

23th August, 2016

Dr. Ch. Hanumantha Rao
Dean (Quality)

To:
The Registrar
K L University
Vaddeswaram.

Sir:

Sub: Conduct of IQAC Meeting – Request to obtain the approval – Reg.

It is proposed to conduct IQAC Meeting with all the members on 29th August, 2016 at 4 PM in the Conference hall (F-008).

In this connection, I request you to kindly obtain the approval from the Hon'ble Vice-Chancellor and inform all the members of IQAC to attend the proposed meeting.

The agenda for the meeting is enclosed.

Yours Faithfully



Dr. Hanumantharao Chappidi
Dean - Quality, KLU

Dr. CH. HANUMANTHA RAO
Dean (Quality)
K L University
Green Fields, Vaddeswaram,
Guntur Dist., A.P. PIN-522 502

Orders of Vice-Chancellor dt. 28-08-2016

CIRCULAR

Sub: Conduct of IQAC Meeting on 29th August, 2016– reg.

Ref: Letter dt. 23-08-2016 from Dean (Quality)

As per the Orders of the Hon'ble Vice-Chancellor (IQAC Chairman), IQAC meeting is scheduled from 4 PM on 29-08-2016 in the Conference Hall (F-008).

In this connection, I request all the IQAC members to make it convenient to attend the meeting without fail.

The agenda for the meeting is enclosed.

REGISTRAR

Encl: Agenda

To: IQAC Members

Hard copy& mail to: HODs: BT / CIV / CSE / CSS / ECE / EEE / ECM / MECH / MCA / MBA

COM / Mathematics / Physics / Chemistry / English / Mr. T. Ravi Kumar

Hard copy & mail to: Principal, KLUCE & Dean (School of Engg.) / Principal, KLU ASC

Hard copy & mail to: Controller of Examinations-Dr. KJB / Librarian-Smt. K. Usha Rani

Management Representative (ISO) – Dr. K.G.Sudhakar, Professor, ME

Mail to: Coordinators, SR & ARP – Dr. K. Sarat Kumar, ECE / Dr. A. Srinath, ME / Dr. V.Rama Devi, MBA – KLUBS

Mail to: Advisor (HR & IR) – Prof.BVA Rao / Dr. J.K.R.Sastry, Professor, CSE / Alumni Cell-Mr. A.V. Lal/

I/c KLU Website-Sri K. Rajasekhar, CSE / In-charge, Automation-Mr.VMS / Webmaster-

Mr.Hanumantha Rao /

ET Services & Animations Group-Mr.Jai Kishan / Systems Engineer – Mr.B.Ravi Babu

Mail to: AO – General Manager-Mr. YSRKP / Jt.Registrar-Mr.CSR / FO & AR-Mr.AKR / Sr.Accts.Officer-

Ms.P.Nagalakshmi /Asst.Manager (HR)-Mr.EVR / I/c, Admissions-Mr.PS

Mail to: Asst.Registrar, I/c Conventional Halls-Mr. Suman / Asst. Registrar-Smt.NLP

Mail to: Assoc. Dean (Academics) & (ECE, EEE, ECM & CSE)-Sri NVR / Assoc.Dean (Academics & I/c CL&CC Dr.TVRK

/Assoc. Dean (Spon. Research)-Dr.KSK / Assoc.Dean (P&D)-Dr.SV / Assoc.Dean (SA)-Dr.HK

Hard copy& Mail to: Director (IQA)-Prof.KSR / Director (IR&P)-Sri YP / Director (KLUBS & PS)-Prof.MBR /

Director (Intl Relations)-Sri MKB / Director (Acad. Registrations)-Dr.BRK

Hard copy& Mail to: Dean (P&D)-Dr.KKR / Dean-Dr.KKR / Dean (Academics)-Dr.KRK / Dean (ARP)-Dr.KVR /Dean

(Student Welfare)-Dr.KRKP / Dean (Examinations & Evaluation)-Dr.YVSSVPR

Hard copy & mail to: Hon'ble Vice-Chancellor

Mail to: Hon'ble Chancellor

Mail to: Sri K.Raja Harin, Vice-President

Mail to: Prof.P.Thirumurthy, BOM Member

Hard copy & mail to: Hon'ble President, KLEF

AGENDA:

29-08-2016

1. To confirm the minutes of last IQAC meeting held on 22nd June, 2016.
2. Review of the initiatives taken.
3. Quality Circle meeting highlights.

Any other item, with the permission of the chair.

Minutes of the IQAC Advisory Committee Meeting

29-08-2016

Members Present:

