

15 November 2013

Prof. K. Subba Rao
Director (IQAC)
K L University, Vaddeswaram.

To:
The Registrar
K L University
Vaddeswaram.

Sir:


Sub: Conduct of IQAC Meeting on 22-11-2013 – Request to obtain the approval of Hon'ble Vice-Chancellor and invite the IQAC Members – Reg.

As per the direction of the Hon'ble Vice-Chancellor (IQAC Chairman), it is proposed to conduct IQAC meeting with all the members on 22 November 2013 at 3 pm at the Conference Hall (F-008).

In this connection, I request you to kindly obtain the approval from the Hon'ble Vice-Chancellor and invite all the members of IQAC for the proposed meeting.

The agenda for the meeting is enclosed.

Yours Faithfully,



(Prof. K. SUBBA RAO)

**Director (IQA)
KL University
Green Fields, Vaddeswaram,
Guntur Dist. A.P, PIN-522 502.**

Orders of Vice-Chancellor dt. 18-11-2013

CIRCULAR

Sub: Conduct of IQAC Meeting on 22nd November 2013 – reg.

Ref: Letter dt. 15-11-2013 from Director-IQAC

As per the Orders of the Hon'ble Vice-Chancellor (IQAC Chairman), IQAC meeting is scheduled from 3 PM on 22-11-2013 in the Conference Hall (F-008).

In this connection, I request all the IQAC members to make it convenient to attend the meeting without fail.

The agenda for the meeting is enclosed.

REGISTRAR

Encl: Agenda

To: IQAC Members

Hard copy & mail to: HODs..BT / CIV / CSE / CSS / ECE / EEE / ECM / MECH / MCA / MBA
COM / Mathematics / Physics / Chemistry / English / Mr. T. Ravi Kumar

Hard copy & mail to: Principal, KLUCE & Dean (School of Engg.) / Principal, KLU ASC

Hard copy & mail to: Controller of Examinations-Dr. KJB / Librarian-Smt. K. Usha Rani

Management Representative (ISO) – Dr. K.G.Sudhakar, Professor, ME

Mail to: Coordinators, SR & ARP – Dr. K. Sarat Kumar, ECE / Dr. A. Srinath, ME / Dr. V.Rama Devi, MBA – KLUBS

Mail to: Advisor (HR & IR) – Prof.BVA Rao / Dr. J.K.R.Sastry, Professor, CSE / Alumni Cell-Mr. A.V. Lal/

I/c KLU Website-Sri K. Rajasekhar, CSE / In-charge, Automation-Mr.VMS / Webmaster-Mr.Hanumantha Rao /

ET Services & Animations Group-Mr.Jai Kishan / Systems Engineer – Mr.B.Ravi Babu

Mail to: AO – General Manager-Mr. YSRKP / Jt..Registrar-Mr.CSR / FO & AR-Mr.AKR / Sr.Accts.Officer-Ms.P.Nagalakshmi /

Asst.Manager (HR)-Mr.EVR / I/c, Admissions-Mr.PS

Mail to: Asst.Registrar, I/c Conventional Halls-Mr. Suman / Asst. Registrar-Smt.NLP

Mail to: Assoc. Dean (Academics) & (ECE,EEE,ECM & CSE)-Sri NVR / Assoc.Dean (Academics & I/c CL&CC-Dr.TVRK /

Assoc. Dean (Spon. Research)-Dr.KSK / Assoc.Dean (P&D)-Dr.SV / Assoc.Dean (SA)-Dr.HK

Hard copy & Mail to: Director (IQA)-Prof.KSR / Director (IR&P)-Sri YP / Director (KLUBS & PS)-Prof.MBR /

Director (Intl Relations)-Sri MKB / Director (Acad. Registrations)-Dr.BRK

Hard copy & Mail to: Dean (P&D)-Dr.KKR / Dean-Dr.KKR / Dean (Academics)-Dr.KRK / Dean (ARP)-Dr.KVR /

Dean (Student Welfare)-Dr.KRKP / Dean (Examinations & Evaluation)-Dr.YVSSSVPR

Hard copy & mail to: Hon'ble Vice-Chancellor

Mail to: Hon'ble Chancellor

Mail to: Sri K.Raja Harin, Vice-President

Mail to: Prof.P.Thrimurthy, BOM Member

Hard copy & mail to: Hon'ble President, KLEF

Minutes of the IQAC Committee Meeting held on 22 November 2013 from 3 pm
in the Conference hall (F-008) of K L University.

