# K L UNIVERSITY
## Calendar of Events for Academic Year 2023-24
## JULY-2023

| S.No | Event | Dates | Responsibility |
|---|---|---|---|
| 1 | National Agriculture Day | 01.07.2023 | HoD-Agriculture |
| 2 | Finalization of Time Tables all.B.Tech | 01.07.2023 | Dean-Academics/ Principal (College of Engg), All Engg. HoDs |
| 3 | College Development Committee Meeting | 03.07.2023 | College of LAW |
| 4 | Lecture Plan & Delivery Audit | 1st Week, July-2023 | ALL HODs |
| 5 | Administrative Files Audit by Department Team (Once in a month) | 1st Week, July-2023 | ALL HODs |
| 6 | Practicals (Laboratories) & Skill Audit | 1st Week, July-2023 | ALL HODs |
| 7 | Department Advisory Board Meeting | 1st Week, July-2023 | ALL HODs |
| 8 | IQAC internal meeting | 1st Week, July-2023 | Dean-Quality |
| 9 | DDC&LDC Committee | 1st Week, July-2023 | ALL HODs |
| 10 | Classroom resources audit | 1st Week, July-2023 | ALL HODs |
| 11 | Odd Sem - Activity 1-Semiar on Right to Legal Aid and the Women Empwerment | July 2023 | Principal/HOD-College of Law, Women's Forum |
| 12 | Faculty Orientation Lectures | 1st Week, July-2023 | ALL HODs |
| 13 | Circular for audit of Central facilities | 1st Week, July-2023 | Dean-Quality |
| 14 | Conduction of entrance exam and Interviews-Ph.D Y23 | 1st week and 3rd Week-July - 2023 | Dean-R&D |
| 15 | Campus Placement Drive - Season - 1 (for Engineering) | Ist Week of July 2023 to Nov'2023 | Dean-Placements & Internships |
| 16 | College Advisory Committee Meeting | 04.07.2023 | Principal/HoD - College of Law |
| 17 | Academic Registrations for all B.Tech. Students | 30-06-2023 to 02-07-2023 | Principal (College of Engineering), All Engineering HoDs, Dean-Academics & Pro VC |
| 18 | Monthly Audit Report Statistics to be submitted by Departments | 05.07.2023 | ALL HODs |
| 19 | Placement Training | 5th July 2023 to 30th July 2023 | HoD-CSS |
| 20 | Commencement of Class work for all B.Tech. Students, | 03-07-2023. | Principal (College of Engineering), All Engineering HoDs, Dean-Academics & Pro VC |
| 21 | Webinar -Interaction with IAS Officers | 07.07.2023 | HoD-Arts |
| 22 | Environment Day | 07.07.2023 | NSS, Hod-CE, Dean-SA |
| 23 | Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity | 09.07.2023 | Hod-CSE |
| 24 | Consultancy Brochure Design | 2nd Week, July-2023 | Hods of all Engineering, Law, Architecture, Pharmacy, BBA, MBA, Agriculture and Dean (P&D) |

| 25 | Issue of KRA/KPI Forms to Faculty and Non Teaching Staff (more than ONE Year service in KLU) | 2nd Week, July 2023 | Dean-F&SA |
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| 26 | Meeting with RPAC's and Preparation of agenda points for URB | 2nd Week, July 2023 | RPAC's and HoDs, Dean R&D |
| 27 | Activity 1 - Bootcamp on Innovation and Innovative products made with hand by women and Display of the products. | 2nd week of July 2023 | Principal, Collge of Engineering (in association with CIIE), HOD CSE, Women's Forum |
| 28 | Re-Constitution of IQAC Advisory Committee | 2nd Week, July 2023 | Dean-Quality & Registrar |
| 29 | Awareness Program on academic flexiblilites | 2nd Week, July 2023 | Dean-Academics, all HODs |
| 30 | TLP Workshops | 2nd Week, July 2023 | ALL HODs, Dean-Academics |
| 31 | Sri C.S.R Birthday - Acting Workshop | 2 nd week, July 2023 | Abhinaya Club, Director(SAC), Dean-SA |
| 32 | Health Camps | 2nd week July 2023 | YRC, Director(SAC), Dean-SA |
| 33 | Activity 1: Identification of woman with PCOD and awareness | 2nd Week of July 2023 | Principal-Pharmacy, HOD BT, Women's Forum |
| 34 | Activity 2: Identification of people with anemia and awareness | 2nd Week of July 2023 | Principal-Pharmacy, Director-SAC, HOD-BT, Women's Forum |
| 35 | Self- Defense Awareness and Practice Programs | 2nd Week of July 2023 | Principal-School of Architecture, HOD-BFA, Women's Forum |
| 36 | Activity 3: Workshops on Cloth Bags/Jute Bags Making | 2nd Week of July 2023 | Director-SAC, HOD-ECE, Women's Forum |
| 37 | ERP Audit for Research/Profile/Leaves | 2nd Week, July 2023 | ALL HODs |
| 38 | Issue of handbooks to all I/IV B.Tech. 2023-24admitted students | 2nd Week, July 2023 | Dean, Academics, Director (FED) /Co-Ordinator (FED) |
| 39 | HOD meeting with Faculty & Staff | 2nd Week, July 2023 | All-HODs |
| 40 | PRACTICE SCHOOL - Orientation & documentation at the Campus | 2nd Week, July-2023 | Dean-Academics & Dean-Placements & Internships |
| 41 | Audit of Central facilities | 2nd & 3rd Week,July 2023 | Dean-Quality |
| 42 | Extension Activity | 11.07.2023 | HOD-Architecture |
| 43 | Department Antiragging Committee Meeting | 11.07.2023 | All-HODs |
| 44 | Workshops/ guest lectures / seminars committee meeting | 11.07.2023 | HOD-CHEMISTRY |
| 45 | Workshops/ guest lectures / seminars/industry connect committee meeting | 11.07.2023 | HOD-College of Law |
| 46 | World Population Day | 11.07.2023 | Director(SAC) |
| 47 | Paper bag day | 12.07.2023 | HOD-CE |
| 48 | Research Group Meetings | 14.07.2023 | HOD-CSE |
| 49 | MESA - Welcoming 2nd Years | 15.07.2023 | HOD-ME |
| 50 | Admission Counselling(BBA,MBA) | 15/7/2023-19/7 /2023 (BBA) 22/7/2023-25/7/2023 - (MBA) | HOD-BBA & MBA, Dean (MHS) & Director (Admissions) |
| 51 | Meeting with Monthly report In charges | 3rd Week, July 2023 | Dean-Quality |

| 52 | Submission of Faculty and Non Teaching Staff Appraisal Forms (Completed morethan ONE Year service in KLU) | 3rd Week, July 2023 | ALL Deans & HODs |
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| 53 | Digital Literacy Program | 3rd week of July 2023 | Principal-Sciences, HOD-CS&A, Women's Forum |
| 54 | YRC Registrations | 3rd weekJuly 2023 | YRC, Director(SAC), Dean-SA |
| 55 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BCA | 3rd week of July 2023-(Once in a Semester) | Director-Alumni/ HoD-CS&A |
| 56 | Women Rights | 3rd week July 2023 | CEA, Director(SAC), Dean-SA, Women's Forum |
| 57 | Conduction of CC Classes from 3.20 PM to 5.00 PM regularly (up to November) | 3rd week, July 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 58 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership--BT | 3rd week of July 2023-(Once in a Semester) | Director-Alumni/ HoD-BT |
| 59 | B and C certificate Cmap to cadets & ANO | 3rd Week of July 2023 | NCC, Dean-SA |
| 60 | Women's Forum Monthly meeting | 3rd Week of July 2023 | Women's Forum, Dean (SA) |
| 61 | Meditation and Yoga Training | 3rd week of July 2023 | Principal-Sciences, HOD CS&A, Women's Forum |
| 62 | Awareness Programmes: Thyroid camp | 3rd &4th Week, July 2023 | Pharmacy and BT |
| 63 | Department Library Committee Meeting | 19.07.2023 | ALL HODs |
| 64 | Webinar Motivational Session with IAS Officers | 19.07.2023 | HOD-Arts |
| 65 | Internal Faculty Development Program | 19th July 2023 to 24th July 2023 | HOD-CSS |
| 66 | SPRG Webinar | 22.07.2023 | HOD-ECE |
| 67 | Counseling Report Verification by Department Team (Once in a month) | 4th Week, July 2023 | ALL HODs |
| 68 | Faculty Orientation Lectures | 4th Week, July 2023 | ALL HODs |
| 69 | Collection of Faculty and Non Teaching Staff KRA/KPI Forms from All HODs | 4th Week, July 2023 | Dean-F&SA |
| 70 | Collection of Specialization wise faculty and staff requirement from All Departments (Recruitment for next Academic Year) | 4th Week, July 2023 | Dean-F&SA |
| 71 | Circular for Quality Circles Faculty & Students meeting-01 | 4th Week, July 2023 | Dean-Quality |
| 72 | Quality Circles Faculty & Students meeting-01 | 4th Week, July 2023 | Dean-Quality |
| 73 | Quality Circle meeting in the department for faculty | 4th Week, July 2023 | All HODs |
| 74 | Quality Circle meeting in the department for students | 4th Week, July 2023 | All HODs |
| 75 | Orientation lecture on Quality related by department by IQAC | 4th Week, July 2023 | All HODs |
| 76 | Sending Feedback from Quality Circles-students to the concerned Deans | 4th Week, July 2023 | Dean-Quality |
| 77 | Annual report on Placement for previous Academic Year | 4th Week, July 2023 | Dean-Placements & Internships |
| 78 | SWEAR Analysis | 4th Week, July 2023 | ALL HODs |
| 79 | 2022-23 cumulative Monthly Audit Report (Annual Report) Statistics to be submitted by Departments to Dean Quality | 4th Week, July 2023 | ALL HODs |
| 80 | Parent meeting | 4th Week, July 2023 | ALL HODs |
| 81 | KL Panorama- kl newsletter-Quarterly | 4th Week, July 2023 | Associate Dean -Publishing |
| 82 | Department Sports Committee Meeting | 4th Week, July 2023 | ALL HODs |
| 83 | Odd Sem - Activity 2-Awareness on Socio Legal Rights | 4th Week of July 2023 | Principal-College of Law, HOD-BA IAS, Women's Forum |
| 84 | Training on "Digital Marketing" | 4th Week of July,2023 | Director-Alumni, HOD-Physics, Women's Forum, Dean-MHS |

| 85 | Ground Maintenance works | 4th week, July 2023 | Physical education HOD, Assoc. Dean, Sports & Games |
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| 86 | Review -1 meeting for the women empowerment teams | 4th week of July 2023 | Dean Student Affairs & WOMEN'S FORUM |
| 87 | Sanitation and Hygienic Awareness | 4th week July 2023 | CEA, Director(SAC) |
| 88 | Grouping of Students into Research Groups | 4th Week, July 2023 | ALL HODs |
| 89 | Formation of Final Year Project Batches | 4th Week, July 2023 | ALL HODs |
| 90 | Department Canteen Committee Meeting | 4th Week, July 2023 | ALL HODs |
| 91 | Department Transport Committee Meeting | 4th Week, July 2023 | ALL HODs |
| 92 | Student Grievances Committee Meeting | 4th Week, July 2023 | ALL HODs |
| 93 | Department Website Update | 4th Week, July 2023 | ALL HODs |
| 94 | Allocation and display of Projects / Term Papers guide to the students | 4th Week, July 2023 | ALL HODs |
| 95 | Orientation program with MoU memebr Industry experts. | 4th week July 2023 | HOD-CE |
| 96 | Central facilities Non conformance Report to concern Dean | 4th Week, July 2023 | Dean-Quality |
| 97 | Central facilities Non conformance Report reply to Dean Quality | 4th Week, July 2023 | Concerned Deans |
| 98 | Department Hostels Committee Meeting | 26.07.2023 | ALL HODs |
| 99 | Commencement of Technical Club Activities | 31.07.2023 | HOD-ECE |
| 100 | R&D Meeting | 27.07.2023 | HOD-ECE, Dean R&D |
| 101 | Kargil Vijay Diwas Celebrations | 26.07.2023 | NCC, Dean (SA) |
| 102 | Skill week for ENGG | 28-07-2023 to 02-09-2023 (ODD SEM) | Principal (College of Engineering), All Engineering HoDs, Dean-Academics & Pro VC |
| 103 | Research Diary Submission & Verification | 26.07.2023 | Hod-CSE |
| 104 | Webinar Motivational Lecture | 29.07.2023 | HOD-Arts |
| 105 | First evaluation reports | 31.07.2023 | HOD-Arts |
| 106 | Circular for Department Audits (August month) | Last week of July | Dean-Quality |
| 107 | Internal Funding Projects Notification | Last week of July | Dean R&D |
| 108 | Compliance report on Calendar of Activities to Registrar | last day of Month | All Functionaries & All HoD's |
| 109 | Guest Lecture - Pharmaceutics | July 2023 | Dean - Skill Development/Principal-Pharmacy College |
| 110 | CRT training | July 2023 | Dean - Skill Development/ All HoDs |
| 111 | Consultancy/Social Entrepreneurship from your Skill Centre. | July 2023 | Dean - Skill Development/ All HoDs |
| 112 | Conduction of "Swachh Bharat" Programmes | July 2023 | NSS, Dean-SA, Director (SAC) |
| 113 | Conduction of Sensitizing Programes and Action Survey by NSS in Adopted villages | July 2023 | NSS , Dean-SA, Director (SAC) |
| 114 | Dean's visit to Hyderabad campus | July 2023 | ALL Deans |
| 115 | virtual Webnair/ virtual guest lectures/virtual Seminar | July 2023 | HOD-Physics |
| 116 | Notification for Book Purchase-Odd Semester | July 2023 | Librarian, Dean (P&D) |
| 117 | Orientation programme for the College of Pharmacy | July 2023 | Librarian, Dean (P&D) & HoD (Pharmacy) |
| 118 | SATAT: Water Sustainability - Implementatioin of smart water meters in order to monitor and optimize waster use | July-2023 | HOD - COMMERCE, HoD (CE), (Agriculture) & Dean (P&D |
| 119 | NAAC AQAR (2022-23) & Self Study Report (SSR) Data (5 years) from all functionaries to Dean Quality | 2nd Week, July 2023 | All functionaries |
| 120 | Circular for Internal audit-1 on AQAR(2022-23) & SSR-Data (5 years) | 2nd Week,July 2023 | Dean-Quality |

| 121 | Internal audit-1 on AQAR(2022-23) & SSR-Data (5 years) | 3rd Week,July 2023 | All Deans, All functionaries, Dean-Quality |
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| 122 | Non conformance Report on Internal audit-1 of AQAR(2022-23) & SSR-Data (5 years) to respective functionaries | 3rd Week,July 2023 | Dean-Quality |
| 123 | AQAR(2022-23) & SSR-Data (5 years) "Internal audit-1" compliance reply from concern Deans | 4th Week,July 2023 | All Deans, All functionaries |
| 124 | Submission of Govt. (or) Non. Govt. Scholarships, Placement, Higher Studies, and Competitive Exam Proofs to Dean Student Progression (Both Recent Passedout Batch and Present Finaly Year Batch) | July 2023 | All Principals/ HOD's |
| 125 | Commencement of classwork for II Pharm. D and III Pharm. D | 03.07.2023 | HoD Pharmacy |
| 126 | Skill week for Pharm. D students | 4th week of July | Prinicpal Pharmacy and Skill Course Incharge |
| 127 | Last Date to Add / Drop / Alter Registration for B.Tech ALL Year Odd Semester | 10-Jul-23 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 128 | Opting for Self-Learning & Academic Flexibilities for B.Tech 2, 3, 4 Year Odd Semester | 10-07-2023 to 17-07-2023 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 129 | Preliminary Feedback Week on Academic Quality & TLP for B.Tech ALL Year Odd Semester | 31-07-2023 to 05-08-2023 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 130 | Grievances Redressal Committee meeting(Central level) | 4th Week of July | Convener, Central level Grievances Redressal Committee,Associate Dean-Grievances,Cells, Committees & Forums, Dean -SA |
| 131 | Gender Sensitization -Awareness Program | 4th Week of July | Associate Dean-Grievances,Cells,Committees and Forums,Dean -SA |
| 132 | Anti Discrimination Committee Meeting | 3rd Week of July | Convener, SC/ST /Minority Committee,Associate Dean-Grievances,Cells,Committees and Forums, Dean -SA |
| 133 | Blood Grouping Test | Jul-23 | NSS CELL, Dean-SA, Director(SAC) |
| 134 | Sanitation and  Hygienic Awareness to Village peoples | July--2023 | Director SAC,Dean SA |
| 135 | 2.Kargil Vijay Diwas competitions in Z.P. High School | July--2023 | Director SAC,Dean SA |
| 136 | DRC Meeting | 1st week of Juy 2023 | All HoDs |
| 137 | CRC Meeting | 3rd week of July 2023 | All Principals |
| 138 | Allocation of Student(all Years) to Counsellors and Display in Dept. Notice Boards  For B.Tech. | 15-07-2023 for B.Tech | All Engg.HoDs, Principal(COE) and Dean Academics |
| 139 | Quarterly audit Non conformance Report reply to Dean Quality | 22-07-2023 | All HoDs, Principals and Dean Academics |
| 140 | Students complaint and grivances about  evaluation, analysis report, action taken | 31-07-2023 | All HoDs, Principals and Dean Academics |
| 141 | Work Shop on chemical usage in fields | 23-Jul | Agriculture Club, Director(SAC), Dean-SA |
| 142 | Introduction to Automobiles Session -1 Introduction to Automobiles Session -2 | 23-Jul | Automobile Club, Director(SAC), Dean-SA |
| 143 | Wire works: A Hands-On Soldering and Wiring Experience | 23-Jul | Automation Club, Director(SAC), Dean-SA |
| 144 | Password Attack-Session-1 Malware Attack-Session-1 | 23-Jul | Cyber Security  Club, Director(SAC), Dean-SA |

| 145 | 1.July Skill Challenge 01<br>2.Getting started with Web 1.O \| HTML and CSS<br>3.Programming in C \| Session 01 | 23-Jul | Coding School,<br>Director(SAC), Dean-SA |
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| 146 | Introduction to Web Development | 23-Jul | Web APPS Club,<br>Director(SAC), Dean-SA |
| 147 | 1. Workshop for Farmers Training program on chemical usage in fields<br>2. a. Immunization awareness<br>b. Demographic data collection (Pregnant/ Lactation, Immunization & CKD)<br>3. Mobilize To Villagers for Rural Drinking Water, Hygiene and Sanitation Facilities. | 23-Jul | SVR, Director(SAC), Dean-SA |
| 148 | Student Orientation Program | 23-Jul | Dance Club, Director(SAC), Dean-SA |
| 149 | Workshop on Kaza Work | 23-Jul | Embroidery Club, Director(SAC), Dean-SA |
| 150 | Auditions | 23-Jul | Stand Up Commedy Club, Director(SAC), Dean-SA |
| 151 | Fundamentals of Film Acting | 23-Jul | Film Making Club, Director(SAC), Dean-SA |
| 152 | A 5-day FDP on Outcome Based Education | 3 -7 July 2023 | Academic Staff College |
| 153 | A 5-day FDP on Artificial Intelligence | 11-15 July 2023 | Academic Staff College |
| 154 | A One-day Technical Workshop on modern Agricultural research | 20-Jul-23 | Academic Staff College |
| 155 | A 5-day FDP on Inculcating Universal Human Values | 25 -29-July 2023 | Academic Staff College |
| 156 | Motivational Session by Successful Innovators/Innovation Ambdssadors/Startup Founders | July, 2023 | ECE, EEE, ME, CE, BT (In collaboration with CIIE & DTI) |
| 157 | Students compliant and grivances about evaluation, analysis report, action taken | July, **2023** | Dean-Acadmics & Controller of Examinations |

## K L UNIVERSITY
## Calendar of Events for Academic Year 2023-24
## AUGUST-2023

| S. No | Event | Dates | Responsibility |
|---|---|---|---|
| 1 | Departmental Association Activities (Once in 2 weeks) | 02.08.2023 | BT |
| 2 | Faculty Social Profile Building | 02.08.2023 | HOD - CSE |
| 3 | Departmental talk | 03.08.2023 | HOD - CSE |
| 4 | Commencement of Remedial Class work for All UG MHS Phase-II and PG ALL Year Even Semester | 8/3/2024 | Dean -Academics, Principal-College of Engineering, All Engineering HoD's |
| 5 | Academic Pathway Planning (CBCS) Week for Students & Parents for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Year Odd Semester | 04-08-2023 to 06-08-2023 | All Pincipals & Director (FED), Co-ordinator (FED), HoDs of MHS, Dean (MHS), Dean-Academics & Pro VC |
| 6 | Academic Registrations for MHS II, III, IV AND V YEARS and PG (M. Pharma, MBA and MCA)  Odd Semester | 04-08-2023 to 06-08-2023 | All Pincipals (Except Principal Engineering), HoDs of MHS, Dean (MHS), Dean-Academics & Pro VC |
| 7 | Counseling Report Verification by Department Team (Once in a month) | 05.08.2023 | ALL HODs |
| 8 | Research Days | 05.08.2023 | HOD - CSE / Dean R&D |
| 9 | International Conference on Intelligent and Smart Computing in Data Analytics (ISCDA) | 5th to 8th August 2023 | HOD - CSE |
| 10 | Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity | 06.08.2023 | HOD - CSE |
| 11 | Faculty Orientation Lectures | 1st Week, August 2023 | ALL HODs |
| 12 | Administrative Files Audit by Department Team (Once in a month) | 1st Week, August 2023 | HOD - CSE |
| 13 | Call for Best Teacher Award (BTA) | 1st Week, August 2023 | All HODs and Dean-Academics |
| 14 | IQAC files updation | 1st week, August -2023 | ALL HODs |
| 15 | Placement Training | 1st week, August -2023 | HOD - CSS |
| 16 | Antiragging awareness program | 1st week, August -2023 | ALL HODs, Dean - Student Affairs |
| 17 | IQAC internal meeting | 1st week, August -2023 | Dean - Quality |
| 18 | Spot valuation of Pre PhD examination | 1st week, August -2023 | Dean - Research & Development |
| 19 | Pre Ph.D. Course Work | 1st week, August -2023 | Dean - Research & Development |
| 20 | Orientation Programme to NSS Volunteers | August -2023 | Dean - Student Affairs, Director (SAC) |
| 21 | National Immunization Awareness Month by YRC | August, 2023 | HOD - Pharmacy, Dean - Student Affairs, Director (SAC) |
| 22 | Work-shop on "Safety, Security and threat awareness" | August, 2023 | Convener-Women's Forum & Dean (Student Affairs) |
| 23 | Circular for audit of Central facilities | 1st Week, August 2023 | Dean-Quality |
| 24 | Eye checkup Camp | August, 2023 | YRC,  Director(SAC), Dean-SA |

| 25 | Academic Classwork for MHS II, III, IV & V YEARS and PG (MBA and MCA) Odd Semester | 07.08.2023 | All Principals (Except Principal Engineering) & Director (FED), Co-ordinator (FED), HoDs of MHS, Dean (MHS), Dean-Academics & Pro VC |
|---|---|---|---|
| 26 | Research Methodology | 09.08.2023 | HOD-Architecture |
| 27 | Training cum orientation programme on LMS and ERP ( For the benefit of new faculty) | 09.08.2023 | HoD Dept of Arts |
| 28 | Content Preparation for Quant Moule | 9th August to 21st August 2023 | HOD - CSS |
| 29 | Workshops/ guest lectures / seminars committee meeting | 10.08.2023 | HOD - CHEMISTRY |
| 30 | Student Affair Committee Meeting | 10.08.2023 | ALL HODs |
| 31 | Fixing the Action Plan on Legal Aid Clinic Programmes | 10.08.2023 | College of Law |
| 32 | Addressing Student Grievances (Twice in a month) | 10.08.2023 | ALL HODs |
| 33 | CSRG Workshop | 14.08.2023 to 17-08-2023 | HOD-ECE |
| 34 | Guest Lecture for IV B.Tech. (R&M Group) | 2nd week, August 2023 | HOD - ME |
| 35 | Action Plan on Consultancy | 2nd week, August 2023 | ALL HODs |
| 36 | LMS/ERP committee meeting | 2nd week, August 2023 | ALL HODs |
| 37 | Discipline committee meeting | 2nd week, August 2023 | ALL HODs |
| 38 | ERP Audit for Research/Profile/Leaves | 2nd week, August 2023 | ALL HODs |
| 39 | HoD Meeting with Department Faculty and staff | 2nd week, August 2023 | ALL HODs |
| 40 | Release of Faculty Recruitment Advertisement | 2nd week, August 2023 | Dean-F&SA |
| 41 | Research publications, citation, Reviews of the departments | 2nd week, August 2023 | Dean - Research & Development |
| 42 | Raghavam event -Bellary Raghava Birth Anniversary by Hobby clubs | 'August, 2023 | Dean - Student Affairs, Director (SAC) |
| 43 | Organizing subject based workshop/seminar/conference for faculty - One in each semester (Engineering) | 2nd week, August 2023 | HOD - CE |
| 44 | Awareness programme on dipression and dementia | 'August, 2023 | Principal/HOD-Pharmacy, Women's Forum |
| 45 | Training to Mothers' and school children on Girl Child Safety | 'August, 2023 | Principal-School of Architecture, HOD BBA, Women's Forum |
| 46 | Health Camps in villages | 'August, 2023 | YRC, Director(SAC), Dean-SA |
| 47 | University team selections for south zone and AIU, Football, Cricket, Taekwondo, wushu, Khokho, Throwball and Volleyball. As per schedule given by AIU (Tentative) | 2nd week,AUGUST 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 48 | Awareness on RTI acts | 2nd week , August -2023 | CEA, Principal-LAW, Director(SAC), Dean-SA |
| 49 | Workshops on Kitchen Gardening | 2nd week of August 2023 | Director(SAC), HOD-ECE, Women's Forum, HoD-Agriculture |

| 50 | Commencement of Sports Certification for ODD Semester | 2nd Week, August-2023 | All Engineering HODs |
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| 51 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BBA | 2nd week of August 2023-(Once in a Semester) | Director-Alumni/ HoD-BBA |
| 52 | BEC Certification | 2nd Week August 2023 | Dean-Skill Development /MHS |
| 53 | Fire Mock Drill for Students | 2nd Week August 2023 | Dean P&D, Director (SAC) & Dean (SA) |
| 54 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSIT | 2nd week of August 2023-(Once in a Semester) | Dean Progressions/Director Alumni /Department HODs |
| 55 | Audit of Departments | 2nd  & 3rd Week of August 2023 | Dean - Quality |
| 56 | Audit of Central facilities | 2nd  & 3rd Week,August 2023 | Dean-Quality |
| 57 | Independence Day Celebrations Hobbyclubs/NCC students March Fast | 15.08.2023 | NCC 22(A),  Dean-SA, Director-SAC. |
| 58 | Subject Based Seminar for Faculty (all Research Groups) | 16.08.2023 | HOD - ME |
| 59 | Department Transport Committee Meeting | 16.08.2023 | ALL HODs |
| 60 | Extension Activity | 16.08.2023 | Architecture HOD |
| 61 | Guest Lecture to M.Sc students | 16.08.2023 | HOD - CHEMISTRY |
| 62 | Lab monitoring committee | 16.08.2023 | ALL HODs |
| 63 | Periodic Research Opportunities Exploration | 16.08.2023 | ALL HODs |
| 64 | Research Group Meetings | 16.08.2023 | Hod-CSE |
| 65 | Category wise admissions(gender, nation wise, disable students, sports, other reservations) | 8/16/2023 | Registrar |
| 66 | Classwork commencement II B.Pharma, M.Pharma | 07.08.2023 | HoD , Principal  & Dean -Academics |
| 67 | Course Meeting | 18.08.2023 | all CC's and all HODs |
| 68 | Orientation programme on LMS and ERP | 18.08.2023 | Dean - Skill Development/Dept. Commerce |
| 69 | Department Library Committee Meeting | 19.08.2023 | ALL HODs |
| 70 | Two-Day Online Workshop on Photography/Filmmaking | 19-08-2023& 20-08-2023 | HOD - Fine Arts |
| 71 | Department Sports Committee Meeting | 20.08.2023 | ALL HODs |
| 72 | Faculty Grievances Committee | 20.08.2023 | ALL HODs |
| 73 | Webinar by Faculty | 20.08.2023 | HOD-CSE |
| 74 | Department Association Activity by FOCUS Student Body (Twice in a month) - | 20.08.2023 | HOD-CSE |
| 75 | CSE DAC Meeting (Once in a month) | 8/20/2023 | HOD-CSE |
| 76 | II B.Tech. - Industrial Visit - Section 1 | 3rd Week, August-2023 | HOD-ME |
| 77 | Student Grieveance committee meeting | 3rd Week, August-2023 | ALL HODs |
| 78 | Webinar  on  Non Linear PDE's | 3rd Week, August-2023 | HOD-Mathematics |
| 79 | Finalization of Convener for Convocation-XIII | 3rd  Week, August 2023 | Registrar |

| 80 | Children's Eye Health and Safety by YRC | 3rd Week, August 2023 | Dean - Student Affairs, Director (SAC) |
|---|---|---|---|
| 81 | Mega Blood Donation Camp | 3rd Week, August 2023 | Dean - Student Affairs, Director (SAC) |
| 82 | Plantation Drive and Programs by NCC | 3rd Week, August 2023 | NCC, Dean - Student Affairs, Director (SAC) |
| 83 | Health awareness program on obesity and other issues | 3rd Week, August 2023 | Convener-Women's Forum, Dean (SA) and any HoD of BT/Pharmacy |
| 84 | Submission of Best Teacher Awards Recommendations by HoD | 19-08-2023 | All HODs & Dean-F&SA, Dean-Academics |
| 85 | Parents Meeting for 2nd Years | 3rd Week, August-2023 | All Engineering HoDs |
| 86 | Issue of Handbooks to all 2023-24 admitted students | 3rd week of August 2023 (tentatively) | 2023-24 Concerned HoDs |
| 87 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-MBA | 3rd week of August 2023-(Once in a Semester) | Director-Alumni/ HoD-MBA |
| 88 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-ECE | 3rd week of August 2023-(Once in a Semester) | Director-Alumni/ HoD-ECE |
| 89 | Fit India Campaign to the students of adopted villages schools | 3rd week , August -2023 | NCC 22(A), Dean-SA, Director (SAC) |
| 90 | GS-POSH Activity(GS -POSH Awareness program) | 3rd week, August 2023 | Dean SA & Women's Forum |
| 91 | Workshop on "Mobile Application Development" | 3rd week of August 2023 | Director-Alumni, HOD-AI &DS, Women's Forum |
| 92 | University team selections for south zone and AIU, Badminton, Archery, Table Tennis, Kabaddi, Handball, Boxing, Chess, Skating and Athletics. As per shedule given by AIU (Tentative) | 3rd week,AUGUST 2023 | Physical education HOD, Assoc. Dean, Sports & Games,  Dean (SA) |
| 93 | Women's Forum Monthly meeting | 3rd Week of August 2023 | Women's Forum,  Dean (SA) |
| 94 | Webinar  on  Probability for Data Science | 3rd Week, August-2023 | HOD - Mathematics |
| 95 | Certification Course 1 week | 22.08.2023 to 27.08.2023 | Dean - Skill Development /BT, ME, CE, CSE, ECS, EEE, ECE, IoT, AI&DS and CS&IT Dept HoDs |
| 96 | Department Canteen Committee Meeting | 23-Aug-23 | ALL HODs |
| 97 | Content Preparation for Reasoning Module | 23.08.2023 to 31.08.2023 | HOD - CSS |
| 98 | Addressing Student Grievances (Twice in a month) | 24.08.2023 | ALL HODs |
| 99 | second evaluation reports | 25.08.2023 | Dean - Skill Development |
| 100 | Guest Lecture/Industry connect lecture/webinar/workshop (Tentatively) | 25.08.2023 | College of Law |
| 101 | Research Days | 26.08.2023 | HOD - CSE |
| 102 | Department Hostels Committee Meeting | 26.08.2023 | ALL HODs |
| 103 | Sem In - 1 Theory Examinations B.Tech | 24-08-2023 to 26-08-2023 | All Engineering HoDs |

| 104 | Industrial Visits for Students – to be planned and undertaken in due course by respective departments (for 2nd year B.Tech. students) | 28.08.2023 | All-HODs |
|---|---|---|---|
| 105 | Sem-In-Project Review-I with Regular Class-Work / Online Workshop on Photography, Graphic Designing | 28-08-2023 to 30-08-2023 | HOD - Fine Arts |
| 106 | III B.Tech. Industrial Visit - Section 1 | 4th Week, August 2023 | HOD - ME |
| 107 | HoD Meeting with Department Faculty and staff | 4th Week, August 2023 | ALL HODs |
| 108 | II B.Tech. - Industrial Visit and III B.Tech. - Industrial Visit | 4th Week, August 2023 | BT HOD |
| 109 | Non conformance Report to all department HODs and Principal | 4th Week, August 2023 | Dean - Quality |
| 110 | Non conformance Report reply from HODs to principal and principal to Dean-Quality | 4th Week, August 2023 | Principal |
| 111 | Ph.D. Registrations for XX Batch | 4th Week, August 2023 | Dean - Research & Development |
| 112 | Declaration of Pre Ph.D. Examination Results | 4th Week, August 2023 | Dean - Research & Development |
| 113 | World Photography day celebrations by Photography Club | 4th Week, August 2023 | Dean - Student Affairs, HoD (Fine Arts) & Director (SAC) |
| 114 | II B.Tech. - Industrial Visit - Section 2 | 4th Week, August 2023 | HOD - ME |
| 115 | Faculty Orientation Lectures | 4th Week, August 2023 | ALL HODs |
| 116 | Central facilities Non conformance Report to concern Dean | 4th Week, August2023 | Dean-Quality |
| 117 | Central facilities Non conformance Report to Reply to DeanQuality | 4th Week, August2023 | Concern Dean |
| 118 | Quality Circle meeting in the department for faculty | 4th Week, August2023 | All HODs |
| 119 | Quality Circle meeting in the department for students | 4th Week, August2023 | All HODs |
| 120 | Preliminary Feedback Analysis & Action Taken Report from HoDs (II,III,IV B.Tech) | 8/12/2023 | Dean-Academics / Principal (COE), All Engineering HoDs |
| 121 | Project/Term Paper Reviews I | 2nd Week of August 2023 | Dean - Academics |
| 122 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-IoT | 4th week of August 2023-(Once in a Semester) | Dean Progressions/Director Alumni /Department HODs |
| 123 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-LAW | 4th week of August 2023 | Director-Alumni/ HoD-LAW |
| 124 | Sending Details of Teams and Entry fee to AIU for Participation in Tournaments conducted by AIU | 4th week,AUGUST 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |

| 125 | 2day Sports Day Celebration (In the Memory of Hockey Player Dhyan Chand's BirthDay)-29th *August* | 4th week,AUGUST 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
|---|---|---|---|
| 126 | Odd sem- Activity 4-Seminar on Protection of Women form Domestic Violence | 4th week of August 2023 | Principal, College of Law, HOD Law, Women's Forum |
| 127 | Women Equality Day | 4th week of August | Dean Student Affairs & WOMEN'S FORUM |
| 128 | Ground Maintenannce and Development works | 4th week,AUGUST 2023 | Physical education HOD, Assoc. Dean, Sports & Games |
| 129 | Orientation program with MoU memebr Industry experts. | 4th week August 2023 | HOD-CE |
| 130 | NSS - Solar & Power Generation | 29.08.2023 | HOD - ME & EEE |
| 131 | Hobby Club s/NSS Activity | 29.08.2023 | Architecture HOD |
| 132 | Department research commitee Meeting (Once in a month) | 29.08.2023 | All HODs |
| 133 | National Sports Day Celebrations by dept. of Physical Education | 29.08.2023 | Ass. Dean, Sports & Games & Dean(SA), Hod-Physical Education |
| 134 | Department Website Update | 30.08.2023 | All HODs |
| 135 | MESA - Think Positive Thursday | 30.08.2023 | HOD - ME |
| 136 | IQAC Internal Audit | 31.08.2023 | HOD - ECE |
| 137 | Lecture New Students-Welcome & Motivation | 30.08.2023 | ARTS HOD |
| 138 | Uploading of admission data on KLEF Website | 8/30/2023 | Registrar |
| 139 | Dept Counselling Comitte Meeting | 31.08.2023 | HOD - ECE |
| 140 | Department Development Committee Meeting | 31.08.2023 | BHM - HOD |
| 141 | RPAC meeting | 31.08.2023 | HOD - CHEMISTRY |
| 142 | Research Group Meetings | 31.08.2023 | Hod-CSE |
| 143 | Research Diary Submission & Verification | 31.08.2023 | Hod-CSE |
| 144 | Counesling reports verification by Dept Team | 31.08.2023 | Hod-CSE |
| 145 | Adminstrative Files audit by dept team | 31.08.2023 | Hod-CSE |
| 146 | III B.Tech. - Industrial Visit - Section 2 | 5th Week, August-2023 | HOD - ME |
| 147 | Industrial Visits for Students – to be planned and undertaken in due course by respective departments (for 2nd year B.Tech. students) | 5th Week, August 2023 | All Engg-HoDs |
| 148 | Circular for Department Audits (September month) | 5th Week, August 2023 | Dean - Quality |
| 149 | Research Group Meeting | 5th Week, August 2023 | All HODs |
| 150 | List of I-year Engineering students admissions data for submission to AICTE | August/2023 | Registrar |
| 151 | Online workshop for faculty | August/2023 | HOD-ECM |
| 152 | Annual report on examination | 1st week of August 2023 | Dean - Academics & Controller of Examinations |
| 153 | Annual report on internships/ project work | August-2023 | Dean-Placements & Internships |

