULAR

Sub: Meeting with OBC Members on 8-3-2023 – Reg.

Ref: Letter dated 3-3-2023 from Dr.Ch. Hanumantha Rao, Dean (Student Affairs).

This is to inform that OBC Committee meeting is scheduled to be convened on 8-3-2023 from 3.00 P.M. The meeting will be conducted in room no C 106. All the members of OBC Cell listed below shall attend the meeting without fail.

Agenda:

1. Scholarships provided to KLEF for OBC students.
2. Grievances/Discrimination reported by the students
3. Any other relevant item.

The following members must attend the meeting.

S. No	Name of the Member	Designation	Dept .	Email Id & Phone Number	Position
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	hrao_ce@kluniversity.in 9848333302	Chairman
2	Dr.A. Pandian	Professor	EEE	pands07@kluniversity.in 9940958638	Convener
3	Dr. W. Sridhar	Professor	BES-1	sridhar.w@kluniversity.in 9885480775	Member
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	kvdrajesh@kluniversity.in, 990 8266894	Member
5	Dr.K. Ruth Ramya	Associate Professor	CSE	ramya_cse@kluniversity.in 9440307606	Member
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	jd2sai@kluniversity.in 9440550981	Member
7	Mr.R. Sekar	Assistant Professor	ECE	shekarmohith09@kluniversity.in 9849117930	Member
8	Dr. Motukuri Sri Rama Krishna	Assistant Professor	Agriculture	msrkrishna_bt@kluniversity.in 9908591370	Member
9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	yvrjesh_bt@kluniversity.in 9440623448	Member

10	Mr. K. Savio Paul	Student	ECE	190040198@kl university.in 9398302039	Member
11	Mr. D. Durga Prasad	Student	CSE	190031827@kl university.in 9014200054	Member
12	Mr. T. Sai Yogesh	Student	CE	190020025@kl university.in 8978423181	Member
13	Ms. A. Rachana	Student	ECM	190050034@kl university.in 90 14493473	Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty and student members concerned of their respective departments and ensure their participation in the above meeting.

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

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Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

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Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL II HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.Ch. Hanumantha Rao, Dean (Student Affairs)

Mail to: Individuals concerned

'Thanks & Regards



REGISTRAR
Koneru Lakshmaiah Education Foundation
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Green Fields, VADDESWAREM-522 302
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OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	2	Date	8.3.2023
Academic Year	2022-23	Time	3.00 P.M

Members Present:

S.No	Name of the Staff	Designation	Dept .	Position	Signature
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	Chairman	
2	Dr.A. Pandian	Professor	EEE	Convener	
3	Dr. W. Sridhar	Professor	BES-1	Member	
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	Member	
5	Dr.K. Ruth Ramya	Associate Professor	CSE	Member	
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	Member	
7	Mr.R. Sekar	Assistant Professor	ECE	Member	
9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	Member	
10	Mr. D. Durga Prasad	Student	CSE	Member	
11	Ms. A. Rachana	Student	ECM	Member	

Members Absent:Nil

1. Mr. K. Savio Paul , Student Member
2. Mr. T. Sai Yogesh , Student Member
3. Dr. Motukuri Sri Rama Krishna, Assistant Professor, Agriculture

Action taken report for the last meeting:

OBC Committee meetings will be conducted twice in a year, once in each semester. Awareness sessions will be conducted to OBC students to apply for OBC Scholarships from Government and non-Government agencies.

Discussion on Agenda Items:

Agenda 1: Scholarships provided to KLEF for OBC students.

As per the scholarship policy, KLEF provided scholarship to 387 OBC students and an amount of Rs. 4528500/- as on rolls during the current academic year and K L E F had provided this fee concession to all of them.

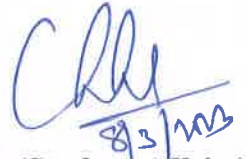
Agenda Item-2: Grievances/Discrimination reported by the students

Nil

Agenda item-3: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Committee thanking the members for their cooperation.



Dean (Student Affairs)

(Dr. Ch. Hanumantha Rao)

Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESWAREM-522502,
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS/OBC/2021-22

Dt: 17.8.2021

Orders of the Hon'ble Vice-Chancellor dt.17.8.2021

CIRCULAR

Sub: Meeting with OBC Members on 20.8.2021- Reg.

Ref: Letter dated 17-8-2021 from Dr. K R S Prasad, Dean (Student Affairs).

This is to inform that OBC Committee meeting is scheduled to be convened on 20-8-2021 from 1.30 P.M. The meeting will be conducted in room no C 106. All the members of OBC Committee listed below shall attend the meeting without fail.

Agenda:

1. Charter of duties and responsibilities of OBC Committee.
2. Discussion about scholarships provided by KLEF & Government to OBC students.
3. Any other relevant matters.

