Internal Quality Assurance Cell (IQAC)

Koneru Lakshmaiah Education Foundation

Greenfields, Vaddeswaram, GUNTUR – 522 302

Minutes of Meeting of 42nd IQAC Advisory Committee Meeting
Held "Online – WebEx" on 31.12.2022, from 3:00 pm

In Chair: Hon'ble Vice-Chancellor, Dr. G Pardha Saradhi Varma

The 42nd Advisory Committee Meeting by Internal Quality Assurance Cell, KLEF was held on 31.12.2022.

Hon'ble Vice Chancellor Professor (Dr.) G. Pardha Saradhi Varma, in his foreword, welcomed all attendees and appreciated rigorous efforts put in by IQAC for assuring and enhancing quality in our KLEF. He highlighted some key features of NEP-2020 and appealed for everyone to get ready for implementing it. He particularly mentioned the need for a technology-driven Teaching learning process (TLP) which takes care of the learning outcome of each student, irrespective of his/her background.

After this, the Hon'ble Vice-Chancellor handed over the proceedings to Dr. K. Ramakrishna, Dean (Quality) to continue further and take up the agenda for the meeting. The Dean-Quality commenced the meeting by once again welcoming the members.

Discussion on Agenda Items:

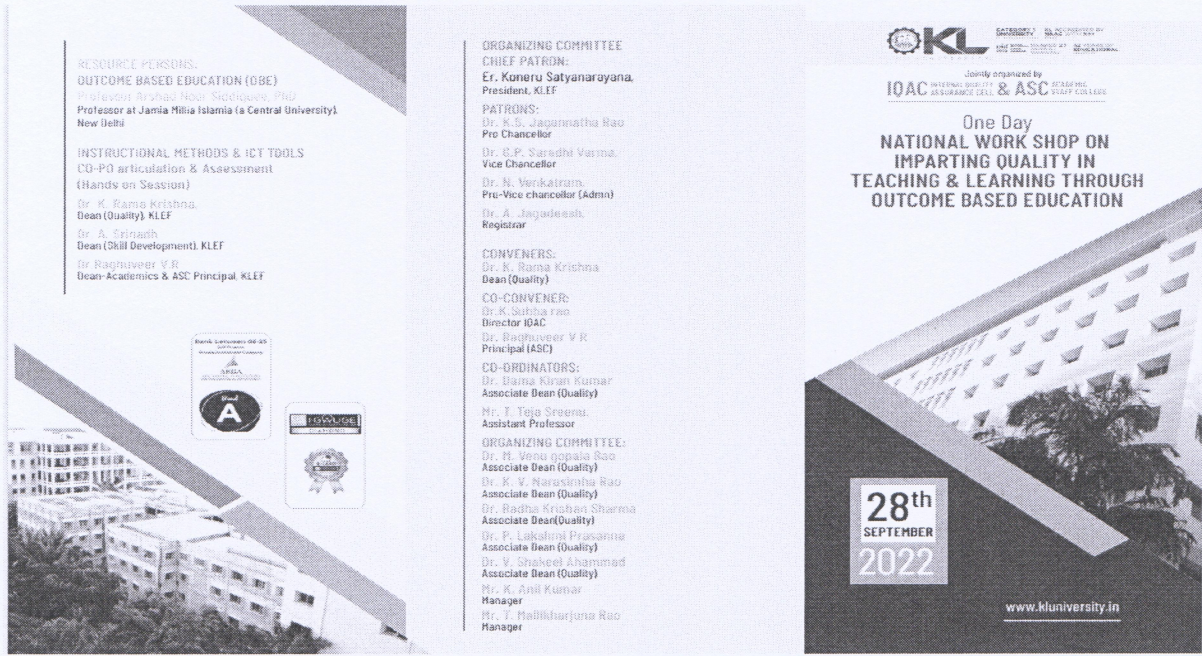The Agenda Items for discussion are given below.

A. Reporting Items:

1. Report on IQAC-Workshop (One-day) conducted on 28-09-2022
2. Report on ISO 21001:2018 Certification audit (2 November 2022)
3. Report on Academic Administrative Audit - 2021-22 (4-5 November 2022)
4. Report on World Quality Day Celebrations (10 November 2022)
5. Report on Recent achievements of KLEF (Rankings)

B. Agenda Items:

1. ATR on the Last IQAC Advisory Committee meeting held on 26-09-2022.
2. To explore the possibility of KLUBS going for **AACSB** (Association to Advance Collegiate Schools of Business) and **AMBA** Accreditations.
3. Any other item, with the permission of chair.