| 154 | Revision/ updation of counsultancy policy | August/2023 | Dean - Research & Development |
|---|---|---|---|
| 155 | Proposed subject based seminar for faculty on Python essentials and Applications | August/2023 | Dean - Skill Development/ECM DEPT |
| 156 | Workshop - Pharmacology | August/2023 | Dean-Skill Development/Pharmacy College |
| 157 | CRT Training | August/2023 | Dean - Skill Development/DEPT ME |
| 158 | Consultancy/Social Entrepreneurship from your Skill Centre. | August-2023 | Dean - Skill Development/DEPT ME |
| 159 | Webinar/Guest Lectures from industry experts relevant to your Skill Centre. | August/2023 | DEPT ME |
| 160 | Orientation programme on LMS and ERP | August-2023 | DEPT BBA / Dept. CS&A |
| 161 | NSS Activity | August-2023 | DEPT BBA |
| 162 | Dean's visit to Hyderabad campus | August-2023 | ALL Deans |
| 163 | Insurance of All Equipments | Yearly - August 2023 | Dean - P&D |
| 164 | Pre Ph.D. Exams / Reviews for Batches I to XIX | Aug 2023 / June 2024 | Dean - Research & Development |
| 165 | Compliance report on Calendar of Activities to Registrar | last day of Month August 2023 | All Functionaries & All HoD's |
| 166 | Skill Based Expert Talk one per month for students | Aug,2023 | Dean - Skill Development /All Engg Depts- |
| 167 | Industry Faculty Orientation Lecture one per month for Faculty | Aug,2023 | Dean - Skill Development /All Engg Depts- |
| 168 | Guest Lecture / Industry Connect / Academia Connect  - Pharma. Chemistry | August/2023 | Dean-Skill Development/Pharmacy College |
| 169 | Seminar to MSc Phyics students and Physics Research scholars | August -2023 | HOD-Physics |
| 170 | Library Advisory Committee Meetings (LAC) | August -2023 | Librarian, Dean (P&D) |
| 171 | Observance of "Plantation Drives"(Fortnight) from 1st to15th August | August -2023 | NSS,  Dean-SA, Director (SAC) |
| 172 | Motivation & conduct of "Youth Leadership" Training Programs in villages | August -2023 | NSS,  Dean-SA, Director (SAC) |
| 173 | "Training on Disaster Management" to NSS volunteers | August -2023 | NSS,  Dean-SA, Director (SAC) |
| 174 | Programs on "Environment Enrichment & Climate Change/ Global Warming" | August -2023 | NSS,  Dean-SA, Director (SAC) |
| 175 | Conservation of "Bio-Diversity" Seminars in Schools | August -2023 | NSS,  Dean-SA, Director (SAC) |
| 176 | Social & Industry Connect: Student Internship Program in association with Unnath Bharat Abihyan | August-2023 | HOD - COMMERCE |
| 177 | I-10 Index verification | August-2023 | Dean-R&D |
| 178 | Research centre recognition application | August-2023 | Director R&D, Dr. K K Sarat |

| 179 | Circular for External audit-1 on AQAR(2022-23) & SSR-Data (5 years) | 2nd Week,August-2023 | Dean-Quality |
|---|---|---|---|
| 180 | External audit-1 on AQAR(2022-23) & SSR-Data (5 years) | 3rd Week,August-2023 | All Deans, All functionaries, Dean-Quality |
| 181 | Non conformance Report on External audit-1 of AQAR(2022-23) & SSR-Data (5 years) to respective functionaries | 3rd Week,August-2023 | Dean-Quality |
| 182 | AQAR(2022-23) & SSR-Data (5 years) "External audit-1" compliance reply from concern Deans | 4th Week,August-2023 | All Deans, All functionaries |
| 183 | Orientation programme on quality issues for teachers | August-2023 | Dean-Quality |
| 184 | Categorization of Minimum 70% total strength of 2022 admitted batch into CRTand 30% into Higher Studies (as per career choice option) | Aug-23 | Prinipal of COE/HODs of Engg Dept |
| 185 | Submission of Govt. (or) Non. Govt. Scholarships,  Placement, Higher Studies, and Competitive Exam Proofs to Dean Student Progression (Both Recent Passedout Batch and Present Finaly Year Batch) | Aug-23 | All Principals/ HOD's |
| 186 | CRT& HS   Categorization and Registration of 2021 admitted batch engg and MHS Programs | 1st week of Aug 23 | Dean Student Progression/Prinicipal of COE/HODs of Engg Dept |
| 187 | Commencement CRT Training  for 2021 Engg Batch | 3rd Week of Aug 23 | Dean Student Progression/Prinicipal of COE/HODs of Engg Dept |
| 188 | Commencement CRT Training  for 2022 MHS Batch | 4th Week of Aug 23 | Dean(Student Progression) /Principals/ HODs of All MHS |
| 189 | Commencement of classwork for I, II, III, IV B. Pharm students | 07.08.2023 | Dean -Academics, Prinicpal-Pharmacy |
| 190 | International workshop | Aug-23 | HOD-Mathematics |
| 191 | Grievances Redressal Committee meeting(Central level) | 4th Week of August | Associate Dean-Grievances, Cells,Committees and Forums, Dean -SA |
| 192 | Anti-Ragging Committee meeting | 2nd Week of August | Associate Dean-Grievances, Cells,Committees and Forums, Dean -SA |
| 193 | Anti-Drug Committee meeting | 2nd Week of August | Associate Dean-Grievances, Cells,Committees and Forums, Dean -SA |
| 194 | Anti-Drug Awareness Program | 3rd week of August | Associate Dean-Grievances, Cells,Committees and Forums, Dean -SA |
| 195 | Orientation Program to New Volunteers | August--2023 | NSS Cell, Dean -SA |
| 196 | Cleanliness Drive | August--2023 | NSS Cell, Dean -SA |
| 197 | Nasha Mukti Abhiyan (Anti Tobacco) | August--2023 | NSS Cell, Dean -SA |

| 198 | Competetions on eve of Independece day | I week of August | NCC, Dean-SA |
|---|---|---|---|
| 199 | NCC BN., Selection of cadets | 3 week of August | NCC, Dean-SA |
| 200 | Induction Program on  NCC Course | 4week of August | NCC, Dean-SA |
| 201 | Drills  Parades | August (1-4 weeks) | NCC, Dean-SA |
| 202 | Flight Rush: 3- Days Workshop on Drones Making-Automobile Club | August--2023 | Director-SAC ,Dean -SA, Dept.of ME |
| 203 | 1.Man-in-the-Middle Attack\| Session 01 2.Password Attack \| Session 02-Cyber Security Club | August--2023 | Director-SAC ,Dean -SA |
| 204 | 1.Bash Programming Session 01 2.Bash Programming Session 02 3.Programming in C 02-Coding School | August--2023 | Director-SAC ,Dean -SA |
| 205 | UI/UX Design and 3D Design-WEB Apps Club | August--2023 | Director-SAC ,Dean -SA |
| 206 | Awareness program for farmers on Crop Rotation, inter cropping-SVR and mixed cropping | August--2023 | Director-SAC ,Dean -SA,Director/HOD Agriculature |
| 207 | Gabby Talks Quiz for Students | August--2023 | Director-SAC ,Dean -SA |
| 208 | Nrithya National Level Dance Competition (All Styles).Dance Club | August--2023 | Director-SAC ,Dean -SA |
| 209 | Workshop on Kantha Work-Embroidery Club | August--2023 | Director-SAC ,Dean -SA, Convener Womens' Forum |
| 210 | Open Mic-Stand Up Comedy | August--2023 | Director-SAC ,Dean -SA |
| 211 | Chathurvedhabhinaya - 3Dimensions-Film Making Club | August--2023 | Director-SAC ,Dean -SA |
| 212 | In-Sem 1 Theory Exams for B.Tech ALL Year Odd Semester | 24-08-2023 - 26-08-2023 | All HODs of Engg. & Principal College of Engg. and Dean Academics, COE (Release of Timetable) |
| 213 | Academic Pathway Planning (CBCS) Week for Students & Parents for MHS II, III, IV and Vth years and PG (MBA and MCA) Year Odd Semester | 04-08-2023 to 06-08-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 214 | Academic Pathway Planning (CBCS) Week for Students & Parents for All UG MHS Phase-II and PG ALL Year Odd Semester | 30-08-2023 to 01-09-2023 | All HoDs and Principals of MHS Depts and Dean Academics |
| 215 | Alumni-Academics Connect Week for B.Tech 2 Year Odd Semester | 07-08-2023 to 12-08-2023 | All HoDs of Engg. & Principal(COE) and Dean Academics |

| 216 | Alumni-Academics Connect Week for B.Tech 3 Year Odd Semester | 14-08-2023 to 19-08-2023 | All HoDs of Engg. & Principal(COE) and Dean Academics |
|---|---|---|---|
| 217 | Compliance report on Calendar of Activities to Registrar | Last Day of the Month | All HoDs, Principals and Dean Academics |
| 218 | Last Date to Add / Drop / Alter Registration for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Odd Semester | 14-08-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 219 | Opting for Self-Learning & Academic Flexibilities for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Odd Semester | 14-08-2023 to 19-08-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 220 | Orientation Program for Freshman Engineering Students for All UG MHS Phase-II and PG 1 Year Odd Semester | 28-08-2023 to 02-09-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 221 | MULYAPRAVAH: Outreach Program on Human Values and Professional Ethics (To MHS students) | 28-Aug-23 to 2-Sep-23 | All Principals / HoDs-MHS, and Dean Academics |
| 222 | Pre Ph.D. Exams / Reviews for Batches I to XIX | August-2023 | Dean - Research & Development |
| 223 | Research Notification | August-2023 | Registrar, Dean-R&D |
| 224 | Research Board Meeting | August-2023 | Registrar, Dean-R&D |
| 225 | Research Board Meeting- Meeting Minutes / Action taken report | August-2023 | Registrar, Dean-R&D |
| 226 | Alumini Meeting | August-2023 | ALL HODs |
| 227 | Organizing Guest Lecture (3 per semester. One by Academician, one by industry expert and one by Alumini) | August-2023 | ALL HODs |
| 228 | WireWorks: A Hands-On Soldering and Wiring Experience | Aug-23 | Automation Club, Director-SAC ,Dean - SA |
| 229 | Constituting women empowerment teams | Aug-23 | Dean Student Affairs & Women's forum |
| 230 | Conferences by each department | 1-National (Odd Sem)& 1-International (Even Sem) | All HoD's and Dean-R&D |
| 231 | Student Feedback Reflection on Preliminary Feedback for B.Tech ALL Year Odd Semester | 07-08-2023 TO 12-08-2023 | All HoDs, Principals and Dean Academics |
| 232 | A 5-day FDP on Preparing Self Learning Materials | 1-5-Aug 2023 | Academic Staff College |
| 233 | A 5-day FDP on Design Thinking and Innovation | 8-12-Aug 2023 | Academic Staff College |
| 234 | A One-day Technical Workshop on Advances in Architecture | 17-Aug-23 | Academic Staff College |
| 235 | A 5-day FDP on Indian Knowledge Systems | 26-30 Aug 2023 | Academic Staff College |
| 236 | Motivational Session on Innovation & Entrepreneurship Outreach Program in Schools/Community | August, 2023 | HoD-CSE (In collaboration with CIIE & DTI) |
| 237 | MULYAPRAVAH: One day Induction, orientation and refresher programs (to Faculty & Staff) | 2nd week, August 2023 | Dean -Academics ,Principal,All HoD's , |

| 238 | Orientation programme on quality issues for students | August-2023 | Dean-Quality |
|-----|------------------------------------------------------|----------------------------|---------------------------------------------------|
| 239 | Preliminary Feedback Week on Academic Quality & TLP for B.Tech ALL Year Odd Semester | 31-07-2023 to 05-08-2023 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 240 | | | |

| S.No | Event | Dates | Responsibility |
|---|---|---|---|
| 1 | Course Meeting | 01.09.2023 | All CC's and all HODs |
| 2 | Content Preparation for Reasoning Module | 01.09.2023 to 04.09.2023 | HOD - CSS |
| 3 | Placement Training | 01.09.2023 to 30.09.2023 | HOD - CSS |
| 4 | ODD Semester In-Semester - 1 Examination Results | 01.09.2023 | All Engineering HoDs |
| 5 | Notification for Academic Council Meeting | 2nd week of Sept'2023 | Dean(Academics) & Registrar |
| 6 | Subject based Seminar | 02.09.2023 | College of Law |
| 7 | Research Days | 02.09.2023 | CSE HOD |
| 8 | Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity | 04.09.2023 | CSE HOD |
| 9 | Counseling Report Verification by Department Team (Once in a month) | 1st Week, September 2023 | All HoD's |
| 10 | Faculty Orientation Lectures | 1st Week, September 2023 | All HoD's |
| 11 | Last Date for Receiving of Applications for faculty positions | 1st Week, September 2023 | Dean-F&SA |
| 12 | Maintenance of Solar, Windmills, Biogas Plant | 1st Week, September 2023 | Dean - Planning & Development |
| 13 | IQAC internal meeting | 1st Week, September 2023 | Dean-Quality |
| 14 | Circular for the audit of Central facilities | 1st Week, September 2023 | Dean-Quality |
| 15 | Circular for 45th - IQAC Advisory Committee m | 1st Week, September 2023 | Dean-Quality |
| 16 | Women's empowerment –principles in Practice | 1st Week, September 2023 | Convener-Women's Forum, Dean (SA) |
| 17 | Industrial visit (Virtual Tour) | 1st Week, September 2023 | CE |
| 18 | Nirf ranking, committee formation | 1st Week, September 2023 | Registrar |
| 19 | Administrative Files Audit by Department Team (Once in a month) | 1st week of September 2023 | All HODs |
| 20 | Student Feedback Reflection on Preliminary Feedback for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Odd Semester | 11-09-2023 to 15-09-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 21 | Declaration of the list of Best Teacher Award (BTA) for the A.Y. 2022-2023 | 1st Week of September 2023 | Dean-Academics |
| 22 | Activity 3 - Workshop on Prototype Development & the processes in prototype development | 1st Week of September 2023 | Principal, Collge of Engineering (in association with CIIE), HOD CSE, Women's Forum |
| 23 | NCC Enrollment | 1st week of September 2023 | NCC |
| 24 | Nashamukha Webibnar | 2nd week of September 2023 | NCC |
| 25 | Guest Lecture related to Sports-Certificate Course for students | 1st week,September 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 26 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSE | 1st week of September 2023 - (Once in a Semester) | Director-Alumni/ HoD-CSE |
| 27 | News Letter submission | 05.09.2023 | All HoD's |
| 28 | Teachers Day  Tejomayam | 05.09.2023 | HOD-ECE |
| 29 | Monthly Audit Report Statistics to be submitted by Departments | 05.09.2023 | All HoD's |
| 30 | Teacher's Day Celebrations by the University | 05.09.2023 | All HoD's |
| 31 | Teachers Day Celebration by Hobby Clubs | 05.09.2023 | Dean - Student Affairs |
| 32 | Sem In - 1 Theory Examinations II, III, IV, V BBA-LLB, II, III LLB | 28-09-2023to -30-09-2023 | HoD-BBA & Law, Dean-Academics |
| 33 | LAB Internal Examinations with regular class work all B.Tech | 11-09-2023 to 16-09-2023 | All Engineering HoD's, Dean -Academics , Principal-College of Engineering |
| 34 | Skill Based Project EXPO/Competation (One Per Each Department) | 6th to 18 th Sept 2023 -2Days can be scheduled within these Dates by each Department (2023-23 Odd-Sem) | Dean - Skill Development |
| 35 | Departmental talk(R&D) | 07.09.2023 | CSE HOD |

| 36 | Addressing Student Grievances (Twice in a month) | 07.09.2023 | All HoD's |
|---|---|---|---|
| 37 | LMS/ERP committee meeting | 08.09.2023 | All HoD's |
| 38 | Seminar | 08.09.2023 | Arts HOD |
| 39 | Course Meeting | 08.09.2023 | all CC's and all HODs |
| 40 | Rank Ceremony | 3rd week of September 2023 | NCC |
| 41 | Two Day Workshop on Animation | 08.09.2023 & 09.09.2023 | HOD - Fine Arts |
| 42 | Discipline committee meeting | 09.09.2023 | All HoD's |
| 43 | Department Library Committee Meeting | 09.09.2023 | All HoD's |
| 44 | Notification for Planning and Monitoring Board Meeting | 09.09.2023 | Dean - P&D & Registrar |
| 45 | Workshops/ guest lectures / seminars committee meeting | 11.09.2023 | CHEMISTRY HOD |
| 46 | Department Sports Committee Meeting | 11.09.2023 | All HoD's |
| 47 | MESA - Funny Friday | 08.09.2023 | HOD-ME |
| 48 | Scrutinizing for Identifying Eligible Applicants for Faculty Positions | 2nd week, September 2023 | Dean-F&SA |
| 49 | Seminar on World Rivers Day | 4th week of September 2023 | NCC |
| 50 | Seminar on Career Planning and entrepreneurship for women students | 2nd week, September 2023 | Convener-Women's Forum,Dean (SA) |
| 51 | Drill/Parades 3 per week | 4th week of September 2023 | NCC |
| 52 | HOD meeting with Faculty & Staff | 2nd Week, September 2023 | All-HODs |
| 53 | Coaching camp for selected KLEF Teams | 2nd week,September 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 54 | Activity 5: Identification of people with partial Oxygen Saturation levels and awareness | 2nd Week of September 2023 | Principal, Pharmacy, HOD (Agr), Hod-BT, Women's Forum |
| 55 | Preliminary Feedback Week on Academic Quality & TLP for MHS II, III, IV and Vth, years and PG (MBA and MCA)  Odd Semester | 04-09-2023 to 09-09-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 56 | Audit of Departments | 2nd  & 3rd Week, September 2023 | Dean-Quality |
| 57 | Audit of Central facilities | 2nd  & 3rd Week, September 2023 | Dean-Quality |
| 58 | Gender Sensitization Awareness Program | 2nd  & 3rd Week, September 2023 | Assoc. Dean, Grievances & Dean (Student Affairs) |
| 59 | Extension Activity | 12.09.2023 | Architecture HOD |
| 60 | Periodic Research Opportunities Exploration | 12.09.2023 | ALL HODs |
| 61 | LAB Internal Examinations with regular class work III, IV B.Pharma, III, IV, V B.Arch | 16-09-2023 to 21-09-2023 | Principal/HoD (Pharmacy), Principal/HoD (Architecture), Dean-Academics |
| 62 | Department Canteen Committee Meeting | 13.09.2023 | All HoD's |
| 63 | Department Transport Committee Meeting | 13.09.2023 | All HoD's |
| 64 | ERP Audit for Research/Profile/Leaves | 13.09.2023 | ALL HODs |
| 65 | Commencement of Remedial Class work for B.Tech ALL Year Odd Semester | 11.09.2023 TO 14.09.2023 | All Engineering HoD's, Dean-Academics, Principal-College of Engineering |
| 66 | Student Grievances Committee Meeting | 14.09.2023 | All HoD's |
| 67 | Lab monitoring committee | 14.09.2023 | ALL HODs |
| 68 | Parents Meeting for 3rd Years | 14.09.2023 | CSE HOD |
| 69 | Research Group Meetings | 14.09.2023 | Hod-CSE |
| 70 | Engineers Day Celebrations | 15.09.2023 | All ENGG HoD's |
| 71 | Engineer's Day Celebrations by FOCUS Student Body | 15.09.2023 | CSE |
| 72 | Course Meeting | 15.09.2023 | all CC's and all HODs |
| 73 | Research Days | 16.09.2023 | CSE HOD |
| 74 | Notification for Finance Committee Meeting | 16.09.2023 | Registrar & Finance Officer |
| 75 | Academic Council Meeting | 16.09.2023 | Dean(Academics) & Registrar |
| 76 | MERG Workshop | 15.09.2023 to 16.09.2023 | HOD-ECE |

| 77 | Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity | 17.09.2023 | CSE HOD |
|---|---|---|---|
| 78 | Webinar by Faculty | 18.09.2023 | CSE HOD |
| 79 | Interviews for faculty positions | 3rd Week, September 2023 | Dean-F&SA & All HODs |
| 80 | 45th IQAC Advisory Committee meeting | 3rd Week, September 2023 | Dean-Quality |
| 81 | Circular for Quality Circles (Faculty & Students) meeting -02 | 3rd Week, September 2023 | Dean-Quality |
| 82 | Letters Postage to Parents about their wards attendance and marks till test-1 for Odd Sem courses- By each department respectively | 3rd Week, September 2023 | All Engineering HoDs |
| 83 | Department Academic Committee meeting | 3rd Week, September 2023 | All HoD's |
| 84 | National Cholesterol Education | 3rd Week, September 2023 | Pharmacy HOD, YRC, Director(SAC), Dean-SA |
| 85 | Preliminary Sharing Feedback Report with MHS HoDs | 04-09-2023 to 09-09-2023 | All MHS Principals / HoD's, Dean -Academics |
| 86 | Call for registrations from students for Competitive exams coaching from Center for Competitive Exams (All India Bar Exam) | 3rd Week, September 2023 | Dean Progression & Skilling |
| 87 | Odd Sem - Activity 6-Seminar on Women Epowerment | 3rd Week of September 2023 | Principal, College of Law, HOD-Department of Arts, Women's Forum |
| 88 | Awareness camp on Superstitious Beliefs | 3rd Week of September 2023 | Principal-Sciences,HOD ECM, Women's Forum |
| 89 | Participation of Students in All India and South Zone Inter University tournaments | 3rd week,September 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 90 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BSc VC | 3rd week of September 2023-(Once in a Semester) | Dean Progressions/Director-Alumni/ HoD-Fine Arts |
| 91 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSIT | 3rd week of September 2023-(Once in a Semester) | Dean Progressions/Director Alumni /Department HODs |
| 92 | Swear Analysis for 1st years -progression tracking of career choice options given by students | 2nd Week of September 2023 | Dean - Skill Development/ Additional Dean Academics and Principal, HODs of MHS Depts |
| 93 | LAB Internal Examinations with regular class work II, III, IV, V BBA-LLB, II, III LLB | 19-09-2023 to 24-09-2023 | Principal/HoD (Law), HoD-BBA, Dean-Academics |
| 94 | Motivational Class | 20.09.2023 | Arts HOD |
| 95 | Seminar | 20.09.2023 | CSE HOD |
| 96 | College Development Committee Meeting | 20.09.2023 | College of Law |
| 97 | Third evaluation reports | 20.09.2023 | Dean - Skill Development |
| 98 | Department Development Committee Meeting | 20.09.2023 | All HoD's, Principal (COE) |
| 99 | Content Preparation For Verbal Module | 20.09.2023 to 30.09.2023 | CSS HOD |
| 100 | Addressing Student Grievances (Twice in a month) | 21.09.2023 | ALL HODs |
| 101 | Course Meeting | 22.09.2023 | all CC's and all HODs |
| 102 | Workshop on stock market operations | 22.09.2023 | HOD - COMMERCE |
| 103 | Special Call for PhD admissions for Alumni-Second Call | 22.09.2023 & 23.09.2023 | Dean Progression / Director of Alumni/Dept Coordinators, Dean (R&D) |
| 104 | Department Hostels Committee Meeting | 23.09.2023 | All HoD's |
| 105 | In- Semester Result Analysis Reflection for B.Tech ALL Year Odd Semester | 18-09-2023 TO 23-09-2023 | All Engg HoDs, Principal(COE) and Dean Academics |
| 106 | Research Days | 23.09.2023 | CSE HOD |
| 107 | Planning and Monitoring Board Meeting | 23.09.2023 | Dean - P&D & Registrar |
| 108 | Guest Lecture to M. Sc students | 24.09.2023 | CHEMISTRY HOD |
| 109 | Daughter's Day | 24th September2023 | Dean Student Affairs & WOMEN'S FORUM |
| 110 | Entrepreneurship Activity | 4th week, September 2023 | HOD-ME |
| 111 | Faculty Orientation Lectures | 4thWeek, September 2023 | All HoD's |
| 112 | Non conformance Report to all department HODs and Principal | 4th week, September 2023 | Dean-Quality |

| 113 | Non conformance Report reply from HODs to principal and principal to Dean Quality | 4th week, September 2023 | Principal |
|---|---|---|---|
| 114 | Quality Circles Faculty & Students meeting-02 | 4th week, September 2023 | Dean-Quality |
| 115 | Sending Feedback from Quality Circles-students to the concerned Deans | 4th week, September 2023 | Dean-Quality |
| 116 | Parent portal credentials for their ward data access | 4th week, September 2023 | ERP Incharge |
| 117 | Departmental Association Activities (Once in 2 weeks) | 4th week, September 2023 | All HoD's |
| 118 | Research Group meeting. | 4th week, September 2023 | ALL HODs |
| 119 | Mid-Term review of Practice School-I for Y20 Batch B.Tech. Students | 4th Week, September 2023 | Dean, Placements & Internships |
| 120 | HOD meeting with Faculty & Staff | 4th Week, September 2023 | All-HODs |
| 121 | Central facilities Non conformance Report to concern Dean | 4th Week, September 2023 | Dean-Quality |
| 122 | Central facilities Non conformance Report reply to Dean Quality | 4th Week, September 2023 | Concerened Deans |
| 123 | Quality Circle meeting in the department for faculty | 4th Week, September 2023 | All HODs |
| 124 | Quality Circle meeting in the department for students | 4th Week, September 2023 | All HODs |
| 125 | Orientation lecture on Quality related by department by IQAC | 4th Week, September 2023 | All HODs |
| 126 | Orientation program with MoU memeber Industry experts. | 4th Week, September 2023 | HOD-CE |
| 127 | Awareness on atrocities against women: Sexual Harassment at work place and Domestic violence; Training on Disha app. | 4th Week of September 2023 | Principal /HoD School of Law, Convenor (Women's forum) & Dean (SA) |
| 128 | Seminar on " Oniline Business Channels" | 4th Week of September 2023 | Director Alumni, HOD AI DS, Women's Forum |
| 129 | Activity 4 - Awareness Session on Pradhan Mantri Ujwala Yojana, Ajeevika, Mahila E-hhat & Mahila Shakti Kendra | 4th Week of September 2023 | Principal, Collge of Engineering (in association with CIIE), HOD CSE, Women's Forum |
| 130 | Professional Society Activities | 4th week, September 2023 | HOD - COMMERCE |
| 131 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-ECE | 4th week of September 2023- (Once in a Semester) | Director-Alumni/ HoD-ECE |
| 132 | 6day University Level-Conduction of Hostel Premier League (Season-2)-HPL | 4th week,September  2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 133 | Review -2 meeting for the women empowerment teams | 4th week of September 2023 | Dean Student Affairs & WOMEN'S FORUM |
| 134 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-HM | 4th week of September 2023- (Once in a Semester) | Dean Progressions/Director Alumni /Department HODs |
| 135 | World Pharmacist Day | 25.09.2023 | Pharmacy HOD |
| 136 | Parents Meeting | 26.09.2023 | College of Law |
| 137 | Department research commitee Meeting (Once in a month) | 26.09.2023 | All HODs |
| 138 | Tourism Day-Department Activity | 26.09.2023 | BHM HOD |
| 139 | Department Website Update | 27.09.2023 | All HODs |
| 140 | Notification for Board of Management Meeting-01 | 27.09.2023 | Registrar |
| 141 | Course Meeting | 29.09.2023 | All Course Co-ordinators &  All HODs |
| 142 | RPAC meeting | 30.09.2023 | HOD - CHEMISTRY |
| 143 | Workshop | 30.09.2023 | Arts HOD |
| 144 | Research Group Meetings | 30.09.2023 | HOD - CSE |
| 145 | Research Diary Submission & Verification | 30.09.2023 | HOD - CSE |
| 146 | Counesling reports verification by Dept Team | 30.09.2023 | HOD - CSE |
| 147 | Adminstrative Files audit by dept team | 30.09.2023 | HOD - CSE |
| 148 | Finance Committee Meeting | 30.09.2023 | Registrar & Finance Officer |

| 149 | Circular for Department Audits (October month) | 5th week of September 2023 | Dean-Quality |
|---|---|---|---|
| 150 | Compliance report on Calendar of Activities to Registrar | last day of Month | All Functionaries & All HoD's |
| 151 | Half yearly Reports from In-charges of the Central facilities (KLUBS, Library, Transport, Hostels, Physical education, Security, Canteen, Welfare and Wellness Cell (Medical) and Transport etc) | September/2023 | In-charges of Central facilities through their respective Deans (KLUBS, Library, Transport, Hostels, Physical education, Security, Canteen, Welfare and Wellness Cell (Medical) and Transport etc) |
| 152 | -Industrial Visit for B.Tech 2$^{nd}$ year and 3$^{rd}$ year students | September/2023 | HOD - ECM |
| 153 | -Workshop for B.Tech/M.Tech students | September/2023 | HOD - ECM |
| 154 | IQAC-Workshop/Seminar (One-day) | September 2023 | Dean-Quality |
| 155 | List of I-year Non-Engineering students admissions data | September/2023 | Registrar |
| 156 | Webinar-II on the industry releveant skill sets-opportunities. | September/2023 | Dean-Skill Development/College of LAW |
| 157 | ADOBE workshop | September/2023 | Dean - Skill Development/ School of Architecture |
| 158 | Industrial Visit for B.Tech 2$^{nd}$ year and 3$^{rd}$ year students | September/2023 | EEE |
| 159 | Dean's visit to Hyderabad campus | September 2023 | ALL Deans |
| 160 | K L Horizon-student Magazine(Half Year) | September/2023 | Associate Dean -Publishing |
| 161 | Skill Based Expert Talk one per month for students | September 2023 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 162 | Industry Faculty Orientation Lecture one per month for Faculty | September 2023 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 163 | virtual Webnair/ virtual guest lectures/virtual Seminar | September 2023 | HOD-Physics |
| 164 | Orientation programme for FED | September 2023 | Librarian, Director-FED and Associate Dean FED |
| 165 | Orientation programme for the college of Architecture | September 2023 | Librarian, Hod(Arch) |
| 166 | Circular for Internal audit-2 on SSR-Data (5 years) | 2nd Week,September 2023 | Dean-Quality |
| 167 | Internal audit-2 on SSR-Data (5 years) | 3rd Week,September 2023 | All Deans, All functionaries, Dean-Quality |
| 168 | Non conformance Report on Internal audit-2 of SSR-Data (5 years) to respective functionaries | 3rd Week,September 2023 | Dean-Quality |
| 169 | SSR-Data (5 years) "Internal audit-2" compliance reply from concern Deans | 4th Week,September 2023 | All Deans, All functionaries |
| 170 | NAAC Institutional Information for Quality Assessment (IIQA) submission | September 2023 | Dean-Quality |
| 171 | Submission of AQAR 2022-23 | September 2023 | Dean - Quality |
| 172 | Categorization of Minimum 70% total strength of 2022 admitted batch into CRTand 30% into Higher Studies (as per career choice option) | September 2023 | Dean MHS/Prinicipal of MHS/HODs of MHS |
| 173 | Submission of Govt. (or) Non. Govt. Scholarships, Placement, Higher Studies, and Competitive Exam Proofs to Dean Student Progression (Both Recent Passedout Batch and Present Finaly Year Batch) | September 2023 | All Principals/ HOD's |
| 174 | Pre Samyak Workshops, Project Expos and Paper Presentation Week | 3rd or 4th Week of Sept 2023 | Dean - Skill Development /All HOD's |
| 175 | Registrations for I M. Pharm Odd Sem and I Pharm. D | 01.09.2023 to 03.09.2023 | Dean -Academics, Prinicpal-Pharmacy |

| 176 | Commencement of class work for I M. Pharm and I Pharm. D Students | 04.09.2023 | Principal/HoD (Pharmacy), Dean-Academics & Pro VC |
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| 177 | Children's Eye Health and Safety | 3rd Week, September-2023 | Principal/HoD (Pharmacy), Dean-Academics & Pro VC |
| 178 | Sem-In-1 Lab Examinations for II , III Pharm. D | 11.09.2023 to 16.09.2023 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 179 | Sem-In-1 Examinations for II , III Pharm. D | 28.09.2023 to 30.09.2023 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 180 | II B.Tech. - Industrial Visit and III B.Tech. - Industrial Visit | 4th Week, September 2023 | HoD-EEE |
| 181 | Grievances Redressal Committee meeting(Central level) | 4th Week of September | Associate Dean-Grievances, Cells, Committees and Forums, Dean -SA |
| 182 | Gender Sensitization -Awareness Program | 4th Week of  September | Associate Dean-Grievances, Cells, Committees and Forums, Dean -SA |
| 183 | Internal Complaints Committee meeting | 3rd Week of September | Associate Dean-Grievances Cells, Committees and Forums, Dean -SA |
| 184 | Poshan Abhiyan | September--2023 | NSS Cell,Dean -SA |
| 185 | Importance of Rain water Harvesting Pits | September--2023 | NSS Cell,Dean -SA, Dean P&D |
| 186 | Sapling of Plantation | September--2023 | NSS Cell,Dean -SA |
| 187 | River Clean | September--2023 | NSS Cell,Dean -SA |
| 188 | Competetions on eve of teachers day | I week of September | NCC, Dean-SA |
| 189 | Teachers day  celebrations @ Bn. Office | 2 week of September | NCC, Dean-SA |
| 190 | B  Certificate awareness program(BN.Officials) | 3 week of September | NCC, Dean-SA |
| 191 |  C Certificate awareness program(BN.Officials) | 4week of September | NCC, Dean-SA |
| 192 | Parent -Teacher Association meeting in MHS department | 4th week of September 2023 | All MHS HoD's, Principals  & Dean - Academics |
| 193 | Drills  Parades | September (1-4 weeks) | NCC, Dean-SA |
| 194 | Agriculture club-Workshop on Organic farming | September --2023 | Director SAC ,Dean -SA, Director/principal (Agr) |
| 195 | Automobile Club-workshop on Addams Software for learning different mechanisms | September --2023 | Director SAC ,Dean -SA,HOD CSE, Director-CIIE |
| 196 | Automation Club-Fly Green: A Hands on Workshop on Agriculture Drones | September --2023 | Director SAC ,Dean -SA,HOD CSE, Director-CIIE |
| 197 | Cyber Security Club-1. SQL Injection Attack \|Session 01 2.Cryptography \|Session 01 | September --2023 | Director SAC ,Dean -SA,HOD CSE, Director-CIIE |
| 198 | Coding School-"1.Git for professionals 2.Bash Programming 03 3.Programming in C 03" | September --2023 | Director SAC ,Dean -SA,HOD CSE, Director-CIIE |
| 199 | Web Apps Club Learnthon on WEB Development. | September --2023 | Director SAC ,Dean -SA,HOD CSE, Director-CIIE |
| 200 | SVR-Workshop on Organic farming for small scale farmers,a. Identification and awareness – Anaemia b. Follow-up (Pregnant/ Lactation, Immunization & CKD) Conducting Clean Drive Programme with Villagers | September --2023 | Director SAC,Dean-SA,Director/Principal (Agriculture), HoD-Pharmacy & BT |
| 201 | CEA-1. Nutrition awareness for U.P. school children's | September --2023 | Director SAC,Dean-SA,Director/Principal (Agriculture), HoD-Pharmacy & BT |

| 202 | Dance Club-Dance Competition on Michael Jackson Theme. | September --2023 | Director SAC,Dean-SA |
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| 203 | Dramatics Club-Sri Gurajada Apparao birthday (Activity on 4 Abhinayas ) | September --2023 | Director SAC,Dean-SA |
| 204 | Stand Up Comedy-Workshop On How to do Stand-Up Comedy | September --2023 | Director SAC,Dean-SA |
| 205 | Film Making Club-Navarasalu-Fourth Wall method | September --2023 | Director SAC,Dean-SA |
| 206 | Sensors Awareness for Intermediate students nearest inter College | September --2023 | Director SAC,Dean-SA |
| 207 | Cyber Crime. Awareness on Cyber Crime for nearest Inter & Degree college Students. | September --2023 | Director SAC,Dean-SA |
| 208 | Councelling report for slow learners and backlog students | 18-Sep-23 to 23-Sep-23 | All HoDs, Principals and Dean Academics |
| 209 | Allocation of Student(all Years) to Counsellors and Display in Dept. Notice Boards FOR MHS | 15-09-2023 for MHS | All MHS HoD's , & Dean -Academics |
| 210 | Academic Classwork for All UG MHS Phase-II and PG ALL Year Odd Semester | 4-Sep-23 to 20-Dec-23 | All HoDs, Principals and Dean Academics |
| 211 | In-Sem 1 Theory Exams for All UG MHS II, III, IV and V years and PG (MBA and MCA)  Odd Semester | 28-09-2023 - 30-09-2023 | All MHS HoD's, Dean -Academics, and COE (Release of Timetable) |
| 212 | Academic Counselling Week for B.Tech ALL Year Odd Semester | 18-09-2023 TO 23-09-2023 | All HoDs Engg, Principal(COE) and Dean Academics |
| 213 | Academic Registrations for All UG MHS Phase-II and PG ALL Year Odd Semester | 01-09-2023 to 03-09-2023 | All HoDs, Principals and Dean Academics |
| 214 | Alumni-Academics Connect Week for MHS II, III, IV and V years and PG (MBA and MCA) Odd Semester | 28-09-2023 to 30-09-2023 | All Principals/ HoD's-MHS, & Dean - Academics |
| 215 | Councelling report for slow learners and backlog students | 18-Sep-23 to 23-Sep-23 | All HoDs, Principals and Dean Academics |
| 216 | Compliance report on Calendar of Activities to Registrar | Last Day of the Month | All HoDs, Principals and Dean Academics |
| 217 | Industry-Academics Connect Week for B.Tech 2 Year Odd Semester | 04-09-2023 to 09-09-2023 | All HoDs Engg, Principal(COE) and Dean Academics |
| 218 | In-Sem Lab Exams for B.Tech ALL Year Odd Semester | 11-09-2023 to 16-09-2023 | All HODs of Engg. & Principal (COE) and Dean Academics, COE (Release of Timetable) |
| 219 | Industry-Academics Connect Week for B.Tech 3 Year Odd Semester | 25-09-2023 to 30-09-2023 | All HoDs Engg, Principal(COE) and Dean Academics |
| 220 | In-Sem 1 Theory Exams for MHS II, III, IV and V years and PG (MBA and MCA)  Odd Semester | 28-09-2023 to 30-09-2023 | All MHS HoD's, Dean -Academics, and COE (Release of Timetable) |
| 221 | Last Date to Add / Drop / Alter Registration for All UG MHS Phase-II and PG ALL Year Odd Semester | 11.09.2023 | All HoDs, Principals and Dean Academics |
| 222 | Learnathons / Ideathons / Insightathon for MHS II, III, IV and V years and PG (MBA and MCA)  Odd Semester | 15-09-2023 TO 17-09-2023 | All MHS HoD's, & Dean -Academics |
| 223 | Swear Analysis for all years -progression tracking of career choice options given by students | 3rd Week of September 2023 | All HoDs, Principals and Dean Academics |
| 224 | Registration of  II M.Tech Students | 01-09-2023 to 03-09-2023 | Principal (COE), All Engg HoDs, Dean-Academics & Pro VC |

| 225 | Classwork commencement of all PG,1st year students Engineering & MHS | 04-09-2023 | All HoDs of Engg., & MHS, principals, Dean - Academics & Pro VC |
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| 226 | Parent-Faculty Association Meeting for B.Tech ALL Year Odd Semester | 16-09-2023 | Dean-Academics/ Principal  (College of Engineering), All Engineering HoDs |
| 227 | Academic Audit - In Semester for B.Tech ALL Year Odd Semester | 11-09-2023 to 16-09-2023 | All HoDs Engg, Principal(COE) and Dean Academics |
| 228 | Opting for Self-Learning & Academic Flexibilities | 11.09.2023 TO 18.09.2023 | All HoDs, Principals and Dean Academics |
| 229 | Quarterly (Jul -Sep) Report | Last Day of the Spetember Month | All HoDs, Principals and Dean Academics |
| 230 | A 5-day FDP on Understanding NEP and National Credit Framework | 5-9 Sept 2023 | Academic Staff College |
| 231 | A 5-day FDP on Advanced Content Writing Skills | 12 -16 Sept2023 | Academic Staff College |
| 232 | A One-day Technical Workshop developing logical Intelligence | 19-Sep-23 | Academic Staff College |
| 233 | A Multi-Disciplinary Approach to Teaching and Skill development | 26-30 Sept2023 | Academic Staff College |
| 234 | Motivational Session by Successful Entrepreneur/Start-up founder/Innovation Ambassadors | September, 2023 | HoD (CSE, AIDS, CSIT, IoT, ECSE),(In collaboration with CIIE & DTI) |
| 235 | Motivational Session by Successful Entrepreneur/Start-up founder/Innovation | September, 2023 | HoD (MBA, BBA, CSA, Commerce), (In collaboration with CIIE & DTI) |
| 236 | "Once More by Swara club " | Bi-monthly Event | Dean (Student Affairs), Director (SAC) |
| 237 | Swear Analysis for all years -progression tracking of career choice options given by students | 2nd Week of September 2023 after test-1 for 2nd, 3rd and 4th year | Dean-Skill Development/ Additional Dean Academics and Principal (College of Engineering), HODs of ENGG Depts |