The following members must attend the meeting

S.No.	Name of the Member	Department	Nominated as
1	Dr. K R S Prasad	Professor of Chemistry & Dean (Student Affairs)	Chairman
2	Dr. Habibullah Khan	Professor of ECE	Convener
3	Dr.Pothuraju Raja Rajeswari	Professor, Computer Science and Engineering	Member
5	Dr.N.Vedavathi	Assoc. Professor Biotechnology	Member
6	Dr.D.Rajeswara Rao	Professor, Computer Science and Engineering	Member
7	Dr.A Aravindan	Professor, Civil Engineering	Member
8	Dr.B.V.Appa Rao	Professor, Mathematics	Member
9	Dr.Dokku Bhavana	Assoc.Professor, Electronics And Communication Engineering	Member
10	Dr. Mahaveer Singh	Assoc.Professor, Law	Member
11	Jinka Shri Shri Keerthi	180520006, 3 rd Year, B Com H	Student Member
12	Mulagundla Tejaswi	190031095, 2 nd Year, CSE	Student Member
13	R Srujana	2000020074, 1 st Year, CE	Student Member
14	Vaddi Nikhil	190050071, 2 nd , ECM	Student Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.



REGISTRAR

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Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESARAM-522 502,
Guntur District, Andhra Pradesh

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

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Pharmacy / CSA / Arts

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Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.K. R.S. Prasad, Dean (Student Affairs)

Mail to: Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE

MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No.	1	Date	20.8.2021
Academic Year	2021-22	Time	2.00 P.M

At the outset chairman OBC Committee, welcomed the members.

Members Present:

S.No.	Name of the Member	Department	Nominated as	Signature
1	Dr. K R S Prasad	Professor of Chemistry & Dean (Student Affairs)	Chairman	
2	Dr. Habibullah Khan	Professor of ECE	Convener	
3	Dr.Pothuraju Raja Rajeswari	Professor, Computer Science and Engineering	Member	
5	Dr.N.Vedavathi	Assoc. Professor Biotechnology	Member	
6	Dr.D.Rajeswara Rao	Professor, Computer Science and Engineering	Member	
7	Dr.A Aravindan	Professor, Civil Engineering	Member	
8	Dr.B.V.Appa Rao	Professor, Mathematics	Member	
9	Dr.Dokku Bhavana	Assoc.Professor, Electronics And Communication Engineering	Member	
10	Dr. Mahaveer Singh	Assoc.Professor, Law	Member	
11	Jinka Shri Shri Keerthi	180520006, 3 rd Year, B Com H	Student Member	
12	Mulagundla Tejaswi	190031095, 2 nd Year, CSE	Student Member	
13	R Srujana	2000020074, 1 st Year, CE	Student Member	
14	Vaddi Nikhil	190050071, 2 nd , ECM	Student Member	

Members absent: Nil

Action taken report of the decisions taken in the last meeting held on is not applicable as this is the first Meeting conducted in this Academic Year.

Discussion on Agenda Items:

Agenda 1: Charter of duties and responsibilities of OBC Committee.

It was decided to convene OBC committee that meeting twice in a year as per the policy and explained about functioning of OBC committee policy. Students of OBC category can approach and report their grievances personally to any member of the committee or through online or in the committee meetings.

Agenda Item-2: Discussion about scholarships provided by KLEF & Government to OBC students.

Educated OBC students about scholarships provided by the KLEF & government and how to apply to them.

Agenda item-3: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC committee thanking the members for their cooperation.

KRSPrasad

Dean (Student Affairs)

(Dr. K. R. S. Prasad)

Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
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Ref: KLEF/RO/STUDENT AFFAIRS/OBC/2021-22

Dt. 2.3.2022

Orders of the Hon'ble Vice-Chancellor dt.2.3.2022

CIRCULAR

Sub: Meeting with OBC Members on 5-3-2022– Reg.

Ref: Letter dated 2-3-2022 from Dr.Ch. Hanumantha Rao, Dean (Student Affairs).

This is to inform that OBC Committee meeting is scheduled to be convened on 5-3-2022 from 2.45 P.M. The meeting will be conducted in room no C 106. All the members of OBC Cell listed below shall attend the meeting without fail.

Agenda:

1. Scholarships provided to KLEF for OBC students.
2. Motivate OBC students to participate in competitive examinations.
3. Grievances/Discrimination reported by the students.
4. Any other relevant item

The following members must attend the meeting

S.No	Name of the Member	Designation	Dept .	Email Id & Phone Number	Position
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	hrao_ce@kluniversity.in 9848333302	Chairman
2	Dr.A. Pandian	Professor	EEE	pands07@kluniversity.in 9940958638	Convener
3	Dr.W. Sridhar	Professor	BES-1	sridhar.w@kluniversity.in 9885480775	Member
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	kvdrajesh@kluniversity.in, 990 8266894	Member
5	Dr.K. Ruth Ramya	Associate Professor	CSE	ramya_cse@kluniversity.in 9440307606	Member
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	jd2sai@kluniversity.in 9440550981	Member
7	Mr.R. Sekar	Assistant Professor	ECE	shekarmohith09@kluniversity.in 9849117930	Member
8	Dr. Motukuri Sri Rama Krishna	Assistant Professor	Agriculture	msrkrishna_bt@kluniversity.in 9908591370	Member

9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	yvrjesh_bt@kluniversity.in 9440623448	Member
10	Mr. K. Savio Paul	Student	ECE	190040198@kluniversity.in 9398302039	Member
11	Mr. D. Durga Prasad	Student	CSE	190031827@kluniversity.in 9014200054	Member
12	Mr. T. Sai Yogesh	Student	CE	190020025@kluniversity.in 8978423181	Member
13	Ms. A. Rachana	Student	ECM	190050034@kluniversity.in 90 14493473	Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty and student members concerned of their respective departments and ensure their participation in the above meeting.

