

22 November 2012

Prof. K. Subba Rao  
Director (IQAC)  
K L University, Vaddeswaram.

To:  
The Registrar  
K L University  
Vaddeswaram.

Sir:

Sub: Conduct of IQAC Meeting – Request to obtain the approval of Hon'ble Vice-Chancellor (28-11-2012) and invite the IQAC Members – Reg.

As per the direction of the Hon'ble Vice-Chancellor (IQAC Chairman), it is proposed to conduct IQAC meeting with all the members on 28 November 2012 at 3 pm at the Conference Hall (F-008).

In this connection, I request you to kindly obtain the approval from the Hon'ble Vice-Chancellor and invite all the members of IQAC for the proposed meeting.

The agenda for the meeting is enclosed.

Yours Faithfully,



**(Prof. K. Subba Rao)**

**Director (IQA)  
KL University  
Green Fields, Vaddeswaram,  
Guntur Dist. A.P, PIN-522 502.**

Ref: KLU/RO/IQAC/2012-13

23<sup>rd</sup> November, 2012

**Orders of Vice-Chancellor dt. 23-11-2012**

**CIRCULAR**

Sub: Conduct of IQAC Meeting on 28<sup>th</sup> November 2012 – reg.

Ref: Letter dt. 22-11-2012 from Director-IQAC

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As per the Orders of the Hon'ble Vice-Chancellor (IQAC Chairman), IQAC meeting is scheduled from 3 PM on 28-11-2012 in the Conference Hall (F-008).

In this connection, I request all the IQAC members to make it convenient to attend the meeting without fail.

The agenda for the meeting is enclosed.

**REGISTRAR**

Encl: Agenda

**To: IQAC Members**

**Hard copy** & mail to: HODs..BT / CIV / CSE / CSS / ECE / EEE / ECM / MECH / MCA / MBA  
COM / Mathematics / Physics / Chemistry / English / Mr. T. Ravi Kumar

**Hard copy** & mail to: Principal, KLUCE & Dean (School of Engg.) / Principal, KLU ASC

**Hard copy** & mail to: Controller of Examinations-Dr. KJB / Librarian-Smt. K. Usha Rani  
Management Representative (ISO) – Dr. K.G.Sudhakar, Professor, ME

Mail to: Coordinators, SR & ARP – Dr. K. Sarat Kumar, ECE / Dr. A. Srinath, ME / Dr. V.Rama Devi, MBA – KLUBS

Mail to: Advisor (HR & IR) – Prof.BVA Rao / Dr. J.K.R.Sastry, Professor, CSE / Alumni Cell-Mr. A.V. Lal/

I/c KLU Website-Sri K. Rajasekhar, CSE / In-charge, Automation-Mr.VMS / Webmaster-Mr.Hanumantha Rao /  
ET Services & Animations Group-Mr.Jai Kishan / Systems Engineer – Mr.B.Ravi Babu

Mail to: AO – General Manager-Mr. YSRKP / Jt..Registrar-Mr.CSR / FO & AR-Mr.AKR / Sr.Accts.Officer-Ms.P.Nagalakshmi /  
Asst.Manager (HR)-Mr.EVR / I/c, Admissions-Mr.PS

Mail to: Asst.Registrar, I/c Conventional Halls-Mr. Suman / Asst. Registrar-Smt.NLP

Mail to: Assoc. Dean (Academics) & (ECE,EEE,ECM & CSE)-Sri NVR / Assoc.Dean (Academics & I/c CL&CC-Dr.TVRK /  
Assoc. Dean (Spon. Research)-Dr.KSK / Assoc.Dean (P&D)-Dr.SV / Assoc.Dean (SA)-Dr.HK

**Hard copy** & Mail to: Director (IQA)-Prof.KSR / Director (IR&P)-Sri YP / Director (KLUBS & PS)-Prof.MBR /  
Director (Intl Relations)-Sri MKB / Director (Acad. Registrations)-Dr.BRK

**Hard copy** & Mail to: Dean (P&D)-Dr.KKR / Dean-Dr.KKR / Dean (Academics)-Dr.KRK / Dean (ARP)-Dr.KVR /

Dean (Student Welfare)-Dr.KRKP / Dean (Examinations & Evaluation)-Dr.YVSSSVPR

**Hard copy** & mail to: Hon'ble Vice-Chancellor

Mail to: Hon'ble Chancellor

Mail to: Sri K.Raja Harin, Vice-President

Mail to: Prof.P.Thirumurthy, BOM Member

**Hard copy** & mail to: Hon'ble President, KLEF

Minutes of the IQAC Committee Meeting held on 28 November 2012 from  
3 pm in the Conference hall (F-008) of K L University.

Agenda:

1. To confirm the minutes of last IQAC meeting held on 10 August 2012.
2. Review of NAAC peer team recommendations' on priority basis.
3. To prepare IQAC Vision, Mission and Quality policies.
4. To discuss short-term and long term goals of IQAC.
5. To explore the possibility of DST-FIST Funding to various departments.
6. To suggest to various departments to apply for funding to organize International conferences.
7. To recommend to the Academic Council to start implementing the following academic activities from the coming Academic Year (2013-14):
  - Outcome Based Education
  - Project based Laboratories
  - Lab taken to class
8. Any other item, with the permission of the chair.

