

23th August, 2014

Prof. K. Subba Rao
Director-IQAC

To:
The Registrar
K L University
Vaddeswaram.

Sir:

Sub: Conduct of IQAC Meeting – Request to obtain the approval – Reg.

It is proposed to conduct IQAC Meeting with all the members on 29th August, 2014 at 4 PM in the Conference hall (F-008).

In this connection, I request you to kindly obtain the approval from the Hon'ble Vice-Chancellor and inform all the members of IQAC to attend the proposed meeting.

The agenda for the meeting is enclosed.

Yours Faithfully



(Prof. K. Subba Rao)
Director (IQAC)

Director (IQA)
KL University
Green Fields, Vaddeswaram,
Guntur Dist. A.P, PIN-522 502.

Orders of Vice-Chancellor dt. 27-08-2014

CIRCULAR

Sub: Conduct of IQAC Meeting on 29th August, 2014– reg.

Ref: Letter dt. 23-08-2014 from Dean (Quality)

As per the Orders of the Hon'ble Vice-Chancellor (IQAC Chairman), IQAC meeting is scheduled from 4 PM on 29-08-2014 in the Conference Hall (F-008).

In this connection, I request all the IQAC members to make it convenient to attend the meeting without fail.

The agenda for the meeting is enclosed.

REGISTRAR

Encl: Agenda

To: IQAC Members

Hard copy& mail to: HODs: BT / CIV / CSE / CSS / ECE / EEE / ECM / MECH / MCA / MBA

COM / Mathematics / Physics / Chemistry / English / Mr. T. Ravi Kumar

Hard copy & mail to: Principal, KLUCE & Dean (School of Engg.) / Principal, KLU ASC

Hard copy & mail to: Controller of Examinations-Dr. KJB / Librarian-Smt. K. Usha Rani

Management Representative (ISO) – Dr. K.G.Sudhakar, Professor, ME

Mail to: Coordinators, SR & ARP – Dr. K. Sarat Kumar, ECE / Dr. A. Srinath, ME / Dr. V.Rama Devi, MBA – KLUBS

Mail to: Advisor (HR & IR) – Prof.BVA Rao / Dr. J.K.R.Sastry, Professor, CSE / Alumni Cell-Mr. A.V. Lal/

I/c KLU Website-Sri K. Rajasekhar, CSE / In-charge, Automation-Mr.VMS / Webmaster-

Mr.Hanumantha Rao /

ET Services & Animations Group-Mr.Jai Kishan / Systems Engineer – Mr.B.Ravi Babu

Mail to: AO – General Manager-Mr. YSRKP / Jt..Registrar-Mr.CSR / FO & AR-Mr.AKR / Sr.Accts.Officer-

Ms.P.Nagalakshmi /Asst.Manager (HR)-Mr.EVR / I/c, Admissions-Mr.PS

Mail to: Asst.Registrar, I/c Conventional Halls-Mr. Suman / Asst. Registrar-Smt.NLP

Mail to: Assoc. Dean (Academics) & (ECE, EEE, ECM & CSE)-Sri NVR / Assoc.Dean (Academics & I/c CL&CC Dr.TVRK

/Assoc. Dean (Spon. Research)-Dr.KSK / Assoc.Dean (P&D)-Dr.SV / Assoc.Dean (SA)-Dr.HK

Hard copy& Mail to: Director (IQA)-Prof.KSR / Director (IR&P)-Sri YP / Director (KLUBS & PS)-Prof.MBR /

Director (Intl Relations)-Sri MKB / Director (Acad. Registrations)-Dr.BRK

Hard copy& Mail to: Dean (P&D)-Dr.KKR / Dean-Dr.KKR / Dean (Academics)-Dr.KRK / Dean (ARP)-Dr.KVR /Dean

(Student Welfare)-Dr.KRKP / Dean (Examinations & Evaluation)-Dr.YVSSSVPR

Hard copy & mail to: Hon'ble Vice-Chancellor

Mail to: Hon'ble Chancellor

Mail to: Sri K.Raja Harin, Vice-President

Mail to: Prof.P.Thirumthy, BOM Member

Hard copy & mail to: Hon'ble President, KLEF

AGENDA:

29-08-2014

1. To confirm the minutes of last IQAC meeting held on 25th June, 2014.
2. Review of the initiatives taken.
3. Collaborating with faculty from reputed Institutions.
4. Design of outcome based programs.

Any other item, with the permission of the chair.

Minutes of the IQAC Advisory Committee Meeting

29-08-2014

Hon'ble Vice-Chancellor has chaired the meeting and invited all the members and spelt out the agenda for the day's meeting. He asked the Director, IQAC to proceed further in conduction of the meeting. Discussions took place on the agenda and the minutes were recorded as mentioned.

Agenda 1: To ratify the minutes of last IQAC meeting held on 29th August 2014.

The members approved the resolutions of the meeting held on 25-06-2014.