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Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

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HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II

HoDs..MBA / BBA / COM / HM / CSS / CA&MS / Law / Architecture /

Pharmacy / CSA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.K. R.S. Prasad, Dean (Student Affairs)

Mail to: Individuals concerned

Thanks & Regards



REGISTRAR
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESWAREM-522 302
Guntur District, Andhra Pradesh.



Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s, 3 of the UGC Act, 1956)

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Admin Off: 29-35-36, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE

MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	2	Date	5.3.2022
Academic Year	2021-22	Time	2:45 P.M

Chairman of OBC Committee Dr. Ch. Hanumantha Rao, addressed the meeting and welcomed all the members and allowed for further proceedings.

Members Present:

S.No	Name of the Staff	Designation	Dept.	Position	Signature
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	Chairman	
2	Dr.A. Pandian	Professor	EEE	Convener	
3	Dr. W. Sridhar	Professor	BES-1	Member	
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	Member	
5	Dr.K. Ruth Ramya	Associate Professor	CSE	Member	
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	Member	
7	Mr.R. Sekar	Assistant Professor	ECE	Member	
8	Dr. Motukuri Sri Rama Krishna	Assistant Professor	Agriculture	Member	
9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	Member	
10	Mr. K. Savio Paul	Student	ECE	Member	
11	Mr. D. Durga Prasad	Student	CSE	Member	
12	Mr. T. Sai Yogesh	Student	CE	Member	
13	Ms. A. Rachana	Student	ECM	Member	

Members Absent: Nil

Action taken report for the minutes of last meeting:

Presented the roles and responsibilities of OBC committee to all the members. Explained various schemes and scholarships that can be applicable to students to apply both from government and non-government agencies.

Discussion on Agenda Items:

Agenda 1: Scholarships provided to KLEF for OBC students.

As per the scholarship policy, KLEF provided scholarship to 712 OBC students worth of Rs. 7337500/- as on rolls during the current academic year and KLEF has provided this fee concession to all of them.

Agenda Item-2: Student participation in Competitive Exams

Motivate OBC students to participate in competitive examinations.

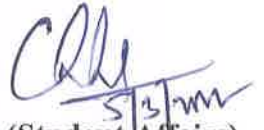
Agenda Item-3: Grievances/Discrimination reported by the students

Nil

Agenda item-4: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Cell thanking the members for their cooperation.



Dean (Student Affairs)

(Dr. Ch. Hanumantha Rao)
Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
GreenFields, VADDESWARAM-522502,
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS/OBC/2020-21

Dt 18.8.2020

Orders of the Hon'ble Vice-Chancellor dt.18.8.2020

CIRCULAR

Sub: Meeting with OBC Members on 21-8-2020 in virtual mode- Reg.

Ref: Letter dated 18-8-2020 from Dr. K R S Prasad, Dean (Student Affairs).

This is to inform that OBC Committee meeting is scheduled to be convened on 21-8-2020 from P.M. The meeting will be conducted in virtual mode using the Zoom link.

<https://us04web.zoom.us/j/77295554325?pwd=GrQnSIFYHfFLGvBFJcC3jsX8siXcbw.1>

All the members of OBC Cell listed below shall attend the meeting without fail.

Agenda:

1. First Meeting of OBC Committee for the Academic Year 2020-2021.
2. Discussion about scholarships provided by KLEF & Government to OBC students.
3. Any other relevant matters.

The following members must attend the meeting.

S.No.	Name of the Member	Department	Nominated as
1	Dr. K R S Prasad	Professor of Chemistry & Dean (Student Affairs)	Chairman
2	Dr. Habibullah Khan	Professor of ECE	Convener
3	Dr.Pothuraju Raja Rajeswari	Professor, Computer Science and Engineering	Member
5	Dr.N.Vedavathi	Assoc. Professor Biotechnology	Member
6	Dr.D.Rajeswara Rao	Professor, Computer Science and Engineering	Member
7	Dr.A Aravindan	Professor, Civil Engineering	Member
8	Dr.B.V.Appa Rao	Professor, Mathematics	Member
9	Dr.Dokku Bhavana	Assoc.Professor, Electronics And Communication Engineering	Member
10	Dr. Mahaveer Singh	Assoc.Professor, Law	Member
11	Jinka Shri Shri Keerthi	180520006, 3 rd Year, B Com H	Student Member
12	Mulagundla Tejaswi	190031095, 2 nd Year, CSE	Student Member
13	R Srujana	2000020074, 1 st Year, CE	Student Member
14	Vaddi Nikhil	190050071, 2 nd , ECM	Student Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.