S. No.	Name	Designation	Signature
1	Dr L. S. S. Reddy	Vice-Chancellor & Chairman, IQAC	
2	Dr P. Thrimurthy	BOM Member	
3	Er Koneru Raja Harin	Vice President	
4	Dr T. Umamaheswara Rao	Registrar	
5	Dr. Ch. Hanumantha Rao	Dean (Quality)	
6	Dr N. Venkatram	Professor in ECM	
7	Dr A. Srinath	Professor in ME	
8	Dr V. Ranga Rao	Professor in CE	
9	Dr K. S. Shivraj	Librarian	
10	Dr K. Hari Kishore	Physical Education	
11	Mr R. Subhakar Raju	Cultural Activities	
12	Ms B. T. Sravani	Student	
13	Ms P. Satya Madhuri	Student	
14	Mr M. Praveen Kumar	Student	
15	Ms S V N S Maneesha	Student	
16	Ms K. H. Priya Darshini	Alumni	
17	Mr A. Veda	Alumni	
18	Mrs. Lalitha	KLU Women's Forum	
19	Smt. K. Malleswari	Sarpanch, Vaddeswaram	
20	Mr D. Ramakrishna	Industrialist (M. D., Efftronics Systems Pvt. Ltd, Vijayawada)	
21	Mr Sasidhar Reddy	Head, HR, Infosys, Hyderabad	
22	Dr M. Sydulu	Professor in EE, NITW	
23	Dr G. Abbaiah	Professor in CE, JNTUK	

Minutes of the IQAC Advisory Committee Meeting

29-08-2016

Hon'ble Vice-Chancellor has chaired the meeting and invited all the members and spelt out the agenda for the day's meeting. He asked the Director, IQAC to proceed further in conduction of the meeting. Discussions took place on the agenda and the minutes were recorded as mentioned.

Agenda 1: To ratify the minutes of last IQAC meeting held on 29th August 2016.

The members approved the resolutions of the meeting held on 22nd June, 2016.

1. Implementation of LMS system.
2. Teaching research components at UG and PG level.
3. Simulation tool based verification of practical and theoretical learning
4. Multi-disciplinary knowledge is provided through open electives

Agenda 2: Review of the initiatives taken.

Resolutions:

The establishment of industry oriented special labs, the appointment of course coordinators in an attempt to introduce a student-centric learning mode have brought significant changes in the teaching-learning processes. The significant presence of a new stake-holder, the Industry, has brought some welcome improvements----the first one being the purpose of a study of a topic which is far better-defined now. Identification of differently-abled learners gives an added advantage in the process of course selection. Industrial skill focussed certificate courses have proved to be a value addition.

"Project based laboratories" are implemented with students developing an individual project in each core laboratory. The 'online' mode open electives have enhanced the self-learning capabilities of students and indirectly contributed to their accepting modern methods of learning.

Agenda 3: Quality Circle meeting highlights.

Resolutions:

Director (IQAC) has chaired the meeting and invited all the Faculty Auditors and Students and spelt out the agenda for the day's meeting. He asked the Faculty Auditors of IQAC to proceed further in conduction of the "Quality Circles". Discussions took place on the agenda and the minutes were recorded as mentioned.

- Keeping in view of the MOOCs that have become popular, faculty from the CSE department as well as the students have proposed to the IQAC to forward the proposal of on line courses as part of the curriculum.
- The invited member, Prof. K. Rama Krishna Dean(Academics), has proposed to introduce SEMESTER FACULTY PREPARATORY PROGRAM for at least a week in the summer, to bring new course instructors and new faculty to benefit from the experience of senior faculty. This would help them to prepare lecture notes, PPTs, course handouts properly. This suggestion was unanimously seconded by everybody present.

Any other item, with the permission of the chair.

As there is no point raised by the members, the Director, IQAC informed the members to maintain the quality culture in the university.

Further the following activities are discussed and deliberated at length.

During the last quarter June to August-2016 the IQAC has taken the initiative to integrate quality framework for NIRF, ISO and NAAC. It was also mooted to implement modern learning systems to support classroom planning and delivery. Various rubrics have been developed in the evaluation of lab, mini project and term paper components of the academic programs.

All the processes that were adopted by the University during 2015-16 have been continued in 2016-17. Student need-assessment, gap analysis and bridge courses are supported by effective practice and all the problems identified are addressed adequately. The practice of designing syllabus based on competency and introduction of emerging technologies as electives is continued.

The brief summary of the audit conducted during the months June, to August, 2016 is illustrated in the following table.

S.No.	Non-Conformance	Steps to be Initiated
1	List of Laboratories, Utilization of Software and Laboratory Display Boards, ATR' s of laboratories, Lab Development Stock Registers Updating – Physical Facilities. It is observed that CAD lab bills in the Dept. of ME are not maintained properly.	It is advised to maintain the bills in the departments. List of equipment purchased in each academic year to be placed. Maintain the necessary files regarding labs.
2	Demand Ratio of various programmes and also Category Statistics (Reservation,	The details may be procured from the Registrar office.

	Women, Men, PHC)	
3	Budget File (Details of all expenditure including research) Heads of Expenditure, Financial Allocation, actual utilization.	Consolidated sheets of budget utilization details for each academic year to be placed.
4	File on research awards / incentives given by KLU to the faculty.	The information regarding incentives after October-2013 may be procured from Dean F&SA.
5	Demand Ratio of various programmes and also Category Statistics (Reservation, Women, Men, PHC).	The information regarding individual department details may be procured from Dean P&D.

The meeting is adjourned.


Dr. Hanumantharao Chappidi
Dean - Quality, KLU

Dr. CH. HANUMANTHA RAO
Dean (Quality)
K L University
Green Fields, Vaddeswaram,
Guntur Dist., A.P. PIN-522 502

To:
IQAC Members
Cc: HODs/Directors/Deans
Pro-VC/Hon'ble Vice-Chancellor/Hon'ble Chancellor
Hon'ble President-KLEFL; Vice-Presidents