# K L UNIVERSITY
## Calendar of Events for Academic Year 2023-24
## OCTOBER-2023

| S.No | Event | Dates | Responsibility |
|---|---|---|---|
| 1 | NSS - Go Green Initiative | 03.10.2023 | ALL HODs |
| 2 | Grievances Redressal Committee meeting(Central level) | 4th Week of October | Associate Dean-Grievances,Cells,Committees and Forums, Dean -SA |
| 3 | Certification Course last date- self paced | 03.10.2023 | Dean - Skill Development/ENGG Depts |
| 4 | Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity | 04.10.2023 | HOD-CSE |
| 5 | Content Preparation for Verbal Module | 03.10.2023 to 05.10.2023 | HOD-CSS |
| 6 | Placement Training | 03.10.2023 to 28.10.2023 | HOD-CSS |
| 7 | Faculty Orientation Lectures | 1st week, October 2023 | ALL HODs |
| 8 | 1st Construction Status Review | 1st week, October 2023 | Dean(SA) |
| 9 | Internal audit on AQAR 2022-23 | 1st week, October 2023 | Dean-Quality |
| 10 | IQAC internal meeting | 1st week, October 2023 | Dean-Quality |
| 11 | Administrative Files Audit by Department Team (Once in a month) | 1st week, October 2023 | ALL HODs |
| 12 | Quarterly (Jul -Sep) Report | 1st Week, October 2023 | ALL Deans |
| 13 | Gender Sensitization - Awareness Program | 4th Week of October | Associate Dean-Grievances,Cells, Committees and Forums, Dean -SA |
| 14 | Circular for Deans & Registrar's Office, Exam cell AAA Audits | 1st week October 2023 | Dean-Quality |
| 15 | Campaign for Cleanliness in Houses | October--2023 | NSS CELL,Dean- SA |
| 16 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-B. Arch | 1st week of October 2023- (Once in a Semester) | Director-Alumni/ HoD-B.Arch. |
| 17 | First Aid Traing to School Students | October--2023 | NSS CELL,Dean- SA |
| 18 | Plantation Gap Filling | October--2023 | NSS CELL,Dean- SA |
| 19 | Rashtriya Ekta Diwas (National Unity Day) | October--2023 | NSS CELL,Dean- SA |
| 20 | Hands on Session on "Android Application Development" | 1st week of October 2023 | Director-Alumni, HOD CSE-H, Women's Forum |
| 21 | Gandhi Jayanthi & Lal Bahadur Shastri Jayanthi | 02.10.2023 | ALL HODs, Director(SAC), Dean-SA |
| 22 | Special Camp -1 | October--2023 | NSS CELL,Dean- SA |

| 23 | Department Advisory Meeting (Once in a month) | 03.10.2023 | ALL HODs |
|---|---|---|---|
| 24 | Faculty Social Profile Building | 04.10.2023 | ALL HODs |
| 25 | MESA - Technical Tuesday | 03.10.2023 | HOD-ME |
| 26 | Addressing Student Grievances (Twice in a month) | 05.10.2023 | ALL HODs |
| 27 | Monthly Audit Report Statistics to be submitted by Departments | 05.10.2023 | ALL HODs |
| 28 | Departmental talk | 05.10.2023 | HOD-CSE |
| 29 | Course Meeting | 06.10.2023 | All Course Co-ordinators & All HODs |
| 30 | Guest Lecture | 06.10.2023 | HOD-Arts |
| 31 | Research Days | 07.10.2023 | All HODs |
| 32 | Faculty Global Certification End date for ODD Semester | 07.10.2023 | All Principals (Engineering & MHS)/All HoDs |
| 33 | Cynosure - Commerce fest | 07-10-2023 to 08-10-2023 | HOD - COMMERCE |
| 34 | LMS/ERP committee meeting | 09.10.2023 | ALL HODs |
| 35 | Discipline committee meeting | 09.10.2023 | ALL HODs/ NCC |
| 36 | Extension Activity | 09.10.2023 | HOD-Architecture |
| 37 | Periodic Research Opportunities Exploration | 09.10.2023 | ALL HODs |
| 38 | HOW TO WRITE PAPER WEBINAR | 09.10.2023 | HOD-Architecture |
| 39 | Workshops/ guest lectures / seminars committee meeting | 09.10.2023 | HOD - CHEMISTRY |
| 40 | HoD meeting with Faculty & Staff | 2nd Week, October 2023 | ALL HODs |
| 41 | Departmental Association Activities (Once in 2 weeks) | 2nd Week, October 2023 | ALL HODs |
| 42 | 5 Days Refresher Program | 2nd Week, October 2023 | HOD-CE |
| 43 | Three days program for Non Teaching staff | 2nd Week, October 2023 | HOD-CE |
| 44 | Parent - Teacher Meeting | 2nd Week, October 2023 | HOD-Commerce |
| 45 | Library Books Purchases and Planning for Even Semester | 2nd Week, October 2023 | Librarian and Dean (P&D) |
| 46 | Collection and Payment of Fee for Medical insurance applications (New additions and deletions) from the eligible employees | 2nd Week, October 2023 | Dean-F&SA |
| 47 | International Infection Prevention Week by YRC | 2nd Week, October 2023 | Dean - Student Affairs, Director (SAC) |
| 48 | Parents Interaction | 2nd week, October 2023 | HOD-Pharmacy |
| 49 | Awareness program on Breast cancer | 2nd Week, October 2023 | Convener-Women's Forum, Dean (SA) |
| 50 | Special Camp - 2 | October--2023 | NSS CELL,Dean- SA |
| 51 | Girl Child Education Awareness program Rally | 3 week of October | NCC, Dean-SA |
| 52 | Training on Digital app- Cyber Alert | 2nd week of October 2023 | Principal-School of Architecture, HOD-BFA, Women's Forum |

| 53 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership- B.Pharmacy | 2nd week of OCtober 2023-- (Once in a Semester) | Director-Alumni/ HoD-B.Pharmacy |
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| 54 | Identification of people with Diabetes and awareness | 2nd Week of October,2023 | Principal-Pharmacy, HOD-Pharmacy, Women's Forum |
| 55 | Self Defence Program | 4week of October | NCC, Dean-SA |
| 56 | Guest Lecture related to Sports-Certificate Course for students | 2nd week, October 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 57 | Drills  Parades | October (1-4 weeks) | NCC, Dean-SA |
| 58 | Program on youth involvement in Agriculture-AGRICULTURE CLUB | OCT--2023 | Director-SAC,Director/HoD-Agriculture |
| 59 | Audit of Departments | 2nd  &4th Week, October 2023 | Dean-Quality |
| 60 | Audit of Central facilities | 2nd  & 4th Week, October 2023 | Dean-Quality |
| 61 | Workshop on Analysis software - Ansys-Automobile Club | Oct-23 | HOD ME & Dean-Student Affairs |
| 62 | LAB Internal Examinations with regular class work II, III MHS except B.Pharma, M.Pharma, B.Arch, B.Sc Agri | 10-10-2023 to 15-10-2023 | HoD-MHS & Principals-MHS except B.Pharma, M.Pharma, B.Arch, B.Sc Agriculture and Principals of Concerned Departments |
| 63 | Board of Management Meeting-01 | 11.10.2023 | Registrar |
| 64 | Drone Rush: The FPV Experience 5-Automation Club | OCT--2023 | Director-SAC |
| 65 | 1.Cryptography |Session 02 2.Password Attack | Session 03-Cyber Security Club | OCT--2023 | Director-SAC,HoD CSE, Director CIIE |
| 66 | 1.Algorithms Session 01 | Time Complexities and Asymptotic Notations, 2.String Matching Algos Python Full Stack Authentication Mechanism 3.MERN 01 | ReactJS 4.Software Development Life Cycle Practices 5.CODEforCAUSE Hackathon V2.O-Coding School | OCT--2023 | Director-SAC |
| 67 | Evolution of WEB 3.0-Web Apps Club | OCT--2023 | Director-SAC |

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| 68 | Farmers Training program on youth involvement in Agriculture a. Identification and awareness – Diabetes b. Follow-up (Pregnant/ Lactation, Immunization & CKD)Awareness On effects of single use plastics in village.SVR | 16.10.2023 | Farming Club, Director(SAC), Dean-SA, Director, HOD-Agrialature, HOD-Pharmacy, BT & Convenor-Women's Forum |
| 69 | Rice Bowl Challenge for hunger peoples (rice collected in KLEF & distributed to orphanages) | OCT--2023 | CEA,Director SAC |
| 70 | Tech Speak in KLEF (Technical Intra College Fest)-CEA | OCT--2023 | Director-SAC, Dean-SA |
| 71 | 3 Weeks Workshop and 4$^{th}$ Week Competition On Urban Style-Dance Club | OCT--2023 | Director-SAC, Dean-SA |
| 72 | Identifying the Potential Startups among Women Faculty /Staff/Students | 3rd week of October 2023 | Director-IIC, HOD-Chemistry, Women's Forum |
| 73 | Swachth hi Seva (Series of Program) by NCC | 2nd week of October 2023 | NCC |
| 74 | Awareness Session on CSR funding & Business Opoortunities | 3rd Week of October 2023 | Principal-Collge of Engineering (in association with CIIE), HOD-MBA, Women's Forum |
| 75 | Participation of Students in All India and South Zone Inter University tournaments | 3rd week, October 2023 | Physical education HOD, Assoc. Dean-Sports & Games, Dean (SA) |
| 76 | AAA Audit | 3rd Week of October 2023 | Dean-Quality |
| 77 | AAA Non conformance Report to Deans, Exam cell & Registrar | 3rd Week of October 2023 | Dean-Quality |
| 78 | Conduction of Practical Exams in Sports CC | 3rd week, October 2023 | Physical education HOD, Assoc. Dean-Sports & Games, Dean (SA) |
| 79 | Workshop on Five Senses - Dramatics Club | OCT--2023 | Director-SAC |
| 80 | Women summit | 3rd week of October 2023 | Women's Forum, Dean (SA) |
| 81 | Women's Forum Monthly meeting | 3rd Week of October 2023 | Women's Forum, Dean (SA) |
| 82 | Guest Lecture to M. Sc (Maths) students | 3rd Week of October 2023 | HOD - Mathematics |
| 83 | Workshop on Glass Painting - Embroidery Club | OCT--2023 | Director-SAC -Women's Forum |
| 84 | ERP Audit for Research/Profile/Leaves | 18.10.2023 | ALL HODs |

| 85 | Parents Meeting for 4th Years | 18.10.2023 | All HoDs of Engineering, B.Pharmacy, Architecture |
|---|---|---|---|
| 86 | Skill Assements by experts from relevent skill Academies to be planned and Conducted between | 18th to 23rd Oct'23 (Odd-Sem),<br>  7th to 12th Mar'24 (Even-Sem) | Dean - Skill Development |
| 87 | Organizing Seminar/Workshop/conference | 19.10.2023 | HOD - CHEMISTRY |
| 88 | Presentation by Students | 19.10.2023 | HOD-Arts |
| 89 | Lab monitoring committee | 19.10.2023 | HOD - CHEMISTRY |
| 90 | CSRG Seminar | 19.10.2023 | HOD-ECE |
| 91 | Guest Lecture to M. Sc (Chemistry) students | 19.10.2023 | HOD - CHEMISTRY |
| 92 | Submission of performance & Academic outcomes on University activity montoring portal | 19.10.2023 | Registrar |
| 93 | Fourth evaluation reports | 19.10.2023 | Dean - Skill Development |
| 94 | Webinar by Faculty | 19.10.2023 | HOD - CSE |
| 95 | Koneru Lakshmaiah memorial Third All India Moot Court Competition | 19.10.2023 to 20.10.2023 | HOD-College of Law |
| 96 | Department Canteen Committee Meeting | 20.10.2023 | ALL HODs |
| 97 | Department Transport Committee Meeting | 20.10.2023 | ALL HODs |
| 98 | Orinetation programme on DATA SCIENCE | 20.10.2023 |  Principal /Dept CS&A |
| 99 | Orinetation programme on SPSS pertain to inputting secondary data, primary data and corresponding tools. | October/2023 | Dean-Skill Development, Dept. of Arts & Dept. of Commerce |
| 100 | In- Semester Result Analysis Reflection for MHS II, III, IV AND V YEARS and PG (MBA and MCA)  Odd Semester | 12-10-2023 to 14-10-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 101 | Last Instruction day for IV B.Tech | 26-10-2023 | All Engg.HoD's, Principal (COE) Dean-Academics, |
| 102 | MESA - Social Saturday | 10/21/2023 | HOD-ME |
| 103 | Department Day | 10/21/2023 | All HODs |
| 104 | CSE DRC Meeting (Once in a month) | 10/22/2023 | HOD - CSE |
| 105 | SPRG Seminar | 10/26/2023 | HOD-ECE |
| 106 | 1st Stock Verification (HVAC,Fire,Lift,Electrical Appliances and Electrical Projects, Construction) | 4th week, October 2023 | Dean-P&D |
| 107 | Self Defence  Training to NCC SW cadets and Grils by NCC & NSS | 4th week, October 2023 | Dean - Student Affairs, Director (SAC) |

| 108 | AQAR/AAA compliance report to concern Deans | 4th week, October 2023 | Dean - Quality |
|---|---|---|---|
| 109 | Organizing professional Society related acitivity - One in each semester | 4th week of October 2023 | ALL HODs |
| 110 | Department Library Committee Meeting | 4th week of October 2023 | ALL HODs |
| 111 | Department Hostels Committee Meeting | 4th week of October 2023 | ALL HODs |
| 112 | Counseling Report Verification by Department Team (Once in a month) | 4th week of October 2023 | ALL HODs |
| 113 | Department Sports Committee Meeting | 4th week of October 2023 | ALL HODs |
| 114 | Professional Society Related Activity | 4th week of October 2023 | HOD-ME |
| 115 | Finalization of teaching loads for Even Sem of 2023-24 by departments and submission to Dean Academics | 4th week, October 2023 | All HoDs, Principals and Dean Academics |
| 116 | Non conformance Report to all department HODs and Principal & to Dean Quality | 4th week, October 2023 | Dean-Quality,All Principals |
| 117 | KLU - Innovation, Incubation & Entrepreneurship Center (IIEC) Events | 4th week, October 2023 | Director (IIEC), Dean (R&D) |
| 118 | KL Panorama- kl newsletter-Quarterly | 4th week, October 2023 | Associate Dean-Publishing |
| 119 | Webinar | 4th week of October 2023 | HOD-Pharmacy |
| 120 | Hobby Clubs/NSS Activity | 4th week of October 2023 | ALL HODs |
| 121 | Research group meeting | 4th week of October 2023 | ALL HODs |
| 122 | Circular for effective quality mandate of ugc | 4th week of Oct, 2023 | Dean-Quality through Registrar |
| 123 | verification on Acdemic counseling activity and sending report to Dean Academics | 4th week of Oct, 2023 | All HODs |
| 124 | Central facilities Non conformance Report to concern Dean | 4th Week, October 2023 | Dean-Quality |
| 125 | Central facilities Non conformance Report reply to Dean Quality | 4th Week, October 2023 | Concerned Deans |
| 126 | Quality Circle meeting in the department for faculty | 4th Week, October 2023 | All HODs |
| 127 | Quality Circle meeting in the department for students | 4th Week, October 2023 | All HODs |
| 128 | Closure Feedback Week on Academic Quality, Student Satisfaction & TLP for B.Tech ALL Year Odd Semester | 16-10-2023 to 21-10-2023 | All Engg., HoDs & Principal (COE),Dean-Academics |
| 129 | Student Feedback Reflection on End Semester Feedback for B.Tech ALL Year Odd Semester | 30-10-2023 to 04-11-2023 | All Engg., HoDs & Principal (COE),Dean-Academics |

| 130 | Motivational talk by Armed/Paramilitary/Navy and Police forces | 4th Week of October 2023 | Principal-Sciences, HOD CS&IT |
|---|---|---|---|
| 131 | Conduction of Theory Exams in CC | 4th week, October 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 132 | Finalization of team members names for Lilavati Awards | 4th week of October 2023 | Dean Student Affairs & WOMEN'S FORUM |
| 133 | Student Grievances Committee Meeting | 25.10.2023 | ALL HODs |
| 134 | Preperation Holidays B.Tech | **27-10-2023 to 30-10-2023** | Dean-Academics, Principal-College of Engineering, All Engineering HoD's |
| 135 | Registrations for II-B.Sc-Agriculture | 26-10-2023 to 28-10-2023 | Director/HOD-Agriculture, Dean-Academics & Pro VC |
| 136 | MERG Seminar | 28.10.2023 | HOD-ECE |
| 137 | Department Association Activity by FOCUS Student Body (Twice in a month) - | 30.10.2023 | HOD - CSE |
| 138 | Class-Work / Webinar Series on Animation | 30.10.2023 to 02.11.2023 | HOD-Fine Arts |
| 139 | Final Evaluation reports | 30.10.2023 | Dean - Skill Development |
| 140 | Dept Counselling Committee Meeting | 30.10.2023 | ALL HODs |
| 141 | Classwork commencement for II-B.Sc-Agriculture | 30.10.2023 | Director/HOD-Agriculture, Dean-Academics & Pro VC |
| 142 | Research Diary Submission & Verification | 30.10.2023 | HOD-CSE |
| 143 | Adminstrative Files audit by dept team | 30.10.2023 | HOD-CSE |
| 144 | Circular for Department Audits (November month) | 5th week, October 2023 | Dean-Quality |
| 145 | Project Expo | 5th week, October 2023 | All HoDs |
| 146 | Department Website Update | 31.10.2023 | All HoDs |
| 147 | Halloween Night-Stand Up Comedy | OCT--2023 | Director-SAC |
| 148 | Difference between Film acting & Stage Acting -Film Making Club | OCT--2023 | Director-SAC |
| 149 | Department Development Committee Meeting | last week of October-2023 | ALL HODs |
| 150 | ISO 21001:2018 First survellance certification | October 2023 | Dean-Quality |
| 151 | Seminar on Research Related Activities | October/2023 | HOD-ECM |
| 152 | National Level Event (Workshop) | October/2023 | HOD - EEE |
| 153 | SAMYAK 2023-24 | 17th & 18 of October-2023 | Dean-R&D and Dean-Skill Development |

| 154 | Finalization of teaching loads for Even Sem of 2023-24 by departments and submission to Dean Academics | October/2023 | ALL HODs |
|------|------|------|------|
| 155 | Vigilance Awareness Week | October/2023 | Dean-Quality |
| 156 | National Level Event (Seminar/Workshop/Conference) - One each semester | October/2023 | HODs - BT, Mathematics, CS&A and MBA |
| 157 | Proposed Guest Lecture for students on Role of IOT in Agriculture forming | October/2023 | Dean - Skill Development /Principal / HOD-Agriculture, HOD-IoT |
| 158 | Workshop - Pharmacology | October/2023 | Dean-Skill Development/ Principal(Pharmacy College) |
| 159 | CRT training | October/2023 | Dean - Skill Development/ |
| 160 | Consultancy/Social Entrepreneurship from your Skill Centre. | October/2023 | Dean - Skill Development |
| 161 | Student Certifications | October/2023 | Dean - Skill Development/ Principal(COE) / |
| 162 | ADOBE workshop | October/2023 | Dean - Skill Development/ School of Architecture |
| 163 | NSS Activity | October/2023 | Dean (SA)/ All Dept, Director (SAC) |
| 164 | Dean's visit to Hyderabad campus | October-2023 | ALL Deans |
| 165 | Report on Activities conducted for promotion of universal values | Oct, 2023 | Principal-Academic Staff College |
| 166 | Conferences by each department | 1-National (Odd Sem)& 1-International (Even Sem) | All HoD's and Dean-R&D |
| 167 | Skill Based Expert Talk one per month for students | October 2023 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 168 | Industry Faculty Orientation Lecture one per month for Faculty | October 2023 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 169 | National Voluntary Blood Donation day celebrations by NSS | October 2023 | Dean(SA), Director (SAC) |
| 170 | Competitions on Gandhi Jayanthi | 1st week - 2nd week of October 2023 | NCC, Director (SAC) |
| 171 | Girl Safety Awareness Program and Self Defence Training | 2nd week of October 2023 | NCC, Director (SAC) |

| 172 | Drawing Competetion on Gandhi Jayanthi | 2nd week of October 2023 | NCC, Director (SAC) |
|---|---|---|---|
| 173 | Trekking event | 2nd week of October 2023 | NCC, Director (SAC) |
| 174 | Nutrition Awareness in Anganwadi/Govt. Schools | 3rd week of October 2023 | NCC, Director (SAC) |
| 175 | Quiz on "Dr. APJ Abdul Kalam" | 3rd week of October 2023 | NCC, Director (SAC) |
| 176 | "Self Defence" Training to outside students by NCC cadets | 3rd week of October 2023 | NCC, Director (SAC) |
| 177 | Quiz on "Global Handwash Day" | 3rd week of October 2023 | NCC, Director (SAC) |
| 178 | Library Advisory Committee meeting (LAC) | October 2023 | Librarian |
| 179 | Orientation programme for the college of LAW | October 2023 | Librarian, Principal HoD-Law |
| 180 | Guest Lecture / Industry Connect / Academia Connect-Pharma Chemistry | October/2023 | Principal (Pharmacy) |
| 181 | Identifying the Potential Alumni to serve as BOS Members | October 2023 Once in a Semester | Dean Progressions/Director Alumni /Department HODs |
| 182 | I-10 Index verification | October/2023 | Dean R&D |
| 183 | Circular for External audit-02 on SSR-Data (5 years) | 2nd Week,October 2023 | Dean-Quality |
| 184 | External audit-02 on SSR-Data (5 years) | 3rd Week,October 2023 | All Deans, All functionaries, Dean-Quality |
| 185 | Non conformance Report on External audit-02 of SSR-Data (5 years) to respective functionaries | 3rd Week,October 2023 | Dean-Quality |
| 186 | SSR-Data (5 years) "External audit-02" compliance reply from concern Deans | 4th Week,October 2023 | All Deans, All functionaries |
| 187 | NAAC Self Study Report (SSR)-2023 submission. | October 2023 | All functionaries, Dean-Quality |
| 188 | Submission of Govt. (or) Non. Govt. Scholarships, Placement, Higher Studies, and Competitive Exam Proofs to Dean Student Progression (Both Recent Passedout Batch and Present Finaly Year Batch) | October 2023 | All Principals/ HOD's |
| 189 | LAB Internal Examinations with regular class work I, II, III, IV B.Pharma, | 16-10-2023 to 21-10-2023 | All HoD's ,Dean -Academics ,Principal & CoE |
| 190 | Skill Development Week for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Odd Semester | 03-10-2023 to 07-10-2023 (ODD SEM) | All Principals / HoDs-MHS, and Dean Academics & Pro VC |

| 191 | Skill week for I, II, III, IV B. Pharmacy students | 02.10.2023 to 07.10.2023 | HoD-Pharmacy, Dean Skill Developemnt |
|---|---|---|---|
| 192 | Sem-In-I Examiantions for I M. Pharm | 26.10.2023 to 28.10.2023 | Prinicpal-Pharmacy, Dean -Academics. |
| 193 | SPRG and CSRG International Conference | October/2023 | HoD-ECE |
| 194 | Submission of Detention & Condoned students list | 27-10-2023 | All Engg.HoD's, Dean-(Acad), Principal (COE) |
| 195 | Sponsored Research Projects review week for JRF's | 3rd Week, October 2023 | Dean-R&D |
| 196 | In-Sem 2 Theory Exams for B.Tech ALL Year Odd Semester | 24-10-2023 - 26-10-2023 | All HODs of Engg. & Principal (COE) and Dean Academics, COE (Release of Timetable) |
| 197 | Declaration of Detention Lists & Issue of End-Sem Hall Tickets for B.Tech ALL Year Odd Semester | 27-10-2023 - 29-10-2023 | All Engg.HoDs, Principals(COE) and Dean Academics |
| 198 | Last Date to Pay End-Sem Exam Fee without Late Payment Penalty Thoery, Practical and Skill Exams for B.Tech ALL Year Odd Semester | 24-Oct-23 | COE |
| 199 | Last Date to Pay End-Sem Exam Fee with Penalty for B.Tech ALL Year Odd Semester | 29-Oct-23 | COE |
| 200 | End-Sem Theory, Practical & Skill Exams for B.Tech ALL Year Odd Semester | 31-10-2023 - 15-11-2023 | All Engg.HoDs, Principals(COE) and Dean Academics |
| 201 | Release of Notification for Supplementary End-Sem Thoery, Practical and Skill Exams for B.Tech ALL Year Odd Semester | 11-Oct-23 | COE |
| 202 | In-Sem 1 Theory Exams for All UG MHS Phase-II and PG ALL Year Odd Semester | 26-10-2023 - 28-10-2023 | All MHS HoD's, Dean - Academics, and COE (Release of Timetable) |
| 203 | Academic Counselling Week for MHS II, III, IV & V years and PG (MBA and MCA)  Odd Semester | 9-Oct-23 to 14-Oct-23 | All Principals / HoDs-MHS, and Dean Academics |
| 204 | Alumni-Academics Connect Week for All UG MHS Phase-II and PG 2 Year Odd Semester | 05-10-2023 TO  07-10-2023 | All HoDs, Principals and Dean Academics |
| 205 | Alumni-Academics Connect Week for All UG MHS Phase-II and PG 3 Year Odd Semester | 19-10-2023 TO  21-10-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 206 | Compliance report on Calendar of Activities to Registrar | Last Day of the Month | All HoDs, Principals and Dean Academics |

| 207 | In-Sem Lab Exams for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 16-10-2023 to 21-10-2023 | All Principals / HoDs-MHS, and Dean Academics |
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| 208 | Industry-Academics Connect Week for MHS II, III, IV and V years and PG (MBA and MCA) Odd Semester | 26-10-2023 to 28-10-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 209 | In-Sem Makeup Exams* for B.Tech ALL Year Odd Semester | 27-10-2023 to 30-10-203 | All Engg.HoDs, Principals(COE) and Dean Academics, COE (Release of Timetable) |
| 210 | Ist Quarterly audit Non conformance Report reply to Dean Quality | 4th Week, October 2023 | All HoDs, Principals and Dean Academics |
| 211 | Ncc Day Celebrations | 4th Week, October 2023 | NCC, Dean-SA |
| 212 | Last Date to Pay End-Sem Exam Fee without Late Payment Penalty for B.Tech ALL Year Odd Semester | 10-10-2023 | All Engg.HoDs, Principals(COE) and Dean Academics, COE |
| 213 | Learnathons / Ideathons / Insightathon for B.Tech 2,3,4 Year Odd Semester | 13-10-2023 to 15-10-2023 | All Engg.HoDs, Principals(COE) and Dean Academics |
| 214 | Learnathons / Ideathons / Insightathon for All UG MHS Phase-II and PG 2,4 Year Odd Semester | 13-10-2023 to 15-10-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 215 | Learnathons / Ideathons / Insightathon for All UG MHS Phase-II and PG 3 Year Odd Semester | 13-10-2023 to 15-10-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 216 | Parent-Faculty Association Meeting for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 12-10-2023 to 14-10-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 217 | Skill Development Week for MHS II, III, IV & V Years and PG (MBA and MCA) Odd Semester | 03-10-2023 to 07-10-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 218 | Academic Audit - In Semester for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 09-10-2023 to 14-10-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 219 | Commencement of Remedial Class work for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Odd Semester | 9-10-2023 to 14-10-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 220 | Preliminary Feedback Week on Academic Quality & TLP for All UG MHS Phase-II and PG ALL Year Odd Semester | 1-10-2023 to 7-10-2023 | All HoDs, Principals and Dean Academics |
| 221 | Student Feedback Reflection on Preliminary Feedback for All UG MHS Phase-II and PG ALL Year Odd Semester | 9-10-2023 to 14-10-2023 | All HoDs, Principals and Dean Academics |

| 222 | Last Date to upload Social Immersive Learning Proofs in ERP for B.Tech ALL Year Odd Semester | 25-10-2023 to 15-11-2023 | All Engg.HoDs, Principals(COE) and Dean Academics |
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| 223 | A 5-day FDP on Assistive Technologies Research | 3-7 Oct2023 | Academic Staff College |
| 224 | A One-day Technical Workshop on Advances in Pharmaceutical Research | 10-Oct-23 | Academic Staff College |
| 225 | A 5-day FDP on Teaching Automotive Electronics | 24-28 Oct 2023 | Academic Staff College |
| 226 | Workshop on Intellectual Property Rights (IPRs) and IP management for start up | October , 2023 | Coordinator (MSME IPFC), All Engg Depts, Principal(COE) (In collaboration with CIIE & DTI) |
| 227 | Workshop on IPR | 4th week, October 2023 | Dean-R&D |

# K L UNIVERSITY
## Calendar of Events for Academic Year 2023-24
## November-2023

| S.No | Event | Dates | Responsibility |
|------|-------|-------|----------------|
| 1 | Sir.C.V Raman Birthday | 01.11.23 | All Engineering HODs, Director (SAC) |
| 2 | Department Advisory Meeting (Once in a month) | 02.11.2023 | ALL HODs |
| 3 | HR Requirements Preparation | 02.11.2023 | ALL HODs |
| 4 | Departmental talk | 02.11.2023 | HOD - CSE |
| 5 | Addressing Student Grievances (Twice in a month) | 02.11.2023 | HOD - CSE |
| 6 | Faculty Social Profile Building | 03.11.2023 | All HODs |
| 7 | Course Meeting | 03.11.2023 | all HODs |
| 8 | Councelling report for slow learners and backlog students | 04.11.2023 to 09.11.2023 | All HoD's, Dean-Academics, All Principals |
| 9 | Monthly Audit Report Statistics to be submitted by Departments | 05.11.2023 | All HODs |
| 10 | Submission of Consolidated student performance report | 05.11.2023 | Dean - Skill Development/ ALL HOD's |
| 11 | Faculty Orientation Lectures | 1st week of November 2023 | All HODs |
| 12 | HoD meeting with Faculty & Staff | 1st week, November 2023 | All HODs |
| 13 | Administrative Files Audit by Department Team (Once in a month) | 1st week, November 2023 | ALL HODs |
| 14 | 1st Stock Verification (Water and Waste Management | 1st week, November 2023 | Dean - Planning & Development |
| 15 | Department Academic Committee Meeting | 1st week, November 2023 | ALL HODs |
| 16 | IQAC internal meeting | 1st week, November 2023 | Dean - Quality |
| 17 | NCC day Online quiz & Celebrations | 4th week of November 2023 | NCC, Director (SAC) |
| 18 | World Quality Day events (Quiz / essay competitions, etc.) | 1st week, November 2023 | Dean - Quality |
| 19 | Internal Funding Projects reviews | 1st week, November 2023 | Dean - Research & Development |
| 20 | NCC Day by NCC | 1st week, November 2023 | NCC< Dean(SA), Director (SAC) |
| 21 | Circular for audit of Central facilities | 1st Week, November 2023 | Dean-Quality |
| 22 | StakeHolders Feedback | 1st week November 2023 | All HoD's, Dean-Academics, All Principals |
| 23 | Practice for All India and South Zone Inter University Tournaments | 1st week, November 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |

| 24 | Grievances Redressal Committee meeting(Central level) | 4th Week of November | Associate Dean-Grievances,Cells,Committees and Forums, Dean -SA |
|----|----|----|----|
| 25 | Participation of Students in All India and South Zone Inter University tournaments | 1st week, November 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 26 | Internal Complaints Committee meeting | 3rd Week of November | Associate Dean-Grievances,Cells,Committees and Forums, Dean -SA |
| 27 | Health Camp | Nov-23 | NSS Cell,Dean- SA |
| 28 | CSRG Guest Lecture | 04.11.2023 | HOD-ECE |
| 29 | Submission of Sem-In II Examination Result Analysis | 08.11.2023 | All HODs |
| 30 | LMS/ERP committee meeting | 08.11.2023 | All HODs |
| 31 | Departmental Association Activities (Once in 2 weeks) | 08.11.2023 | All HODs |
| 32 | Postage of Letters to Parents about their wards Marks & Attnd. | 09.11.2023 | All HODs |
| 33 | Discipline committee meeting | 20.11.2023 to be checked | All HODs |
| 34 | Observance of Constitution day | 26th Nov 2023 | NSS Cell,Dean- SA, Director (SAC) |
| 35 | *Guest lecture | 10.11.2023 | HOD - ARTS |
| 36 | Self Defence Training to School Students | November--2023 | NSS Cell,Dean- SA |
| 37 | Workshops/ guest lectures / seminars committee meeting | 10.11.2023 | HOD - CHEMISTRY |
| 38 | Works shop on Excel | 10.11.2023 | All HOD's |
| 39 | Training programme on effective use of Technology and Teaching Resources including certain online sources. | 10.11.2023 | Dean - Skill Development /Dean( MHS) /Dept. of Arts |
| 40 | World Quality Day celebrations | 10.11.2023 | Dean - Quality |
| 41 | Career Guidance to School Students | November--2023 | NSS Cell,Dean- SA |
| 42 | International Girl child day | 11.11.2023 | All HODs |
| 43 | Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity | 12.11.2023 | HOD - CSE |
| 44 | Last Instruction day for I, II, III, IV B. Pharmacy | 11/22/2023 | Principal/HOD-Pharmacy, and Dean-Academics |
| 45 | Last Instruction day for III, IV, V B.Arch | 11/13/2023 | Principal/HOD Architecture and Dean-Academics |
| 46 | Last Instruction day for II, III, IV, V BBA-LLB, II, III LLB | 11/12/2023 | Principal/HoD-Law, Dean-Academics |
| 47 | Submission of Detention & Condoned students list I, II, III, IV B. Pharmacy | 11/23/2023 | Principal/HOD-Pharmacy, COE, Dean-Academics. |

| 48 | Guest Lecture | 12.11.2023 | HOD-Commerce |
|---|---|---|---|
| 49 | All stakeholders Feedback report and action taken report -Placing in the website | 2nd Week, November 2023 | All HODs, Dean -Academics |
| 50 | Last date of sharing Feedback Report with HoDs | 2nd  week, November 2023 | Dean - Academics |
| 51 | Notification for BoS meeting | 2nd Week, November 2023 | All HODs |
| 52 | 1st Stock Verification (Systems and Hardware and Network) | 2nd Week, November 2023 | Dean - Planning & Development |
| 53 | Semester Readiness Program for A. Y. 2023-24 Even Semester | 2nd Week, November 2023 | Dean - Academics |
| 54 | International Conference Poster Release | 2nd Week, November 2023 | All HODs |
| 55 | World Antibiotic Awareness Week | 2nd Week, November 2023 | HOD-Pharmacy |
| 56 | End semFeedback Analysis & Action Taken Report | 2nd week, Nov 2023 | Dean-Academics |
| 57 | Awareness Program on Gender issues, Human trafficking problems and confidence building | 2nd Week of November 2023 | Principal- School of Architecture, HOD BBA, Women's Forum |
| 58 | Winter outreach: Awareness Programmes & Relevant Workshops on Vector Born & Water Born Diseases. | 2nd Week of November 2023 | Director-SAC, HOD-Pharmacy, Women's Forum |
| 59 | Activity 1:Workshops on Disposal of Sanitary Napkins using Incrimination Machines & Usage of Sanitary Vending Machines | 2nd Week of November 2023 | Director-SAC, HOD-Pharmacy, Women's Forum |
| 60 | Development of prototype (Small Devices Fabrication using IOT )Hands ON(Students/Villages) | 2nd of week of November  2023 | Director-IIC, HOD-Chemistry, Women's Forum |
| 61 | Winter outreach: Identification of Malnutrition cases and awareness on health and nutrition | 2nd of week of November  2023 | Principal-Pharmacy, HOD-Pharmacy, Women's Forum |
| 62 | Activity 1: Identification of people with Obesity and Awareness on BMI | 2nd of week of November  2023 | Principal-Pharmacy, HOD-Agriculture, Women's Forum |
| 63 | Awareness on Govt. Schems | November--2023 | NSS Cell,Dean- SA |
| 64 | Special Camp - 3 | November--2023 | NSS Cell,Dean- SA |
| 65 | Special Camp - 4 | November--2023 | NSS Cell,Dean- SA |
| 66 | Fire Mock Drill for Teaching & Non Teaching Staff | 2nd Week, November 2023 | Dean-P&D |
| 67 | Supplementary Exams for B.Tech ALL Year Odd Semester | 18-11-2023 to 31-12-2023 | Controller of Examination |