Hon'ble Vice-Chancellor has chaired the meeting and invited all the members and spelt out the agenda for the day's meeting. He asked the Director, IQAC to proceed further in conduction of the meeting. Discussions took place on the agenda and the minutes were recorded as mentioned.

Agenda 1: Review of NAAC peer team observations' on priority basis.

The Director, IQAC informed the members the inadequacies pointed during NAAC Peer Committee visit to KLU from 16<sup>th</sup>-18<sup>th</sup> November 2012:

1. SC/ST representation is not adequate though reservation is in place.
2. All teaching positions are filled but the faculty attrition rate is high.
3. Only 25% of the faculty are with Doctoral qualifications.
4. Though the University has scaled up in research publications in the last couple of years, publication in quality journals is to be enhanced.
5. Industry involvement is to be sought for internship/projects and other academic activities.
6. The financial resources required for implementing the perspective plan has not been mapped.
7. External funding through projects, donations, and endowments is meagre.

Resolutions:

- The members thoroughly deliberated on the Peer Committee report.
- It is resolved to take necessary steps to sort out the above seven deficiencies in the next five years, on priority.

Agenda 2: To review the Quality policy

Resolutions:

It is resolved to adopt the quality policy of IQAC as stated below: "KL university is committed to deliver quality education for all round development of the students to meet the changing requirements of the industry, Business and society"

Agenda 3: To discuss short-term and long term goals of the University.

Resolutions:

It is resolved that IQAC to revise the short term and long term goals within the next three months.

Agenda 4: To explore the possibility of DST-FIST Funding to various departments.

Resolutions:

It is resolved to request the Dean (R&D) to send a Circular to all the HODs to explore and identify the possibility of DST-FIST Funding.

Agenda 5: To suggest to the departments to apply for funding to organize International conferences.

Resolutions:

It is resolved to request the Dean (R&D) to give necessary instructions to all the departments to identify domain of recent developments and approach the Organizations of repute for technical collaboration and to approach funding agencies. It is also decided to suggest the Dean (R&D) to organize at least one International Conference every alternate year, by involving foreign delegates to the maximum possible extent.

Agenda 6: To recommend to the Academic Council to start implementing the following academic reforms from the Academic Year, 2013-14:

- Outcome Based Education
- Project based Laboratories
- Lab taken to class

Resolutions:

It is resolved to request the Dean (Acad) to deliberate in the next academic council meeting the possibilities of implementing Outcome based education, project based labs and Lab taken to class in core courses by doing necessary modifications in the teaching pedagogy and course structure with effect from next academic year.

Any other item, with the permission of the chair.

As there were no issues raised by the members the following activities planned are discussed and

deliberated at length.

1. To Release the calendar of activities for the entire academic year at the beginning to help the departments to plan their activities as per the calendar.
2. TO Review a set of processes that are related to academics and R & D.
3. To Develop standard formats for reporting outcomes.
4. To Develop check lists for elements to be audited which are to be included into monthly report.
5. To Develop Documentation Standards.
6. To Introduce Course coordinator system for multi sections as an experimental basis to ensure uniform coverage of syllabus and uniform delivery in multi sections.
7. To Upload course content in e-learning sites for accessing of content by students.
8. TO Organise IQAC Meetings with all stakeholders .
9. The Director, IQAC informed the members that the IQAC has successfully co-ordinated for the renewal of ISO 9001 certification. He also informed the members that IQAC is conducting audits of various departments every month and reporting non-conformances, if any. The non-conformances are being attended to by the departments and IQAC Audit team is re-examining the same during the next month audit.

The meeting was concluded at 5:30 PM.



**(Prof. K. Subba Rao)**

**Director (QA)  
KL University  
Green Fields, Vaddeswaram,  
Guntur Dist. A.P, PIN-522 502.**

To: IQAC Members

Cc: HODs/Directors/Deans

Pro-VC/Hon'ble Vice-Chancellor/Hon'ble Chancellor

Hon'ble President-KLEFL; Vice-Presidents

28-11-2012

Members Present:

S. No.	Name	Designation	Signature
1	Dr R. Srihari Rao	Vice-Chancellor & Chairman, IQAC	
2	Er Koneru Havish	Vice President	
3	Er Koneru Raja Harin	Vice President	
4	Dr N. Rangaiah	Registrar	
5	Prof. K. Subba Rao	Director, IQAC	
6	Prof. M. Venkatram	Professor in CSE	
7	Dr K. V. Ramana	Professor in ME	
8	Dr Ch. Hanumantha Rao	Professor in CE	
9	Mrs. K. Usha Rani	Librarian	
10	Dr K. Srinivasa Ravi	Physical Education	
11	Mr V. Subhakar Raju	Cultural Activities	
12	Ms. K. Madhuri	Student	
13	Mr V. Aravind	Student	
14	Ms. Ch. Pravallika	Student	
15	Ms G. Raghavendra Sreehitha	Student	
16	Mr M. Anil Kumar	Alumni	
17	Mr Amrut Jyot Singh	Alumni	
18	Mrs. Lalitha	KLU Women's Forum	
19	Mr E. Kotaiah	Sarpanch, Vaddeswaram	
20	Mr D. Ramakrishna	Industrialist (M. D., Efftronics Systems Pvt. Ltd, Vijayawada)	
21	Mr Moses	Head, HR, Satyam Ventures, Hyd'bad	
22	Dr P. Bangaru Babu	Professor in ME, NITW	
23	Dr G. Abbaiah	Professor in CE, JNTUK	