

15 June 2015

Prof. K. Subba Rao
Director (IQAC)
K L University, Vaddeswaram.

To:
The Registrar
K L University
Vaddeswaram.

Sir:

Sub: Conduct of IQAC Meeting – Request to obtain the approval of Hon'ble Vice-Chancellor (24-06-2015) and invite the IQAC Members –Reg.

As per the direction of the Hon'ble Vice-Chancellor (IQAC Chairman), it is proposed to conduct IQAC meeting with all the members on 24 June 2015 at 3 pm at the Conference Hall (F-008).

In this connection, I request you to kindly obtain the approval from the Hon'ble Vice-Chancellor and invite all the members of IQAC for the proposed meeting.

The agenda for the meeting is enclosed.

Yours Faithfully,



(Prof. K. Subba Rao)
Director, IQAC

**Director (IQA)
KL University
Green Fields, Vaddeswaram,
Guntur Dist. A.P, PIN-522 502.**

Orders of Vice-Chancellor dt. 17-06-2015

CIRCULAR

Sub: Conduct of IQAC Meeting on 24th June 2015– reg.

Ref: Letter dt. 15-06-2015 from Director-IQAC

As per the Orders of the Hon'ble Vice-Chancellor (IQAC Chairman), IQAC meeting is scheduled from 3 PM on 24-06-2015 in the Conference Hall (F-008).

In this connection, I request all the IQAC members to make it convenient to attend the meeting without fail.

The agenda for the meeting is enclosed.

REGISTRAR

Encl: Agenda

To: IQAC Members

Hard copy & mail to: HODs..BT / CIV / CSE / CSS / ECE / EEE / ECM / MECH / MCA / MBA
COM / Mathematics / Physics / Chemistry / English / Mr. T. Ravi Kumar

Hard copy & mail to: Principal, KLUCE & Dean(School of Engg.) / Principal, KLU ASC

Hard copy & mail to: Controller of Examinations-Dr. KJB / Librarian-Smt. K. Usha Rani

Management Representative (ISO) – Dr. K.G.Sudhakar, Professor, ME

Mail to: Coordinators, SR & ARP – Dr. K. Sarat Kumar, ECE / Dr. A. Srinath, ME / Dr. V.Rama Devi, MBA – KLUBS

Mail to: Advisor (HR & IR) – Prof.BVA Rao / Dr. J.K.R.Sastry, Professor, CSE / Alumni Cell-Mr. A.V. Lal/

I/c KLU Website-Sri K. Rajasekhar, CSE / In-charge, Automation-Mr.VMS / Webmaster-Mr.Hanumantha Rao /

ET Services & Animations Group-Mr.Jai Kishan / Systems Engineer – Mr.B.Ravi Babu

Mail to: AO – General Manager-Mr. YSRKP / Jt..Registrar-Mr.CSR / FO & AR-Mr.AKR / Sr.Accts.Officer-Ms.P.Nagalakshmi /

Asst.Manager (HR)-Mr.EVR / I/c, Admissions-Mr.PS

Mail to: Asst.Registrar, I/c Conventional Halls-Mr. Suman / Asst. Registrar-Smt.NLP

Mail to: Assoc. Dean (Academics) & (ECE,EEE,ECM & CSE)-Sri NVR / Assoc.Dean (Academics & I/c CL&CC-Dr.TVRK /

Assoc. Dean (Spon. Research)-Dr.KSK / Assoc.Dean (P&D)-Dr.SV / Assoc.Dean (SA)-Dr.HK

Hard copy & Mail to: Director (IQA)-Prof.KSR / Director (IR&P)-Sri YP / Director (KLUBS & PS)-Prof.MBR /

Director (Intl Relations)-Sri MKB / Director (Acad. Registrations)-Dr.BRK

Hard copy & Mail to: Dean (P&D)-Dr.KKR / Dean-Dr.KKR / Dean (Academics)-Dr.KRK / Dean (ARP)-Dr.KVR /

Dean (Student Welfare)-Dr.KRKP / Dean (Examinations & Evaluation)-Dr.YVSSSVPR

Hard copy & mail to: Hon'ble Vice-Chancellor

Mail to: Hon'ble Chancellor

Mail to: Sri K.Raja Harin, Vice-President

Mail to: Prof.P.Thrimurthy, BOM Member

Hard copy & mail to: Hon'ble President, KLEF

AGENDA:

1. To confirm the minutes of last IQAC meeting held on 10th February,2015.
2. To table the new IQAC initiatives for the approval of committee.
3. To develop excellence centres.
4. Implementation of lab taken into class rooms.
5. To arrange training programmes for teachers, staff and students to upgrade their skills on e-learning.

Any other item with the permission of chair

Hon'ble Vice-Chancellor has chaired the meeting and invited all the members and spelt out the agenda for the day's meeting. He asked the Director, IQAC to proceed further in conduction of the meeting. Discussions took place on the agenda and the minutes were recorded as mentioned.

Agenda 1: To ratify the minutes of last IQAC meeting held on 10th February, 2014.