**REGISTRAR
REGISTRAR**

**Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESARAM-522 502
Guntur District, Andhra Pradesh**

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Principal-Engg.College /HoD-Business School

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

Mail & Hard copy to: HoDs.. AI&DS / BT / CE / CSE / Comp.Engg. / CS&IT / ECE / EEE /
ECM / ME

HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II

HoDs..MBA / BBA / COM / HM / CSS / CA&MS / Law / Architecture /

Pharmacy / CSA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.K. R.S. Prasad, Dean (Student Affairs)

Mail to: Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE

MINUTES OF THE MEETING HELD IN VIRTUAL MODE

Meeting No:	1	Date	21.8.2020
Academic Year	2020-21	Time	4.00 P.M

The meeting was chaired by OBC committee chairman Dr. K R S Prasad

Agenda:

- 1) First Meeting of OBC committee for the Academic Year 2020-2021
- 2) Grievances/Discrimination reported by the students
- 3) Any other relevant matters

Members Present:

S.No.	Name of the Member	Department	Nominated as
1	Dr. K R S Prasad	Professor of Chemistry & Dean (Student Affairs)	Convener
2	Dr. Habibullah Khan	Professor of ECE	Chairman
3	Dr.Pothuraju Raja Rajeswari	Professor, Computer Science and Engineering	Member
5	Dr.N.Vedavathi	Assoc. Professor Biotechnology	Member
6	Dr.D.Rajeswara Rao	Professor, Computer Science and Engineering	Member
7	Dr.A Aravindan	Professor, Civil Engineering	Member
8	Dr.B.V.Appa Rao	Professor, Mathematics	Member
9	Dr.Dokku Bhavana	Assoc.Professor, Electronics And Communication Engineering	Member
10	Dr. Mahaveer Singh	Assoc.Professor, Law	Member
11	Jinka Shri Shri Keerthi	180520006, 3 rd Year, B Com H	Student Member
12	Mulagundla Tejaswi	190031095, 2 nd Year, CSE	Student Member
13	R Srujana	2000020074, 1 st Year, CE	Student Member

Members Absent :

1.Vaddi Nikhil, 190050071, 2nd, ECM, Student Member.

Action taken report of the decisions taken in the last meeting held on is not applicable as this is the first Meeting conducted in this Academic Year.

Discussion on Agenda Items:

Agenda 1: First Meeting of OBC Committee for the Academic Year 2020-2021.

It was decided to convene OBC committee meeting twice in a year as per the policy and Dr. K R S Prasad explained about functioning of OBC Committee policy. Students of OBC category can approach and report their grievances personally to any member of the committee or through online or in the committee meetings.

Agenda Item-2: Grievances/Discrimination reported by the students.

Nil

Agenda item-3: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Committee thanking the members for their cooperation.

KRS Prasad
Chairman – OBC Committee
Dean (Dr. K R S Prasad)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESWARAM-522502,
Guntur Dist, Andhra Pradesh.



Koneru Lakshmaiah Education Foundation

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Ref: KLEF/RO/STUDENT AFFAIRS /OBC/2020-21

Dt 14.3.2021

Orders of the Hon'ble Vice-Chancellor dt.14.3.2021

CIRCULAR

Sub: Meeting with OBC Members on 17-3-2021– Reg.

Ref: Letter from dated 14-3-2021 Dr.Dr. K R S Prasad, Dean (Student Affairs).

This is to inform that OBC Committee meeting is scheduled to be convened on 17-3-2021 from 2.30 P.M. The meeting will be conducted in virtual mode using the Zoom link.

<https://us04web.zoom.us/j/77295554325?pwd=GrQnSIFYHfFLGvBFJcC3jsX9ZIVCDCC>

All the members of OBC Committee listed below shall attend the meeting without fail.

Agenda:

1. Scholarships provided to KLEF for OBC students.
2. Grievances/Discrimination reported by the students
3. Any other relevant item

S.No.	Name of the Member	Department	Nominated as
1	Dr. K R S Prasad	Professor of Chemistry & Dean (Student Affairs)	Chairman
2	Dr. Habibullah Khan	Professor of ECE	Convener
3	Dr.Pothuraju Raja Rajeswari	Professor, Computer Science and Engineering	Member
5	Dr.N.Vedavathi	Assoc. Professor Biotechnology	Member
6	Dr.D.Rajeswara Rao	Professor, Computer Science and Engineering	Member
7	Dr.A Aravindan	Professor, Civil Engineering	Member
8	Dr.B.V.Appa Rao	Professor, Mathematics	Member
9	Dr.Dokku Bhavana	Assoc.Professor, Electronics And Communication Engineering	Member
10	Dr. Mahaveer Singh	Assoc.Professor, Law	Member
11	Jinka Shri Shri Keerthi	180520006, 3 rd Year, B Com H	Student Member
12	Mulagundla Tejaswi	190031095, 2 nd Year, CSE	Student Member
13	R Srujana	2000020074, 1 st Year, CE	Student Member
14	Vaddi Nikhil	190050071, 2 nd , ECM	Student Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty & Students members concerned of their respective departments and ensure their participation in the above meeting.