Reporting Item 1: **Report on IQAC-Workshop (One-day) conducted on 28-9-22.**

The Internal Quality Assurance Cell (IQAC), Academic Staff College (ASC) in collaboration with Shree Velagapudi Ramakrishna Memorial College, Nagaram (Guntur District, AP) organized a National Workshop on "Imparting Quality in Teaching & Learning through Outcome Based Education" in blended mode (Physical workshop for Vijayawada faculty and through online mode using WebEx platform for other faculty) on 28th September 2022.
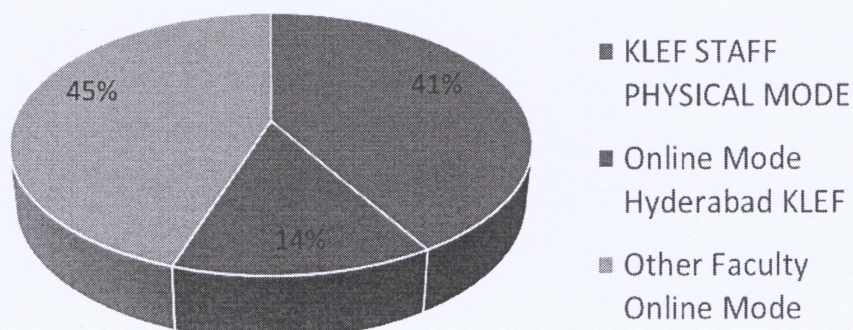

Dr. Arshad Noor Siddiquee, Professor of Mechanical Engg, Jamia Millia Islamia, New Delhi provided valuable inputs for Outcome Based Education.
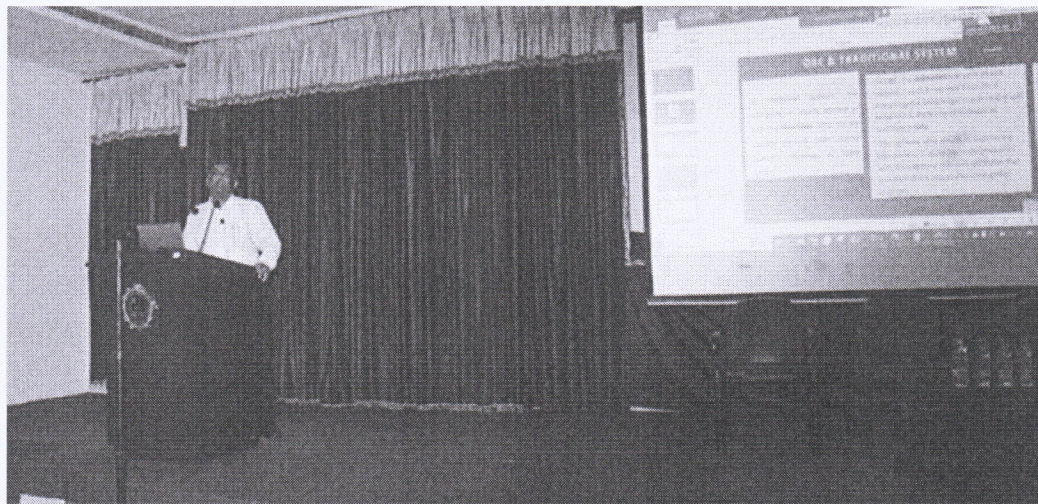
Target Audience:

- ➢ Principals/Directors/Administrators
- ➢ IQAC Coordinators
- ➢ NAAC/NBA Coordinators
- ➢ Teaching faculty

Workshop No. of Participants

Legend:
- ■ KLEF STAFF PHYSICAL MODE
- ■ Online Mode Hyderabad KLEF
- ■ Other Faculty Online Mode

About 60 faculty from KLEF-Vijayawada Main campus have attended the Workshop physically. Over 100 faculty from KLEF-Vijayawada and Hyderabad campuses besides Shree Velagapudi Ramakrishna Memorial College, Nagaram have participated in the workshop online.

The participants actively attended the sessions and gave positive feedbacks. They expressed their thanks to Team IQAC, ASC-KLEF University for the workshop. They also said that they expect more such workshops in future.

Reporting Item 2: Report on ISO 21001:2018 Certification audit (02-11-2022)

Some of the Observations of ISO 21001:2018 Education Management System 1st Surveillance Audit are as follows:

- Audit date: 29-10-2022
- Auditor: Mr. T. G. Ganesan, BMQR Certification Private Limited, Chennai.
- Auditees: Respective Department head and Team
- Audit was conducted on 29-10-2022 for 19 Departments of the University.