| 68 | Audit of Departments | 2nd & 3rd weeks of November 2023 | Dean - Quality |
|---|---|---|---|
| 69 | Audit of Central facilities | 2nd & 3rd Week, November 2023 | Dean-Quality |
| 70 | Lab monitoring committee | 14.11.2023 | All HoDs |
| 71 | Extension Activity | 14.11.2023 | HOD - Architecture |
| 72 | MERG Guest Lecture | 11.11.2023 | HOD-ECE |
| 73 | World Diabetics Day celebrations by NSS | 14.11.2023 | Dean(SA), Director (SAC) |
| 74 | International Day for the Elimination of Violence Against Women-week long program | 4th week of November 2023 | Dean Student Affairs & WOMEN'S FORUM |
| 75 | Sem-In Test-II | 14.11.2023 to 16.11.2023 | HOD - Fine Arts |
| 76 | Preperation Holidays MHS Depts | 23-11-2023 to 27-11-2023 | Principal/HODs- MHS and Dean-Academics |
| 77 | Counseling Report Verification by Department Team (Once in a month) | 15.11.2023 | HOD - CSE |
| 78 | ERP Audit for Research/Profile/Leaves | 15.11.2023 | All HoDs |
| 79 | Training programme on universal human values | 15.11.2023 | Dean - Skill Development/Dean(MHS)/Dept. of CS&A |
| 80 | Facutly and student orientation programme on Legal Aspects in Modern Business | 15.11.2023 | Dean - Skill Development /Dean(MHS)/ DEPT BBA, Principal-Law |
| 81 | World Students Day | 15.11.2023 | All HODs |
| 82 | Guest Lecture on Media Laws-National Press Day (Tentatively) | 16.11.2023 | HOD-College of Law |
| 83 | College Level Committee Meetings(Library, Sports, Canteen, etc) | 16.11.2023 | HOD-College of Law |
| 84 | World Food Day | 16.11.2023 | All HODs |
| 85 | Motivational Session with IAS Officers | 19.11.2023 | HOD - ARTS |
| 86 | International Men's Day | 19.11.2023 | All HODs |
| 87 | Webinar by Faculty | 19.11.2023 | HOD - CSE |
| 88 | Stock Verification (ICT, ET, Furniture) (Odd and Even Semester) | 3rd week, November 2023 | Dean - Planning & Development |
| 89 | Academic research review week by Full time Scholars | 3rd week, November 2023 | Dean - Research & Development |
| 90 | Evaluation Reforms - Faculty Training – OBE – 'A Design Down" process | 3rd week of November 2023 | All HoD's, Dean-Academics, All Principals |

| 91 | Evaluation Reforms -Analysis of students grievances pertaining to Examinations & Evaluation - Brainstorm meeting | 3rd week of November 2023 | All HoD's, Dean-Academics, All Principals |
|---|---|---|---|
| 92 | MULYAPRAVAH: One week Workshop and training programmes on human values and professional ethics with assessment and certification (to Faculty & Staff) | 3rd week of November 2023 | All HoD's, Dean-Academics, All Principals |
| 93 | GS-POSH Activity(GS -POSH Awareness program) | 3rd week, November 2023 | Dean-SA & Women's Forum |
| 94 | World Antibiotic Awareness Week by YRC | Nov-23 | Dean(SA), Director (SAC) |
| 95 | Wiping of Statues by NCC Cadets in Adopted villages | 1st week of November 2023 | NCC, Dean - Student Affairs |
| 96 | Blood Donation Camp | 1st week of November 2023 | NCC, Dean(SA) |
| 97 | Stock Verification of Garden, General maintainance & Housekeeping | 3rd week, November 2023 | Dean-P&D |
| 98 | Sports Certificate Course Results prepartion and Submission to exam section | 3rd week, November 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 99 | Slot for foreign language course commencement-online mode | 3 week winter break | Dean-Progression / Controller of Examination |
| 100 | Commencement of Phase - II of Higher Education coaching | 3rd week, November 2023 | Dean-Progressions / Prof. Incharge ACE |
| 101 | Women's Forum Monthly meeting | 3rd Week of November 2023 | Women's Forum, Dean (SA) |
| 102 | TLP Academic Audit-II | 3rd week of November 2023(Engineerng) 4th week of November(MHS) | Dean-Academics |
| 103 | SPRG Guest Lecture | 18.11.2023 | HOD-ECE |
| 104 | Lab Internal Exam ( MHS-IInd and IIIrd years  ) | 22-11-2023 to 27-11-2023 | Principal/HODs- MHS and Dean-Academics |
| 105 | Formation of Committee for release of List of Holidays for Calendar Year 2024 | 2nd week of November 2023 | Registrar |
| 106 | Closure Feedback Week on Academic Quality, Student Satisfaction & TLP for MHS II, III, IV AND V YEARS and PG (MBA and MCA)  Odd Semester | 15-11-2023 to 20-11-2023 | Principal/HODs- MHS and Dean-Academics |

| 107 | Student Feedback Reflection on End Semester Feedback for MHS II, III, IV& V years and PG (MBA and MCA) Odd Semester | 24-11-2023 to 30-11-2023 | Principal/HODs- MHS and Dean-Academics |
|-----|-----|-----|-----|
| 108 | Lab development committee meeting | 23.11.2023 | All HODs |
| 109 | Inter Departmental Visit | 25.11.2023 to 30.11.2023 | All HODs |
| 110 | Samvidhan Diwas Celebrations | 26.11.2023 | HOD-College of Law |
| 111 | Notification for Academic Council Meeting | 26.11.2023 | Dean-Academics & Registrar |
| 112 | Final review of Practice School-I for Y20 Batch B.Tech. Students | 4th week , November 2023 | Dean-Placements & Internships |
| 113 | BOS Meeting | 4th week, November 2023 | All HoDs |
| 114 | Stock Verification (Laboratories) by the end of Odd and Even Semesters | 4th week, November 2023 | Dean - Planning & Development |
| 115 | Non conformance Report reply from HODs to principal and principal to Dean Quality | 4th week, November 2023 | All Principals |
| 116 | Consultancy projects activities of the department | 4th week, November 2023 | Dean - Research & Development |
| 117 | Central facilities Non conformance Report to concern Dean | 4th Week, November 2023 | Dean-Quality |
| 118 | Central facilities Non conformance Report reply to Dean Quality | 4th Week, November 2023 | Concerned Dean |
| 119 | BOS week | 4th week of November 2023 | All HoDs, Principals and Dean Academics |
| 120 | Reporting week for Newly Recruited Faculty | 4th week, November 2023 | Dean-F&SA & All HODs |
| 121 | Faculty Satisfactory Survey | 4th week, November 2023 (tentatively) | All HoDs, Principals and Dean Academics |
| 122 | Ground Maintenance and Development Works | 4th week, November 2023 | Physical education HOD, Assoc. Dean, Sports & Games |
| 123 | NCC day Online quiz | 3rd week of November 2023 | NCC |
| 124 | Proposal to Organize South Zone Inter University Tournament as per AIU Calender | 4th week, November 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 125 | Statue Cleaning program | I week of November | NCC, Dean-SA |
| 126 | CSE DRC Meeting (Once in a month) | 28.11.2023 | HOD - CSE |
| 127 | SIP for the  AY 2019-2023  BBA and LL.B | 28.11.2023 | HOD-College of Law, BBA, Dean-MHS |
| 128 | Hobby Club s/NSS Activity | 28.11.2023 | HOD - Architecture, Director (SAC) & Dean (SA) |

| 129 | R&D Meeting | 28.11.2023 | All HODs |
|-----|-------------|------------|----------|
| 130 | Department Website Update | 29.11.2023 | All HODs |
| 131 | Research Group Meetings | 29.11.2023 | All HODs |
| 132 | Research Diary Submission & Verification | 29.11.2023 | Hod-CSE |
| 133 | Counesling reports verification by Dept Team | 29.11.2023 | Hod-CSE |
| 134 | Student Satisfaction Survey (SSS) from selected students | 29-11-2023 to 04-12-2023(During end sem labs) | Dean-Academics, All HODs |
| 135 | Submission of Semester End Report | 30.11.2023 | HOD - ME |
| 136 | Dept Counselling Comitte Meeting | 30.11.2023 | HOD - ECE |
| 137 | Compliance report on Calendar of Activities to Registrar | last day of Month | All Functionaries & All HoD's |
| 138 | online workshop for faculty | November/2023 | HOD - ECM |
| 139 | National Level Event (Seminar) | November/2023 | HOD - EEE |
| 140 | 59<sup>th</sup> National Pharmacy Week | November/2023 | HOD - Pharmacy |
| 141 | Workshop for faculty on AI & Machine Learning | November/2023 | Dean - Skill Development/Principal (COE)/ ECM DEPT |
| 142 | Guest Lecture - Pharm D | November/2023 | Dean-Skill Development/Pharmacy College |
| 143 | Workshop - Chemistry | November/2023 | Dean-Skill Development/Pharmacy College |
| 144 | Consultancy/Social Entrepreneurship from your Skill Centre. | November-2023 | Dean - Skill Development/DEPT ME |
| 145 | The Training and certification for faculty | November/2023 | Dean - Skill Development/DEPT ME |
| 146 | Faculty Certification/Training | November/2023 | Dean-Skill Development/College of LAW |
| 147 | ADOBE workshop | November/2023 | Dean - Skill Development/ School of Architecture |
| 148 | Dean's visit to Hyderabad campus | November-2023 | ALL Deans |
| 149 | Skill Based Expert Talk one per month for students | November 2023 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 150 | Industry Faculty Orientation Lecture one per month for Faculty | November 2023 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 151 | Seminar to MSc Phyics students | November 2023 | HOD-Physics |

| 152 | Celebration of National Library Week | November 2023 | Librarian, Dean (P&D) |
|-----|---------------------------------------|----------------|------------------------|
| 153 | Notification for BOOKS PURCHASE-EVEN Semester | November 2023 | Librarian, Dean (P&D) |
| 154 | trekking | 2nd week of November | NCC, Dean-SA |
| 155 | Clean and Green Program | 3rd week of November | NCC, Dean-SA |
| 156 | Drills Parades | November(1-4 weeks) | NCC, Dean-SA |
| 157 | Self Defence Training for girl students in Z.P. Schools | November--2023 | CEA, Dean-SA |
| 158 | Pusthakdhan. Distribution of old Note Book to orphanages, Govt. School students. (Collected old books from KLEF students & poor students | November--2023 | CEA, Dean-SA |
| 159 | Workshop on Role of women in Agriculture-AGRICULTURE CLUB | November--2023 | SAC,Dean-SA |
| 160 | Project Design based on Analysis - Ansys-Automobile Club | November--2023 | SAC,Dean-SA |
| 161 | 1.Acess Denied(learnathon) 2.Project work on given problem - statementCyber Security Club | November--2023 | SAC,Dean-SA |
| 162 | 1.November Skill Challenge 01 2.HTML and CSS Mini Project 01 | Building Blogs Site 3.Algorithms Session 02 | Greedy Algorithms-Coding School | November--2023 | SAC,Dean-SA |
| 163 | Workshop on Role of women in Agriculture<br><br>"Identification and awareness-Blood grouping & Rh b. Follow-up (Pregnant/ Lactation, Immunization & CKD)"-SVR | November--2023 | SAC,Dean-SA |
| 164 | Financial audit | Nov-23 | Finance Officer |
| 165 | Circular for External audit-3 on (QIM- Proofs verification of submitted SSR-2023). | 2nd Week,November-2023 | Dean-Quality |
| 166 | External audit-3 on (QIM-Proofs verification of submitted SSR-2023). | 3rd Week,November-2023 | All Deans, All functionaries, Dean-Quality |

| 167 | Non conformance Report on External audit-3 (QIM Proofs verification of submitted SSR-2023) to respective functionaries. | 3rd Week,November-2023 | Dean-Quality |
|---|---|---|---|
| 168 | QIM Proofs verification of submitted SSR-2023 "External audit-03" compliance reply from concern Deans. | 4th Week,November-2023 | All Deans, All functionaries |
| 169 | Orientation lecture on Quality related by department by IQAC | 4th Week,November-2023 | All HODs |
| 170 | Submission of Govt. (or) Non. Govt. Scholarships, Placement, Higher Studies, and Competitive Exam Proofs to Dean Student Progression (Both Recent Passedout Batch and Present Finaly Year Batch) | November 2023 | All Principals/ HOD's, Dean-Placements & Progression |
| 171 | Skill week for I M. Pharmacy and I Pharm. D students | 06.11.2023 to 11.11.2023 | HoD-Pharmacy, Dean Skill Developemnt |
| 172 | Sem-In-I Lab examinations for I M. Pharmacy | 20.11.2023 to 25.11.2023 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 173 | Sem-In-I Lab examinations for I Pharm. D | 13.11.2023 to 18.11.2023 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 174 | Sem-In-I examinations for I Pharm. D | 27.11.2023 to 29.11.2023 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 175 | Ph.D. Admissions Notification for Y23E Batch | 1st Week, November 2023 | Dean R & D & Registrar |
| 176 | End-Sem Theory, Practical & Skill Exams for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Odd Semester | 28-11-2023 to 16-12-2023 | Dean-Academics, All Principals /HODs - MHS |
| 177 | All 1st year Sem-in-II Exams (UG and PG,1st year students Engineering & MHS) | 20-11-2023 to 22-11-2023 | Dean-Academics, All Principals/All HOD's (Engineering & MHS), COE (Release of Timetable) |
| 178 | 1. Self Defence Training for girl students in Z.P. Schools<br><br>2. Pusthakdhan. Distribution of old Note Book to orphanages, Govt. School students. (Collected old books from KLEF students & poor students | November--2023 | CEA,Dean-SA |
| 179 | 3 Weeks Workshop and 4th Week Competition On Hip-Hop Style-Dance Club | November--2023 | SAC,Dean-SA |

| 180 | Workshop on Acting( Basics)-Dramatics Club | November--2023 | SAC,Dean-SA |
|---|---|---|---|
| 181 | Workshop on Lazy Dezy work-Embroidery Club | November--2023 | SAC,Dean-SA |
| 182 | Three Stages of Film Making - Film Making Club | November--2023 | SAC,Dean-SA |
| 183 | In-Sem Makeup Exams* for MHS II, III, IV & V years and PG (MBA and MCA)  Odd Semester | 23-11-2023 - 25-11-2023 | All MHS HoD's, Dean - Academics, and COE (Release of Timetable) |
| 184 | Release of Notification for Sem-End Theory, LAB and Skill end for All UG MHS II, III, IV AND V YEARS and PG (MBA and MCA)  Odd Semester | 13-Nov-23 | COE |
| 185 | Declaration of Detention Lists & Issue of End-Sem Hall Tickets for MHS II, III, IV AND V YEARS and PG (MBA and MCA)  Odd Semester | 23-11-2023 - 27-11-2023 | Dean-Academics, All Principals /HODs - MHS |
| 186 | Last Date to PayEnd-Sem with out late payment penalty Thoery, Practical and Skill Exams for MHS II, III, IV AND V YEARS and PG (MBA and MCA)  Odd Semester | 21-Nov-23 | COE |
| 187 | Release of Notification for Supplementary End-Sem Thoery, Practical and Skill Exams for for MHS Phase-II and PG 4 Year Odd Semester | 13-Nov-23 | COE |
| 188 | Academic Counselling Week for All UG MHS Phase-II and PG ALL Year Odd Semester | 13-Nov-23 to 18-Nov-23 | All HoDs, Principals and Dean Academics |
| 189 | All stakeholders Feedback report and action taken report -Placing in the website | 2nd Week, November 2023 | All HoDs, Principals and Dean Academics |
| 190 | Compliance report on Calendar of Activities to Registrar | Last Day of the Month | All HoDs, Principals and Dean Academics |
| 191 | End-Sem Theory, Practical & Skill Exams for MHS II, III, IV & V years and PG (MBA and MCA)  Odd Semester | 28-11-2023 to 16-12-2023 | Dean-Academics, All Principals /HODs - MHS |
| 192 | In- Semester Result Analysis Reflection for All UG MHS Phase-II and PG ALL Year Odd Semester | 13.11.2023 to 18.11.2023 | All HoDs, Principals and Dean Academics |

| 193 | Industry-Academics Connect Week for All UG MHS Phase-II and PG 2 Year Odd Semester | 02-11-2023 to 04-11-2023 | All HoDs, Principals and Dean Academics |
|---|---|---|---|
| 194 | In-Sem Lab Exams for All UG MHS Phase-II and PG ALL Year Odd Semester | 20-11-2023 to 25-11-2023 | All HoDs, Principals and Dean Academics |
| 195 | In-Sem Makeup Exams* for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 23-11-2023 to 25-11-2023 | Dean-Academics, All Principals /HODs - MHS, All MHS HoD's, Dean - Academics, and COE (Release of Timetable) |
| 196 | Industry-Academics Connect Week for All UG MHS Phase-II and PG 3 Year Odd Semester | 30-11-2023 to 2-12-2023 | All Principals/HoDs-MHS, and Dean Academics |
| 197 | Last Date to Pay End-Sem Exam Fee without Late Payment Penalty for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Odd Semester | 10.11.2023 | All Principals/HoDs-MHS, and Dean Academics |
| 198 | Last Date to Apply & Pay Makeup Exam Fee for B.Tech ALL Year Odd Semester | 18-11-2023 | All Engg-HoDs, Principal(COE) and Dean Academics |
| 199 | Last Date to upload Social Immersive Learning Proofs in ERP for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 27-11-2023 to 16-12-2023 | Dean-Academics, All Principals /HODs - MHS |
| 200 | Project / Internship Expo & Final Review for B.Tech 4 Year Odd Semester | 13-11-2023 to 15-11-2023 | All Engg-HoDs, Principal(COE) and Dean Academics |
| 201 | Parent-Faculty Association Meeting for All UG MHS Phase-II and PG ALL Year Odd Semester | 16-11-2023 to 18-11-2023 | All HoDs, Principals and Dean Academics |
| 202 | Skill Development Week for All UG MHS Phase-II and PG 2, 3, 4 Year Odd Semester | 6-11-2023 to 11-11-2023 | Dean-Academics, All Principals /HODs - MHS |
| 203 | Semester Grand Hackathon for B.Tech 2 Year Odd Semester | 16-11-2023 to 17-11-2023 | All Engg-HoDs, Principal(COE) and Dean Academics |
| 204 | Semester Grand Hackathon for B.Tech 3 Year Odd Semester | 18-11-2023 to 19-11-2023 | All Engg-HoDs, Principal(COE) and Dean Academics |
| 205 | Supplementary Exams for B.Tech ALL Year Odd Semester | 18-11-2023 to 31-12-2023 | All Engg-HoDs, Principal(COE) and Dean Academics |
| 206 | Semester Reflection Week for B.Tech ALL Year Odd Semester | 20-11-2023 to 25-12-2023 | All Engg-HoDs, Principal(COE) and Dean Academics |

| 207 | Student Satisfaction Survey (SSS) from selected students | 29-11-2023 to 04-12-2023 | All HoDs, Principals and Dean Academics |
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| 208 | Academic Audit - In Semester for All UG MHS Phase-II and PG ALL Year Odd Semester | 13-11-2023 to 18-11-2023 | All HoDs, Principals and Dean Academics |
| 209 | Orientation programme for all faculty/annual refresher training ( 1week minimum) | NOV - 2023, | Dean-ASC |
| 210 | FDPs | NOV - 2023, | Dean - Skill Development, All Engg and MHS HODs |
| 211 | KRA/KPA Reviews for all departments | 4th week, November 2023 | Dean-F&SA |
| 212 | In-Sem Lab Exams for All UG MHS Phase-II and PG ALL Year Odd Semester | 20-11-2023 to 25-11-2023 | All Principals/HoDs-MHS, and Dean Academics |
| 213 | Commencement of Remedial Class work for All UG MHS Phase-II and PG ALL Year Odd Semester | 13-Nov-23 | All Principals/HoDs-MHS, and Dean Academics |
| 214 | In-Sem 2 Theory Exams for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Odd Semester | 20-11-2023 to 11-11-2023 | All Principals/HoDs-MHS, and Dean Academics |
| 215 | A 5-Day New Faculty Induction Program | 6-10 Nov2023 | Academic Staff College |
| 216 | A 5-day FDP on Advanced technical tools for research | 14 -18 Nov 2023 | Academic Staff College |
| 217 | A 5-day FDP on Game Design and Gaming | 21-25-Nov2023 | Academic Staff College |
| 218 | Organise an Inter/Intra Institutional Idea Competition/Challenge/Ideathon and Reward Best Ideas - Manage through YUKTI-NIR* | November, 2023 | HoD (DTI), (In collaboration with CIIE & DTI) |
| 219 | Expert Talk on Process of InnovationDevelopment & TRL | November, 2023 | HoD (DTI), (In collaboration with CIIE & DTI) |
| 220 | DTI Project Expo Manage through YUKTI-NIR* (Registration of Ideas through YUKTI portal) | November, 2023 | HoD (DTI), (In collaboration with CIIE & DTI) |
| 221 | Multi International Conference on Internet of Everything and Quantum Information Processing | 24-25,Nov 2023 | CIRG and IoT research groups , HoD-CSE, Dr. K. Bhanu Prakash, Assoc.Dean R&D, Dr. T. K. Rama Krishna Rao, Principal-COE |
| 222 | Current Trends in Drug Discovery Development & Delivery (CTD4-2023) | 3rd & 4th Nov 2023 | Hod-Pharmacy Dr. Buchi N Nalluri Dr. Manikanta M |

| 223 | International Conference on 'Technology enabled teaching of English language and literature' | 3rd &4th -November-2023 | HoD-English Department, TLRG Dr B Siva Nagaiah Dr M Raja Ambethkar & Dr M Sandra Caramel Sophia |
|---|---|---|---|
| 224 | Campus Placement Drive - Season - 2 (for Engineering) | Ist week of Nov 2023 | Dean-Placements & Internships |
| 225 | "Once More by Swara club " | Bi-monthly Event | Dean (Student Affairs), Director (SAC) |
| 226 | Student Feedback Reflection on End Semester Feedback for B.Tech ALL Year Odd Semester | 30-10-2023 to 04-11-2023 | All Engg., HoDs & Principal (COE),Dean-Academics |
| 227 | Class-Work / Webinar Series on Animation | 30.10.2023 to 02.11.2023 | HOD-Fine Arts |
| 228 | End-Sem Theory, Practical & Skill Exams for B.Tech ALL Year Odd Semester | 31-10-2023 - 15-11-2023 | All Engg.HoDs, Principals(COE) and Dean Academics |
| 229 | Last Date to upload Social Immersive Learning Proofs in ERP for B.Tech ALL Year Odd Semester | 25-10-2023 to 15-11-2023 | All Engg.HoDs, Principals(COE) and Dean Academics |
| 230 | International Day for the Elimination of Violence Against Women-week long program | 4th week of November 2023 | Dean Student Affairs & Women's forum |
| 231 | KRA/KPA Reviews for all departments | 4th week, November 2023 | Dean-F&SA |
| | DAC Meeting & Stakeholder feedback Analysis and ATR | 2nd Week, April 2024 | All HoD's, Dean-Academics, All Principals |

## K L UNIVERSITY
## Calendar of Events for Academic Year 2023-24
## December-2023

| S.No | Event | Dates | Responsibility |
|------|-------|-------|----------------|
| 1 | World Anti-AIDS Day -- awareness | 01.12.2023 | HoD-Pharmacy |
| 2 | World Anti-AIDS Day celebrations by NSS and YRC | 01.12.2023 | Assoc. Dean, Extension Activities  & In-Charge NSS/CEA, Director(SAC) |
| 3 | Campus Placement Drive - Season - 2 | 1.12.2023 to 30.04.2023 | Dean-Placements & Internships |
| 4 | Department Advisory Meeting (Once in a month) | 02.12.2023 | All HODs |
| 5 | News Letter submission | 02.12.2023 | All HODs |
| 6 | Notification for Board of Management Meeting-02 | 02.12.2023 | Registrar |
| 7 | Awareness on Gender Discrimination | December-2023 | NSS Cell,Dean-SA |
| 8 | Awareness on Cyber Crimes | December-2023 | NSS Cell,Dean-SA |
| 9 | Internal Faculty Development Programme | 02.12.2023 to 15.12.2023 | HOD - CSS |
| 10 | Lecture Plan & Delivery Audit | 02.12.2023 to 4.12.2023 | All HODs |
| 11 | Practicals & Skill Audit | 02.12.2023 to 4.12.2023 | All HODs |
| 12 | Faculty Social Profile Building | 04.12.2023 | All HODs |
| 13 | Pulse Polio Campaign | December-2023 | NSS Cell,Dean-SA |
| 14 | Administrative Files Audit by Department Team (Once in a month) | 1st Week, December  2023 | All HODs |
| 15 | Faculty Orientation Lectures | 1st Week, December  2023 | All HODs |
| 16 | Ph.D Reviews | 1st Week, December  2023 | All HODs |
| 17 | Review of AMC for Equipment in All Divisons of P&D | 1st Week, December  2023 | Dean-P&D |
| 18 | IQAC internal meeting | 1st Week, December  2023 | Dean-Quality |
| 19 | Circular for 46th IQAC Advisory Committee meeting | 1st Week, December  2023 | Dean-Quality |
| 20 | Circular for audit of Central facilities | 1st Week, December 2023 | Dean-Quality |
| 21 | Participation of Students in All India and South Zone Inter University tournaments | 1st week, December 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 22 | Tution Center for Dropouts to encourage Higher Education | 1st week of December 2023 | Principal-Sciences, Dean-Academics, HOD CS&IT, Women's Forum and Dean (SA) |
| 23 | 1st call for Scholarships by both KLU as well as outside | 1st week (05.12.2023 - 10.12.2023) | Dean-Progression / Assoc. Dean-Scholarships |
| 24 | Conduction of Supplementary examinations for all years, all batches | 1st week to 3rd week (05.12.2023 to 24.12.2023) | Dean Progression / Controller of Examination |
| 25 | Submission of Progression record including latest results with up to date CGPA for Engineering branches | 1st week (12.12.2023 to 17.12.2023) For the 2023-24 academic year odd semester | Dean Progression |
| 26 | Medical Camp | December--2023 | NSS Cell,Dean-SA |

| 27 | Alumni Meeting | 05.12.2023 | HOD-ECE |
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| 28 | Importance of Girl Education | December--2023 | NSS Cell,Dean-SA |
| 29 | Webinar Motivational Session with IAS Officers | 06.12.2023 | HOD-Arts |
| 30 | Monthly Audit Report Statistics to be submitted by Departments | 06.12.2023 | All HODs |
| 31 | Laboratories Audit | 09.12.2023 | All HODs |
| 32 | Departmental talk | 07.12.2023 | HOD - CSE |
| 33 | LMS/ERP committee meeting | 08.12.2023 | All HODs |
| 34 | Counseling Report Verification by Department Team (Once in a month) | 09.12.2023 | All HODs |
| 35 | Academic Registrations of All B.Tech | 01-12-2023 to 03-12-2023 | Pincipal (College of Engineering), All Engineering HoDs, Dean -Academics & Pro VC |
| 36 | Special Camp - 5 | December--2023 | NSS Cell,Dean-SA |
| 37 | Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity | 11.12.2023 | HOD - CSE |
| 38 | HoD meeting with Faculty & Staff | 2nd Week, December 2023 | All HODs |
| 39 | Even Sem-Courses, Question Paper Sets submission to review committee by course coordinators | 2nd Week, December 2023 | All HODs |
| 40 | A. Y. 2023-24 even Semester - Course Materials submission by course coordinators to Dept. office and Dean Academics, uploading in LMS | 2nd Week, December 2023 | All HODs |
| 41 | National Energy Conservation Day | 3rd Week, December 2023 | HOD - EEE |
| 42 | Organizing International Conference | 2nd Week, December 2023 | HOD - EEE |
| 43 | Collection of Pre PhD subject's data from departments | 2nd Week, December 2023 | Dean - Research & Development |
| 44 | Start of Registrations for placements for Y21 Batch Students | 2nd Week, December 2023 | Dean-Progression |
| 45 | Workshop on Gender sensitization | 2nd Week, December 2023 | Convener-Women's Forum & Dean (Student Affairs) |
| 46 | PRACTICE SCHOOL - (Engineering)  Orientation & Registration | 2nd Week of Dec 2023 | Dean-Academics & Dean-Placements & Internships |
| 47 | Review & Implementation of Quality mandate UGC | 2nd Week, December 2023 | Dean - Quality |
| 48 | Audit of Central facilities | 2nd  & 3rd Week, December 2023 | Dean-Quality |
| 49 | Intramural competitions and Ground preparations | 2nd week, December 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |

| 50 | Special Camp | December--2023 | NSS Cell,Dean-SA |
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| 51 | Review -3 meeting for the women empowerment teams3rd week of November 2023Dean Student Affairs & WOMEN'S FORUM | December--2023 | NSS Cell,Dean-SA |
| 52 | One major Winter Program ( Mentoring of Students by Sports Champions) | 2nd Week of December 2023 | Dean SA, Asso. Dean Sports & Games |
| 53 | Identification of people with Vitamin Deficiency and awareness | 2nd week of December 2023 | Principal, Pharmacy, HOD Pharmacy, Women's Forum |
| 54 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-AIDS | 2nd week of December 2023 (Once in a Semester) | Dean Progressions/Director Alumni /Department HODs except AI&DS |
| 55 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BA IAS | 2nd week of December 2023 (Once in a Semester) | Director-Alumni/ HoD-ARTS |
| 56 | Convocation | 2nd or 3rd week of December 2023 | Registrar |
| 57 | Periodic Research Opportunities Exploration | 12.12.2023 | All HODs |
| 58 | Academic Classwork for B.Tech ALL Year Even Semester | 01.12.2023 to 30.03.2024 | Dean-Academics & Pro VC |
| 59 | Extension Activity | 12.12.2023 | HOD-Architecture |
| 60 | Registration I, II, III, IV B. Pharmacy III, IV, V B.Arch | 29-12-2023 to 31-12-2023 | Principals/HODs-Pharmacy, Architecture and Dean-Academics |
| 61 | Architectural conference proposed | 13.12.2023 | HOD-Architecture |
| 62 | ERP Audit for Research/Profile/Leaves | 13.12.2023 | All HODs |
| 63 | World Antibiotic Awareness Week by YRC | Nov-23 | Dean - Student Affairs |
| 64 | Refresher Course | 14.12.2023 | HOD - CSE |
| 65 | Addressing Student Grievances (Twice in a month) | 14.12.2023 | All HODs |
| 66 | Sem In - II Theory Examinations II B.Pharma, M.Pharma | 14-12-2023 to 17-12-2023 | Principal/HOD-Pharmacy and Dean-Academics |
| 67 | submission of Course Handout | 15.12.2023 | Dean - Skill Development |
| 68 | KLU/ KLCE Alumni Silver Jubilee Celebrations | 15.12.2023 to 30.12.2023 | Director (Alumni Relations) |
| 69 | Organizing Faculty Orientation Lectures | 16.12.2023 | All HODs |
| 70 | Guest  Lecture | 16.12.2023 | HOD-Arts |
| 71 | Board of Management Meeting -02 | 16.12.2023 | Registrar |
| 72 | Webinar by Faculty | 18.12.2023 | HOD - CSE |

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| 73 | Submission of Detention & Condoned students list II B.Pharma, M.Pharma | 12/18/2023 | Principal/HOD-Pharmacy, Dean-Academics and Controller of Examinations |
| 74 | Last Instruction day for II B.Pharma, M.Pharma | 12/17/2023 | Principal/HOD-Pharmacy, Dean-Academics |
| 75 | 46th IQAC Advisory Committee meeting | 3rd week, December 2023 | Dean-Quality |
| 76 | Intramurals for Faculty and Staff | 3rd week, December 2023 | Assoc. Dean-Sports & Games & Dean (Student Affairs) |
| 77 | Workshop / Seminar / Conference | 3rd week, December 2023 | HOD-Mathematics |
| 78 | Intramural competitions for faculty and staff | 3rd week, December 2023 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 79 | Femflare | 3rd week of December 2023 | Dean Student Affairs & WOMEN'S FORUM |
| 80 | Final Review meeting -2023 for the women empowerment teams to submit leelavathi awards application in AICTE PORTAL | 4th week of December 2023 | Dean Student Affairs & WOMEN'S FORUM |
| 81 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BCA | 3rd week of December 2023 (Once in a Semester) | Director-Alumni/ HoD-CS&A |
| 82 | To Implement the innovative Products in target specific location and the Outcomes | 3rd Week of December 2023 | Director-IIC, HOD-CE, Women's Forum |
| 83 | Winter Outreach Activity - Converting the prototype of 'solution fit' to a Startup | 3rd Week of December 2023 | Principal-Collge of Engineering (in association with CIIE), HODs of CSE/MBA/ME, Women's Forum |
| 84 | WINTER OUTREACH ACTIVITY-To Implement the innovative Products in target specific location and the Outcomes | 3rd Week of December 2023 | Director-IIC, HODs of CE, IOT, Chemistry and Women's Forum |
| 85 | Women's Forum Monthly meeting | 3rd Week of December 2023 | Women's Forum, Dean (SA) |
| 86 | 2nd call for Scholarships by both KLU as well as outside | 3rd week (19.12.2023 - 24.12.2023) | Dean Progression / Assoc. Dean Scholarships |
| 87 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BT | 3rd week of December 2023 (Once in a Semester) | Director-Alumni/ HoD-BT |
| 88 | Finalization of Time Tables | 20.12.2023 | Dean (Academics) and All HODs |
| 89 | Ph.D. Admission Test for Y23 Batch | 20.12.2023 | Dean - Research & Development |
| 90 | Course Handout Approval (Level-1 & 2) | 20-12-2023 to 24-12-2023 | Dean-Academics |
| 91 | Start of Peer Mentoring to III year Placement Eligible Students by IV Year Placed Students for Soft Skills | 21.12.2023 | All HODs |
| 92 | TLP Workshops | 21.12.2023 | HOD - CSE |
| 93 | National Mathematics Day (Srinivasa Ramanujan's Birth Day) | 22.12.2023 | HOD - Mathematics |

| 94 | Department Libraries Stock Verification | 22.12.2023 | All HODs |
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| 95 | Legal Aid Camp/ Clinik | 22.12.2023 | HOD LAW |
| 96 | BAR COUNCIL OF INDIA-RENEWAL APPLICATION TO BE FILED. | 22.12.2023 | HOD LAW |
| 97 | Orientation for 2nd, 3rd & 4th Year | 11.12.2023 | HOD-ECE |
| 98 | Stock Verification (Laboratories) by the end of Odd Semester | 23.12.2023 | All HODs |
| 99 | Grievances Redressal Committee meeting(Central level) | 4th week of December 2023 | Associate Dean-Grievances,Cells,Committees and Forums, Dean -SA |
| 100 | Cake Mela - 2023 Department Activity | 23.12.2023 to 31.12.2023 | HOD - BHM |
| 101 | Placement Training | 23.12.2023 to 31.12.2023 | HOD - CSS |
| 102 | Internal Complaints Committee meeting | 3rd Week ofDECEMBER | Associate Dean-Grievances,Cells,Committees and Forums, Dean -SA |
| 103 | Awareness Rally on Pollution Awareness | I week of December | NCC, Dean-SA |
| 104 | National Consumer's Rights Day | 24.12.2023 | HOD-College of Law |
| 105 | Department Association Activity by FOCUS Student Body (Twice in a month) - | 24.12.2023 | HOD - CSE |
| 106 | Women healdh fitness awareness program | 2 week of December | NCC, Dean-SA |
| 107 | Drills  Parades | December (1 and 4 weeks) | NCC, Dean-SA |
| 108 | Department Website Update | 4th week, December 2023 | All HODs |
| 109 | Non conformance Report reply from HODs to principal and principal to Dean Quality | 4th Week, December 2023 | All Principals |
| 110 | Issue of Medical insurance cards | 4th Week, December 2023 | Dean - Faculty & Staff Affairs |
| 111 | Anti-Discrimination Awareness Program | 4th Week, December 2023 | Assoc. Dean-Grievances & Dean (Student Affairs) |
| 112 | Central facilities Non conformance Report to concern Dean | 4th Week, December 2023 | Dean-Quality |
| 113 | Central facilities Non conformance Report reply to Dean Quality | 4th Week, December 2023 | Concerned Dean |
| 114 | Quality Circle meeting in the department for faculty | 4th Week, December 2023 | All HODs |
| 115 | Quality Circle meeting in the department for students | 4th Week, December 2023 | All HODs |
| 116 | Conduction of Sem End Exams for all first Years (UG and PG,1st year students Engineering & MHS) | 4th Week, December 2023 | Dean-Academics, All Principals/HOD's (Engineering & MHS) and Controller of Examinations |
| 117 | Program on Orchard management (Mango and other fruit Orchards)-Agriculture club. | December --2023 | SAC,DEAN-SA, Director/HOD Agriculture |