AGENDA:

1. To confirm the minutes of last IQAC meeting held on 18th July, 2013.
2. To explore the possibility of commencing four-year B. Tech. course in Petroleum Engineering and three-year B. Sc. (Visual Communications) from the next academic year (2014-15).
3. Review of the processes that were introduced since the beginning of the Academic year, 2013-14.

Any other item, with the permission of the chair.

Hon'ble Vice-Chancellor has chaired the meeting and invited all the members and spelt out the agenda for the day's meeting. He asked the Director, IQAC to proceed further in conduction of the meeting. Discussions took place on the agenda and the minutes were recorded as mentioned.

Agenda 1: To ratify the minutes of last IQAC meeting held on 18th July, 2013.

Resolution:

The minutes of the meeting held on 18th July 2013 were approved by the members.

Action Taken Report (ATR) from June 2013 to November 2013 against the Minutes of the meeting held on 18-07-2013:

1. Identification of technical courses, if any – HODs
2. Preparation of Standard Formats for reporting outcomes, if any – Director (IQAC)
3. Calendar of events and programs conducted –Principal, Academic Staff College

Usage of ERP to send sms (attendance and marks particulars) to parents – ERP Team

Agenda 2: To explore the possibility of commencing four-year B. Tech. course in Petroleum Engineering and three-year B. Sc. (Visual Communications) from the next academic year, 2014-15.

Resolution

The IQAC Committee resolved to undertake the following during the next 1-2 years.

- To recommend to the Academic Council to start four-year B. Tech. course in Petroleum Engineering and three-year B. Sc. (Visual Communications) from the next academic year, 2014-15.

Agenda 3: Review of the processes that were introduced since the beginning of the Academic year, 2013-14.

Resolution

The IQAC committee resolved to undertake the following during the next 1-2 years.

- To review and refine a set of processes that are related to academics and R & D.
- To develop and refine check lists for auditing elements which are included into monthly reporting.
- To undertake the performance analysis in relation to the norms and targets.
- To recommend the required improvements in the processes and procedures.
- To organize IQAC meetings with different stake holders.

- To encourage eligible faculty to apply for Research awards from UGC and other Govt agencies.

Any other item, with the permission of the chair.

No member has raised any point.

The Director (IQAC) informed the members that the IQAC has successfully co-ordinated for the renewal of ISO 9001 certification.

The Director (IQAC) informed the members the following achievements of K L University in attracting funding from various Govt agencies:

1. The Dept of ECE has received a funding of Rs. 47 Lakh from DST-FIST (Govt of India) for the project titled, "Centre for Atmospheric Science Research Studies".
2. The Dept of CSE has received a funding of Rs. 45 Lakh from DST-FIST (Govt of India) for establishment of Internet of Things Research Laboratories.



(Prof. K. SUBBA RAO)

Director, IQAC

**Director (IQA)
KL University
Green Fields, Vaddeswaram,
Guntur Dist. A.P, PIN-522 502.**

To: IQAC Members

Cc: HODs/Directors/Deans

Pro-VC/Hon'ble Vice-Chancellor/Hon'ble Chancellor

Hon'ble President-KLEFL; Vice-Presidents

22-11-2013

Members Present:

S. No.	Name	Designation	Signature
1	Dr R. Srihari Rao	Vice-Chancellor & Chairman, IQAC	
2	Er Koneru Havish	Vice President	
3	Er Koneru Raja Harin	Vice President	
4	Dr N. Rangaiah	Registrar	
5	Prof. K. Subba Rao	Director, IQAC	
6	Prof. M. Venkatram	Professor in ECM	
7	Dr K. V. Ramana	Professor in ME	
8	Dr Ch. Hanumantha Rao	Professor in CE	
9	Mrs. K. Usha Rani	Librarian	
10	Dr K. Srinivasa Ravi	Physical Education	
11	Mr V. Subhakar Raju	Cultural Activities	
12	Mr M. Karthik	Student	
13	Ms. L. Navya	Student	
14	Ms. V. Swathi Chowdary	Student	
15	Mr N. V. S. Sai Kasyap	Student	
16	Mr M. Hari Sai Krishna	Alumni	
17	Mr K. Sarat Chandra	Alumni	
18	Mrs. Lalitha	KLU Women's Forum	
19	Mr E. Kotaiah	Sarpanch, Vaddeswaram	
20	Mr D. Ramakrishna	Industrialist (M. D., Efftronics Systems Pvt. Ltd, Vijayawada)	
21	Mr Moses	Head, HR, Satyam Ventures, Hyd'bad	
22	Dr P. Bangaru Babu	Professor in ME, NITW	
23	Dr G. Abbaiah	Professor in CE, JNTUK	