Action Taken Report (ATR) from November 2014 to January 2015 against the Minutes of the meeting held on 10-02-2015:

1. Conducting Expert Lectures in Quality Assurance – Director (IQAC)
2. Internal auditing by senior faculty of the parent department – HODs

The members approved the resolutions of the meeting held on 24th November 2014.

Agenda 2: To table the new IQAC initiatives for the approval of committee.

Resolution:

Director-IQAC proposed the following initiatives, after intense discussion in various stake holder meetings.

- (a) Offering online open electives
- (b) Subject based Teacher oriented workshops before commencement of the semester
- (c) 25% tool based questioning in the summative tests
- (d) To publicise the availability of the funds by governmental and non-governmental organisations
- (e) To constitute a committee for assessing quality of sponsored project related proposals.
- (f) To encourage publishing papers in the Journals which are indexed into SCOPUS, WEB of science and ICI.
- (g) To provide seed capital to the students and faculty to pursuing internal projects
- (h) To inculcate research in the UG projects.
- (i) To inculcate research in M. Tech projects.
- (j) To develop a system to apply for patents for innovative findings from both internal and external projects.

- (k) Recommend departments to tie-up with the industry for undertaking Industry focussed research.
- (l) To develop an incubation centre where the innovation can be incubated .
- (m) To encourage students to commence their business operation using the incubated products.
- (n) The Central Library of the University is fully automated through RFID Security and Surveillance Systems. Check-in, searching for titles, issues and check-outs are automated with RFID Library Management System.
- (o) OPAC facility can be viewed throughout the campus through LAN. Users can view the availability and status of books through Library Web Portal also.
- (p) ICT based learning is institutionalised.
- (q) Different coloured dust bins are used to drop the biodegradable waste, recyclable paper waste and other wastes.
- (r) Course coordinator system was implemented for ensuring uniform coverage of syllabus and uniform delivery mechanism in all sections of the course.

Members present have unanimously accepted these initiatives and Chairman IQAC advisory committee and hon'ble Vice-Chancellor has said that these would be implemented from the next semester onwards effectively, after obtaining necessary approvals from apex body.

Agenda 3: To develop excellence centres.

Resolution

All HODs are advised to plan in consultation with Dean R&D for establishing excellence centres by tying up with industries.

Agenda 4: Implementation of lab taken to class rooms.

Resolution

All HODs are advised to plan for effective implementation of lab taken to class (LTC).

Agenda 5: To arrange training programmes for teachers, staff and students to upgrade their skills on e-learning.

Resolution:

All HODs are advised to depute their faculty and students to attend the training programmes organised by academic staff college (ASC) to upgrade their skills on e-learning.

Any other item, with the permission of the chair.

As there is no point raised by the members, the Director, IQAC informed the members to update and maintain the files for the renewal of ISO 9001 certification for this year.

The Director IQAC informed the members the following achievements of KL University:

- College of engineering KLU was ranked top 18 private engineering college in India by i3RC Times Survey, 2015.
- College of engineering KLU was ranked No.1 private engineering college in both Telengana state and Andhra Pradesh state by the Times of India, 2015.
- Outcome based education (OBE) methodology implementation since 2011 has been named the best innovation in higher education in India at the World Education Summit 2015.
- KLU was adjudged the best private university in South India by Brands Academy for excellence in education, 2015.

The meeting is adjourned.



(Prof. K. Subba Rao)
Director (IQAC)

**Director (IQA)
KL University
Green Fields, Vaddeswaram,
Guntur Dist. A.P, PIN-522 502.**

To: IQAC Members

Cc: HODs/Directors/Deans

Pro-VC/Hon'ble Vice-Chancellor/Hon'ble Chancellor

Hon'ble President-KLEFL; Vice-Presidents

Members Present:

S. No.	Name	Designation	Signature
1	Dr R. Srihari Rao	Vice-Chancellor & Chairman, IQAC	
2	Er Koneru Havish	Vice President	
3	Er Koneru Raja Harin	Vice President	
4	Dr N. Rangaiah	Registrar	
5	Prof. K. Subba Rao	Director, IQAC	
6	Prof. M. Venkatram	Professor in CSE	
7	Dr K. V. Ramana	Professor in ME	
8	Dr Ch. Hanumantha Rao	Professor in CE	
9	Mrs. K. Usha Rani	Librarian	
10	Dr K. Srinivasa Ravi	Physical Education	
11	Mr V. Subhakar Raju	Cultural Activities	
12	Mr M. Karthik	Student	
13	Ms. L. Navya	Student	
14	Ms. V. Swathi Chowdary	Student	
15	Mr N. V. S. Sai Kasyap	Student	
16	Mr M. Hari Sai Krishna	Alumni	
17	Mr K. Sarat Chandra	Alumni	
18	Mrs. Lalitha	KLU Women's Forum	
19	Mr E. Kotaiah	Sarpanch, Vaddeswaram	
20	Mr D. Ramakrishna	Industrialist (M. D., Efftronics Systems Pvt. Ltd, Vijayawada)	
21	Mr Moses	Head, HR, Satyam Ventures, Hyd'bad	
22	Dr P. Bangaru Babu	Professor in ME, NITW	
23	Dr G. Abbaiah	Professor in CE, JNTUK	