REGISTRAR

REGISTRAR

Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESWARAM-522 502.
Guntur District, Andhra Pradesh

Mail & Hard copy to: Hon'ble President, KLEF
Mail to: Hon'ble Vice-Presidents, KLEF
Mail & Hard copy to: Hon'ble Pro Chancellor
Mail & Hard copy to: Hon'ble Vice Chancellor
Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)
Mail to: All Advisors / All Deans / All Principals / All Directors
Mail to: Principal-Engg.College /HoD-Business School
Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.
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Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning
Mail to: All Dy. HoDs / All Alt. HODs
Mail & Hard copy to: Dr. K R S Prasad, Dean (Student Affairs)
Mail to: Individuals concerned
Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE

MINUTES OF THE MEETING HELD IN VIRTUAL MODE

Meeting No:	2	Date	17.3.2021
Academic Year	2020-21	Time	2:30 P.M

Chairman, OBC Committee Dr. K R S Prasad welcomed all the members for the meeting. He allowed the members for presenting the agenda followed by discussions.

Members Present:

S.No.	Name of the Member	Department	Nominated as
1	Dr. K R S Prasad	Professor of Chemistry & Dean (Student Affairs)	Chairman
2	Dr. Habibullah Khan	Professor of ECE	Convener
3	Dr.Pothuraju Raja Rajeswari	Professor, Computer Science and Engineering	Member
5	Dr.N.Vedavathi	Assoc. Professor Biotechnology	Member
6	Dr.D.Rajeswara Rao	Professor, Computer Science and Engineering	Member
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8	Dr.B.V.Appa Rao	Professor, Mathematics	Member
9	Dr.Dokku Bhavana	Assoc.Professor, Electronics And Communication Engineering	Member
10	Dr. Mahaveer Singh	Assoc.Professor, Law	Member
11	Jinka Shri Shri Keerthi	180520006, 3 rd Year, B Com H	Student Member
12	Mulagundla Tejaswi	190031095, 2 nd Year, CSE	Student Member
13	R Srujana	2000020074, 1 st Year, CE	Student Member
14	Vaddi Nikhil	190050071, 2 nd , ECM	Student Member

Members Absent : Nil

Action taken report for last meeting:

The rules and regulations of OBC committee and guidelines for applying OBC scholarships from government bodies and NGO's have been explained to all the members. Awareness have been given for the benefit of OBC students about various schemes and scholarships.

Agenda 1: Scholarships provided to KLEF for OBC students.

As per the scholarship policy, KLEF provided scholarships to 1010 OBC students and the amount is Rs. 26746250/- as on rolls during the current academic year and KLEF had provided this fee concession to all of them.

Agenda Item-2: Grievances/Discrimination reported by the students.


Nil

|

Agenda item-3: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Cell thanking the members for their cooperation.


Chairman – OBC Committee
Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADESWARAM-522502,
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS /OBC/2019-20

Dt19.8.2019

Orders of the Hon'ble Vice-Chancellor dt.19.8.2019

CIRCULAR

Sub: Meeting with OBC Members on 21.8.2019– Reg.

Ref: Letter dated 19-8-2019 from Committee Dr. Habibullah Khan Dean (Student Affairs).

This is to inform that OBC Committee meeting is scheduled to be convened on 21-8-2019 at 4.00 P.M. The meeting will be conducted in room no C 106. All the members of OBC Cell listed below shall attend the meeting without fail.

Agenda:

1. Meeting frequency of OBC Cell for the Academic Year 2019-20.
2. Discussion about career opportunities to OBC students.
3. Any other relevant matters

S.No.	Name of the Member	Department	Nominated as
1	Dr. Habibullah Khan	Professor of ECE & Dean (Student Affairs)	Chairman
2	Dr. K R S Prasad	Professor of Chemistry	Convener
3	Dr. Pothuraju Raja Rajeswari	Professor, Computer Science and Engineering	Member
5	Dr. N. Vedavathi	Assoc. Professor Biotechnology	Member
6	Dr. D. Rajeswara Rao	Professor, Computer Science and Engineering	Member
7	Dr. A Aravindan	Professor, Civil Engineering	Member
8	Dr. B. V. Appa Rao	Professor, Mathematics	Member
9	Dr. Dokku Bhavana	Assoc. Professor, Electronics And Communication Engineering	Member
10	Dr. Mahaveer Singh	Assoc. Professor, Law	Member
11	Jinka Shri Shri Keerthi	180520006, 3 rd Year, B Com H	Student Member
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14	Vaddi Nikhil	190050071, 2 nd , ECM	Student Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty members concerned of their respective departments and ensure their participation in the above meeting.