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| 118 | Robo Wheelz: A Workshop on Building Robotic cars-Automation Club | December --2023 | SAC,Dean(SA), HoD-ME, HoD-ECE |
| 119 | Ground Maintenannce and Development Works | 4th  week, December 2023 | Physical education HOD, Assoc. Dean, Sports & Games |
| 120 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-MCA | 4th week of December 2023 (Once in a Semester) | Director-Alumni/ HoD-MCA |
| 121 | Activity 7 - Workshop on business model and positioning of 'solution-fit' for market | 4th Week of December 2023 | Principal, Collge of Engineering (in association with CIIE), HOD MBA, Women's Forum |
| 122 | 1. SQL Injection Attack \|Session 02-Cyber Security Club 2.Man-in-the-Middle Attack\| Session 02 | December --2023 | SAC,Dean(SA), Director / HOD Agriculture |
| 123 | Workshop on Patents, Patent Filing (Women Faculty) | 4th week of December  2023 | Director,IIC,HOD CE, Women's Forum |
| 124 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CE | 4th week of December 2023 (Once in a Semester) | Director-Alumni/ HoD-CE |
| 125 | 2nd Alumni meet-Silver Jubilee Celebrations | 4th week (25.12.2023 - 04.01.2023) | Dean Progressions / Director Alumni Relations |
| 126 | Web 3.O UX-Web Apps Club | december --2023 | SAC,DEAN-SA |
| 127 | Hobby Club s/NSS Activity | 26.12.2023 | All HoD's |
| 128 | CSE DRC Meeting (Once in a month) | 26.12.2023 | HOD - CSE |
| 129 | Sem End Theory and LAB Examinations II B.Pharma, M.Pharma | 26-12-2023 to 12-01-2023 | Principal/HOD-Pharmacy, Dean-Academics and Controller of Examinations |
| 130 | Research group meeting | 27.12.2023 | HOD-Architecture |
| 131 | Workshop | 27.12.2023 | HOD-Arts |
| 132 | PhD admission Interviews for Y23 Batch | 27.12.2023 | Dean - Research & Development |
| 133 | R&D Meeting | 21.12.2023 | HOD-ECE, Dean (R&D) |
| 134 | Classwork commencement Students  II M.Tech | 27.12.2023 | Dean-Academics & Pro VC |
| 135 | Final Approved(Third Level) Course Handouts upload on ERP(III and IV Year Courses) | 27-12-2023 to 01-01-2023 | Dean-Academics |
| 136 | Department Development Committee Meeting | 28.12.2023 | All HODs |
| 137 | Departmental Association Activities (Once in 2 weeks) | 28.12.2023 | All HODs |
| 138 | Resume Writing Training to III Year Placement Eligible Students | 28.12.2023 | HOD-ME |
| 139 | Addressing Student Grievances (Twice in a month) | 28.12.2023 | All HODs |
| 140 | Global Certifications Review | 28.12.2023 to 31.12.2023 | HOD - CSE |
| 141 | Department Sports Committee Meeting | 29.12.2023 | All HODs |

| 142 | Department Canteen Committee Meeting | 29.12.2023 | All HODs |
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| 143 | Department Transport Committee Meeting | 29.12.2023 | All HODs |
| 144 | Student Grievances Committee Meeting | 29.12.2023 | All HODs |
| 145 | verification on Acdemic counseling activity and sending report to Dean Academics | 29.12.2023 | All HODs |
| 146 | Ph.D. Admission Test Result Declaration for Y23E Batch | 30.12.2023 | Dean - Research & Development |
| 147 | RPAC meeting | 30.12.2023 | HOD - CHEMISTRY |
| 148 | Department Library Committee Meeting | 30.12.2023 | All HODs |
| 149 | Department Hostels Committee Meeting | 30.12.2023 | All HODs |
| 150 | Dept Counselling Comitte Meeting | 30.12.2023 | HOD-ECE |
| 151 | Research Diary Submission & Verification | 30.12.2023 | HOD-CSE |
| 152 | Counesling reports verification by Dept Team | 30.12.2023 | HOD-CSE |
| 153 | Adminstrative Files audit by dept team | 30.12.2023 | HOD-CSE |
| 154 | Circular for Department Audits (January month) | 5th Week, December 2023 | Dean-Quality |
| 155 | National Level Event (Seminar/Workshop/Conference) - One each semester | December/2023 | HOD - CE |
| 156 | Online subject based seminar for faculty | December/2023 | HOD - ECM |
| 157 | Flag day fund raising event by NCC | December/2023 | Dean - Student Affairs |
| 158 | "a.Menstrual hygiene in adolescents' awareness b. Follow-up (Pregnant/ Lactation, Immunization & CKD)" Clean Green Village In One Village.-SVR | December --2023 | Director(SAC),Dean(SA), Women's Forum |
| 159 | Workshop- Pharmaceutics | December/2023 | Dean-Skill Development/Pharmacy College |
| 160 | Consultancy/Social Entrepreneurship from your Skill Centre. | December-2023 | Dean - Skill Development/DEPT ME |
| 161 | The Training and certification for faculty | December/2023 | Dean - Skill Development/DEPT ME |
| 162 | Dean's visit to Hyderabad campus | December-2023 | ALL Deans |
| 163 | KLUEEE- Processes initiation & appointment of Convener | December/2023 | Registrar |
| 164 | Compliance report on Calendar of Activities to Registrar | last day of Month | All Functionaries & All HoD's |

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| 165 | Guest Lecture / Industry Connect / Academia Connect - Pharmacology | December 2023 | HOD - Pharmacy |
| 166 | virtual Webnair/ virtual guest lectures/virtual Conference | December 2023 | HOD-Physics |
| 167 | 1.    Blanket Drive. Distributed to used clothes to orphanage peoples & road side poor people.<br>2.    Kisan Diwas. Awareness programme for formers in Villages-CEA | December 2023 | sac,dean-sa |
| 168 | 3 Weeks Workshop and 4th Week Competition On Free Soul Style-Dance Club | December 2023 | sac,dean-sa |
| 169 | Spot Acting Activity - Dramatics Club | December 2023 | sac,dean-sa |
| 170 | Workshop on Long & Short Embroidery Club | December 2023 | sac,dean-sa |
| 171 | Laughter Challenge-Stand Up Comedy | December 2023 | sac,dean-sa |
| 172 | Difference between short film & feature film-Film Making Club | December 2023 | Film Making Club, SAC, Dean-SA |
| 173 | LIBRARY ADVISORY COMMITTEE MEETING (LAC) | December 2023 | Librarian, Dean (P&D) |
| 174 | Orientation programme for Civil Engg department | December 2023 | Librarian |
| 175 | Skill Based Expert Talk one per month for students | December-2023 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 176 | Industry Faculty Orientation Lecture one per month for Faculty | December-2023 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 177 | Academic audit of ALL Departments | December-2023 | Dean -Academics, Dean-Quality |
| 178 | I-10 Index verification | December-2023 | Dean R&D |
| 179 | Submission of Govt. (or) Non. Govt. Scholarships, Placement, Higher Studies, and Competitive Exam Proofs to Dean Student Progression (Both Recent  Passedout Batch and Present Finaly Year Batch) | December-2023 | All Principals/ HOD's |
| 180 | Sem-In-II Examinations for I M. Pharmacy | 18.12.2023 to 20.12.2023 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 181 | Last instruction day for I M. Pharmacy | 20.12.2023 | Dean -Academics, Prinicpal-Pharmacy |
| 182 | Declaration of detention list  for I M. Pharmacy | 21.12.2023 | Dean -Academics, Prinicpal-Pharmacy |

| 183 | Lab-In-Examinations-2 for II and III Pharm. D | 11.12.2023 to 16.12.2023 | Dean -Academics, Prinicpal-Pharmacy,CoE |
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| 184 | Sem-In-II Examinations for II and III Pharm. D | 28.12.2023 to 30.12.2023 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 185 | Closure Feedback Week on Academic Quality, Student Satisfaction & TLP for All UG MHS Phase-II and PG ALL Year Odd Semester | 11-12-2023 to 16-12-2023 | All HoDs, Principals and Dean Academics |
| 186 | Student Feedback Reflection on End Semester Feedback for All UG MHS Phase-II and PG ALL Year Odd Semester | 21-12-2023 to 27-12-2023 | All HoDs, Principals and Dean Academics |
| 187 | Declaration of Results for B.Tech ALL Year Odd Semester | 6-Dec-23 | All Engg.HoDs, Principal(COE), Controller of exams and Dean Academics |
| 188 | Release of Notification for Re-Evaluation / Personal Verification for B.Tech ALL Year Odd Semester | 6-Dec-23 | All Engg.HoDs, Principal(COE), Controller of exams and Dean Academics |
| 189 | Release of Re-Evaluation Results for B.Tech ALL Year Odd Semester | 16-Dec-23 | All Engg.HoDs, Principal(COE), Controller of exams and Dean Academics |
| 190 | End-Sem Theory, Practical & Skill Make Up Exams* for B.Tech ALL Year Odd Semester | 19-12-2023 - 31-12-2023 | All Engg.HoDs, Principal(COE), Controller of exams and Dean Academics |
| 191 | In-Sem 2 Theory Exams for All UG MHS Phase-II and PG ALL Year Odd Semester | 18-12-2023 - 20-12-2023 | All HoDs, Principals and Dean Academics, COE (Release of Timetable) |
| 192 | In-Sem Makeup Exams* for All UG MHS Phase-II and PG ALL Year Odd Semester | 21-12-2023 - 23-12-2023 | All MHS HoD's, Dean -Academics, and COE (Release of Timetable) |
| 193 | Release of Notification for Sem-End Theory, LAB and Skill end for All UG MHS Phase-II and PG ALL Year Odd Semester | | COE |
| 194 | Declaration of Detention Lists & Issue of End-Sem Hall Tickets for All UG MHS Phase-II and PG ALL Year Odd Semester | 21-12-2023 - 26-12-2023 | All HoDs, Principals and Dean Academics |
| 195 | Last Date to Pay End-Sem Exam Fee with Penalty for All UG MHS Phase-II and PG ALL Year Odd Semester | 8-Dec-23 | All HoDs, Principals and Dean Academics |
| 196 | End-Sem Theory, Practical & Skill Exams for All UG MHS Phase-II and PG ALL Year Odd Semester | 28-12-2023 - 13-01-2024 | All HoDs, Principals and Dean Academics |
| 197 | Academic Council Meeting | 11-12-2023 | All HoDs, Principals and Dean Academics |
| 198 | Academic Pathway Planning (CBCS) Week for Students & Parents for B.Tech ALL Year Even Semester | 01.12.2023 to 03.12.2023 | All Engg.HoDs, Principal(COE) and Dean Academics |

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| 199 | Academic Pathway Planning (CBCS) Week for Students & Parents for MHS II, III, IV & V years and PG (MBA and MCA) Even Semester | 29.11.2023 to 31.12.2023 | All Principals / HoDs-MHS and Dean Academics |
| 200 | Compliance report on Calendar of Activities to Registrar | Last Day of the Month | All HoDs, Principals and Dean Academics |
| 201 | Final Result Analysis reflection along with OBE analysis for B.Tech ALL Year Odd Semester | 11-12-2023 to 15-12-2023 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 202 | Last Date to Pay End-Sem Exam Fee without Late Payment Penalty for All UG MHS Phase-II and PG ALL Year Odd Semester | 04-12-2023 | All HoDs, Principals and Dean Academics |
| 203 | Last Date to apply for Re-Evaluation / Personal Verification for B.Tech ALL Year Odd Semester | 11-12-2023 | All Engg.HoDs, Principal (COE) and Dean Academics |
| 204 | Last Date to Add / Drop / Alter Registration for B.Tech ALL Year Even Semester | 11-12-2023 | All Engg.HoDs, Principal (COE) and Dean Academics |
| 205 | Last Date to upload Social Immersive Learning Proofs in ERP for All UG MHS Phase-II and PG ALL Year Odd Semester | 08-12-2023 to 13-01-2024 | All Principals / HoDs, and Dean Academics |
| 206 | Opting for Self-Learning & Academic Flexibilities for B.Tech 2, 3, 4 Year Even Semester | 11-12-2023 to 16-12-2023 | All HoDs, Principals and Dean Academics |
| 207 | Project / Internship Expo & Final Review for MHS II, III, IV & V year and PG (MBA and MCA) Odd Semester | 11-12-2023 to 16-12-2023 | All Principals / HoDs, and Dean Academics |
| 208 | Semester Grand Hackathon for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Odd Semester | 15-12-2023 to 17-12-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 209 | Semester Reflection Week for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 18-12-2023 to 23-12-2023 | All Principals / HoDs-MHS, and Dean Academics |
| 210 | Academic Audit - End Semester for B.Tech ALL Year Odd Semester | 11-12-2023 to 15-12-2023 | All Engg-HoDs, Principal (COE) and Dean Academics |
| 211 | Issue of Medical insurance cards | 4th Week, December 2023 | Dean-F&SA |
| 212 | A 5-day FDP on Writing Funded Project proposals | 5 -9Dec 2023 | Academic Staff College |
| 213 | A 5-day FDP on Project Based Learning | 12-16 Dec 2023 | Academic Staff College |
| 214 | A One-day Technical Workshop on publishing in quality Journals | 28-Dec-23 | Academic Staff College |

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| 215 | DTI Project Expo Manage through YUKTI-NIR* (Registration of Ideas through YUKTI portal) | December, 2023 | HoD (BBA, Architecture, Pharmacy), (In collaboration with CIIE & DTI) |
| 216 | FDP on Design Thinking, Critical thinking and Innovation Design | December, 2023 | Principal (ASC), (In collaboration with CIIE & DTI) |
| 217 | Open Call for Patent Filing | December, 2023 | Coordinator (MSME IPFC), (In collaboration with CIIE & DTI) |
| 218 | The Third International Conference on Machine Intelligence and Soft Computing | 15-16 December 2023 | Hod-CSE - Honours, Software Engineering Research Group Dr.P.Venkateswara Rao, Dr.Y.Prasanth Dr.D.Nagamalleswari |
| 219 | 2nd International Conference on Advances in Sustainable construction materials | 1st & 2nd December 2023 | HoD-CE, 1. Structural Engineering and Construction Management Research Group (SECMRG) 2. Geotechnical, Environmental, Water Resources and Transportation Engineering Research Group (GEWTRG) Dr.Poluraju, Dr.J.D.Chaitanya Kumar, Dr.M.Achyutha Kumar Reddy Dr.Ashwin Raut |
| 220 | 2nd International Conference on Recent Advances in Biotechnology, Biomolecules and Pharmacy (RABBP-2023) | 3rd week of December - 2023 | Hod-BT, Genomics and Proteomics, Bioprocess Technology Dr. V Praveen Kumar |
| 221 | 4th International Conference on Advanced Functional Materials | 6-8 th December 2023 | Hod-Physics, CNT and CEM Dr. S. Shanmugan Dr. K. Raghavendra Kumar & Dr. A. Venkateswara Rao |
| 222 | 3rd International conference on on Recent Trends in Applied Mathematics with Computing (ICRTAMC – 2023) | 21st - 23rd December, 2023 | Hod-Maths, AMRG&FDRG Dr N Ramesh Babu DR Imran Ali |
| 223 | Supplementary Exams for B.Tech ALL Year Odd Semester | 18-11-2023 to 31-12-2023 | Controller of Examination |
| 224 | End-Sem Theory, Practical & Skill Exams for MHS II, III, IV AND V YEARS and PG (MBA and MCA)  Odd Semester | 28-11-2023 to 16-12-2023 | Dean-Academics, All Principals /HODs - MHS |
| 225 | End-Sem Theory, Practical & Skill Exams for MHS II, III, IV & V years and PG (MBA and MCA)  Odd Semester | 28-11-2023 to 16-12-2023 | Dean-Academics, All Principals /HODs - MHS |

| 226 | Last Date to upload Social Immersive Learning Proofs in ERP for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 27-11-2023 to 16-12-2023 | Dean-Academics, All Principals /HODs - MHS |
|---|---|---|---|
| 227 | Supplementary Exams for B.Tech ALL Year Odd Semester | 18-11-2023 to 31-12-2023 | All Engg-HoDs, Principal(COE) and Dean Academics |
| 228 | Semester Reflection Week for B.Tech ALL Year Odd Semester | 20-11-2023 to 25-12-2023 | All Engg-HoDs, Principal(COE) and Dean Academics |

# K L UNIVERSITY
## Calendar of Events for Academic Year 2023-24
### January-2024

| S.No | Event | Dates | Responsibility |
|------|-------|-------|----------------|
| 1 | Last date to submission of Library books indent for the current semester | 01.01.2024 | ALL HODs |
| 2 | Cake Mela - 2024 Department Activity | 01.01.2024 | HOD - BHM |
| 3 | Global Certifications Review | 01.01.2024 & 03.01.2024 | HOD - CSE |
| 4 | Placement Training | 01.01.2024 to 31.01.2024 | HOD - CSS |
| 5 | Skill Development Workshop | 03.01.2024 | HOD - ARTS, Dean (Skill Development) |
| 6 | Ph.D. Registrations for Y23 Batch | 03.01.2024 | Dean - Research & Development |
| 7 | 2023 Pass out batch Souvenir Release | 03.01.2024 | ALL HODs |
| 8 | Faculty Social Profile Building | 03.01.2024 | HOD - CSE |
| 9 | Department website update | 03.01.2024 | ALL HODs |
| 10 | Industrial Visit | 03.01.2024 | ALL HODs |
| 11 | MESA - Technical Tuesday | 02.01.2024 | HOD-ME |
| 12 | Department Development Committee meeting | 03.01.2024 | ALL HODs |
| 13 | Departmental talk | 04.01.2024 | HOD - CSE |
| 14 | Guest lecture/training programme on content development and skill | 04.01.2024 | Dean-Skill Development / Dept. of Arts |
| 15 | Sem In - 1 Theory Examinations IV B.Tech | 04-01-2024 to 07-01-2024 | All Engineering HoDs |
| 16 | submission of IQAC data | 05.01.2024 | ALL HODs |
| 17 | Orientation on Industrial Training | 05.01.2024 | HOD-Commerce |
| 18 | 1. MERG 2. Guest lecture | 04.01.2024 | HOD-ECE |
| 19 | Comedy Night-Stand Up Comedy | January--2024 | SAC,Dean-SA |
| 20 | National Conference (Tentatively) | 06.01.2024 & 07.01.2024 | HOD-College of Law |
| 21 | Pre Ph.D. Exams / Reviews for all Batches | 08.01.2024 /3rd week, January 2024 | Dean-R & D |
| 22 | Administrative Files Audit by Department Team (Once in a month) | 1st Week, January 2024 | ALL HODs |
| 23 | Circular for audit of Central facilities | 1st Week, January 2024 | Dean-Quality |
| 24 | Circular for Quarterly audit 2023-24 | 1st Week, January 2024 | Dean-Quality |
| 25 | Pre Ph.D. Course Work for Y23E Batch | 1st Week, January 2024 | Dean - Research & Development |
| 26 | Alumni meeting | 1st week , January 2024 | ALL HODs |
| 27 | LMS/ERP committee meeting | 1st week , January 2024 | ALL HODs |
| 28 | Organizing Guest Lecture (One in each Semester - One by Academician and One by Industrial Expert) | 1st week , January 2024 | ALL HODs |

| 29 | Counseling Report Verification by Department Team (Once in a month) | 1st week , January 2024 | ALL HODs |
|---|---|---|---|
| 30 | Course Instructors meeting with course Co-ordinators (weekly Once) | 1st week , January 2024 | ALL HODs |
| 31 | Faculty Orientation Lecture | 1st Week, January 2024 | ALL HODs |
| 32 | Call for Donations from Alumni- First Call | 1st week of January 2024 | Dean Progression / Director of Alumni/Dept Coordinators |
| 33 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSE | 1st week of January 2024 | Director-Alumni/ HoD-CSE |
| 34 | Participation of Students in All India and South Zone Inter University tournaments | 1st week, January 2024 | Physical education HOD, Assoc. Dean-Sports & Games, Dean (SA) |
| 35 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-B.Com | 1st week of January 2024 | Director-Alumni/ HoD-Commerce |
| 36 | Guest Lecture | 1st week, January 2024 | HOD - COMMERCE |
| 37 | 6 Day National level -Conduction of Koneru Lakshmaiah Memorial Trophy | 1st week, January 2024 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 38 | "NAATAK" Dramatic competition - Dramatics Club | January--2024 | Director(SAC), Dean-SA |
| 39 | Workshop on Mudi work - Embroidery Club | January--2024 | Director(SAC), Dean-SA |
| 40 | NSS - Electricity Management | 09.01.2024 | ALL HODs |
| 41 | Workshops/ guest lectures / seminars committee meeting | 09.01.2024 | HOD - CHEMISTRY |
| 42 | Discipline committee meeting | 09.01.2024 | HOD - CHEMISTRY |
| 43 | Webinar - Motivational Lecture | 09.01.2024 | HOD - ARTS |
| 44 | Periodic Research Opportunities Exploration | 09.01.2024 | HOD - CSE |
| 45 | CSRG Guest Lecture | 06.01.2024 | HOD-ECE |
| 46 | Farmers visit to Agriculture Research centre "a.AIDS & other STD awareness campaign b. Follow-up (Pregnant/ Lactation, Immunization &CKD)" Awareness On Solid Waste Management Center.-SVR | January--2024 | Director(SAC), Dean-SA, Director/HoD Agriculture |
| 47 | 1. Vasthradhan. Distributed to used clothes to orphanage peoples & road side poor people. 2. Bala Vikasam programme for Village Children's | January--2024 | Director(SAC), Dean-SA |
| 48 | HoD meeting with Faculty & Staff | 2nd Week, January 2024 | ALL HODs |
| 49 | Audit of Departments (Semester Audit) | 2nd & 3rd Weeks, January 2024 | Dean - Quality |
| 50 | IQAC internal meeting | 2nd Week, January 2024 | Dean - Quality |

| 51 | Meeting with RPAC's and Preparation of agenda points for URB | 2nd Week, January 2024 | Dean R&D |
|---|---|---|---|
| 52 | Industry Connect Program | 2nd Week, January 2024 | HOD-ME |
| 53 | Rangoli and Kites Festival by Hobby Clubs | 2nd Week, January 2024 | Dean (Student Affairs), Director (SAC) |
| 54 | Close of Registrations for placements for Y21 Batch Students | 2nd Week, January 2024 | Dean-Progression |
| 55 | Dean office Audit on Quarterly-2023-24 Report | 2nd Week, January 2024 | Dean-Quality |
| 56 | Quarterly 2023-24 audit Non conformance Report to concern Deans | 2nd Week, January 2024 | Dean-Quality |
| 57 | Five year strategic plan | 2nd Week, January 2024 | Dean-P&D, Registrar |
| 58 | National Youth day Celebrations by NSS | 2nd week of January-2024 | Dean (Student Affairs), Director (SAC) |
| 59 | Mega Event by Hobby Clubs - Naatak (Abhinaya Club) | 2nd week of January-2024 | Dean (Student Affairs), Director (SAC) |
| 60 | Collection of Specialization wise faculty requirement from All HODs (Recruitment for ODD Sem) | 2nd Week, January 2024 | Dean-F&SA |
| 61 | Department Academic Committee Meeting | 2nd week, January 2024 | ALL HODs |
| 62 | Preliminary Feedback Week on Academic Quality & TLP for B.Tech ALL Year Even Semester | 08-1-2024 to 12-01-2024 | All Engineering HoD's, Principal (College of Engineering) & Dean-Academics |
| 63 | Introduction of new courses, programmes (survey) | 2nd week of Jan, 2024 | Dean - Academics & Registrar |
| 64 | LAB MONITORING COMMITTEE | 2nd week, January 2024 | ALL HODs |
| 65 | Departmental Association Activities (Once in 2 weeks) | 2nd week, January 2024 | ALL HODs |
| 66 | Activity 3:Workshops on Rain Water Harvesting | 2nd Week of January, 2024 | Director-SAC, HOD ECE, Women's Forum |
| 67 | 1.Getting Started with Docker 2.MERN CICD in AWS \| Azure \| Google CloudCoding School | January --2024 | SAC, Director(SAC), Dean-SA |
| 68 | EVOLUTION OF CRYPTO CURRENCYWEB APPS CLUB | January --2024 | SAC, Director(SAC), Dean-SA |
| 69 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BBA | 2nd week of January 2024 | Director-Alumni/ HoD-BBA |
| 70 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSIT | 2nd week of January 2024 | Dean Progressions/Director Alumni /HoD-CSIT |
| 71 | University Level Intramural competitions for Students (University Sports Week) | 2nd,3rd,4th weeks, January 2024 and 1st week February 2024 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |

| 72 | Audit of Central facilities | 2nd & 3rd Week, January 2024 | Dean-Quality |
|---|---|---|---|
| 73 | 1.Malware Attack\| Session 2Cyber Security Club | January --2024 | Director(SAC), Dean-SA |
| 74 | First evaluation reports | 17.01.2024 | Dean - Skill Development |
| 75 | NSS Activity | 17.01.2024 | In-Charge NSS |
| 76 | Academic Classwork for MHS II, III, IV & V years and PG (MBA and MCA) Even Semester | **01.01.2024 TO 27-04-2024** | All Principals / HoDs-MHS and Dean Academics |
| 77 | Final Approved(Third Level) Course Handouts upload on ERP(II Year Courses) | 17-01-2024 to 22-01-2024 | Dean-Academics |
| 78 | Commencement of classwork I, II, III, IV B. Pharmacy | 01.01.2024 | Pincipal/ HoD-Pharmacy, Dean-Academics |
| 79 | Department Library Committee Meeting | 20.01.2024 | ALL HODs |
| 80 | Registration I M. Pharmacy | 27.01.2024 to 28-01-2024 | Pincipal/ HoD-Pharmacy, Dean-Academics |
| 81 | Department Sports Committee Meeting | 22.01.2024 | ALL HODs |
| 82 | Start of Peer Mentoring to III year Placement Eligible Students by IV Year Placed Students for Coding | 22.01.2024 | HOD-ME |
| 83 | National workshop for Students | 22.01.2024 | HOD - ECM |
| 84 | Commencement of Sports Certification for EVEN Semester | 3rd week of January 2024 | HODs-CSE, CS&IT, AI&DS |
| 85 | Fire Service Week | 3rd Week, January 2024 | Dean-P&D |
| 86 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-ECE | 3rd week of January 2024 | Director-Alumni/ HoD-ECE |
| 87 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-MBA | 3rd week of January 2024 | Director-Alumni/ HoD-MBA |
| 88 | Swachth hi Seva (Series of Program) by NCC | 3rd week of January 2024 | NCC |
| 89 | Mega Event by Hobby Clubs - Naatak (Abhinaya Club) | 2nd week of January-2024 | Dean (Student Affairs) |
| 90 | Mentoring of girl students about "How to be Successful in lives?" by Champions | 3rd Week of January, 2024 | Principal- School of Architecture, HOD BFA, Women's Forum |
| 91 | Identifying the innovative ideas and Mapping them for a Patent Filing | 3rd Week of January 2024 | Director-IIC, HOD-IOT , Women's Forum |
| 92 | Review meeting for the women empowerment teams | 3rd week of January 2024 | Dean Student Affairs & WOMEN'S FORUM |
| 93 | Vehicle development for competition | January --2024 | Director(SAC), Dean-SA |
| 94 | Charge It Up: A DIY Battery Pack Making Workshop Automation Club | January --2024 | Director(SAC), Dean-SA |

| 95 | Commencement of classwork I-M.Pharma, | 29-Jan-24 | Principal/HOD-Pharmacy and Dean-Academics |
|---|---|---|---|
| 96 | Academic Counseling Board Meeting | 23.01.2024 | ALL HODs |
| 97 | Career Counseling Committee Meeting | 23.01.2024 | ALL HODs |
| 98 | Hobby Club s/NSS Activity | 23.01.2024 | HOD - Architecture |
| 99 | Parents Meeting | 18.01.2024 | HOD-ECE |
| 100 | Guest Lecture to M. Sc students | 23.01.2024 | HOD - CHEMISTRY |
| 101 | SPRG Guest Lecture | 20.01.2024 | HOD-ECE |
| 102 | R&D Meeting | 25.01.2024 | HOD-ECE |
| 103 | DRC Meeting (Once in a month) | 23.01.2024 | HOD - CSE |
| 104 | Netaji Subhas Chandra Bose Birth Anniversary by Hobby clubs | 23.01.2024 | Dean (Student Affairs), Director (SAC) |
| 105 | Visit to Agriculture Research centre | Jan-24 | SVR, SAC,Dean-SA |
| 106 | Department Hostels Committee Meeting | 24.01.2024 | ALL HODs |
| 107 | Addressing of Research Backlog Faculty meeting with Pro-Vice chancellor | 24.01.2024 | HOD - CSE |
| 108 | Workshop | 24.01.2024 | HOD - ARTS |
| 109 | Drills and Parades | January (1and 4 weeks) | NCC, Dean-SA |
| 110 | Course Handout Approval (Level-1 & 2) -MHS | 24-01-2024 to 29-01-2024 | All Principals / HoDs-MHS and Dean Academics |
| 111 | Student Grievances Committee Meeting | 25.01.2024 | ALL HODs |
| 112 | Schedule for Course Delivery by foreign faculty | 25.01.2024 | HOD - MBA |
| 113 | National Voters Day | 25.01.2024 | NSS, Dean (Student Affairs) |
| 114 | Republic Day Celebrations | 26.01.2024 | Assoc. Dean, Sports & Games, Assoc. Dean Extention Activites &          Dean (Student Affairs), All HODs |
| 115 | Two-Day WorkShop on Cinematography / 3D Animation / Advertising | 26-01-2024& 27-01-2024 | HOD - FINE ARTS |
| 116 | MESA - Think Positive Thursday | 27.01.2024 | HOD-ME |
| 117 | IQAC files updation | 27.01.2024 | ALL HODs |
| 118 | Department Canteen Committee Meeting | 27.01.2024 | ALL HODs |
| 119 | FOL | 27.01.2024 | HOD-ME |
| 120 | Yantrik | 26&27 JAN-24 | HOD-ME |
| 121 | Department Transport Committee Meeting | 29.01.2024 | ALL HODs |
| 122 | Guest lecture/training programme on content development & pedagogy | 29.01.2024 | Dean - Skill Development / DEPT BBA |
| 123 | NSS Activity | 29.01.2024 | Dept BBA / Dean SA |
| 124 | Non conformance Report to all department HODs & Principal | 4th Week, January 2024 | Dean - Quality |

| 125 | Non conformance Report reply from HODs to principal and principal to Dean Quality | 4th Week, January 2024 | All Principals |
|---|---|---|---|
| 126 | Circular for Quality Circles Faculty & Students meeting | 4th Week, January 2024 | Dean - Quality |
| 127 | Sending Feedback from Quality Circles (Students) to the concerned Deans | 4th Week, January 2024 | Dean - Quality |
| 128 | Academic Classwork for All UG MHS Phase-II and PG ALL Year Even Semester | 29-Jan-24 to 15-May-24 | All HoDs, Principals and Dean Academics |
| 129 | Quality Circles (Students & Faculty) meeting | 4th week, January 2024 | Dean-Quality |
| 130 | Quarterly audit(2023-24) Non conformance Report reply to Dean Quality | 4th Week, January 2024 | All Deans |
| 131 | Final Approved(Third Level) Question Papers of all programs | 4th week, January 2024 | All HoD's, Principals & Dean-Academics |
| 132 | Parents Meeting for 2nd Years | 4th week, January 2024 | ALL HODs |
| 133 | Industry Connect Program/ Expert talk | 4th week, January 2024 | ALL HODs |
| 134 | Alumni Guest Lecture | 4th week, January 2024 | ALL HODs except Non-Applicable branches (AI&DS, CS&IT, IoT), Director (Alumni) |
| 135 | ERP Audit for Research/Profile/Leaves | 4th week, January 2024 | ALL HODs |
| 136 | Central facilities Non conformance Report to concern Dean | 4th Week, January2024 | Dean-Quality |
| 137 | HOD's Compliance report | 4th week, January 2024 | ALL HODs |
| 138 | Central facilities Non conformance Report reply to Dean Quality | 4th Week, January 2024 | Concerned Deans |
| 139 | Quality Circle meeting in the department for faculty | 4th Week, January 2024 | All HODs |
| 140 | Quality Circle meeting in the department for students | 4th Week, January 2024 | All HODs |
| 141 | Orientation lecture on Quality related by department by IQAC | 4th Week, January 2024 | All HODs |
| 142 | Preliminary Sharing Feedback Report with HoDs (II,III,IV B.Tech) | 08-01-2024 to 12-01-2024 | Pincipal (COE), All Engg-HoDs & Dean-Academics |
| 143 | RPAC meeting | 4th week, January 2024 | ALL HODs |
| 144 | Research Group Meeting | 4th week, January 2024 | ALL HODs |
| 145 | Students compliant and grivances about evaluation, analysis report, action taken (Previous Semester) | 4th week of January 2024 | Dean Acadmics & Controller of Examinations |
| 146 | Thyroid Awareness Program by YRC | 4th week, January 2024 | Dean (Student Affairs), Director (SAC), HoD-Pharmacy/HoD-BT |
| 147 | KL Panorama- kl newsletter-Quarterly | 4th week, January 2024 | Associate Dean -Publishing |

| 148 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-IoT | 4th week of January 2024 | Dean Progressions/Director Alumni /Department HODs IOT |
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| 149 | Department-wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-LAW | 4th week of January 2024 | Director-Alumni/ HoD-Law |
| 150 | Activity 8 - Session on various government Funding Opportunities & schemes towards Startup Initiation | 4th Week of January 2024 | All Engg-HODs,Principal (COE) in association with CIIE,  Women's Forum |
| 151 | Evensem- activity 7  Seminar on Property Rights of Women | 4th Week of January, 2024 | Principal-College of Law, HOD-Commerce, Women's Forum |
| 152 | National Youth day Celebrations by  NSS | 2nd week of January-2024 | Dean (Student Affairs) |
| 153 | National Girl Child Day- Week long Programs | 4th week of January  2024 | Dean-Student Affairs & Women's Forum |
| 154 | Submission of Compliance report on Academic Calendar Year of events to the Registrar | 31.01.2024 | All Functionaries |
| 155 | Research Diary Submission & Verification | 31.01.2024 | Hod-CSE |
| 156 | NSS - Farming Techniques | 5th week, January 2024 | ALL HODs |
| 157 | Circular for Department Audits (February month) | 5th Week, January 2024 | Dean - Quality |
| 158 | Awareness program on Skin care | 5th Week, January 2024 | Women's Forum & Dean (SA), HoD-Pharmacy/HoD-BT |
| 159 | Once More by Swara club | Bi-Monthly Event | Dean (Student Affairs), Director (SAC) |
| 160 | Compliance report on calendar of activities to Registrar | last day of Month | ALL FUNCTIONARIES & ALL HODs |
| 161 | Guest Lecture on Business English Communication | January/2024 | Dean (Skill Dev), Dept. of CS&A, HoD-English |
| 162 | Webinar/Guest Lecture/Industry connect letcure on Drafting, pleading etc | January/2024 | Dean - Skill Development & Principal/HoD-College of Law |
| 163 |  subject based seminar for faculty | January/2024 | Dean - Skill Development/ECM DEPT |
| 164 | Guest Lecture - Pharmacology | January/2024 | Dean-Skill Development/Pharmacy College |
| 165 | CRT Training | January/2024 | Dean - Skill Development/All HoDs |
| 166 | Webinar/Guest Lectures from industry experts relevant to your Skill Centre. | January/2024 | Dean - Skill Development/All HoDs |
| 167 | Consultancy/Social Entrepreneurship from your Skill Centre. | January 2024 | Dean - Skill Development/All HoDs |
| 168 | Dean's visit to Hyderabad campus | January 2024 | ALL Deans |
| 169 | Skill Based Expert Talk one per month for students | January 2024 | Dean - Skill Development /All Engg HODs |
| 170 | Industry Faculty Orientation Lecture one per month for Faculty | January 2024 | Dean - Skill Development /All Engg HODs |

| 171 | Parakram Diwas (Netaji) | January 23rd 2024 | NSS,  Dean-SA, Director (SAC) |
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| 172 | Awareness on Pulse Polio Vaccination | January 2024 | NSS,  Dean-SA, Director (SAC) |
| 173 | "Road Safety" Awareness | January 2024 | NSS,  Dean-SA, Director (SAC) |
| 174 | National Voters Day | January 25th  2024 | NSS,  Dean-SA, Director (SAC) |
| 175 | Awareness on digital transactions | January 2024 | NSS,  Dean-SA, Director (SAC) |
| 176 | Special Camp - 8 | January 2024 | NSS,  Dean-SA, Director (SAC) |
| 177 | Special Camp - 9 | January 2024 | NSS,  Dean-SA, Director (SAC) |
| 178 | National Youth Day | January 2024 | NSS,  Dean-SA, Director (SAC) |
| 179 | Battalion & Head Quarters visit | 1st week of January 2024 | NCC, Dean-SA |
| 180 | Republic Day 26-01-2023 | 4th week of January 2024 | NCC, Dean-SA |
| 181 | Drill / Parades 3 per week | 1st week to 4th week of January 2024 | NCC, Dean-SA |
| 182 | Guest Lecture / Industry Connect / Academia Connect - Ceutics | January/2024 |  HOD - Pharmacy |
| 183 |  Seminar to MSc Phyics students and Physics Research scholars | January/2024 | HOD-Physics |
| 184 | NSS - Survey on Water Scarcity Areas | January/2024 | All HODs |
| 185 | Orientation programme  for Mechanical department | January/2024 | Librarian,, HoD-ME |
| 186 | Grievances Redressal Committee meeting(Central level) | 4th Week of January 2024 | Associate Dean-Grievances, Cells,Committees and Forums, Dean -SA |
| 187 | Internal Complaints Committee meeting | 4th Week of January 2024 | Associate Dean-Grievances, Cells,Committees and Forums, Dean -SA |
| 188 | NCC Cadets competitions On eve of Republic Day | I week of January | NCC, Dean-SA |
| 189 | Fixing dates for KLUEEE | Jan & Mar, 2024 | Director-Admissions & Convener |
| 190 | Students compliant and grivances about  evaluation, analysis report, action taken | Jan, 2024 | Dean-Acadmics & Controller of Examinations |
| 191 | Submission of Govt. (or) Non. Govt. Scholarships,  Placement, Higher Studies, and Competitive Exam Proofs to Dean Student Progression (Both Recent Passedout Batch and Present Finaly Year Batch) | January 2024 | All Principals/ HOD's |
| 192 | Skill Week-2 for II and III Pharm. D | 29.01.2024 to 03.02.2024 | HoD-Pharmacy, Dean Skill Developemnt |
| 193 | II B.Tech. - Industrial Visit and III B.Tech. - Industrial Visit | 4th Week,  January 2024 | HoD-EEE |
| 194 | All 1st year Sem-in-II Exams (UG and PG,1st year students Engineering & MHS) | 29-01-2024 to 31-01-2024 | Dean-Academics, All Principals/All HOD's (Engineering & MHS), Director-FED, COE (Release of Timetable) |
| 195 | Declaration of Results for Supplementary B.Tech ALL Year Odd Semester | 15-01-2024 | COE |