  - ISO 21001:2018 Audit Highlights:
    - Departments ECE, ECS, MBA, and BHM have shown 100% Placements & College of Pharmacy has 90% Foreign Students.
    - Departments Computer Science and CS&IT, AI& DS highlighted the Global certifications for Students and Staff.
  - ISO 21001:2018 Audit Non-compliances vis-à-vis Recommendations:
    - Master List of documents not available with respect to ISO 21001:2018 Education Management System.
    - Education management system main manual is not available.
    - The Internal auditors are not qualified for conducting ISO 21001:2018 audit. It is suggested to make at least 2-3 senior faculty of IQAC as Qualified Auditors for conducting internal audit.

At this juncture, the Dean-Quality requested the Hon'ble Vice-Chancellor to permit two senior faculty from IQAC to get trained and certified for ISO 21001:2018 Certification. The Hon'ble Vice-Chancellor at once approved the proposal.

Reporting Item 3: Report on Academic Administrative Audit (AY_2021-22) [4-5 November 2022]

Members of the Expert Committee:

- Dr. K. Rama, Advisor, NAAC, Bangalore.
- Prof. H. P. Mathur, Professor, Banaras Hindu University.
- Prof. Aloysius Henry Sequeira, Professor (HAG) [Retired], NITK, Surathkal.

Terms of Reference:

- To conduct the Audit based on NAAC Metrics and assess the targets achieved up to 2022.
- To make recommendations to improve the performance concerning the seven criteria given by NAAC.

The Committee may deem fit to assess any other academic/administrative issues related to the above NAAC criteria.

> **Important Recommendations:**

1. The Audit team praised the efforts of the Management in creating and maintaining such a wonderful campus with greenery and landscaping. They felt the name 'Green Fields" is very aptly coined.
2. The faculty should be encouraged to apply for projects from external funding agencies, viz. UGC, DST, DBT, etc.
3. Placement with higher packages and entrepreneurship development programs may be encouraged.
4. Student diversity based on demographic location factors may be encouraged.
5. Online Distance and Learning (ODE) may be gradually closed to avoid any further implications on the resources and ranking of the University.

Reporting Item 4: Report on World Quality Day Celebrations (10-11-2022)

Theme for 2022 is "Quality conscience: Doing the right thing."

The main objectives of the World Quality Day are:
> To celebrate the success of an organization, recognize and reward the people who contributed to quality improvement in the last academic year.
> To identify different quality parameters.

The function was presided over by the Hon'ble Pro-Chancellor, KLEF, Dr K. Jagannadha Rao and The Chief Guest was Sri V. Srinivasa Reddy, South India Recruitment Head & Vijayawada Location Head, Tech Mahindra.

Essay-writing Contest

➢ Essay-writing Contest was conducted for the students before the WDQ-2022 on some of the Self Development Goals of the United Nations. Best performing students (3 No.) were awarded prizes.

Mementos for the torchbearers of Quality:

➢ All Deans, Principals, HODs, DIIs and selected QC Faculty and Students were presented 'Mementos' in recognition of their services rendered to Quality enhancement in the University during the AY_2021-22.

Reporting Item 5: Submission of AQAR_2021-22

AQAR_2021-22 for NAAC was submitted on 31st December 2022.

Important points:

All metrics as per the recent disclosure by NAAC have been verified by IQAC and submitted within the timeline. Some of the critical metrics are as follows:

➢ No. of faculty and % of faculty with PhD Qualification
➢ No. of PhDs produced per Research Supervisor per year.
➢ No. of citations per paper
➢ % seats filled under SC/ST Category

<u>**Reporting Item 6**</u>: **Report on Achievements of KLEF (Rankings)**

Times Higher Education (THE)

- World University Rankings 2023: "801-1000"
- World University Rankings by subject-2023
  - Computer science: 401-500
  - Engineering: 501-600

QS Asia University Rankings 2023

- #651-700 in QS Asia University Rankings 2023
- #174 in QS Asia University Rankings 2023: Southern Asia

State Energy Conservation Award SECA 2022

- Category: Buildings
- Subcategory: Office Buildings
- Gold Winner for KLEF, Vaddeswaram

ISO 21001:2018 Certificate of Registration

- Date of Registration: 11th November 2022
- 1st Surveillance Date: 11th October 2023
- 2nd Surveillance Date: 11th October 2024
- Certificate Expires on: 10th November 2025.