- (a) Review of functioning of IQAC.
- (b) To develop a framework related to NAAC bench marks.

Agenda 2: Review of the initiatives taken.

Resolutions:

Continuing the trend of the earlier semester the IQAC reviewed the functions of some of the initiatives introduced in the earlier quarters.

- (a) Lab taken to class rooms. Director-IQAC advised all HoDs to plan for effective implementation of Lab taken to class rooms which effective understanding and application is ensured. Dean-Academic was advised to monitor the same.
- (b) To Group the faculty into various "Research Groups" so that concentrated and connected quality research can be conducted. The activities to be conducted by the research group be identified and the same be monitored.
- (c) Recommended to constitute student committees at the department level in the beginning of the academic year for each of the support services like Transport, Hostels, and Sports etc and to conduct periodical meetings to find any issues related to the Support Services.
- (d) Recommended to constitute Central Level Committees in the beginning of the academic year for each of the support services like Transport, Hostels, Sports etc headed by a Prof .In-charge for each of the committees. These Central Level Committees takes the inputs from the department level committees, analyse the issues and initiate the corrective steps as per the need.

- (e) An audit system is developed to audit the functioning of all the department level and central level committees and to initiate the corrective steps based on Non conferences.
- (f) Renewable energy sources such as Solar Panels windmills on all roof-tops, radiant cooling technology for 2 lakh sqft of Library building and green certified construction material that are recyclable are in plan of proposal to be installed and used.

Agenda 3: Collaborating with faculty from reputed Institutions.

Resolutions:

Director (IQAC) advised all faculty to seek for possibility of collaborating with faculty from reputed Institutes, viz. IITs, NITs, etc. in academic and sponsored research.

Quality Circle meeting highlights.

Any other item, with the permission of the chair.

As there is no point raised by the members, the Director, IQAC informed the members to maintain the quality culture in the university. Director, IQAC explored the initiatives that are planned in the university and the corresponding follow up by taking appropriate actions as below.

S. No.	Plan of Action for innovation	Action taken report
1.	Releasing the Calendar of activities for the entire academic year.	Released the Calendar of activities for the entire academic year for implementations.
2.	Allocating the Course coordinators for multi section courses.	Course coordinators are allocated for multi section courses.
3.	Uploading the course content in e-learning sites.	The entire faculty uploaded the course content in their e-learning sites.
4	Implementing the concept of PROJECT BASED LAB for all the core laboratory courses.	Implemented the concept of PROJECT BASED LAB for all the core laboratory courses.
5.	Organising subject based seminars and subject based workshops.	Subject based seminars and subject based workshops are organized by the departments.
6.	Offering Academic flexibilities	Offered Academic flexibilities to students.
7.	Involving students in various committees.	Involved students in various committees for better improvement in the system.

9.	Operating hobby clubs in the University.	Operated hobby clubs in the University and students are enrolled as per their choice.
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The meeting is adjourned.



(Prof. K. Subba Rao)

Director-IQAC

**Director (IQA)
KL University
Green Fields, Vaddeswaram,
Guntur Dist. A.P, PIN-522 502.**

To: IQAC Members

Cc: HODs/Directors/Deans

Pro-VC/Hon'ble Vice-Chancellor/Hon'ble Chancellor

Hon'ble President-KLEFL; Vice-Presidents

Minutes of the IQAC Advisory Committee Meeting

29-08-2014

Members Present:

S. No.	Name	Designation	Signature
1	Dr L. S. S. Reddy	Vice-Chancellor & Chairman, IQAC	
2	Dr P. Thrimurthy	BOM Member	
3	Er Koneru Raja Harin	Vice President	
4	Dr T. Umamaheswara Rao	Registrar	
5	Dr. Ch. Hanumantha Rao	Dean (Quality)	
6	Dr N. Venkatram	Professor in ECM	
7	Dr A. Srinath	Professor in ME	
8	Dr V. Ranga Rao	Professor in CE	
9	Dr K. S. Shivraj	Librarian	
10	Dr K. Hari Kishore	Physical Education	
11	Mr R. Subhakar Raju	Cultural Activities	
12	Ms B. T. Sravani	Student	
13	Ms P. Satya Madhuri	Student	
14	Mr M. Praveen Kumar	Student	
15	Ms S V N S Maneesha	Student	
16	Ms K. H. Priya Darshini	Alumni	
17	Mr A. Veda	Alumni	
18	Mrs. Lalitha	KLU Women's Forum	
19	Smt. K. Malleswari	Sarpanch, Vaddeswaram	
20	Mr D. Ramakrishna	Industrialist (M. D., Efftronics Systems Pvt. Ltd, Vijayawada)	
21	Mr Sasidhar Reddy	Head, HR, Infosys, Hyderabad	
22	Dr M. Sydulu	Professor in EE, NITW	
23	Dr G. Abbaiah	Professor in CE, JNTUK	