P. Venkatesh
REGISTRAR
REGISTRAR

Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESARAM-522 502
Guntur District, Andhra Pradesh

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Principal-Engg.College /HoD-Business School

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

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HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II

HoDs..MBA / BBA / COM / HM / CSS / CA&MS / Law / Architecture /

Pharmacy / CSA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr. Habibullah Khan, Dean (Student Affairs)

Mail to: Individuals concerned

Thanks & Regards



Koneru Lakshmaiah Education Foundation

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OFFICE OF DEAN STUDENT AFFAIRS

OBC COMMITTEE

MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	1	Date	21.8.2019
Academic Year	2019-20	Time	4.00 P.M

Chairman of OBC Committee, Committee Dr. Habibullah Khan welcomed all the members for the meeting. He explained the objectives of OBC cell in front of all the members.

Members Present:

S.No.	Name of the Member	Department	Nominated as	Signature
1	Dr. Habibullah Khan	Professor of ECE & Dean (Student Affairs)	Chairman	
2	Dr. K R S Prasad	Professor of Chemistry	Convener	
3	Dr. Pothuraju Raja Rajeswari	Professor, Computer Science and Engineering	Member	
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14	Vaddi Nikhil	190050071, 2 nd , ECM	Student Member	

Members Absent : Nil

Action taken report of the decisions taken in the last meeting held on is not applicable as this is the first Meeting conducted in this Academic Year.

Discussion on Agenda Items:

Agenda 1: Frequency of meeting of OBC Committee for the Academic Year.

It was resolved to held OBC committee meetings twice a year in accordance with the policy and to provide an explanation of how the OBC committee policy operates. OBC students can directly approach any committee member, file a grievance online, or bring up the issue in person at committee sessions.

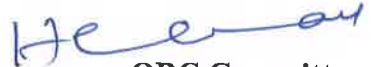
Agenda Item-2: Discussion about career opportunities to OBC students.

Awareness session have to be conducted regarding career opportunities that are available for OBC students.

Agenda Item-3: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Cell thanking the members for their cooperation.


Chairman – OBC Committee
(Dr Habibullah Khan)
Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
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Ref: KLEF/RO/STUDENT AFFAIRS/OBC/2019-20

Dt3.3.2020

Orders of the Hon'ble Vice-Chancellor dt.3.3.2020

CIRCULAR

Sub: Meeting with OBC Members on 6-3-2020- Reg.

Ref: Letter dated 3-3-2020 from Dr. Habibullah Khan, Dean (Student Affairs).

This is to inform that OBC Committee meeting is scheduled to be convened on 6-3-2020 at 4.00 P.M. The meeting will be conducted in room no C 106. All the members of OBC Cell listed below shall attend the meeting without fail.

Agenda:

1. Scholarships provided to KLEF for OBC students.
2. Any other relevant item.

The following members must attend the meeting.

S.No.	Name of the Member	Department	Nominated as
1	Dr. Habibullah Khan	Professor of ECE & Dean (Student Affairs)	Chairman
2	Dr. K R S Prasad	Professor of Chemistry	Convener
3	Dr. Pothuraju Raja Rajeswari	Professor, Computer Science and Engineering	Member
5	Dr. N. Vedavathi	Assoc. Professor Biotechnology	Member
6	Dr. D. Rajeswara Rao	Professor, Computer Science and Engineering	Member
7	Dr. A Aravindan	Professor, Civil Engineering	Member
8	Dr. B. V. Appa Rao	Professor, Mathematics	Member
9	Dr. Dokku Bhavana	Assoc. Professor, Electronics And Communication Engineering	Member
10	Dr. Mahaveer Singh	Assoc. Professor, Law	Member
11	Jinka Shri Shri Keerthi	180520006, 3 rd Year, B Com H	Student Member
12	Mulagundla Tejaswi	190031095, 2 nd Year, CSE	Student Member
13	R Srujana	2000020074, 1 st Year, CE	Student Member
14	Vaddi Nikhil	190050071, 2 nd , ECM	Student Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty & student members concerned of their respective departments and ensure their participation in the above meeting.



REGISTRAR

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Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESARAM-522 502.
Guntur District, Andhra Pradesh

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Mail to: Hon'ble Vice-Presidents, KLEF

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Mail & Hard copy to: Hon'ble Vice Chancellor

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Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr. Habibullah Khan, Dean (Student Affairs)

Mail to: Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS OBC CELL

MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	2	Date	6.3.2020
Academic Year	2019-20	Time	4.00 P.M

Chairman of OBC Committee, Dr. Habibullah Khan welcomed all the members for the meeting. He explained the objectives of OBC cell in front of all the members.