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| 196 | Declaration of Results for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 8-Jan-24 | All Principals / HoDs-MHS and Dean Academics |
| 197 | Release of Notification for Re-Evaluation / Personal Verification for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 8-Jan-24 | All Principals / HoDs-MHS and Dean Academics |
| 198 | Last Date to apply for Re-Evaluation / Personal Verification for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 13-Jan-24 | All Principals / HoDs-MHS and Dean Academics |
| 199 | Release of Re-Evaluation Results for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 20-Jan-24 | All Principals / HoDs-MHS and Dean Academics |
| 200 | Last Date to Apply & Pay Makeup Exam Fee for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 20-01-2024 - 21-01-2024 | All Principals / HoDs-MHS and Dean Academics |
| 201 | End-Sem Theory, Practical & Skill Make Up Exams* for MHS II, III, IV & V years & V years and PG (MBA and MCA) Odd Semester | 22-01-2024 - 03-02-2024 | All Principals / HoDs-MHS and Dean Academics |
| 202 | In-Sem 1 Theory Exams for B.Tech ALL Year Even Semester | 29-01-2024 - 31-01-2024 | All HODs of Engg. & Principal (COE) and Dean Academics, COE (Release of Timetable) |
| 203 | Academic Pathway Planning (CBCS) Week for Students & Parents for All UG MHS Phase-II and PG ALL Year Even Semester | 25-01-2024 - 27-01-24 | All HoDs, Principals and Dean Academics |
| 204 | Academic Registrations for All UG MHS Phase-II and PG ALL Year Even Semester | 27-01-24 - 28-01-24 | All HoDs, Principals and Dean Academics |
| 205 | Alumni-Academics Connect Week for B.Tech 2 Year Even Semester | 08-01-2024 TO 12-01-2024 | All Engg-HoDs, Principal (COE) Dean Academics |
| 206 | Alumni-Academics Connect Week for B.Tech 3 Year Even Semester | **22-01-2024 TO 27-01-2024** | All Engg-HoDs, Principal (COE) Dean Academics |
| 207 | Acdemic counseling activity report sending report | **3rd Week of January 2024** | All HoDs, Principals and Dean Academics |
| 208 | Compliance report on Calendar of Activities to Registrar | Last Day of the Month | All HoDs, Principals and Dean Academics |
| 209 | End-Sem Theory, Practical & Skill Make Up Exams* for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 22-01-2024 to 03-02-2024 | All Principals / HoDs-MHS and Dean Academics |

| 210 | Final Result Analysis Reflection along with OBE Analysis for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 18-01-2024 to 25-01-2024 | All Principals / HoDs-MHS and Dean Academics |
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| 211 | Final Result Analysis Reflection along with OBE Analysis for All UG MHS Phase-II and PG ALL Year Odd Semester | 30-01-2024 to 03-02-2024 | All HoDs, Principals and Dean Academics |
| 212 | Last Date to Add / Drop / Alter Registration for MHS II, III, IV & V years and PG (MBA and MCA) Even Semester | 8-Jan-24 | All Principals / HoDs-MHS and Dean Academics |
| 213 | Last Date to apply for Re-Evaluation / Personal Verification for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 13-Jan-24 | All Principals / HoDs-MHS and Dean Academics |
| 214 | Last Day for applying for Peer Mentoring for Freshman Engineering Students for All UG MHS Phase-II and PG 1 Year Odd Semester | 18-01-2024 to 20-01-2024 | All HoDs, Principals and Dean Academics |
| 215 | Last Date to Apply & Pay Makeup Exam Fee for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 20-Jan-24 | All Principals / HoDs-MHS and Dean Academics |
| 216 | Opting for Self-Learning & Academic Flexibilities for MHS II, III, IV & V years and PG (MBA and MCA) Even Semester | 08-01-2024 to 20-01-2024 | All Principals / HoDs-MHS and Dean Academics |
| 217 | Notification for Academic Council Meeting | 28-01-2024 | All HoDs, Principals and Dean Academics |
| 218 | Project / Internship Expo & Final Review for All UG MHS Phase-II and PG 4 Year Odd Semester | 11-01-2024 to 13-01-2024 | All Principals / HoDs-MHS and Dean Academics |
| 219 | Release of Notification for Re-Evaluation / Personal Verification for All UG MHS Phase-II and PG ALL Year Odd Semester | 30-01-2024 | All HoDs, Principals and Dean Academics |
| 220 | Semester Reflection Week for All UG MHS Phase-II and PG ALL Year Odd Semester | 15-01-2024 to 20-01-2024 | All HoDs, Principals and Dean Academics |
| 221 | Submission of Compliance report on Academic Calendar Year of events to the Registrar | 31-01-2024 | All HoDs, Principals and Dean Academics |
| 222 | Academic Audit - End Semester for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 18-01-2024 to 25-01-2024 | All Principals / HoDs-MHS and Dean Academics |
| 223 | Declaration of Results for End-Sem Makeup Exams for B.Tech ALL Year Odd Semester | 1/13/2024 | All Engg-HoDs, Principal (COE) Dean Academics, COE |

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| 224 | Student Feedback Reflection on Preliminary Feedback for B.Tech ALL Year Even Semester | 18-01-2024 to 24-01-2024 | All Engg-HoDs, Principal (COE) Dean Academics |
| 225 | Preliminary Feedback Week on Academic Quality & TLP for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 29-01-2024 to 03-02-2024 | All Engg-HoDs, Principal (COE) Dean Academics |
| 226 | Declaration of Results for All UG MHS Phase-II and PG ALL Year Odd Semester | 30-Jan-24 | All HoDs, Principals and Dean Academics |
| 227 | Academic Audit - End Semester for All UG MHS Phase-II and PG ALL Year Odd Semester | 30-01-2024 to 03-02-2024 | All HoDs, Principals and Dean Academics |
| 228 | A 5-day FDP on Intellectual Property Rights and Filing Patents | 2-6 Jan 2024 | Academic Staff College |
| 229 | A 5-Day Faculty Induction Program for the newly joined | 9-13 Jan 2024 | Academic Staff College |
| 230 | A 5-day FDP on Game Design and Gaming | 23-27 Jan 2024 | Academic Staff College |
| 231 | Workshop on Prototype/Process Design and Development. | January, 2024 | Director (CIIE) in Collaboration with ACIC/TBI |
| 232 | Seminar on Business Model Canvas (BMC) | January, 2024 | Director (CIIE) in Collaboration with ACIC/TBI |
| 233 | Seminar on "How to plan for Start-up and legal & Ethical Steps" | January, 2024 | Director (CIIE) in Collaboration with ACIC/TBI |
| 234 | AI Application Impact Models 2024 (AIAIM2024) | 5-6 January 2024 | HoD-ECE, Signal Processing Research Group (SPRG) Dr. E. Kiran Kumar P. Srikanth Reddy |
| 235 | International Conferance on Climate-smart agriculture: Adapting farming practices to mitigate climate change impacts and increase resilience. | 3rd to 6th January 2024 | HoD-ECE, Agriculture Dr.P.Senthilmurugan Dr.Atulsingh & Dr.Shivasaiprasad |
| 236 | Sustainable Business Models and Practices | 28th &29th January 2024 | HoD,-MBA, Finance,Marketing, HR and Analytics Dr.K.Tripathy Dr. S.Ramesh Babu |
| 237 | "Once More by Swara club " | Bi-monthly Event | Dean (Student Affairs), Director (SAC) |
| 238 | Sem End Theory and LAB Examinations II B.Pharma, M.Pharma | 26-12-2023 to 12-01-2023 | Principal/HOD-Pharmacy, Dean-Academics and Controller of Examinations |
| 239 | End-Sem Theory, Practical & Skill Exams for All UG MHS Phase-II and PG ALL Year Odd Semester | 28-12-2023 - 13-01-2024 | All HoDs, Principals and Dean Academics |

# K L UNIVERSITY
## Calendar of Events for Academic Year 2023-24
### FEBRAUARY-2024

| S.No | Event | Dates | Responsibility |
|---|---|---|---|
| 1 | World Wetlands Day | 02.02.2024 | HOD-CE, Director/HoD-Agriculture |
| 2 | Department website update | 02.02.2024 | ALL HODs |
| 3 | Notification for Planning and Monitoring Board Meeting | 03.02.2024 | Dean - P&D & Registrar |
| 4 | College Day (College Event) (Tentatively) | 05.02.2024 | HOD - College of Law |
| 5 | Administrative Files Audit by Department Team (Once in a month) | 1st Week, February 2024 | ALL HODs |
| 6 | Release of Faculty Recruitment Advertisement | 1st Week, February 2024 | Dean-F&SA |
| 7 | Anti - Tobacco Day | 1st Week, February 2024 | Principal-Pharmacy, HOD-BT, Women's Forum |
| 8 | Spot valuation of Pre PhD examination | 1st Week, February 2024 | Dean R&D |
| 9 | IQAC internal meeting | 1st Week, February 2024 | Dean-Quality |
| 10 | 2nd Construction Status Review | 1st Week, February 2024 | Dean SA |
| 11 | Course Instructors meeting with course Co-ordinators (weekly Once) | 1st Week, February 2024 | ALL HODs |
| 12 | NSS ACTIVITY | 1st Week, February 2024 | ALL HODs |
| 13 | Faculty Orientation Lecture | 1st Week, February 2024 | ALL HODs |
| 14 | Department Sports Committee Meeting | 1st Week, February 2024 | ALL HODs |
| 15 | LMS/ERP committee meeting | 1st Week, February 2024 | ALL HODs |
| 16 | Counseling Report Verification by Department Team (Once in a month) | 1st Week, February 2024 | ALL HODs |
| 17 | Lab internal exams | 19-02-2024 to 24-02 2024 | ALL HODs |
| 18 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSE | 1st week of February 2024 - (Once in a Semester) | Director-Alumni/ HoD-CSE |
| 19 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-Ag BSc | 1st week of February 2024- (Once in a Semester) | Director-Alumni/ HoD-Agriculture |
| 20 | "Beti Bachao.. Beti Padao" | February --2023 | NSS,Dean-SA, Director (SAC) |
| 21 | Cleaning of Water Bodies | February --2023 | NSS,Dean-SA, Dean-P&D |
| 22 | Campaign for Cleanliness Roads | February --2023 | NSS,Dean-SA |
| 23 | International Cancer awareness - week long program | 1st week of February 2024 | Dean Student Affairs & Women's forum,  HoD-Pharmacy/HoD-BT |
| 24 | Final Approved(Third Level) Course Handouts upload on ERP - MHS | 1st week of Feb' 2024 | Dean-Academics, Dean (MHS), All HODs (MHS) |
| 25 | Circular for audit of Central facilities | 1st Week, FEBRUARY 2024 | Dean-Quality |

| 26 | EXPATICA-National Level Management Fest | 1st week, February 2024 | HOD- MBA, HOD-BBA, Dean MHS |
|---|---|---|---|
| 27 | Addressing Student Grievances (Twice in a month) | 1st Week, FEBRUARY 2024 | All HODs |
| 28 | Traffic Awareness | February --2023 | NSS,SAC,DEAN-SA |
| 29 | Submission of IQAC data | 06.02.2024 | ALL HODs |
| 30 | Registrations for I-B.Sc-Agriculture | 06.02.2024 to 08-02-2024 | Director/HoD-Agriculture, Dean-Academics & Pro VC |
| 31 | Research Felicitation Day | 06.02.2024 | Dean - Research & Development |
| 32 | LAB Internal Examinations with regular class work IV B.Tech | 19-02-2024 to 24-02 2024 | All Engineering HoD's, Principal (College of Engineering) & Dean-Academics |
| 33 | Sem In - 1 Theory Examinations II, III, IV, V BBA-LLB, II, III LLB | 12-02-2024 to 14-02-2024 | Dean-Academics and Principal/HOD-Law |
| 34 | MESA - Motivational Monday | 05.02.2024 | HOD - ME |
| 35 | Faculty Social Profile Building | 07.02.2024 | HOD - CSE |
| 36 | Court Visit to Students | 08.02.2024 | HOD - College of Law |
| 37 | Classwork commencement for I-B.Sc-Agriculture | 09.02.2024 | Director/HoD-Agriculture, Dean-Academics & Pro VC |
| 38 | EVEN Semester In-Semester - 1 Examination Results | 09.02.2024 | All HOD's |
| 39 | second evaluation reports | 10.02.2024 | Dean - Skill Development |
| 40 | Department Library Committee Meeting | 10.02.2024 | ALL HODs |
| 41 | Training programme on Excels | 2/10/2024 | HOD - COMMERCE |
| 42 | Stress Management to School Students | February --2024 | NSS,DEAN-SA |
| 43 | Guest lecture/training programme on US taxation | 12-2-2024 | Dean - Skill Development/DEPT COMMERCE |
| 44 | Guest lecture/training programme on pradigms of Marketing | 12-2-2024 | Dean - Skill Development / DEPT BBA |
| 45 | Guest lecture on Personality Development | 12-2-2024 | Dean - Skill Development/Dept. of CS&A |
| 46 | Periodic Research Opportunities Exploration | 12-2-2024 | HOD - CSE |
| 47 | NSS - Importance of Education for Dropout Students | 12-2-2024 | ALL HODs |
| 48 | Subject Based Seminar for Faculty (all Research Groups) | 12-2-2024 | ALL HODs |
| 49 | Industrial Visit for III/IV B.Tech | 2nd week, February 2024 | HOD - ME |
| 50 | Lab Monitoring Committee | 2nd week, February 2024 | ALL HODs |
| 51 | Skill Development Week for B.Tech 2, 3, 4 Year Even Semester | 05-02-2024 to 10-02-2024 (EVEN SEM) | Principal (College of Engineering), All Engineering HoDs, Dean-Academics & Pro VC |
| 52 | Skill week for MHS | 26-02-2024 to 02-03-2024 (EVEN SEM) | Principal (College of Engineering), All Engineering HoDs, Dean-Academics & Pro VC |
| 53 | Blood Donation Camp | 2nd week, February 2024 | HOD- MBA, Assoc. Dean, Extension Activities & Dean (SA),Director (SAC) |
| 54 | Workshops/ guest lectures / seminars committee meeting | 2nd week, February 2024 | HOD - CHEMISTRY |

| 55 | Sending Proposal for organising South Zone Inter -University Tournament to all India: University Committee | 2nd week, February 2024 | Assoc. Dean, Sports & Games & Dean (Student Affairs) |
|----|----|----|----|
| 56 | Awareness program on "Legal rights for women" | 2nd week, February 2024 | Convener-Women's Forum & Dean (Student Affairs), HOD-LAW |
| 57 | Department Canteen Committee Meeting | 2nd week, February 2024 | ALL HODs |
| 58 | Department Transport Committee Meeting | 2nd week, February 2024 | ALL HODs |
| 59 | Student Grievances Committee Meeting | 2nd week, February 2024 | ALL HODs |
| 60 | HoD meeting with Faculty & Staff | 2nd week, February 2024 | ALL HODs |
| 61 | Start of Peer Mentoring to pre final year Placement Eligible Students by final Year Placed Students for Core | 2nd week, February 2024 | ALL HODs |
| 62 | Department Hostels Committee Meeting | 2nd week, February 2024 | ALL HODs |
| 63 | Special Camp - 10 | February --2024 | NSS,Dean-SA, Director (SAC) |
| 64 | Special Camp - 11 | February --2024 | NSS,Dean-SA, Director (SAC) |
| 65 | Anti Tobacco Day and stop to junk food | 1st week of February 2024 | NCC |
| 66 | Guest lecture to M.Sc Students | 2nd week, February 2024 | HOD - Mathematics |
| 67 | B Certificate Exam & C Certificate Exam by Battalion | 2nd week of February 2024 | NCC 22(A), Dean-SA |
| 68 | 6day AP State sports Tournament Conduction. | 2nd week February 2024 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 69 | Evensem- activity 8- Seminar on Gender Justice at Workplace | 2nd week of February 2024 | Principal/HOD-College of Law, Women's Forum |
| 70 | Seminar on "Startup Vs Entrepreneurship" | 2nd Week of FEB 2024 | Director-Alumni, HOD-AI&DS, Women's Forum |
| 71 | Identifying the innovative ideas and Mapping them for a Patent Filing | 2nd Week of FEB 2024 | Director-IIC, HOD-Chemistry, Women's Forum |
| 72 | International day for women & girls in science | 2nd week of February 2024 | Dean-Student Affairs & WOMEN'S FORUM |
| 73 | Mid term review of Practice School- Y20 B.Tech students | 2nd and 3rd week of Feb.2024 | Dean-Progression |
| 74 | Audit of Central facilities | 2nd & 3rd Week, FEBRUARY 2024 | Dean-Quality |
| 75 | Audit of Departments | 2nd & 3rd Weeks, February 2024 | Dean-Quality |
| 76 | Grievances Redressal Committee meeting(Central level) | 4th Week of February | Asso. Dean-Grievance Cells, Committees and Forums, Dean -SA |
| 77 | Motivational Class | 14.02.2024 | HOD - ARTS |
| 78 | Guest lecture/training programme on Effective acquisition of Information | 2/15/2024 | Dean - Skill Development/Dept. of Arts |
| 79 | Last date for submission of Budget for next Financial Year | 4th Week, February 2024 | All HoDs, Principals, All Deans & Directors |

| 80 | Targets met towards Competetive examinations and Progression in Higher education | 2/15/2024 | Dean-Progression |
|---|---|---|---|
| 81 | Planning and Monitoring Board Meeting | 17.02.2024 | Dean - P&D & Registrar |
| 82 | Gender Sensitization -Awareness Program | 3rd Week of February | Asso. Dean-Grievance Cells, Committees and Forums, Dean -SA |
| 83 | Mid-Term review of Practice School-II for Y21 Batch B.Tech. Students | 3rd Weeks, February 2024 | Dean, Placements & Internships |
| 84 | Research group meeting | 3rd Week, February 2024 | ALL HODs |
| 85 | Last Date for Receiving of Applications for faculty positions | 3rd Week, February 2024 | Dean-F&SA |
| 86 | ERP Audit for Research/Profile/Leaves | 3rd Week, February 2024 | ALL HODs |
| 87 | Heart health Awareness Program by YRC | 3rd week of February-2024 | HOD - Pharmacy, Dean (Student Affairs) |
| 88 | HOD's Compliance report | 3rd Week, February 2024 | ALL HODs |
| 89 | Organizing subject based workshop/seminar/conference for faculty -One in each semester | 3rd Week, February 2024 | ALL HODs |
| 90 | RPAC meeting | 3rd Week, February 2024 | ALL HODs |
| 91 | Industry Connect Program | 3rd Week, February 2024 | ALL HODs |
| 92 | 5 Days Refresher Program | 3rd week of FEBRUARY 2024 | HOD-CE |
| 93 | GS-POSH Activity(GS -POSH Awareness program) | 3rd week, February 2024 | Dean SA & Women's Forum |
| 94 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BSc VC | 3rd week of February 2024-(Once in a Semester) | Director-Alumni/ HoD-Fine Arts |
| 95 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSIT | 3rd week of February 2024-(Once in a Semester) | Dean Progressions/Director Alumni /Dep. HODs |
| 96 | Anti Discrimination Committee Meeting | 3rd Week of February | Associate Dean-rievances,Cells,Committees and Forums, Dean -SA, HoD-CSIT |
| 97 | Participation of Students in All India and South Zone Inter University tournaments | 3rd week February 2024 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 98 | Statue Cleaning program | I week of February | NCC, Dean-SA |
| 99 | Activity 9- Awareness Session on Pradhan Mantri Ujwala Yojana, Ajeevika, Mahila E-hhat & Mahila Shakti Kendra (Skill Development) | 3rd Week of Febraury 2024 | Principal, Collge of Engineering (in association with CIIE), HOD CSE, Women's Forum |
| 100 | trekking | 2 week of February | NCC, Dean-SA |
| 101 | Declaration of Pre Ph.D. Examination Results | Last week of Feb., 2024 | Dean - Research & Development |
| 102 | Koneru Lakshmaiah Memorial Trophy | 21.02.2024 to 25.02.2024 | Assoc. Dean-Sports & Games & Dean (Student Affairs) |

| 103 | Black Day Rally | 3 week of February | NCC, Dean-SA |
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| 104 | Guest Lecture to M. Sc students | 23.02.2024 | HOD - CHEMISTRY |
| 105 | Workshop | 23.02.2024 | HOD - ARTS |
| 106 | MESA - Sports Saturday | 25.02.2024 | HOD - ME |
| 107 | NSS - Survey on Societal Problems | 25.02.2024 | ALL HODs |
| 108 | Faculty Orientation Lecture | 4th week, February 2024 | ALL HODs |
| 109 | Scrutinizing for Identifying Eligible Applicants for Faculty Positions | 4th Week, February 2024 | Dean-F&SA |
| 110 | Non conformance Report to all department HODs and Principal | 4th Week, February 2024 | Dean-Quality |
| 111 | Non conformance Report reply from HODs to principal and principal to Dean Quality | 4th Week, February 2024 | All Principals |
| 112 | Letters Postage & SMS to Parents about their wards attendance and marks till test-1 for Even Sem courses- By each department respectively | 4th Week, February 2024 | ALL HODs |
| 113 | SURABHI 2024 | 4th Week, February 2024 | Convener-SURABHI, Dean-Students Affairs & Registrar |
| 114 | Meeting with parents of III year students | 4th Week, February 2024 | ALL HODs |
| 115 | Circular for Department Audits (March month) | 4th Week, February 2024 | Dean-Quality |
| 116 | Central facilities Non conformance Report to concern Dean | 4th Week, FEBRUARY2024 | Dean-Quality |
| 117 | AAA Non conformance Report reply from Deans, Exam cell & Registrar's office  to Dean Quality | 4th Week, February 2024 | Deans, Controller of Examinations & Registrar |
| 118 | Central facilities Non conformance Report reply to Dean Quality | 4th Week, February 2024 | Dean-Quality |
|  | Quality Circle meeting in the department for faculty | 4th Week, February 2024 | All HODs |
|  | Quality Circle meeting in the department for students | 4th Week, February 2024 | All HODs |
| 119 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-HM | 4th week of February 2024- (Once in a Semester) | Dean Progressions/Director Alumni /HoD-HM |
| 120 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-ECE | 4th week of February 2024- (Once in a Semester) | Director-Alumni/ HoD-ECE |
| 121 | Preparation of Best Sports Students List by the committee, Prize distribution on the day of SURABHI | 4th week February 2024 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 122 | Ncc Day Celebrations | 4week of February | NCC, Dean-SA |

| 123 | Drills  Parades | February (1-4 weeks) | NCC, Dean-SA |
|---|---|---|---|
| 124 | Program on farmer education in villages Agriculture club. | Feb-24 | Dean-SA,  Director (SAC) |
| 125 | National Seminar on Women Safety Measures | 4th week of February, 2024 | Principal- School of Architecture, HOD BBA, Women's Forum |
| 126 | Professional Societies Activities | 4th week, February 2024 | HOD - Commerce |
| 127 | Acdemic counseling activity report sending | 28.02.2024 | ALL HODs |
| 128 | National Science Day by CEA | 28.02.2024 | Dean (Student Affairs), Director (SAC) |
| 129 | SAE/GKDC Competitions-Automobile Club | February --2024 | Director (SAC),Dean-SA |
| 130 | Research Diary Submission & Verification | 28-02.2024 | Hod-CSE |
| 131 | 1. Ransomware \|Session 01Cyber Security Club | February --2024 | Director (SAC),Dean-SA |
| 132 | 1.Git Actions 01 2.Java Programming Session 01 3.Deep Dive into Linux Shell-Coding School | February --2024 | Director (SAC),Dean-SA, HoD-CSE |
| 133 | Dean's visit to Hyderabad campus | February 2024 | ALL Deans |
| 134 | National-Level Quality Conference/Seminar/workshop | February 2024 | Dean-Quality |
| 135 | Recording the opinion of Prominent Visitors to the department. | February 2024 | ALL HODs |
| 136 | National Level Event (Seminar / workshop / conference) - One in each semester | February 2024 | ALL HODs |
| 137 | Parent - Teacher Meeting | February 2024 | ALL HODs |
| 138 | Webinar on Legal Entreprenuership - a skilling event for students. | February 2024 | Dean-Skill Development/College of LAW |
| 139 | National workshop for Students on Blockchain Technology | February 2024 | Dean - Skill Development/ECM DEPT |
| 140 | International Conference on Education and Technology for B.Tech ALL Year Even Semester | 12-02-2024 TO 14-02-2024 | All Engg..HoDs, Principal (COE) & Dean-Academics |
| 141 | Guest Lecture - Chemistry | February 2024 | Dean-Skill Development/ HOD-Chemistry |
| 142 | The Training  for students | February 2024 | Dean - Skill Development/All HoDs |
| 143 | Consultancy/Social Entrepreneurship from your Skill Centre. | February 2024 | Dean - Skill Development/All HoDs |
| 144 | AUTODESK workshop | February 2024 | Dean - Skill Development/ School of Architecture |
| 145 | Orientation programme  for the college of  Agriculture | February 2024 | Director/HOD-Agriculture |
| 146 | Basics of Crypto Mining Web-Apps Club | February 2024 | Director (SAC),Dean-SA |

| 147 | Guest Lecture / Industry Connect / Academia Connect - Ph. Chemistry | February 2024 | HOD - Pharmacy |
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| 148 | virtual Webnair/ virtual guest lectures/virtual Seminar | February 2024 | HOD-Physics |
| 149 | "Awareness program on farmer identified problem education in villages" "a. Basic first aid awareness and training b. Follow-up (Pregnant/ Lactation, Immunization & CKD)" Conduct Drive on Dry Waste and Wet Waste with Villagers, And Green Ambassadors. SVR | February 2024 | Director (SAC),Dean-SA, Director/HoD-Agriculture & Women's Forum |
| 150 | 1. National Science Day. Technical Model Projects Training in for Z.P. School students 2. Organ Donations Awareness programme in villages | February 2024 | Director (SAC),Dean-SA |
| 151 | 3 Weeks Workshop and 4th Week Competition On Classical Style. | February 2024 | Director (SAC),Dean-SA |
| 152 | World Radio Day Radio Jockey Workshop | February 2024 | Director (SAC),Dean-SA |
| 153 | Skill Based Expert Talk one per month for students | February 2024 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 154 | Industry Faculty Orientation Lecture one per month for Faculty | February 2024 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 155 | Workshop on Fabric Painting | February 2024 | Director (SAC),Dean-SA |
| 156 | El cómicos Fest | February 2024 | Director (SAC),Dean-SA |
| 157 | Method Acting | February 2024 | Director (SAC),Dean-SA |
| 158 | Data Collection of Final year student  details for Digital Souvenir | February 2024 | Director - Alumni, All HODs & Alumni Faculty Co-Ordinators |
| 159 | I-10 Index verification | February 2024 | Dean R&D |
| 160 | Submission of Govt. (or) Non. Govt. Scholarships,  Placement, Higher Studies, and Competitive Exam Proofs to Dean Student Progression (Both Recent Passedout Batch and Present Finaly Year Batch) | February 2024 | All Principals/ HOD's |
| 161 | Skill week for I, II, III, IV B. Pharmacy | 26.02.2024 to 02.03.2024 | HoD-Pharmacy, Dean Skill Developemnt |
| 162 | Lab In Examinations-2 for I Pharm. D | 12.02.2024 to 17.02.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 163 | Sem-In-II Examiantions for I Pharm. D | 22.02.2024 to 24.02.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |

| 164 | Commencement of Remedial Class work for B.Tech ALL Year Even Semester | 19-02-2024 to 24-02-2024 | All Engg HoDs, Principal (COE, & Dean-Academics |
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| 165 | Academic Audit - In Semester for B.Tech ALL Year Even Semester | 19-02-2024 | All Engg HoDs, Principal (COE, & Dean-Academics |
| 166 | Academic Counselling Week for B.Tech ALL Year Even Semester | 12-Feb-24 to15-Feb-24 | All Engg HoDs, Principal (COE, & Dean-Academics |
| 167 | Academic Council Meeting | 12-Feb-24 | All HoDs, Principals and Dean Academics |
| 168 | Release of Re-Evaluation Results for All UG MHS Phase-II and PG ALL Year Odd Semester | 10-Feb-24 | All HoDs, Principals and Dean Academics |
| 169 | Declaration of Results for End-Sem Makeup Exams for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 15-Feb-24 | All Principals / HoDs-MHS and Dean Academics |
| 170 | End-Sem Theory, Practical & Skill Make Up Exams* for All UG MHS Phase-II and PG ALL Year Odd Semester | 15-02-2024 - 29-02-2024 | All HoDs, Principals and Dean Academics |
| 171 | Supplementary Exams for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 19-02-2024 - 02-03-2024 | All Principals / HoDs-MHS and Dean Academics |
| 172 | In-Sem 1 Theory Exams for MHS II, III, IV & V years and PG (MBA and MCA) Even Semester | 22-02-2024 - 24-02-2024 | All MHS HoD's, Dean -Academics, and COE (Release of Timetable) |
| 173 | Counselling report for slow learners and backlog students | 12-02-24 - 15-02-24 | All HoDs, Principals and Dean Academics |
| 174 | Compliance report on Calendar of Activities to Registrar | Last Day of the Month | All HoDs, Principals and Dean Academics |
| 175 | In- Semester Result Analysis Reflection for B.Tech ALL Year Even Semester | 12-02.24 - 15-02-24 | All Engg HoDs, Principal (COE, & Dean-Academics |
| 176 | In-Sem Lab Exams for B.Tech ALL Year Even Semester | 19-02-2024 TO 24-02-2024 | All Engg HoDs, Principal (COE, & Dean-Academics |
| 177 | Industry-Academics Connect Week for B.Tech 2 Year Even Semester | 26-02-2024 TO 02-03-2024 | All Engg HoDs, Principal (COE, & Dean-Academics |
| 178 | Last Date to apply for Re-Evaluation / Personal Verification for All UG MHS Phase-II and PG ALL Year Odd Semester | 3-Feb-24 | All HoDs, Principals and Dean Academics |
| 179 | Last Date to Add / Drop / Alter Registration for All UG MHS Phase-II and PG ALL Year Even Semester | 5-Feb-24 | All HoDs, Principals and Dean Academics |
| 180 | Learnathons / Ideathons / Insightathon for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 09-02-2024 - 11-02-2024 | All Principals / HoDs-MHS and Dean Academics |

| 181 | Last Date to Apply & Pay Makeup Exam Fee for All UG MHS Phase-II and PG ALL Year Odd Semester | 12-Feb-24 | All HoDs, Principals and Dean Academics |
|---|---|---|---|
| 182 | Learnathons / Ideathons / Insightathon for All UG MHS Phase-II and PG 2,3,4 Year Even Semester | 23-02-24 - 25-02-24 | All Principals / HoDs-MHS and Dean Academics |
| 183 | Opting for Self-Learning & Academic Flexibilities for All UG MHS Phase-II and PG 2, 3, 4 Year Even Semester | 05-02-2024 to 12-02-2024 | All Principals / HoDs-MHS and Dean Academics |
| 184 | Parent-Faculty Association Meeting for B.Tech ALL Year Even Semester | 17-02-2024 | All Engg HoDs, Principal (COE, & Dean-Academics |
| 185 | Skill Development Week for B.Tech 2, 3, 4 Year Even Semester | 05-02-2024 to 10-02-2024 | All Engg HoDs, Principal (COE, & Dean-Academics |
| 186 | Supplementary Exams for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 19-02-2024 to 02-03-2024 | All Principals / HoDs-MHS and Dean Academics |
| 187 | Skill Development Week for MHS II, III, IV & V years and PG (MBA and MCA) Even Semester | 26-02-2024 to 02-03-2024 | All Principals / HoDs-MHS and Dean Academics |
| 188 | Academic Audit - In Semester for B.Tech ALL Year Even Semester | 19-02-2024 to 24-02-2024 | All Engg HoDs, Principal (COE, & Dean-Academics |
| 189 | Research Notification | February 2024 | Registrar, Dean-R&D |
| 190 | Research Board Meeting | February 2024 | Registrar, Dean-R&D |
| 191 | Research Board Meeting- Meeting Minutes / Action taken report | February 2024 | Registrar, Dean-R&D |
| 192 | Last date for submission of Budget for next Financial Year | 3rd Week, February 2024 | Dean-F&SA |
| 193 | Student Feedback Reflection on Preliminary Feedback for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 05-02-2024 to 10-02-2024 | All Principals / HoDs-MHS and Dean Academics |
| 194 | International Conference on Education and Technology for B.Tech ALL Year Even Semester | 12-02-2024 TO 14-02-2024 | All Engg HoDs, Principal (COE, & Dean-Academics |
| 195 | Preliminary Feedback Week on Academic Quality & TLP for All UG MHS Phase-II and PG ALL Year Even Semester | 26-02-2024 to 02-03-2024 | All Principals / HoDs-MHS and Dean Academics |
| 196 | A 5-day FDP on Setting Quality question Papers and | 5-9Feb2024 | Academic Staff College |
| 197 | A 5-day FDP on Becoming global professionals and Intellectual Leadership | 13-17 Feb2024 | Academic Staff College |

| 198 | A One-day Technical Workshop on Robotics and Artificial Intelligence | 19-Feb-24 | Academic Staff College |
|---|---|---|---|
| 199 | **Field/Exposure Visit to Incubation Unit/Patent Facilitation Centre/Technology Transfer Centre such as Atal Incubation Centre /ACIC** | Februaury, 2024 | Director (SAC)/ HoD (DTI) |
| 200 | **Seminar on Accelerators/Incubation - Opportunities forStudents & Faculties - Early Stage Entrepreneurs** | Febraury, 2024 | Director (CIIE) in Collaboration with ACIC/TBI |
| 201 | **Seminar on Innovation/Prototype Validation – Converting Innovation into a Start-up or Session on Achieving "Value Proposition Fit" & "Business Fit"** | Febraury, 2024 | Director (CIIE) in Collaboration with ACIC/TBI |
| 202 | International Conference on Sustainable Mechanical Engineering (ICSME-2024) | 16$^{th}$ & 17$^{th}$ Feb 2024 | HoD-ME, 1. Design & Manufacturing Research Group(DMRG) 2. Energy & CFD Research Group(ECFD) Dr.T.Vijaya Kumar, Dr.G.Murali, Dr.S.N.Padhi, Dr.S.S. Rao |
| 203 | First International Conference on "Taxation Trends and Financial Insights: Unveiling the Future of Accounting" | 8th &9th February, 2024 | HoD-Commerce, Accounting, Taxation and finance Dr. Robert Edwin Chester Dr.Debadatta Das |
| 204 | International Conference on 2024 | 2-2-2024 & 3-2-2024 | HoD-Chemistry, Chemical Sciences Dr. K. Deepti Dr. M. Naresh |
| 205 | End-Sem Theory, Practical & Skill Make Up Exams* for MHS II, III, IV & V years and PG (MBA and MCA) Odd Semester | 22-01-2024 to 03-02-2024 | All Principals / HoDs-MHS and Dean Academics |
| 206 | Notification for Finance Committee Meeting | 10.02.2024 | Registrar |
| 207 | Last date for submission of Budget for next Financial Year | 3rd Week, February 2024 | Dean-F&SA |
| 208 | Notification for Board of Management Meeting -3 | 16th February 2024 | Registrar |
| 209 | Finance Committee Meeting- | 28th February 2024 | Registrar & Finance Officer |

