

02 July 2012

Prof. K. Subba Rao
Director, IQAC

To:
The Registrar
K L University
Vaddeswaram.

Sir:

Sub: Conduct of IQAC advisory committee meeting – Request to obtain the approval –
Reg.

It is proposed to conduct IQAC Meeting with all the members on 9th July 2012 at 4 PM
in the Conference hall (F-008).

In this connection, I request you to kindly obtain the approval from the Hon'ble Vice-
Chancellor and inform all the members of IQAC to attend the proposed meeting.

The agenda for the meeting is enclosed.

Yours faithfully



(Prof. K. SUBBA RAO)

Director (IQAC)

**Director (IQA)
KL University
Green Fields, Vaddeswaram,
Guntur Dist. A.P, PIN-522 502.**

Orders of Vice-Chancellor dt. 06-07-2012

CIRCULAR

Sub: Conduct of IQAC Meeting on 9th July 2012 – reg.

Ref: Letter dt. 02-07-2012 from Director-IQAC

As per the Orders of the Hon'ble Vice-Chancellor (IQAC Chairman), IQAC meeting is scheduled from 4 PM on 09-07-2012 in the Conference Hall (F-008). In this connection, I request all the IQAC members to make it convenient to attend the meeting without fail.

The agenda for the meeting is as below:

1. Updation of NAAC work for all departments.
2. Quality Initiatives.

Any other item with the permission of chair.

REGISTRAR

To: IQAC Members

Hard copy & mail to: HODs..BT / CIV / CSE / CSS / ECE / EEE / ECM / MECH / MCA / MBA
COM / Mathematics / Physics / Chemistry / English / Mr. T. Ravi Kumar

Hard copy & mail to: Principal, KLUCE & Dean (School of Engg.) / Principal, KLU ASC

Hard copy & mail to: Controller of Examinations-Dr. KJB / Librarian-Smt. K. Usha Rani
Management Representative (ISO) – Dr. K.G.Sudhakar, Professor, ME

Mail to: Coordinators, SR & ARP – Dr. K. Sarat Kumar, ECE / Dr. A. Srinath, ME / Dr. V.Rama Devi, MBA – KLUBS

Mail to: Advisor (HR & IR) – Prof.BVA Rao / Dr. J.K.R.Sastry, Professor, CSE / Alumni Cell-Mr. A.V. Lal/
I/c KLU Website-Sri K. Rajasekhar, CSE / In-charge, Automation-Mr.VMS / Webmaster-Mr.Hanumantha Rao /
ET Services & Animations Group-Mr.Jai Kishan / Systems Engineer – Mr.B.Ravi Babu

Mail to: AO – General Manager-Mr. YSRKP / Jt..Registrar-Mr.CSR / FO & AR-Mr.AKR / Sr.Accts.Officer-
Ms.P.Nagalakshmi / Asst.Manager (HR)-Mr.EVR / I/c, Admissions-Mr.PS

Mail to: Asst.Registrar, I/c Conventional Halls-Mr. Suman / Asst. Registrar-Smt.NLP

Mail to: Assoc. Dean (Academics) & (ECE, EEE, ECM & CSE)-Sri NVR / Assoc.Dean (Academics & I/c CL&CC-Dr.TVRK
/Assoc. Dean (Spon. Research)-Dr.KSK / Assoc.Dean (P&D)-Dr.SV / Assoc.Dean (SA)-Dr.HK

Hard copy & Mail to: Director (IQA)-Prof.KSR / Director (IR&P)-Sri YP / Director (KLUBS & PS)-Prof.MBR /
Director (Intl Relations)-Sri MKB / Director (Acad. Registrations)-Dr.BRK

Minutes of the IQAC Committee Meeting held on 9th July 2012 from 4 pm in the
Conference hall (F-008) of K L University.

09-07-2012

Members Present:

S. No.	Name	Designation	Signature
1	Dr R. Srihari Rao	Vice-Chancellor & Chairman, IQAC	
2	Dr P. Thrimurthy	BOM Member	
3	Er Koneru Raja Harin	Vice President	
4	Dr N. Rangaiah	Registrar	
5	Prof. K. Subba Rao	Director, IQAC	
6	Prof. N. Venkatram	Professor in CSE	
7	Dr K. V. Ramana	Professor in ME	
8	Dr Ch. Hanumantha Rao	Professor in CE	
9	Mrs. K. Usha Rani	Librarian	
10	Dr K. Srinivasa Ravi	Physical Education	
11	Mr R. Subhakar Raju	Cultural Activities	
12	Ms. K. Madhuri	Student	
13	Mr V. Aravind	Student	
14	Ms. Ch. Pravallika	Student	
15	Ms G. Raghavendra Sreehitha	Student	
16	Mr M. Anil Kumar	Alumni	
17	Mr Amrut Jyot Singh	Alumni	
18	Mrs. Lalitha	KLU Women's Forum	
19	Mr E. Kotaiah	Sarpanch, Vaddeswaram	
20	Mr D. Ramakrishna	Industrialist (M. D., Efftronics Systems Pvt. Ltd, Vijayawada)	
21	Mr V. Moses	Head, HR, Satyam Ventures, Hyd'bad	
22	Dr P. Bangaru Babu	Professor in ME, NITW	
23	Dr G. Abbaiah	Professor in CE, JNTUK	

Minutes of Advisory Committee meeting

09-07-2012

Hon'ble Vice-Chancellor has chaired the meeting and invited all the members and discussed about the importance of NAAC accreditation. He asked the Director, IQAC to proceed further in conduction of the meeting. Discussions took place on the agenda and the minutes were recorded as mentioned.

Agenda 1: Updation of NAAC work for all departments.

Minutes: The Director, IQAC informed the members that each department has to ready with NAAC formats for coming NAAC auditing works. Each criteria has to follow and do the need full actions for future audit. He addressed all the members concerned and coordinators to maintain the files and corresponding proofs as per NAAC formats.

Agenda 2: Quality initiatives

Minutes: Director, IQAC explored the importance of the quality initiatives. The accreditation bodies ranking authorities expects that institutions are always engaged in quality improvement. The Open Pathway requires an institution to designate one major improvement effort it has undertaken as its Quality Initiative for reaffirmation of accreditation. The Quality Initiative should suit the institution's present concerns or aspirations.

A Quality Initiative may begin and be completed during the course of time, or it may continue an initiative already in progress or achieve a key milestone in the work of a longer initiative. The Quality Initiative falls entirely outside the Assurance Process.

Director, IQAC told that IQAC is working on the promotion of the quality initiatives for implementing quality culture in the university. He welcomed all the members to advice in this issue.

Any other item with the permission of chair.

Few members of the advisory committee raised the following during the meeting.

- Conduct IQAC meeting with various stake holders.
- Feedback from various stake holders.

Director IQAC assured the committee members to implement the above issues.

The meeting was concluded at 5:00 PM.



(Prof. K. SUBBA RAO)

Director (IQAC)

**Director (IQAC)
KL University
Green Fields, Vaddeswaram,
Guntur Dist. A.P, PIN-522 502.**

To:

IQAC Members

Cc: HODs/Directors/Deans

Pro-VC/Hon'ble Vice-Chancellor/Hon'ble Chancellor

Hon'ble President-KLEFL; Vice-Presidents