EduSkills Connect 2022

Best Performance Institute for Internship - Placement Outcome-2022.

Presented by AICTE - EduSkills in Next GEN Skill Conclave 23rd December 2022.

<u>**Agenda Item 1**</u>: **ATR on the Last IQAC Advisory Committee meeting held on 24-09-2022.**

A. Fixing 2022-23 targets to score the highest marks in NAAC-2023

- All Deans, Controller of Exams and the Office of the Registrar were given Targets to achieve the highest marks in the 3rd cycle of NAAC Accreditation scheduled for 2023. IQAC, as usual, shall be monitoring the progress of these activities.

B. Organizing Academic and Administrative Audit (AAA) through external experts.

- The Academic and Administrative Audit (AAA) was conducted during 4 - 5 November 2022 and the detailed report was communicated to various functionaries.

C. Developing IQAC-ERP
- The updating of IQAC-ERP is under process.

D. Use of GANTT Charts for planning and monitoring

In view of the lack of awareness and knowledge about GANTT Charts with the majority of KLEF Faculty, this proposal is kept under abeyance for the present.

E. Quality Initiative (Academic domain)
- Dean-Academics was informed to implement the quality initiative proposed by IQAC in terms of arranging the number of contact hours and the number of COs based on the number of credits for various courses from the next AY_2023-24.

Agenda Item 2: Proposed Quality initiatives:

(a). Integration of the Indian Knowledge System (teaching in Indian Language, and culture, using online courses) in view of NEP 2020.

IQAC proposes to offer Basic Sanskrit Language as a 3-0-0-0 Elective course from the upcoming academic year, 2023-24.

Resolution: It is resolved to offer Basic Sanskrit Language as a 3-0-0-0 Elective course from the upcoming academic year, 2023-24.
Responsible Person: Dean-Academics

(b). Establishment of Electoral Literacy Club (ELC) with both faculty and students to organize the following activities:
   a. Assist district election administration in the conduct of polls.
   b. To undertake socially relevant projects/initiatives in electoral-related issues.
   c. To institutionalize mechanisms to register eligible students as voters.
   d. To conduct Voter awareness campaigns, promotion of ethical voting, enhancing the participation of the underprivileged sections of society especially transgender, commercial sex workers, disabled persons, senior Citizens, etc.

Resolution: It is resolved to establish Electoral Literacy Club (ELC) with both faculty and students as members.
Responsible Person: Dean-Student Affairs

(c). To explore the possibility of KLUBS going for AACSB (Association to Advance Collegiate Schools of Business) and AMBA Accreditations.

As on today, there are 190 Business schools worldwide that hold the Association to Advance Collegiate Schools of Business's (AACSB) Accounting Accreditation, out of which 21 are from India. Similarly, the Association of MBAs (*AMBA*) has *accredited* MBA, DBA

and MBM programmes at 277 graduate business schools in 57 countries and territories (as of 2020). IQAC proposes KLUBS to explore the possibility of getting both **AACSB** (Association to Advance Collegiate Schools of Business) and **AMBA** Accreditation soon to enhance its branding.

Resolution: Resolved to explore the possibility of KLUBS going for AACSB (Association to Advance Collegiate Schools of Business) and AMBA Accreditations.
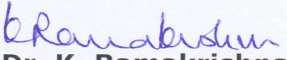**Responsible Person:** Dean-MHS

Agenda Item 3: Any other item, with the permission of the chair.
Under this item, Dr. A. Srinath, Dean (SD & SP) suggested that Mr. K. Sudheer Babu, Sr. Manager-Talent Acquisition, Stellantis, Hyderabad, who has considerable experience in Training, Skill Development and Recruitment may be considered as Industry Nominee for the IQAC Advisory Committee. The Hon'ble Vice-Chancellor asked the Dean-Quality to consider this at the time of re-constituting the IQAC Advisory Committee towards the end of this Academic year, 2022-23.

Resolution: Resolved to consider Mr. K. Sudheer Babu, Sr. Manager-Talent Acquisition, Stellantis, Hyderabad as Industry Nominee for the IQAC Advisory Committee.
Responsible Person: Dean-Quality

The meeting was adjourned with the Hon'ble Vice-Chancellor thanking the members for their cooperation.

Dr. K. Ramakrishna

(Dean-Quality)

To: All the Advisory Committee Members
Cc: IQAC File

DEAN (Quality)
K.L.E.F.
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Guntur District, Pincode: 522 502.