# K L UNIVERSITY
## Calendar of Events for Academic Year 2023-24
### MARCH-2024

| S.No | Event | Dates | Responsibility |
|---|---|---|---|
| 1 | MESA - Technical Tuesday | 05.03.2024 | HOD-ME |
| 2 | Placement Training | 01.03.2024 to 30.03.2024 | HOD - CSS |
| 3 | Workshops/ guest lectures / seminars committee meeting | 01.03.2024 to 30.03.2024 | ALL HODS |
| 4 | Board of Management Meeting-03 | 04.03.2024 | Registrar |
| 5 | News Letter submission | 04.03.2024 | All Deans, Directors and HODs |
| 6 | Motivational Class | 04.03.2024 | HOD - ARTS |
| 7 | Administrative Files Audit by Department Team (Once in a month) | 1st Week, March 2024 | ALL HODs |
| 8 | Industrial Visit for IV/IV B.Tech. | 1st WEEK MARCH-22 | HOD-ME |
| 9 | Department Sports Committee Meeting | 1st Week, March 2024 | ALL HODS |
| 10 | Collection of External Panel Members for Faculty Ratification Interviews from All HODs | 1st Week, March 2024 | Dean-F&SA |
| 11 | Maintenance of Solar, Windmills, Biogas Plant | 1st Week, March 2024 | Dean P&D |
| 12 | IQAC internal meeting | 1st Week, March 2024 | Dean-Quality |
| 13 | Circular for 47th IQAC Advisory Committee meeting___ | 1st Week, March 2024 | Dean-Quality |
| 14 | Department Library Committee Meeting | 1st Week, March 2024 | ALL HODS |
| 15 | National Nutrition Awareness Month by YRC | 1st Week, March 2024 | Dean (Student Affairs), Director (SAC) |
| 16 | University Sports Week | 1st Week, March 2024 | Assoc. Dean-Sports & Games & Dean (Student Affairs) |
| 17 | Health camp on Haemoglobin testing in blood | 1st Week, March 2024 | Convener-Women's Forum & Dean (Student Affairs), Director (SAC) |
| 18 | Entrepreneurship Activity for II B.Tech. | 1st Week, March 2024 | All Engineering HODs |
| 19 | Student Grievances Committee Meeting | 1st Week, March 2024 | ALL HODS |
| 20 | Department Hostels Committee Meeting | 1st Week, March 2024 | ALL HODS |
| 21 | Faculty Orientation Lecture | 1st Week, March 2024 | ALL HODS |

| 22 | Counseling Report Verification by Department Team (Once in a month) | 1st Week, March 2024 | ALL HODs |
|---|---|---|---|
| 23 | LMS/ERP committee meeting | 1st Week, March 2024 | ALL HODs |
| 24 | Department National Level Techno Cultural Fest | 1st Week, March 2024 | HOD - EEE |
| 25 | Departmental talk | 1st Week, March 2024 | ALL HODs |
| 26 | Department website updation | 1st Week, March 2024 | ALL HODs |
| 27 | Circular for audit of Central facilities | 1st Week, March 2024 | Dean-Quality |
| 28 | Central facilities report to Concerned Dean | 4th Week, March 2024 | Dean Quality |
| 29 | Central facilities report reply to Dean Quality | 4th Week, March 2024 | Concern Deans |
| 30 | Academic Audit - In Semester for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 04-03-2024 | All HoDs, Principals of MHS and Dean Academics |
| 31 | All 1st year Sem-in-I Exams (UG and PG,1st year students Engineering & MHS) | 1st week of March 2024(Tentatively) | Dean-Academics, All Principals / HOD's (Engineering & MHS), FED, COE (Release of Timetable) |
| 32 | Evensem- activity 9- Legal Awarness camp on women legal rights | 1st Week of March 2024 | Principal-College of Law, HOD-Arts, Women's Forum |
| 33 | Workshop on " Software Packages for Application Development" | 1st Week of March 2024 | Director-Alumni, HOD-CSE(H), Women's Forum |
| 34 | Workshop on Editing, Film Making Club | March--2024 | Director (SAC), Dean-SA |
| 35 | International Women's Day Celebrations | 1st week of March 2024 | Dean Student Affairs & WOMEN'S FORUM |
| 36 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-B. Arch | 1st week of March 2024(Once in a Semester) | Director-Alumni/ HoD-B.Arch. |
| 37 | Closing Clash Stand Up Comedy | March--2024 | Director (SAC), Dean-SA |
| 38 | Digital Souvenir | 1st Week to 3rd Week March 2024 | Director-Alumni, All HoDs/Dept. Alumni Coordinators except AI&DS, CS&IT & IoT |
| 39 | submission of IQAC data | 06.03.2024 | ALL HODs |

| 40 | Half yearly Reports from the In-charges of Central facilities (KLUBS, Library, Transport, Hostels, Physical education, Security, Canteen, Welfare and Wellness Cell (Medical) and Transport etc) | 06.03.2024 | In-charges of Central facilities through their respective Deans (KLUBS, Library, Transport, Hostels, Physical education, Security, Canteen & Welfare and Wellness Cell (Medical) etc) |
|---|---|---|---|
| 41 | LAB Internal Examinations with regular class work I, II, III, IV B. Pharmacy | 11-03-2024 to 16-03-2024 | Dean-Academics, Principal/HoD-Pharmacy |
| 42 | LAB Internal Examinations with regular class work III, IV, V B.Arch | 06-03-2024 to 11-03-2024 | Dean-Academics, Principal/HoD-Architecture |
| 43 | Project Expo | 04.03.2024 to 8.03.2024 | Dean-R & D, All HoDs |
| 44 | Capacity Building Programme for Faculty | 07.03.2024 | HOD - College of Law |
| 45 | Faculty Social Profile Building | 07.03.2024 | HOD - CSE |
| 46 | KLU - IIEC Events | 07.03.2024 to 08.03.2024 | Director Development |
| 47 | Awareness on Immunization | 16th March 2024 | NSS,Dean-SA, Director (SAC) |
| 48 | International Women's Day, Fem Flare 2K24 | 08.03.2024-09.03.2024 | Convener - Women's Forum & Dean-Student Affairs |
| 49 | Finalization of List of CRT Eligible Students | 09.03.2024 | ALL HODS |
| 50 | Quant Content Preparation for CPT-2024 | 09.03.2024 to 15.03.2024 | HOD- CSS |
| 51 | Orinetation programme on R-Programming, AMOS, E-Views. | 09.03.2024 | Dean - Skill Development/DEPT COMMERCE |
| 52 | Orinetation programme on Presentation skills, web resources, material development etc | 09.03.2024 | Dean-Skill Development/Dept. of Arts |
| 53 | Last Instruction day for all B.Tech | **27-03-2024.** | Dean-Academics, Principal-College of Engineering, All Engineering HoD's |
| 54 | Awareness on Dehydration | March--2024 | NSS,Dean-SA |
| 55 | Submission of Detention & Condoned students list B.Tech | **28-03-2024.** | Dean-Academics, All Principals & HoD's and Controller of Exams |
| 56 | Workshop / Seminar / Conference | 11.03.2024 and 12.03.2024 | HOD - CHEMISTRY |
| 57 | HoD meeting with Faculty & Staff | 2nd Week, March 2024 | ALL HODS |

| 58 | Department Canteen Committee Meeting | 2nd week, March 2024 | ALL HODS |
|---|---|---|---|
| 59 | Department Transport Committee Meeting | 2nd week, March 2024 | ALL HODS |
| 60 | Lab Monitoring committee | 2nd week, March 2024 | ALL HODs |
| 61 | Alumni Guest lecture | 2nd week, March 2024 | ALL HODs |
| 62 | Industry Connect Program | 2nd week, March 2024 | ALL HODS |
| 63 | Academic counselling activity report sending to Dean Academics | 2nd week, March 2024 | ALL HODs |
| 64 | Department Advisory Meeting (Once in a month) | 2nd week, March 2024 | ALL HODs |
| 65 | Meeting with parents of IV year MHS | 2nd week, March 2024 | ALL HODs/Dean (SA) |
| 66 | NSS Extension Activity | 2nd week, March 2024 | ALL HODs |
| 67 | Interviews for faculty positions | 2nd week, March 2024 | Dean-F&SA & All HODs |
| 68 | 47th IQAC Advisory Committee meeting | 2nd week, March 2024 | Dean-Quality |
| 69 | International Conference | 2nd week, Mach,2024 | HOD - COMMERCE |
| 70 | Activity 5: Identification of people with anemia and awareness | 2nd Week of March 2024 | Principal/HOD-Pharmacy, Women's Forum |
| 71 | Evensem- activity 10- Legal Awarness camp on women legal rights | 2nd Week of March 2024 | Principal-College of Law, HOD-Commerce, Women's Forum |
| 72 | Conservation of Electricity | March--2024 | NSS,Dean-SA, Director (SAC) |
| 73 | Activity 10 - Workshop on Exclusive schemes and benefits to Women Entrepreneurs | 2nd Week March 2024 | Principal-Collge of Engineering (in association with CIIE), HOD-MBA, Women's Forum |
| 74 | Conservation of Water | 22nd March 2024 | NSS,Dean-SA, Director (SAC) |
| 75 | Fire Safety Awareness to Villagers | March--2024 | NSS,Dean-SA, Director (SAC) |
| 76 | Special Camp - 12 | March--2024 | NSS,Dean-SA, Director (SAC) |
| 77 | Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-B. Pharmacy | 2nd week of March 2024 (Once in a Semester) | Director-Alumni/ HoD-B.Pharmacy |
| 78 | Audit of Departments | 2nd & 3rd Weeks of March 2024 | Dean-Quality |
| 79 | Audit of Central facilities | 2nd & 3rd Weeks of March 2024 | Dean-Quality |

| 80 | Preperation Holidays B.Tech | 28-03-2024 to 03-04-2024 | Dean-Academics, Principal-College of Engineering, All Engineering HoD's |
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| 81 | Alumni Guest Lecture | 14.03.2024 | ALL HODS, Director (Alumni) |
| 82 | Visiting a sight | 14.03.2024 | HOD - ARTS |
| 83 | Special Camp - 13 | March--2024 | NSS,Dean-SA, Director (SAC) |
| 84 | Third evaluation reports | 15.03.2024 | Dean - Skill Development |
| 85 | Guest Lecture to M. Sc students | 15.03.2024 | HOD - CHEMISTRY |
| 86 | Reasoning Content Preparation for CPT-2024 | 16.03.2024 to 22.03.2024 | HOD- CSS |
| 87 | CSRG Seminar | 09.03.2024 | HOD-ECE |
| 88 | R&D Meeting | 14-03-2024 | HOD-ECE |
| 89 | ERP Audit for Research/Profile/Leaves | 3rd Week, March 2024 | ALL HODS |
| 90 | 2nd Stock Verification (HVAC,Fire,Lift,Electrical Appliances and Electrical Projects, Construction) | 3rd Week, March 2024 | Dean P&D |
| 91 | Active Learning Test-BBA-LLB, LLB | 3rd Week, March 2024 | Dean - Academics, HoD-Law |
| 92 | Anti-Discrimination Awareness Program | 3rd Week, March 2024 | Dean (Student Affairs) |
| 93 | Entrepreneurship Activity for IV B.Tech. | 3rd Week, March 2024 | All Engineering HODs |
| 94 | Department Academic Committee Meeting | 3rd Week, March 2024 | ALL HODS |
| 95 | Organizing Guest Lecture (One in each Semester - One by Academician and One by Industrial Expert) | 3rd Week, March 2024 | ALL HODs |
| 96 | Internal Lab exams | 3rd Week, March 2024 | ALL HODs |
| 97 | HOD's Compliance report on IQAC MONTHLY REPORT | 3rd Week, March 2024 | ALL HODs |
| 98 | 2nd Stock Verification (Technical Maintenance and Electrical Projects, Construction) | 3rd Week, March 2024 | Dean-P&D |
| 99 | Finalization of teaching loads for ODD Sem of 2024-25 by departments and submission to Dean Academics | 3rd week of MARCH 2024 | Dean-Academics, All HODs |
| 100 | Circular for Quality Circles (Students & Faculty) meeting | 3rd week, March 2024 | Dean-Quality |

| 101 | Formation of Koneru Lakshmaiah Memorial Library in identified village | 3rd Week of March 2024 | Dean (SA), Director -SAC and Librarian |
|---|---|---|---|
| 102 | Women's Forum Monthly meeting | 3rd Week of March 2024 | Women's Forum, Dean (SA) |
| 103 | Open Elective Ncc External Theory exam | 1st week of March, 2024 | NCC |
| 104 | Open Elective NccExternal Practical exam | 2nd week of March, 2024 | NCC |
| 105 | Organizing parents' meet - Once in the Academic Year | 21.03.2024 | HOD - MBA |
| 106 | Grievances Redressal Committee meeting(Central level) | 4th Week of March | Associate Dean-Grievances,Cells,Committees and Forums, Dean -SA |
| 107 | Project Expos Week | 21 to 26 MARCH 2024 (2024-22 EVEN SEM) | Dean - Skill Development |
| 108 | Counselling report for slow learners and backlog students | 21-03-2024 to 26-03-2024 | Dean-Academics, All Principals & HoD's and Controller of Exams |
| 109 | Student EXIT Feedback (Only Final Years) | 21-03-2024 to 26-03-2024 | Dean-Academics, All Principals & HoD's |
| 110 | World Water day celebrations by NSS | 22.03.2024 - 23.03.2024 | Dean (Student Affairs), HOD-CE & HOD-BHM, Director (SAC) |
| 111 | Verbal Content Preparation for CPT-2024 | 23.03.2024 to 31.03.2024 | HOD- CSS |
| 112 | Internal Complaints Committee meeting | 3rd  Week of March | Associate Dean-Grievances,Cells,Committees and Forums, Dean -SA |
| 113 | Cultural Events | 23.03.2024 | HOD - ARTS |
| 114 | SPRG Workshop | 22.03.2024 to 23.03.2024 | HOD-ECE |
| 115 | Entrepreneurship development activities (one in each semester) | 25.03.2024 | HOD - MBA |
| 116 | CSE DRC Meeting (Once in a month) | 3/25/2024 | HOD - CSE |
| 117 | Dept Counselling Comitte Meeting | 3/28/2024 | HOD-ECE |
| 118 | Non conformance Report to all department HODs and Principal | 4th Week, March 2024 | Dean-Quality |
| 119 | Quality Circles Faculty & Students meeting | 4th Week, March 2024 | Dean-Quality |
| 120 | Sending Feedback of Quality Circles- students-04 from Dean Quality to  concern Deans | 4th Week, March 2024 | Dean-Quality |

| 121 | Quality Circle meeting in the department for faculty | 4th Week, March 2024 | All HODs |
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| 122 | Quality Circle meeting in the department for students | 4th Week, March 2024 | All HODs |
| 123 | Orientation lecture on Quality related by department by IQAC | 4th Week, March 2024 | All HODs |
| 124 | Course Instructors meeting with course Co-ordinators (weekly Once) | 4th Week, March 2024 | ALL HODs |
| 125 | IQAC files updation | 4th Week, March 2024 | ALL HODs |
| 126 | RPAC meeting | 4th Week, March 2024 | ALL HODs |
| 127 | Non conformance Report reply to Dean Quality | 4th Week, March 2024 | Dean P&D |
| 128 | Program on Post Harvesting Techniques (chilli) in villages Agriculture Club. | March--2024 | Director (SAC),Dean-SA, Principal-(Agr) |
| 129 | Study on Thermal analysis using Ansys Software Automobile Club | March--2024 | Director (SAC),Dean-SA, HoD-ME |
| 130 | Skill Assements by experts from relevent skill Academies to be planned and Conducted between | 18th to 23rd Oct'23 (Odd-Sem),  7th to 12th March'24 (Even-Sem) | Dean - Skill Development |
| 131 | Final review of Practice School-II for Y20 Batch B.Tech. Students | 4th week, March 2024 | Dean-Placements & Internships |
| 132 | Fire Mock Drill for Teaching & Non Teaching Staff | 4th Week, March 2024 | Dean-P&D |
| 133 | Counseling Drive | 4th Week of Mach,2024 | Principal- School of Architecture, HOD Architecture |
| 134 | Review -5 meeting for the women empowerment teams | 4th week of March 2024 | Dean Student Affairs & WOMEN'S FORUM |
| 135 | Awareness on "The need online shopping" | 4th Week of March 2024 | Director-Alumni, HOD-CSE(H), Women's Forum, HOD -MBA/BBA/Commerce |
| 136 | Research Group Meetings | 28.03.2024 | HOD - Architecture |
| 137 | Compliance report on calendar of activities to Registrar | 3/30/2024 | All Functionaries & All HODs |
| 138 | Research Group Meetings | 30.3.2024 | HOD-CSE |
| 139 | Research Diary Submission & Verification | 30.3.2024 | HOD-CSE |
| 140 | Counesling reports verification by Dept Team | 30.3.2024 | HOD-CSE |
| 141 | Adminstrative Files audit by dept team | 30.3.2024 | HOD-CSE |

| 142 | MERG Seminar | 30.03.2024 | HOD-ECE |
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| 143 | Circular for Department Audits (April month) | 5th Week, March 2024 | Dean-Quality |
| 144 | Skill Based Expert Talk one per month for students | March 2024 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 145 | Industry Faculty Orientation Lecture one per month for Faculty | March 2024 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 146 | Workshop-Pharm. D | March 2024 | HOD - Pharmacy |
| 147 | National Conference | March 2024 | HOD - Pharmacy |
| 148 | Seminar to MSc Phyics students | March 2024 | HOD-Physics |
| 149 | Library Advisory Committee meeting (LAC) | March 2024 | Librarian, Dean (P&D) |
| 150 | Orientation programme for CSIT,CSE,EEE,CSIT departments | March 2024 | Librarian, Dean (P&D) |
| 151 | ToolBox: The Power Tools Experience-Automation Club | March 2024 | Director (SAC),Dean-SA |
| 152 | Ransomware |Session 02Cyber Security Club | March 2024 | Director (SAC),Dean-SA |
| 153 | "1.The Ultimate CICD with Docker, Jenkins and Ansible 2.Observability with prometheus 3.Java programming 02" | March 2024 | Director (SAC),Dean-SA |
| 154 | Introduction to METAVERSE WEB APPS CLUB | March 2024 | Director (SAC),Dean-SA |
| 155 | Identifying Self Help Groups and Enlighting the Various Options Available for Patent Filing and Innovations | MARCH-APRIL 2024 | Director-IIC, HOD-Chemistry, Women's Forum |
| 156 | K L Horizon-student Magazine(Half Year) | March 2024 | Associate Dean-Publishing |
| 157 | Dean's visit to Hyderabad campus | March 2024 | ALL Deans |
| 158 | Proposed National Level conference) | March 2024 | Dean - Skill Development/ECM DEPT |
| 159 | Guest Lecture - Ceutics | March 2024 | Dean-Skill Development/Pharmacy College |
| 160 | The Training for students | March 2024 | Dean - Skill Development/All HoDs |

| 161 | SkillingWorkshops/Bootcamps. | March 2024 | Dean - Skill Development/All HoDs |
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| 162 | Consultancy/Social Entrepreneurship from your Skill Centre. | March 2024 | Dean - Skill Development/All HoDs |
| 163 | Work Shop / National Conference | March/2024 | HOD-Commerce |
| 164 | AUTODESK workshop | March 2024 | Dean - Skill Development/ School of Architecture |
| 165 | Orinetation programme on SAP certification | March 2024 | Dean - Skill Development / DEPT BBA |
| 166 | "Awareness program on Post Harvesting Techniques (chilli) in villages "a.Identification and awareness-Obesity & Malnutrition b. Follow-up (Pregnant/ Lactation, Immunization &CKD)" Awareness on rain water harvesting and prepare to soak pits | March 2024 | Director (SAC),Dean-SA, HoDs-Pharmacy, BT and Agriculture |
| 167 | 1. Career Guidance Programme for 9th & 10th Class students in Z.P. Students. 2. Convergence. Annual events review programme CEA | March 2024 | Director (SAC),Dean-SA |
| 168 | 3 Weeks Workshop and 4th Week Competition On Western Style-Dance Club | March 2024 | Director (SAC),Dean-SA |
| 169 | World Theatre Day - Workshop on Mime -Dramatics Club | March 2024 | Director (SAC),Dean-SA |
| 170 | Workshop on Bullion not stich -Embroidery Club | March 2024 | Director (SAC),Dean-SA |
| 171 | Elections for Alumni Chapters | Mach,2024 | Director-Alumni |
| 172 | Fixing dates for KLUEEE | Jan & Mar, 2024 | Director-Admissions & Convener |
| 173 | MESA - Aloha | LAST WEEK OF INSTRUCTION | HOD-ME |

| 174 | Submission of Govt. (or) Non. Govt. Scholarships,  Placement, Higher Studies, and Competitive Exam Proofs to Dean Student Progression (Both Recent  Passedout Batch and Present Finaly Year Batch) | March 2024 | All Principals/ HOD's |
|---|---|---|---|
| 175 | Sem-In-I Examinations for I M. Pharmacy | 21.03.2024 to 23.03.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 176 | Lab-In-Examinations-3 for II and III Pharm. D | 11.03.2024 to 16.03.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 177 | Sem-In-III examinations for II and III Pharm. D | 25.03.2024 to 27.03.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 178 | Last Instruction day for II and III Pharm. D | 28.03.2024 | Dean -Academics, Prinicpal-Pharmacy |
| 179 | Declaration of detention list, Pharmacy | 28.03.2024 | Dean -Academics, Prinicpal-Pharmacy |
| 180 | Skill week-2 for I Pharm. D | 11.03.2024 to 16.03.2024 | HoD-Pharmacy, Dean Skill Developemnt |
| 181 | Last Instruction day for II, III, IV, V BBA-LLB, II, III LLB | 30-03-2024. | Dean-Academics, Principal & HOD - Law |
| 182 | Sem In - II Theory Examinations B.Tech | 28-03-2024 to 30-03-2024 | All Engg HODs, Principal (COE), Dean-Academics, |
| 183 | Parent -Teacher Association meeting in MHS department | 01-03-2024 to 02-03-2024 | Dean-Academics, All MHS Principals/All HOD's |
| 184 | Student Feedback Reflection on Preliminary Feedback for All UG MHS Phase-II and PG ALL Year Even Semester | 4-Mar-24 to 9-Mar-24 | All HoDs, Principals and Dean Academics |
| 185 | Closure Feedback Week on Academic Quality, Student Satisfaction & TLP for B.Tech ALL Year Even Semester | 20-Mar-24 to 27-Mar-24 | All HoDs, Principals and Dean Academics |
| 186 | Academic Counselling **Week** for  MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 04-03-/2024 to 09-03-2024 | All Principals / HoDs (MHS), and Dean Academics |
| 187 | Academic Counselling Week for All UG MHS Phase-II and PG ALL Year Even Semester | 08-03-24 - 13-03-24 | All HoDs, Principals and Dean Academics |
| 188 | Alumni-Academics Connect **Week** for  MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 07-03-2024 TO 09-03-2024 | All Principals / HoDs (MHS), and Dean Academics |
| 189 | Alumni-Academics Connect **Week** for All UG MHS Phase-II and PG 2 Year Even Semester | 08-03-2024 TO 09-03-2024 | All Principals / HoDs (MHS), and Dean Academics |

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| 190 | Alumni-Academics Connect Week for All UG MHS Phase-II and PG 3 Year Even Semester | 15-03-2024 TO 16-03-2024 | All Principals / HoDs (MHS), and Dean Academics |
| 191 | Supplementary Exams for All UG MHS Phase-II and PG ALL Year Odd Semester | 15-03-2024 - 30-03-2024 | All Principals / HoDs (MHS), and Dean Academics |
| 192 | Declaration of Results for Supplementary for MHS II, III, IV AND V YEARS and PG (MBA and MCA)  Odd Semester | 18-Mar-24 | COE |
| 193 | Last Date to Pay End-Sem Exam Fee without Late Payment Penalty for B.Tech ALL Year Even Semester | 20-Mar-24 | All Engg HODs, Principal (COE), Dean-Academics, |
| 194 | Last Date to Pay End-Sem Exam Fee with Penalty for B.Tech ALL Year Even Semester | 24-Mar-24 | COE |
| 195 | Release of Notification for End-Sem Thoery, Practical and Skill Exams for B.Tech ALL Year Even Semester | 25-Mar-24 | COE |
| 196 | Release of Notification for Supplementary End-Sem Thoery, Practical and Skill Exams for B.Tech ALL Year Even Semester | 25-Mar-24 | COE |
| 197 | Compliance report on Calendar of Activities to Registrar | Last Day of the Month | All HoDs, Principals and Dean Academics |
| 198 | Finalization of teaching loads for ODD Sem of 2024-23 by departments and submission to Dean Academics | 3rd week of MARCH 2024 | All HoDs, Principals and Dean Academics |
| 199 | In- Semester Result Analysis Reflection for  MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 01-03-24 - 02-03-24 | All Principals / HoDs (MHS), and Dean Academics |
| 200 | In- Semester Result Analysis Reflection for All UG MHS Phase-II and PG ALL Year Even Semester | 18-03-2024 to 13-03-2024 | All HoDs, Principals and Dean Academics |
| 201 | Industry-Academics Connect Week for B.Tech 3 Year Even Semester | 04-03-2024 to 08-03-2024 | All HoDs, Principals and Dean Academics |

| 202 | In-Sem Lab Exams for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 11-03-2024 to 16-03-2024 | All MHS HoD's, Dean - Academics |
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| 203 | In-Sem 1 Theory Exams for All UG MHS Phase-II and PG ALL Year Even Semester | 21-03-2024 to 23-03-2024 | All MHS HoD's, Dean - Academics, and COE (Release of Timetable) |
| 204 | In-Sem 2 Theory Exams for B.Tech ALL Year Even Semester | 28-03-2024 to 30-03-2024 | All HODs of Engg. & Principal (COE) and Dean Academics, COE (Release of Timetable) |
| 205 | Last Date to Pay End-Sem Exam Fee without Late Payment Penalty for B.Tech ALL Year Even Semester | 20-Mar-24 | All Engg HODs, Principal (COE), Dean-Academics, |
| 206 | Learnathons / Ideathons / Insightathon for B.Tech 2,4 Year Even Semester | 22-03-2024 to 24-03-2024 | All Engg HODs, Principal (COE), Dean-Academics, |
| 207 | Learnathons / Ideathons / Insightathon for B.Tech 3 Year Even Semester | 22-03-2024 to 24-03-2024 | All Engg HODs, Principal (COE), Dean-Academics, |
| 208 | Last Day for applying for Peer Mentoring for Freshman Engineering Students for B.Tech 1 Year Even Semester | 25-Mar-24 | All Engg HODs, Principal (COE), Dean-Academics, Director-FED |
| 209 | Parent-Faculty Association Meeting for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 01-03-2024 to 02-03-2024 | All Principals / HoDs (MHS), and Dean Academics |
| 210 | SRP Phase -0 (SRP Preparation Phase) | 11-03-2024 to 23-03-2024 | All HoDs, Principals and Dean Academics |
| 211 | New Programs - PDD submission | 3/2/2024 | All HoDs, Principals and Dean Academics |
| 212 | Academic Audit - In Semester for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 04-03-2024 to 09-03-2024 | All Principals / HoDs (MHS), and Dean Academics |
| 213 | Academic Audit - In Semester for All UG MHS Phase-II and PG ALL Year Even Semester | 08-03-2024 to 13-03-2024 | All HoDs, Principals and Dean Academics |
| 214 | Commencement of Remedial Class work for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 4/3/2024 | All Principals / HoDs (MHS), and Dean Academics |

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| 215 | Commencement of Remedial Class work for All UG MHS Phase-II and PG ALL Year Even Semester | 8/3/2024 | All Principals / HoDs (MHS), and Dean Academics |
| 216 | Admission related TV interviews, campaign etc. by highest authorities of University | 2nd or 3rd week of March - 2024 | Director - Admissions |
| 217 | Collection and Payment of Fee for Medical insurance applications (New additions and deletions) from the eligible staff | 2nd Week, March 2024 | Dean-F&SA |
| 218 | Finalization of Year end vacation | 4th Week, March 2024 | Dean-F&SA |
| 219 | Declaration of Results for End-Sem Makeup Exams for All UG MHS Phase-II and PG ALL Year Odd Semester | 11-Mar-24 | COE, Dean Academics |
| 220 | A 5-day FDP on Work Integrated Learning the new global trends | 5-9 March 2024 | Academic Staff College |
| 221 | A One-day Workshop on Stress Management and Emotional Intelligence | 19-Mar-24 | Academic Staff College |
| 222 | Workshop on Intellectual Property Rights (IPRs) and IP management for start up | March, 2024 | Coordinator (MSME IPFC) |
| 223 | Organising Innovation & Entrepreneurship Outreach Program in Schools/Community | March, 2024 | Director (CIIE) in Collaboration with ACIC |
| 224 | Expert Talk on Process of InnovationDevelopment & TRL | March, 2024 | HoD (DTI) |

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| 225 | 4th International Conference on Advances in Civil Engineering (ICACE 2024)" from 22th and 23rd March, 2024 | 22nd and 23rd March, 2024 | HoD-CE, 1. Structural Engineering and Construction Management Research Group (SECMRG) 2. Geotechnical, Environmental, Water Resources and Transportation Engineering Research Group (GEWTRG) Dr. A. Aravindan, Dr. Sanjeet Kumar Dr. Umesh Kumar Singh, Dr. N. Lingeshwaran, |
| 226 | "Once More by Swara club " | Bi-monthly Event | Dean (Student Affairs), Director (SAC) |
| 227 | Collection and Payment of Fee for Medical insurance applications (New additions and deletions) from the eligible staff | 2nd Week, March 2024 | Dean-F&SA |
| 228 | Finalization of Year end vacation | 4th Week, March 2024 | Dean-F&SA |

# K L UNIVERSITY
## Calendar of Events for Academic Year 2023-24

### APRIL-2024

| S.No | Event | Dates | Responsibility |
|------|-------|-------|----------------|
| 1 | Industry Connect Program | 01.04.2024 | ALL HODs |
| 2 | Placement Training | 01.04.2024 to 09.04.2024 | HOD - CSS |
| 3 | Grievances Redressal Committee meeting(Central level) | 4th Week of April | Associate Dean-Grievances,Cells, Committees and Forums, Dean -SA |
| 4 | Administrative Files Audit by Department Team (Once in a month) | 1st Week, April 2024 | ALL HODs |
| 5 | Hostels Committee Meeting | 1st Week, April 2024 | ALL HODs |
| 6 | Grievances Committee Meeting | 1st Week, April 2024 | ALL HODs |
| 7 | Sports Committee Meeting | 1st Week, April 2024 | ALL HODs |
| 8 | Canteen Committee Meeting | 1st Week, April 2024 | ALL HODs |
| 9 | Transport Committee Meeting | 1st Week, April 2024 | ALL HODs |
| 10 | Department Library Committee Meeting | 1st Week, April 2024 | ALL HODs |
| 11 | Faculty Social Profile Building | 1st Week, April 2024 | HOD - CSE |
| 12 | Fire Service Week | 1st Week, April 2024 | Dean P&D |
| 13 | 2nd Stock Verification (Water and Waste Management | 1st Week, April 2024 | Dean P&D |
| 14 | Finalization of Calendar of Events 2024-25 | 1st Week, April 2024 | Dean-Quality, All Deans, Registrar-KLEF |
| 15 | IQAC internal meeting | 1st Week, April 2024 | Dean-Quality |
| 16 | Departmental Association Activities (Once in 2 weeks) | April 2024 | ALL HODs |
| 17 | Course Instructors meeting with course Co-ordinators (weekly Once) | April 2024 | ALL HODs |
| 18 | LMS/ERP committee meeting | 1st Week, April 2024 | ALL HODs |
| 19 | Department website updation | 1st Week, April 2024 | ALL HODs |
| 20 | Organizing Alumini Specific event in the deparment - Once in A.Y. | 1st Week, April 2024 | ALL HODs |
| 21 | Faculty Orientation Lecture | 1st Week, April 2024 | ALL HODs |
| 22 | Preliminary Feedback Analysis & Action Taken Report from MHS HoDs | 1st Week, April 2024 | Dean-Academics, All MHS Principals & HODs |
| 23 | TLP Academic Audit-II | 1st Week, April 2024 | Dean-Academics |
| 24 | Circular for audit of Central facilities | 1st Week, April 2024 | Dean-Quality |
| 25 | Central facilities report to Concerned Dean | 4th Week, April 2024 | Dean Quality |
| 26 | Central facilities report reply to Dean Quality | 4th Week, April 2024 | Concern Deans |
| 27 | Quarterly (Jan-Mar) Report | 1st Week, April 2024 | Dean-Quality |
| 28 | Addressing Student Grievances (Twice in a month) | 1st Week, April 2024 | All HODs |

| 29 | All Sports arenas (Indoor and Outdoor) Maintenance works | 1st week April 2024 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) & Dean (P&D) |
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| 30 | Commencement of Sports Certification for EVEN Semester | 1st week of April 2024 | HODs-CSE, CSIT, AI&DS |
| 31 | World Health Day | 1 st week of April 2024 | Dean Student Affairs & WOMEN'S FORUM |
| 32 | Gender Sensitization -Awareness Program | 3rd Week of April | Associate Dean-Grievances Cells,Committees and Forums Dean -SA |
| 33 | EVEN Semester End Semester Invigilation duties list release date | 03.04.2024 | Controller of Examinations / HoDs |
| 34 | Information regarding introduction of new programs/ course/ departments/ school/ centres to UGC (Within one month after the BOM) | 03.04.2024 | REGISTRAR |
| 35 | Last Instruction day for BBA | 24-04-2024. | Dean-Academics, Principal/HOD-Law, HoD-BBA & Dean-MHS |
| 36 | Internal Faculty Development Programme | 04.04.2024 to 09.04.2024 | HOD - CSS |
| 37 | Declaration of Detention Lists & Issue of End-Sem Hall Tickets for  MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 25-04-2024 to 30-04-2024 | Dean-Academics, Principal & HODs-MHS, Controller of Examinations, Dean-MHS |
| 38 | submission of IQAC data | 05.04.2024 | ALL HODs |
| 39 | Project Expo | 05.04.2024 | HOD - CSE |
| 40 | SPRG Webinar | 06.04.2024 | HOD-ECE |
| 41 | Workshop an film script | Apr-24 | Director (SAC), Dean-SA |
| 42 | Blood donation program | Ist  week of April | NCC, Dean-SA |
| 43 | World Health Day celebrations by NSS | 07.04.2024 | Dean - Student Affairs |
| 44 | Periodic Research Opportunities Exploration | 4/8/2024 | HOD - CSE |
| 45 | HoD meeting with Faculty & Staff | April 2024 | ALL HODs |
| 46 | 2nd Stock Verification (Systems and Hardware and Network) | 2nd week, April 2024 | Dean P&D |
| 47 | World Immunization Awareness by YRC | 2nd week, April 2024 | HOD - Pharmacy, Dean - Student Affairs |
| 48 | LAB MONITORING COMMITTEE | April 2024 | ALL HODs |
| 49 | Last Date for payment of Examination Fee for A. Y. 2023- 24 - Even Semester without fine | 2nd week, April 2024 | ALL HODs, Controller of Examinations |
| 50 | Workshops/ guest lectures / seminars committee meeting | 2nd week, April 2024 | ALL HODs |
| 51 | StakeHolders Feedback | 2nd  week of April 2024 3rd Week, April 2024 | Dean-Academics, All Principals/HOD's |
| 52 | Dean office Audit on Quarterly 2023-24 Report | 2nd  Week, April 2024 | Dean-Quality |

| 53 | Quarterly(2023-24) audit Non conformance Report to concern Dean | 2nd Week, April 2024 | Dean-Quality |
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| 54 | Discussion session on "Promoting Technology for women" | 2nd Week of April 2024 | Director-Alumni, HOD-Physics, Women's Forum |
| 55 | Activity 6:Workshops on Converting Cattle Waste to Compost | 2nd Week of April 2024 | Director-SAC, HOD-EEE, Women's Forum, Director/HOD-Agriculture |
| 56 | Motivational webinar- women faculty for applying reseach proposals | 2nd Week of April 2024 | Principal-Sciences, HOD-ECM, Women's Forum |
| 57 | Activity 6: Identification of people with Diabetes and awareness | 2nd Week of April 2024 | Principal/HOD-Pharmacy, Women's Forum |
| 58 | Workshop / Seminar / Conference | 2nd week, April2024 | HOD - Mathematics |
| 59 | Audit of Departments | 2nd & 3rd Weeks, April 2024 | Dean-Quality |
| 60 | Audit of Central facilities | 2nd & 3rd Week, April 2024 | Dean-Quality |
| 61 | GUEST LECTURE ON RESEARCH | 11.04.2024 | HOD - Architecture |
| 62 | Fourth evaluation reports | 11.04.2024 | Dean - Skill Development |
| 63 | Placement Readiness Programme | 11.04.2024 to 30.04.2024 | HOD- CSS |
| 64 | Sem end Feedback (TLP) | 28-03-2024 to 02-04-2024-III and IV B.Tech 11-04-2024 to 16-04-2024-II B.Tech 18-04-2024 to 23-04-2024-MHS | Dean-Academics |
| 65 | Submission of Condonation, Detention Lists of B.Tech. | 01-04-2024 to 04-04-2024 | Dean-Academics, Principal (College of Engineering), All Engineering HODs, Controller of Examinations |
| 66 | Training programme on Video lesson making and question bank making | 12.04.2024 | Dean-Skill Development/Dept. of Arts |
| 67 | In-Sem Exam - II Evaluation & Interrnal marks finalization | 14.04.2024 | ALL HODs |
| 68 | Regular Class Work / Workshop on Animation, Advertising and Filmmaking | 14.4.2024 to 15.4.2024 | HOD - Fine Arts |
| 69 | Final Evaluation reports | 15.04.2024 | Dean - Skill Development |
| 70 | Submission of type of courses being offered with details of year, department, student intake, actual no.of students enrolled etc (Page 26, UGC regulations - 2019 | 15.04.2024 | Registrar |
| 71 | CSRG Webinar | 13.04.2024 | HOD-ECE |
| 72 | MULYAPRAVAH: Outreach Program on Human Values and Professional Ethics (To students) | 15.04.2024 | HOD - COMMERCE |
| 73 | R & D Meeting | 18.04.2024 | HOD-ECE |

| 74 | Organizing Department Day | 15.04.2024 | HOD - MBA |
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| 75 | Research Group Meetings | 15.04.2024 | All Hods |
| 76 | Faculty Ratification Interviews | 3rd Week, April 2024 | Dean-F&SA |
| 77 | Letters Postage & SMS to Parents about their wards attendance, total internal marks & promote/detention status for Even Sem courses- By each department respectively | 3rd Week, April 2024 | ALL HODs |
| 78 | ERP Audit for Research/Profile/Leaves | 3rd Week, April 2024 | ALL HODs |
| 79 | C. Cer Exam (BN Office) | 2 week of April | NCC, Dean-SA |
| 80 | MERG Workshop | 3rd Week, April 2024 | HoD-ECE |
| 81 | SAP training to MBA II, II, & BBA III year | 3rd Week, April 2024 | HoD-MBA & HoD-BBA |
| 82 | Stock Verification (ICT, ET, Furniture) (Odd and Even Semester) | 3rd Week, April 2024 | Dean P&D |
| 83 | Last date of sharing end sem Feedback Report with HoDs | 3rd week of APRIL 2024 | Dean-Academics |
| 84 | DAC Meeting & Stakeholder feedback Analysis and ATR | 3rd week of April 2024 | Dean-Academics, All Principals & HoD's |
| 85 | Stakeholders feedback Analysis and ATR website updation | 3rd week of April 2024 | Dean Academics |
| 86 | Quarterly(2023-24) audit Non conformance Report reply to Dean Quality | 3rd Week, April 2024 | All Deans |
| 87 | Activity 11- Exclusive schemes and benefits to Women Entrepreneurs offered by CSR organizations from industry houses | 3rd Week of April 2024 | Principal (COE) with CIIE), Women's Forum |
| 88 | Women's Forum Monthly meeting | 3rd Week of April 2024 | Women's Forum, Dean (SA) |
| 89 | Open Elec. NCC Exam | 3rd week of April | NCC, Dean-SA |
| 90 | World Heritage day celebrations by Hobby Clubs | 18.04.2024 | Dean(SA), Director (SAC) |
| 91 | Lab Internal Exam ( MHS ) except Ist year | 18-04-2024 to 23-04-2024 | Dean-Academics, Principals/HoDs of MHS |
| 92 | Sem In - II Theory Examinations I, II, III, IV B. Pharmacy | 22-04-2024 to 24-04-2024 | Dean-Academics, Principal/HoD-Pharmacy |
| 93 | Sem In - II Theory Examinations III, IV B.Pharma, III, IV, V B.Arch | 19-04-2024 to 22-04-2025 | Dean-Academics, Principal/HoD-Pharmacy, Architecture |
| 94 | Submission of consolidated student performance report | 20.04.2024 | Dean - Skill Development / All Principals |
| 95 | Train the Trainer on SBL, SBR and AFM by ACCA | 21.04.2024 | Dean - Skill Development / Dept.Commerce |
| 96 | Faculty Orientation programmes on Consumer Protection Rights | 21.04.2024 | Dean - Skill Development / Dept-BBA, HoD-Law |
| 97 | Training programme on IQAC | 21.04.2024 | Dean-Skill Development / Dean-IQAC, Dept. of CS&A |