Members Present:

S.No.	Name of the Member	Department	Nominated as	Signature
1	Dr. Habibullah Khan	Professor of ECE & Dean (Student Affairs)	Chairman	
2	Dr. K R S Prasad	Professor of Chemistry	Convener	
3	Dr. Pothuraju Raja Rajeswari	Professor, Computer Science and Engineering	Member	
5	Dr. N. Vedavathi	Assoc. Professor Biotechnology	Member	
6	Dr. D. Rajeswara Rao	Professor, Computer Science and Engineering	Member	
7	Dr. A Aravindan	Professor, Civil Engineering	Member	
8	Dr. B. V. Appa Rao	Professor, Mathematics	Member	
9	Dr. Dokku Bhavana	Assoc. Professor, Electronics And Communication Engineering	Member	
10	Dr. Mahaveer Singh	Assoc. Professor, Law	Member	
11	Jinka Shri Shri Keerthi	180520006, 3 rd Year, B Com H	Student Member	
12	Mulagundla Tejaswi	190031095, 2 nd Year, CSE	Student Member	
13	R Srujana	2000020074, 1 st Year, CE	Student Member	
14	Vaddi Nikhil	190050071, 2 nd , ECM	Student Member	

Members Absent : Nil

Action taken report for the last meeting:

An orientation session for OBC students have been conducted to provide the awareness of career opportunities. Committee finalized that meetings have to be conducted twice in year.

Discussion on Agenda Items:


Agenda 1: Scholarships provided to KLEF for OBC students.

As per the scholarship policy, KLEF provided scholarships to 1379 OBC students and the amount is Rs. 26092500/- as on rolls during the current academic year and KLEF has provided this fee concession to all of them.

Agenda Item-2: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Cell thanking the members for their cooperation.


Chairman – OBC Committee
(Dr Habibullah Khan)
Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADESWARAM-522502,
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS/OBC/2018-19

Dt20.8.2018

Orders of the Hon'ble Vice-Chancellor dt.20.8.2018

CIRCULAR

Sub: Meeting with OBC Members on 22.8.2018– Reg.

Ref: Letter dated 20-8-2018 from Dr. Habibullah Khan Dean (Student Affairs).

This is to inform that OBC Committee meeting is scheduled to be convened on 22-8-2018 at 4.00 P.M. The meeting will be conducted in room no C 106. All the members of OBC Committee listed below shall attend the meeting without fail.

Agenda:

1. Educating Parents and Students in Parent Teacher Meetings regarding the OBC scholarships by government and non-government organizations.
2. Participation in Competitive Exams by OBC students.
3. Any other relevant matters

S.No.	Name of the Member	Department	Nominated as
1	Dr.Habibullah Khan	Professor of ECE & Dean (Student Affairs)	Chairman
2	Dr.Gera Pradeepini	Professor Computer Science And Engineering	Convener
3	Mr.Patnala J V Sridhar	Asst. Professor, Architecture	Member
4	Dr.Muddada Sudhamani	Assoc. Professor, Biotechnology	Member
5	Dr.P V Durga Rao	Assoc. Professor, Business School	Member
6	Dr.Sanjeet Kumar	Assoc. Professor. Civil Engineering	Member
7	Dr.M.Sree Devi	Professor, Computer Science And Engineering	Member
8	Mr.Goda Ganesh Raja Sekhar	Assoc.Professor. Electrical And Electronics Engineering	Member
9	Mr.SM..Kabir Pasha	Assoc.Professor. Mechanical Engineering	Member
10	Jupudi Venkata Divya	150160007, 3 rd Year, B Arch	Student Member
11	Chatragadda Ramya Sri	160180024, 2 nd Year, B Pharmacy	Student Member
12	Konde Bala Yaswanth	150030031, 3 rd Year CSE	Student Member
13	Kolla Abhiram	170040411, 1 st Year,ECE	Student Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty & Student members concerned of their respective departments and ensure their participation in the above meeting.



T. U. Rao

REGISTRAR

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Guntur District, Andhra Pradesh**

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Mail & Hard copy to: Dr. Habibullah Khan, Dean (Student Affairs)

Mail to: Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE

MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	1	Date	22.8.2018
Academic Year	2018-19	Time	4.00 P.M

The meeting was chaired by Chairman, OBC committee and discussed the agenda points.

Members Present:

S.No.	Name of the Member	Department	Nominated as	Signature
1	Dr.Habibullah Khan	Professor of ECE & Dean (Student Affairs)	Chairman	
2	Dr.Gera Pradeepini	Professor Computer Science And Engineering	Convener	
3	Mr.Patnala J V Sridhar	Asst. Professor, Architecture	Member	
4	Dr.Muddada Sudhamani	Assoc. Professor, Biotechnology	Member	
5	Dr.P V Durga Rao	Assoc. Professor, Business School	Member	
6	Dr.Sanjeet Kumar	Assoc. Professor. Civil Engineering	Member	
7	Dr.M.Sree Devi	Professor, Computer Science And Engineering	Member	
8	Mr.Goda Ganesh Raja Sekhar	Assoc.Professor. Electrical And Electronics Engineering	Member	
9	Mr.SM..Kabir Pasha	Assoc.Professor. Mechanical Engineering	Member	
10	Jupudi Venkata Divya	150160007, 3 rd Year, B Arch	Student Member	
11	Chatragadda Ramya Sri	160180024, 2 nd Year, B Pharmacy	Student Member	
12	Konde Bala Yaswanth	150030031, 3 rd Year CSE	Student Member	
13	Kolla Abhiram	170040411, 1 st Year,ECE	Student Member	

Members Absent: Nil

Action taken report of the decisions taken in the last meeting held on is not applicable as this is the first Meeting conducted in this Academic Year.

Discussion on Agenda Items:

Agenda Item-1: Educating Parents and Students in Parent Teacher Meetings regarding the OBC scholarships

It was decided to convene OBC committee meeting twice in a year as per the policy and Chairperson of the committee explained about functioning of OBC Committee. It was also decided to conduct awareness to parents and students regarding benefits of OBC scholarships in parent teacher meeting.


Agenda Item-2: Participation in Competitive Exams.

Motivated students to participate in competitive exams for the benefit of OBC students.

Agenda item-3: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Cell thanking the members for their cooperation.


Chairman – OBC Committee
Dean (Student Affairs)
Koneru Lakshminiah Education Foundation
(Deemed to be University)
Green Fields, VADDESARAM-522502,
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS/OBC/2018-19

Dt. 15.3.2019

Orders of the Hon'ble Vice-Chancellor dt.15-3-2019

CIRCULAR

Sub: Meeting with OBC Members on 18.3.2019– Reg.

Ref: Letter dated 15-3-2019 from Dr.Habibullah Khan Dean (Student Affairs).

This is to inform that OBC Committee meeting is scheduled to be convened on 18-3-2019 at 4.00 P.M. The meeting will be conducted in room no C 106. All the members of OBC Cell listed below shall attend the meeting without fail.

Agenda:

1. Scholarships provided to KLEF for OBC students.
2. Grievances/Discrimination reported by the students
3. Any other relevant item

The following members must attend the meeting.

S.No.	Name of the Member	Department	Nominated as
1	Dr.Habibullah Khan	Professor of ECE & Dean (Student Affairs)	Chairman
2	Dr.Gera Pradeepini	Professor Computer Science And Engineering	Convener
3	Mr.Patnala J V Sridhar	Asst. Professor, Architecture	Member
4	Dr.Muddada Sudhamani	Assoc. Professor, Biotechnology	Member
5	Dr.P V Durga Rao	Assoc. Professor, Business School	Member
6	Dr.Sanjeet Kumar	Assoc. Professor. Civil Engineering	Member
7	Dr.M.Sree Devi	Professor, Computer Science And Engineering	Member
8	Mr.Goda Ganesh Raja Sekhar	Assoc.Professor. Electrical And Electronics Engineering	Member
9	Mr.SM..Kabir Pasha	Assoc.Professor. Mechanical Engineering	Member
10	Jupudi Venkata Divya	150160007, 3 rd Year, B Arch	Student Member
11	Chatragadda Ramya Sri	160180024, 2 nd Year, B Pharmacy	Student Member
12	Konde Bala Yaswanth	150030031, 3 rd Year CSE	Student Member
13	Kolla Abhiram	170040411, 1 st Year,ECE	Student Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty & Student members concerned of their respective departments and ensure their participation in the above meeting.



Bhaskar
REGISTRAR

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(Deemed to be University)
Green Fields, VADDESARAM-522 502,
Guntur District, Andhra Pradesh

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Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	2	Date	18.3.2019
Academic Year	2018-19	Time	4.00 P.M

Members Present:

S.No.	Name of the Member	Department	Nominated as	Signature
1	Dr.Habibullah Khan	Professor of ECE & Dean (Student Affairs)	Chairman	
2	Dr.Gera Pradeepini	Professor Computer Science And Engineering	Convener	
3	Mr.Patnala J V Sridhar	Asst. Professor, Architecture	Member	
4	Dr.Muddada Sudhamani	Assoc. Professor, Biotechnology	Member	
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10	Konde Bala Yaswanth	150030031, 3 rd Year CSE	Student Member	
11	Kolla Abhiram	170040411, 1 st Year,ECE	Student Member	

Members Absent:

- 1.Mr.SM..Kabir Pasha, Assoc.Professor.Mechanical Engineering
- 2.Chatragadda Ramya Sri, 160180024, 2nd Year, B Pharmacy, Student Member.

Action taken report of the decisions taken in the last meeting.

Awareness to parents and students regarding benefits of OBC scholarships is discussed in parent teacher meeting conducted by the respective departments.

Discussion on Agenda Items:

Agenda 1: Scholarships provided to KLEF for OBC students.

As per the scholarship policy, KLEF provided scholarships to 1575 OBC students and the amount is Rs. 7875000/- as on rolls during the current academic year and KLEF had provided this fee concession to all of them.


Agenda Item-2: Grievances/Discrimination reported by the students.

Nil

Agenda item-3: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Cell thanking the members for their cooperation.


Chairman – OBC Committee
(Dr Habibullah Khan)
Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
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