| 98 | World Creativity and Innovation Day | 21.04.2024 | HOD-CE |
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| 99 | World Earth Day celebrations by NSS | 22.04.2024 | Dean - Student Affairs |
| 100 | Weapon Drill Session(Bn., office) | 4th week of April 2024 | NCC, Dean-SA |
| 101 | Last Instruction day for I, II, III, IV B. Pharmacy | 4/24/2024 | Dean-Academics, Principal/HoD-Pharmacy, |
| 102 | Submission of Detention & Condoned students list I, II, III, IV B. Pharmacy | 4/25/2024 | Dean-Academics, Principal/HoD-Pharmacy,  Controller of Examination |
| 103 | Submission of Detention & Condoned students list  MHS (UG & PG) | 29-04-2024 | Dean-Academics, Principal/HoD-MHS, Controller of Examination |
| 104 | Special Call for PhD admissions for Alumni-First Call | 22.04.2024 to23.04.2024 | Dean-Progression / Director-Alumni/Dept Coordinators |
| 105 | Drills  Parades | April  2024 (1-4 weeks) | NCC, Dean-SA |
| 106 | Last Instruction Day for  all Ist year students (UG and PG,1st year students Engineering & MHS) | 4th week of April 2024(Tentatively) | Dean-Academics, Pro VC, Drector (FED), Co-ordinator (FED),  Dean (MHS), All Pincipals & HoDs of Engineering & MHS |
| 107 | Stock Verification (Laboratories) by the end of Even Semester | 4th week, April 2024 | Dean-P&D |
| 108 | Non conformance Report to all department HODs and Principal | 4th week, April 2024 | Dean-Quality |
|  | Quality Circle meeting in the department for faculty | 4th week, April 2024 | All HODs |
|  | Quality Circle meeting in the department for students | 4th week, April 2024 | All HODs |
| 110 | Non conformance Report reply from HODs to principal and principal to Dean Quality | 4th week, April 2024 | All Principals |
| 111 | Future Plan of Action | 4th week, April 2024 | ALL HODs |
| 112 | Counseling Report Verification by Department Team (Once in a month) | 4th week, April 2024 | ALL HODs |
| 113 | Revision/ updation of seed money policy,notification, selection, sanction, final report, review on availed members | 4th week, April 2024 | Dean-R&D |
| 114 | International faculty exchange policy, call for applications, scrutiny, accepted, etc…, | 4th week, April 2024 | Director-International relations |
| 115 | KL Panorama- kl newsletter-Quarterly | 4th week, January 2024 | Associate Dean -Publishing |
| 116 | End semFeedback Analysis & Action Taken Report | 4th week of APRIL 2024 | Dean-Academics |
| 117 | Course Exit Feedback | 3rd Week, April 2024 | All HoDs, Principals and Dean Academics |
| 118 | Faculty Satisfactory Survey | 4th Week of April 2024 | All HoDs, Principals and Dean Academics |

| 119 | Summer Term 2024 Applications Processing | 4th Week of April 2024 | Dean-Academics |
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| 120 | Development and Repair works | 4th week April 2024 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) and Dean (P&D) |
| 121 | Evensem- activity 12- Seminar | 4th Week of April 2024 | Principal-College of Law, HOD Law, Women's Forum |
| 122 | World day for safety and health at work | 4th week of April 2024 | Dean Student Affairs & WOMEN'S FORUM |
| 123 | Classwork commencement for III-B.Sc-Agriculture | 24.04.2024 | Dean-Academics, Director/HOD-Agriculture |
| 124 | Program on farmers marketing channels-Agriculture Club | Apr, 2024 | Director (SAC),  Director/ HoD Agriculture, Dean-SA |
| 125 | Conduction of Sem-in II Exams (MHS) except Ist year | 27-04-2024 to 30-04-2024 | Dean-Academics, All MHS Principals/HoD's |
| 126 | Alumini Guest Lecture | 27.04.2024 | ALL HODs |
| 127 | Compliance report on calendar of activities to Registrar | 28.04.2024 | ALL FUNCTIONARIES & ALL HODs |
| 128 | Research Diary Submission & Verification | 28.04.2024 | Hod-CSE |
| 129 | Last Instruction Day for  (MHS) except Ist year | 28.04.2024 | Dean-Academics, All MHS Principals/HoD's |
| 130 | Dean's visit to Hyderabad campus | Apr, 2024 | ALL Deans |
| 131 | Release of new prospectous for lateral entry students admission and posting in website | Apr, 2024 | Director, Admissions & Convener |
| 132 | Release of syllabus and posting in website (including Aptitude, Verbal and Reasoning) for lateral entry students online exam | Apr, 2024 | Director, Admissions & Convener |
| 133 | Release of Application form and posting in website for lateral entry students online exam | Apr, 2024 | Director, Admissions & Convener |
| 134 | Releasing KLUEEE Counselling Schedule | Apr, 2024 | Director, Admissions & Convener |
| 135 | AICTE - Application for new courses and renewal-(submission) | 4th week of Apr, 2024 | All HoDs, Principals ,Dean Academics & Registrar |
| 136 | Revision/ updation of cyber policies (related to software usable by students) | Apr, 2024 | Chief Technical Officer (CTO) |
| 137 | Internal and external financial audit | Apr, 2024 | Finance Officer and Registrar |
| 138 | Guest Lecture Phamacology | April/2024 | Dean-Skill Development/ Pharmacy College |
| 139 | CRT training | April/2024 | Dean - Skill Development All Dept. HODs |
| 140 | Student Certifications | April/2024 | All HODs/Dean - Skill Development |

| 141 | Consultancy/Social Entrepreneurship from your Skill Centre. | April/2024 | Dean - Skill Development/DEPT ME |
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| 142 | The Training and certification for faculty | April/2024 | Dean - Skill Development/DEPT ME |
| 143 | 4th Koneru Lakshmaiah National Moot Court Competition | 01-04-2024 | Dean-Skill Development/College of LAW |
| 144 | AUTODESK workshop | April/2024 | Dean - Skill Development/ School of Architecture |
| 145 | Orientation for summer internship | April/2024 | HOD-Commerce |
| 146 | Skill Based Expert Talk one per month for students | April,2024 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 147 | Virtual Webnair/ virtual guest lectures/virtual Seminar | April/2024 | HOD-Physics |
| 148 | Industry Faculty Orientation Lecture one per month for Faculty | April,2024 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
| 149 | Identifying Self Help Groups and Enlighting the Various Options Available for Patent Filing and Innovations | April 2024 | Director-IIC, HOD-Chemistry, Women's Forum |
| 150 | Observance of "World Health Day" conduction of health Camps | April 2024 | NSS, Dean-SA, Director (SAC) |
| 151 | Outreach Activity Womens Health Team Beneficiaries: Students Women Employees and Girl Students | April/2024 | Women Empowerment & HOD - Pharmacy, Dean (SA) |
| 152 | Guest Lecture / Industry Connect / Academia Connect - M.Pharmacy | April/2024 | Principal/HOD - Pharmacy |
| 153 | Cross-Site Scripting(XSS)Attacks Cyber Security Club | April,2024 | Director (SAC),Dean-SA |
| 154 | 1.Data Structures and Algorithms Session 01 2.Docker for beginners | April,2024 | Director (SAC),Dean-SA |
| 155 | "Awareness program for farmers on marketing channels "a. Empowering women in health care aspects b. Follow-up (Pregnant/ Lactation, Immunization & CKD)" Awareness on Rain Water Harvesting and Prepare to Soak Pits. SVR | April,2024 | Director (SAC),Dean-SA, Women's Forum, |

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| 156 | 1. Awareness on Plastic usage in Z.P. High Schools/Villages<br>2. Women Empowerment. Self Employment Guidence for Rural Women CEA | April,2024 | Director (SAC),Dean-SA, Women's Forum, |
| 157 | Workshop on Multi work Embroidery Club | April,2024 | Director (SAC),Dean-SA, Women's Forum, |
| 158 | Identifying the Potential Alumni to serve as BOS Members | Once in a Semester | Director Alumni / Department HODs |
| 159 | I-10 Index verification | April,2024 | Dean R&D |
| 160 | Financial audit | April,2024 | Registrar, Dean P&D, Finance Officer |
| 161 | Submission of Govt. (or) Non. Govt. Scholarships,  Placement, Higher Studies, and Competitive Exam Proofs to Dean Student Progression (Both Recent  Passedout Batch and Present Finaly Year Batch) | April,2024 | All Principals/ HOD's |
| 162 | Sem-In-I Lab examinations for I M. Pharmacy | 22.04.2024 to 27.04.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 163 | Sem-End Theory and Lab examinations for II and III Pharm.D | 02.04.2024 to 20.04.2024 | Dean -Academics, Prinicpal-Pharmacy, CoE |
| 164 | Ph.D. Admissions Notification for Y24 Batch | 28.04.2024 | Dean-R&D |
| 165 | Student Feedback Reflection on End Semester Feedback for B.Tech ALL Year Even Semester | 1-Apr-24 to 6-Apr-24 | All Engg.HoDs, Principal (COE) and Dean Academics |
| 166 | Closure Feedback Week on Academic Quality, Student Satisfaction & TLP for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 15-Apr-24 to 20-Apr-24 | All Principals / HoDs- MHS and Dean Academics |
| 167 | Student Feedback Reflection on End Semester Feedback for  MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 25-Apr-24 to30-Apr-24 | All Principals / HoDs- MHS and Dean Academics |
| 168 | Academic Pathway Planning (CBCS) Week for Students & Parents for B.Tech All Years Summer Semester | 4/27/2024 to 4/30/2024 | All Engg.HoDs, Principal (COE) and Dean Academics |
| 169 | Academic Registrations for B.Tech All Years Summer Semester | 4/27/2024 to 4/30/2024 | All Engg.HoDs, Principal (COE) and Dean Academics |
| 170 | Declaration of Detention Lists & Issue of End-Sem Hall Tickets for B.Tech ALL Year Even Semester | 01-04-2024 - 04-04-2024 | All Engg.HoDs, Principal (COE) and Dean Academics |
| 171 | In-Sem Makeup Exams* for B.Tech ALL Year Even Semester | 02-04-2024 - 06-04-2024 | All HODs of Engg. & Principal (COE) and Dean Academics, COE (Release of Timetable) |

| 172 | End-Sem Theory, Practical & Skill Exams for B.Tech ALL Year Even Semester | 07-04-2024 - 20-04-2024 | All Engg.HoDs, Principal (COE) and Dean Academics |
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| 173 | Declaration of Results for Supplementary for All UG MHS Phase-II and PG ALL Year Odd Semester | 15-Apr-24 | Controller of Examinations (COE) |
| 174 | Last Date to Pay End-Sem Exam Fee without Late Payment Penalty for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 15-Apr-24 | All Principals / HoDs- MHS and Dean Academics, Controller of Examination |
| 175 | Last Date to Pay End-Sem Exam Fee with Penalty for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 19-Apr-24 | Controller of Examinations (COE) |
| 176 | Release of Notification for End-Sem Thoery, Practical and Skill Exams for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 20-Apr-24 | Controller of Examinations (COE) |
| 177 | Release of Notification for Supplementary End-Sem Thoery, Practical and Skill Exams for for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 20-Apr-24 | Controller of Examinations (COE) |
| 178 | End-Sem Theory, Practical & Skill Make Up Exams* for B.Tech ALL Year Even Semester | 22-04-2024 - 27-04-2024 | All Engg.HoDs, Principal (COE) and Dean Academics |
| 179 | In-Sem 2 Theory Exams for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 22-04-2024 - 24-04-2024 | All MHS HoD's, Dean - Academics, and COE (Release of Timetable) |
| 180 | In-Sem Makeup Exams* for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 25-04-2024 - 27-04-2024 | All MHS HoD's, Dean - Academics, and COE (Release of Timetable) |
| 182 | Compliance report on Calendar of Activities to Registrar | Last Day of the Month | All HoDs, Principals and Dean Academics |
| 183 | Industry-Academics Connect Week for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 04-04-2024 - -06-04-2024 | All Principals / HoDs- MHS and Dean Academics. |
| 184 | Industry-Academics Connect Week for All UG MHS Phase-II and PG 2, 3 Year Even Semester | 19-04-2024 - -20-04-2024 | All Principals / HoDs- MHS and Dean Academics. |
| 185 | Last Date to upload Social Immersive Learning Proofs in ERP for B.Tech ALL Year Even Semester | 01-04-2024 to 20-04-2024 | All Engg.HoDs, Principal (COE) and Dean Academics |
| 186 | Last Date to upload Social Immersive Learning Proofs in ERP for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 29-04-2024 to 18-05-2024 | All Principals / HoDs- MHS and Dean Academics. |

| 187 | Parent-Faculty Association Meeting for All UG MHS Phase-II and PG ALL Year Even Semester | 11-04-2024 to 13-04-2024 | All HoDs, Principals and Dean Academics |
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| 188 | Preperation Holidays for MHS Dept | 25.04.2024 to 30.04.2024 | Prinicpal / HoDs-MHS, Dean - Academics |
| 189 | Project / Internship Expo & Final Review for B.Tech 4 Year Even Semester | 15-04-2024 to 20-04-2024 | All Engg.HoDs, Principal (COE) and Dean Academics |
| 190 | Skill Development Week for All UG MHS Phase-II and PG 2, 3, 4 Year Even Semester | 01-04-2024 to 06-04-2024 | Prinicpal / HoDs-MHS, Dean - Academics |
| 191 | SRP Phase -1 (Self Learning Phase) | 08-04-2024 to 20-04-2024 | All HoDs, Principals and Dean Academics |
| 192 | Student Satisfaction Survey (SSS) from selected students | 11-04-2024 to 16-04-2024 | All HoDs, Principals and Dean Academics |
| 193 | Semester Grand Hackathon for B.Tech 2 Year Even Semester | 18-04-2024 to 19-04-2024 | All Engg.HoDs, Principal (COE) and Dean Academics |
| 194 | Semester Grand Hackathon for B.Tech 3 Year Even Semester | 20-04-2024 to 21-04-2024 | All Engg.HoDs, Principal (COE) and Dean Academics |
| 195 | Semester Reflection Week for B.Tech ALL Year Even Semester | 22-04-2024 to 27-04-2024 | All Engg.HoDs, Principal (COE) and Dean Academics |
| 196 | SRP Phase -2 (Collaboration Phase) | 22-04-2024 to 18-05-2024 | All HoDs, Principals and Dean Academics |
| 197 | SIP Orientation | 18-04-2024 | HOD - Commerce |
| 198 | A 5 day FDP on Industry-Academia Interaction and Industry expectations | 2-6 April 2024 | Academic Staff College |
| 199 | A One-day Technical Workshop on Advances in Material Research | 11-Apr-24 | Academic Staff College |
| 200 | A 5 day FDP on Case Based Learning and Case Writing | 23-27 April 2024 | Academic Staff College |
| 201 | Organise an Inter/Intra Institutional Idea Competition/Challenge/Ideathon and Reward Best Ideas - Manage through YUKTI-NIR* | Apr,2024 | HoD (DTI) |
| 202 | DTI Project Expo Manage through YUKTI-NIR* (Registration of Ideas through YUKTI portal) | Apr,2024 | HoD (DTI) |
| 203 | Workshop on "Lean Start-up & Minimum ViableProduct/Business"- Boot Camp (or) Mentoring Session | Apr,2024 | Director (CIIE) in Collaboration with ACIC/TBI |
| 204 | Seminar on Session on Angel Investment/VC Funding Opportunity forEarly Stage Entrepreneurs. | Apr,2024 | Director (CIIE) in Collaboration with ACIC/TBI |
| 205 | Report on Activities conducted for promotion of universal values | Apr,2024 | Principal-Academic Staff College |

# K L UNIVERSITY
## Calendar of Events for Academic Year 2023-24
## MAY-2024

| S.No | Event | Dates | Responsibility |
|---|---|---|---|
| 1 | Classwork commencement for II-B.Sc-Agriculture | 01.05.2024 | Principal/HoD-Agriculture, Dean-Academics & Pro VC |
| 2 | Declaration of Detention Lists & Issue of End-Sem Hall Tickets for All UG MHS Phase-II and PG ALL Year Even Semester | 16-05-2024 TO 20-05-2024 | Dean-Academics, All MHS Principals/HoD's and Controller of Examinations |
| 3 | ODD Semester Result Analysis Submission | 05.05.2024 | Controller of Examinations, All HoDs |
| 4 | Submission of IQAC data | 05.05.2024 | ALL HODs |
| 5 | Department Advisory Meeting (Once in a month) | 06.05.2024 | HOD - CSE |
| 6 | Administrative Files Audit by Department Team (Once in a month) | 1st Week, May 2024 | HOD - CSE |
| 7 | Department Academic Committee Meeting | 1st Week, May 2024 | ALL HODS |
| 8 | Nomination of member from corporate/executive as special invitee in BoS | 1st Week, May 2024 | ALL HODs |
| 9 | 3rd Construction Status Review | 1st Week, May 2024 | Dean-SA |
| 10 | 2nd Review of AMC's for equipment under Technical Maintenance and Electrical Projects and which ever needed | 1st Week, May 2024 | Dean-P&D |
| 11 | Department Libraries Stock Verification | 1st Week, May 2024 | Dean-P&D |
| 12 | IQAC internal meeting | 1st Week, May 2024 | Dean-Quality |
| 13 | Internal Funding Projects reviews | 1st Week, May 2024 | Dean R&D |
| 14 | Finalization of Industries for Faculty Summer Internship program | 1st Week, May 2024 | Dean, Placements & Internships |
| 15 | Department website updation | 1st Week, May 2024 | ALL HODs |
| 16 | Departmental Association Activities (Once in 2 weeks) | 1st Week, May 2024 | ALL HODs |
| 17 | Non-Teaching Staff Skill Upgradation Program | 1st Week, May 2024 | ALL HODs |
| 18 | Guest Lecture on Labour Laws | 1st Week, May 2024 | HOD - College of Law |
| 19 | verification on Acdemic counseling activity and sending report to Dean Academics | 1st Week, May 2024 | ALL HODs |
| 20 | Faculty Orientation Lecture | 1st Week, May 2024 | ALL HODs |

| 21 | Course Instructors meeting with course Co-ordinators | 1st Week, May 2024 | ALL HODs |
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| 22 | LMS/ERP committee meeting | 1st Week, May 2024 | ALL HODs |
| 23 | BOS week | 1st week of MAY 2024 | Dean-Academics, All HODs |
| 24 | MULYAPRAVAH:  Review meeting for the inculcation of human values and professional ethics. | 1st week of May 2024 | All HoDs, Principals and Dean Academics |
| 25 | Circular for audit of Central facilities | 1st Week, May 2024 | Dean-Quality |
| 26 | Conduction of Sports Summer Competition for University faculty and staff childrens | 1st , 2nd and 3rd week May 2024 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 27 | Intraction to Farmers | May-24 | NSS,Dean-SA, Director/HoD-Agriculture |
| 28 | Mother's day -work shop on Parenting | 2nd week of May 2024 | Dean Student Affairs & WOMEN'S FORUM |
| 29 | CSRG Guest Lecture | 02.05.2024 | HOD-ECE |
| 30 | National Technology Day Celebrations by all Engg. departments | 11.05.2024 | All Engineering HODs |
| 31 | SPRG Guest Lecture | 09.05.2024 | HOD-ECE |
| 32 | End Semester Moot Court Exams (Clinical Papers) (Tentatively) | 11.05.2024 to 15.05.2024 | HOD - College of Law |
| 33 | International Mother's day celebrations | 12.05.2024 | Convener-Women's Forum & Dean (Student Affairs) |
| 34 | MERG Guest Lecture | 16.05.2024 | HOD-ECE |
| 35 | Practice Session | 13.05.2024 | ARTS HOD |
| 36 | R&D Meeting | 23.05.2024 | HOD-ECE |
| 37 | Special Package Welfare Schemes to Eligible faculty | 2nd Week, May 2024 | Dean-F&SA |
| 38 | HoD meeting with Faculty & Staff | 2nd Week, May 2024 | ALL HODs |
| 39 | Library Books Purchases and Planning for Odd Semester | 2nd Week, May 2024 | Librarian, Dean-P&D |
| 40 | Central Library  Stock Verification | 2nd Week, May 2024 | Librarian, Dean-P&D |
| 41 | Registration for Summer Sem for 2024 | 2nd Week, May 2024 | Dean-Academics, All HODs |
| 42 | Commencement of Class work for Summer Term for 2024 | 2nd Week, May 2024 | All HoDs, Principals and Dean Academics |
| 43 | Sponsored Research Projects review week by JRF's | 2nd Week, May 2024 | Dean R&D |
| 44 | Department Talk | 2nd Week, May 2024 | ALL HODs |

| 45 | Confidence Building and goal setting Programs | 2nd week of May, 2024 | Principal- School of Architecture, HOD-BBA, Women's Forum |
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| 46 | Grievances Redressal Committee meeting(Central level) | 4th Week of May | Associate Dean-Grievances,Cells,Committees and Forums, Dean -SA |
| 47 | World anti-tobacco day celebrations by CEA | 31st May 2024 | Dean (SA), Director (SAC) |
| 48 | CRT Training classes for Y20 Batch students | 2nd Week, May-2024 to 3rd Week, June-2024 | Dean-Progression |
| 49 | Summer Internship Program for Engineering Program | 2nd Week, May-2024 to 3rd Week, June-2024 | Dean-Placements & Progression |
| 50 | Audit of Central facilities | 2nd & 3rd Week, May 2024 | Dean-Quality |
| 51 | Legends of Indian Cenema | MAY--2024 | Director (SAC),Dean-SA |
| 52 | Last Date for Completion and Submission of Proofs for Global Certification in area of Specilization by each and every faculty of all Departments (Both Campuses) | 16th MAY 2024 (2023-24 Even Sem) | Dean - Skill Development /Principals / all HoDs |
| 53 | Summer Internship Program (Internship) - (BBA, B. COM(H), BHM) | 17.05.2024 to 10.07.2024 | HODs -BBA, B. COM(H), BHM |
| 54 | Summer Internship Program (Internship) - (MBA, M.SC. (F&C)) | 17.05.2024 to 05.08.2024 | HODs -MBA, M.SC. (F&C) |
| 55 | Notification for Academic Council Meeting | 5/19/2024 | Dean(Academics) & Registrar |
| 56 | NSS Activity | 5/20/2024 | Dean - Skill Development / DEPT BBA |
| 57 | National Defense Transportation Day | 20.05.2024 | HOD-CE |
| 58 | Academic research review week by Full time Scholars | 3rd week, May 2024 | Dean-R&D |
| 59 | HOD's Compliance report | 3rd week, May 2024 | ALL HODs |
| 60 | ERP Audit for Research/Profile/Leaves | 3rd week, May 2024 | ALL HODs |
| 61 | GS-POSH Activity(GS -POSH Awareness program) | 3rd week, May 2024 | Dean SA & Women's Forum |
| 62 | Lab Monitoring Committee | 3rd week, May 2024 | ALL HODs |
| 63 | Interviews for faculty positions | 3rd week, May 2024 | ALL HODs,Dean-F&SA |
| 64 | Workshop on MS-office to Ward Volunteers(Women) | 3rd Week of May 2024 | Principal-Sciences, HOD - CS&A, Women's Forum |
| 65 | Women's Forum Monthly meeting | 3rd Week of May 2024 | Women's Forum, Dean (SA) |
| 66 | IQAC files updation | 27.05.2024 | ALL HODs |

| 67 | Internal Complaints Committee meeting | 3rd  Week of May | Associate Dean-Grievances,Cells,Committees and Forums, Dean -SA |
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| 68 | Stock Verification (Laboratories) by the end of Even Semester | 4th week, May 2024 | ALL HODs |
| 69 | RPAC meeting | 4th week, May 2024 | ALL HODs |
| 70 | Global Certifications Review | 4th week, May 2024 | HOD - CSE |
| 71 | Crt/summer term classes aplications | 4th week, May 2024 | ALL HODs |
| 72 | Review of Short Term Goals, Long Term Goals and other plans of departments | 4th week, May 2024 | HOD - BT |
| 73 | Department wise Executive / Corporate Training Program | 4th week, May 2024 | ALL HODs |
| 74 | 1st In-Semester Evaluation for A. Y. 2024- Summer Term | 4th week, May 2024 | Dean-Academics, All HODs |
| 75 | Consultancy projects activities of the department | 4th week, May 2024 | Dean-R&D |
| 76 | Central facilities Non conformance Report to concern Dean | 4th Week, May 2024 | Dean-Quality |
| 77 | Central facilities Non conformance Report reply to Dean Quality | 4th Week, May 2024 | Concerned Deans |
|  | Orientation lecture on Quality related by department by IQAC | 4th Week, May 2024 | All HODs |
| 81 | Self- Defence Tools – Preparation and Practice Programs | 4th Week, May 2024 | Principal- School of Architecture, HOD Architecture, Women's Forum |
| 82 | Activity 12 - National Level Women Startup Expo | 4th Week, May 2024 | Principal, Collge of Engineering (in association with CIIE), HOD CSE, Women's Forum |
| 83 | Prepartion of Sports Quota Admission formats-2024 | 4th week May 2024 | Physical education HOD, Assoc. Dean, Sports & Games, Dean (SA) |
| 84 | Review -6 meeting for the women empowerment teams | 4th week of May 2024 | Dean Student Affairs & WOMEN'S FORUM |
| 85 | Workshop on farming problems for solutions "a. Identification and awareness- Oral health hygiene b. Follow-up (Pregnant/ Lactation, Immunization & CKD)" Conduct a rally in village swachhata ki seva | May, 2024 | Director (SAC), Director/HoD-Agrciculture Convenor-Women's Forum, Dean-SA |

| 86 | Compliance report on calendar of activities to Registrar | 30.05.2024 | ALL FUNCTIONARIES & ALL HODs |
|---|---|---|---|
| 87 | Research Group Meetings | 31.5.2024 | Hod-CSE |
| 88 | Research Diary Submission & Verification | 31.5.2024 | Hod-CSE |
| 89 | Counesling reports verification by Dept Team | 31.5.2024 | All-HoDs |
| 90 | Adminstrative Files audit by dept team | 31.5.2024 | Hod-CSE |
| 91 | Dean's visit to Hyderabad campus | May/2024 | ALL Deans |
| 92 | Revision/ updation of research promotion policy | May, 2024 | Dean-R&D |
| 93 | Code of conduct hand book updation (student, faculty, governing body,vc,principal) | May, 2024 | Registrar |
| 94 | Updating the list of journals in library | May, 2024 | Librarian, Dean-P&D |
| 95 | Conduction of KLUEEE Counselling | May, 2024 | Director-Admissions & Convener |
| 96 | Release of advertisement for Lateral Entry students online exam | May, 2024 | Director-Admissions |
| 97 | Last Date for payment of Examination Fee for A. Y. 2023-24 - Even Semester without fine | May, 2024 | Controller of Examinations, All Engineering HoDs, Principal (CoE) |
| 98 | Submission of Condonation, Detention Lists for A. Y. 2023 - 24 - Even Semester | May, 2024 | Controller of Examinations, All Engineering HoDs, Principal (CoE) |
| 99 | 2023 - 24 Batch Placement Success Meet | May-2024 | Dean-Placements & Internships |
| 100 | Guest Lecture -Pharmacology | May/2024 | Dean-Skill Development/Pharmacy College |
| 101 | Workshop - Ceutics | May/2024 | Dean-Skill Development/Pharmacy College |
| 102 | Consultancy/Social Entrepreneurship from your Skill Centre. | May/2024 | Dean - Skill Development/DEPT ME |
| 103 | The Training  and certification for faculty | May/2024 | Dean - Skill Development, All HoDs |
| 104 | Club Projects final evaluation | May, 2024 | Director (SAC), Dean-SA |
| 105 | Skill Based Expert Talk one per month for students | May,2024 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |

| 106 | Industry Faculty Orientation Lecture one per month for Faculty | May,2024 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
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| 107 | Virtual Webnair/ virtual guest lectures/virtual Seminar | May-24 | HOD-Physics |
| 108 | Club Minor and Major Projects final evaluationCoding School | May-24 | Director (SAC), Dean-SA |
| 109 | Fixing dates for Lateral Entry online exam | May-Jun, 2024 | Director-Admissions & Convener |
| 110 | Releasing Lateral Entry students Counselling Schedule | May-Jun, 2024 | Director-Admissions & Convener |
| 111 | 12 hours competetion on web 3.0 web Apps club | MAY--2024 | Director (SAC), Dean-SA |
| 112 | 1.    Waste Management Awareness programme for formers in the Villages 2.    Awareness programme on E-waste management in Z.P. High Schools | MAY-2024 | Director (SAC), Dean-SA |
| 113 | Dance Workshop for Secondary School Students. | MAY--2024 | Director (SAC), Dean-SA |
| 114 | Auditing of Alumni data with AFC in Departments | May 2024 | Director-Alumni |
| 115 | Submission of Govt. (or) Non. Govt. Scholarships, Placement, Higher Studies, and Competitive Exam Proofs to Dean Student Progression (Both Recent  Passedout Batch and Present Finaly Year Batch) | May,2024 | All Principals/ HOD's |
| 116 | Registration for Summer sem for II, III, IV B. Pharmacy | 25.05.2024 to 26.05.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 117 | Commencement of Class work for Summer Term for II, III, IV B. Pharmacy | 27.05.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 118 | Sem-In-II Examinations for I M. Pharmacy | 13.05.2024 to 15.05.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 119 | Last Instruction day for I M. Pharmacy | 16.05.2024 | Dean -Academics, Prinicpal-Pharmacy |
| 120 | Sem-End Examiantions for I M. Pharmacy and I Pharm. D | 23.05.2024 to 08.06.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 121 | Supplementary examinations for II and III Pharm.D | 13.05.2024 to 08.06.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 122 | Lab-In-Examiantions-3 for I Pharm. D | 06.05.2024 to 11.05.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 123 | Sem-In-III Examinations for I Pharm. D | 16.05.2024 to 18.05.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |

| 124 | Last instruction day for I Pharm. D | 18.05.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
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| 125 | MERG International Conference | May 2024 | HOD-ECE |
| 126 | Notification for Academic Council Meeting | 2nd Week of May 2024 | Dean (Academics) & Registrar |
| 127 | Student Feedback Reflection on End Semester Feedback for All UG MHS Phase-II and PG ALL Year Even Semester | 16-May-24 to 22-May-24 | All HoDs, Principals and Dean Academics |
| 128 | Last Date to Pay End-Sem Exam Fee without Late Payment Penalty for All UG MHS Phase-II and PG ALL Year Even Semester | 1-May-24 | All HoDs, Principals and Dean Academics, COE |
| 129 | Last Date to Pay End-Sem Exam Fee with Penalty for All UG MHS Phase-II and PG ALL Year Even Semester | 5-May-24 | COE |
| 130 | Declaration of Results for B.Tech ALL Year Even Semester | 6-May-24 | COE |
| 131 | In-Sem 2 Theory Exams for All UG MHS Phase-II and PG ALL Year Even Semester | 13-05-2024 - 15-05-2024 | All HoD's, Dean - Academics, and COE (Release of Timetable) |
| 132 | In-Sem Makeup Exams* for All UG MHS Phase-II and PG ALL Year Even Semester | 16-05-2024 - 18-05-2024 | All HoD's, Dean - Academics, and COE (Release of Timetable) |
| 133 | Declaration of Detention Lists & Issue of End-Sem Hall Tickets for All UG MHS Phase-II and PG ALL Year Even Semester | 16-05-2024 - 20-05-2024 | All HoDs, Principals and Dean Academics |
| 134 | Release of Re-Evaluation Results for B.Tech ALL Year Even Semester | 18-May-24 | COE |
| 135 | Declaration of Results for End-Sem Makeup Exams for B.Tech ALL Year Even Semester | 18-May-24 | COE |
| 136 | Supplementary Exams for B.Tech ALL Year Even Semester | 20-05-2024 - 08-06-2024 | COE |
| 137 | Release of Notification for End-Sem Thoery, Practical and Skill Exams for B.Tech ALL Year Even Semester | 20-May-24 | COE |
| 138 | Release of Notification for Supplementary End-Sem Thoery, Practical and Skill Exams for All UG MHS Phase-II and PG ALL Year Even Semester | 20-May-24 | COE |

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| 139 | End-Sem Theory, Practical & Skill Exams for All UG MHS Phase-II and PG ALL Year Even Semester | 23-05-2024 - 08-06-2024 | All HoDs, Principals and Dean Academics |
| 140 | In-Sem 1 Theory Exams for B.Tech All Years Summer Semester | 23-05-2024 - 25-05-2024 | All HODs of Engg. & Principal (COE) and Dean Academics, COE (Release of Timetable) |
| 141 | Compliance report on Calendar of Activities to Registrar | Last Day of the Month | All Engg-HoDs, Principal(COE) and Dean Academics |
| 142 | Final Result Analysis Reflection along with OBE Analysis for B.Tech ALL Year Even Semester | 13-05-024 to 17-05-2024 | All Engg-HoDs, Principal(COE) and Dean Academics |
| 143 | Issue of handbook to B.Tech. 2024- 25 admitted students | 15-05-2024 | All Engg-HoDs, Principal(COE) and Dean Academics |
| 144 | Last Date to apply for Re-Evaluation / Personal Verification for B.Tech ALL Year Even Semester | 13-05-2024 | All Engg-HoDs, Principal(COE) and Dean Academics, COE |
| 145 | Last Date to upload Social Immersive Learning Proofs in ERP for All UG MHS Phase-II and PG ALL Year Even Semester | 13-05-2024 to 08-06-2024 | All HoDs, Principals and Dean Academics |
| 146 | Last Date to Apply & Pay Makeup Exam Fee for B.Tech ALL Year Even Semester | 20-05-2024 | All Engg-HoDs, Principal(COE) and Dean Academics, COE |
| 147 | Project / Internship Expo & Final Review for  MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 13-05-2024 to 18-05-2024 | All  Principals/HoDs(MHS), Dean Academics |
| 148 | Release of Notification for Re-Evaluation / Personal Verification for B.Tech ALL Year Even Semester | 5/6/2024 | All HoDs, Principals and Dean Academics |
| 149 | Semester Grand Hackathon for  MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 17-05-2024 to 19-05-2024 | All HoDs, Principals and Dean Academics |
| 150 | Semester Reflection Week for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 20-05-2024 to 25-05-2024 | All HoDs, Principals and Dean Academics |
| 151 | Sem-End Examinations for I, II, III, IV B. Pharmacy | 01.05.2024 to 18.05.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 152 | Academic Audit - End Semester for B.Tech ALL Year Even Semester | 13-05-2024 to 17-05-2024 | All HoDs, Principals and Dean Academics |

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| 153 | End-Sem Theory, Practical & Skill Exams for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 01-05-2024 to 18-05-2024 | All Principals / HoDs - MHS, and Dean Academics |
| 154 | Academic Classwork for B.Tech All Years Summer Semester | 01-05-2024 to 29-06-2024 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 155 | Declaration of Results for B.Tech ALL Year Even Semester | 5/6/2024 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 156 | Release of Notification for Re-Evaluation / Personal Verification for B.Tech ALL Year Even Semester | 5/6/2024 | Dean Academics, COE |
| 157 | Academic Audit - End Semester for B.Tech ALL Year Even Semester | 13-05-2024 to 17-05-2024 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 158 | Final Result Analysis Reflection along with OBE Analysis for B.Tech ALL Year Even Semester | 13-05-2024 to 17-05-2024 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 159 | Issue of handbook to B.Tech. 2024- 25 admitted students | 15-05-2024 | All Principals / HoDs and Dean Academics |
| 160 | In-Sem Makeup Exams* for All UG MHS Phase-II and PG ALL Year Even Semester | 16-05-2024 to 18-05-2024 | All Principals / HoDs and Dean Academics, COE (Release of Timetable) |
| 161 | Student Feedback Reflection on End Semester Feedback for All UG MHS Phase-II and PG ALL Year Even Semester | 16-05-2024 to 22-05-2024 | All Principals / HoDs and Dean Academics |
| 162 | Semester Grand Hackathon for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 17-05-2024 to 19-05-2024 | All Principals / HoDs - MHS, and Dean Academics |
| 163 | Release of Re-Evaluation Results for B.Tech ALL Year Even Semester | 18-05-2024 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 164 | Declaration of Results for End-Sem Makeup Exams for B.Tech ALL Year Even Semester | 18-05-2024 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 165 | Last Date to Apply & Pay Makeup Exam Fee for B.Tech ALL Year Even Semester | 20-05-2024 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 166 | Supplementary Exams for B.Tech ALL Year Even Semester | 20-05-2024 to 08-06-2024 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 167 | In-Sem 1 Theory Exams for B.Tech All Years Summer Semester | 23-05-2024 to 25-05-2024 | All Engg.HoDs, Principal(COE) and Dean Academics, COE (Release of Timetable) |

| 168 | Closure Feedback Week on Academic Quality, Student Satisfaction & TLP for All UG MHS Phase-II and PG ALL Year Even Semester | 6-May-24 | 11-May-24 |
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| 169 | A 5 day FDP on Blended Learning and online teaching Pedagogies | 7-11 May 2024 | Academic Staff College |
| 170 | A One-day Technical Workshop Advanced techniques in teaching coding | 14-May-24 | Academic Staff College |
| 171 | A 5 day Faculty Induction for the Newly Joined | 21-25 May 2024 | Academic Staff College |
| 173 | RECENT ADVANCES IN WIRELESS COMMUNICATION AND EMERGING TECHNOLOGIES (RAWCET-2024) | May/June 2024 | ECE-HoD, Communications Research Group (CSRG) Dr.I.Govardhani Dr.M.Sujatha, Dr.Arjuna Mudali |
| 174 | URBANEX: Uniting Realms for Building Architectural Nexus | 17th & 18th May 2024 | Architecture Ar. A. Priya Ar. Shivendu. S, Ar. B. Kiran |
| 175 | End-Sem Theory, Practical & Skill Exams for  MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 01-05-2024 - 18-05-2024 | All Principals / HoDs- MHS and Dean Academics. |
| 176 | Last Date to upload Social Immersive Learning Proofs in ERP for  MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 29-04-2024 to 18-05-2024 | All Principals / HoDs- MHS and Dean Academics. |
| 177 | Open Call for Patent Filing | May, 2024 | Coordinator, MSME IPFC (In collaboration with CIIE & DTI) |
| 178 | **DTI Project Expo Manage through YUKTI-NIR* (Registration of Ideas through YUKTI portal)** | May, 2024 | **HoD (MBA, CSA, Agriculture, Food Technology)** |
| 179 | Notification for Board of Management Meeting -4 | 24th May 2024 | Registrar |

# K L UNIVERSITY
## Calendar of Events for Academic Year 2023-24
### JUNE-2024

| S.No | Event | Dates | Responsibility |
|---|---|---|---|
| 1 | Webinar - Interaction with IAS Officers | 03-06-2024 | HOD-ARTS |
| 2 | Grievances Redressal Committee meeting(Central level) | 4th Week of June | Associate Dean-Grievances,Cells,Committees and Forums, Dean -SA |
| 3 | Administrative Files Audit by Department Team (Once in a month) | 1st week, June 2024 | ALL HODs |
| 4 | Organizing Extension activities which are service related | 1st week, June 2024 | ALL HODs |
| 5 | Department Advisory Board Meeting (Once in an Academic Year) | 1st week, June 2024 | ALL HODs |
| 6 | Department Libraries Stock Verification | 1st week, June 2024 | ALL HODs |
| 7 | IQAC internal meeting | 1st week, June 2024 | Dean-Quality |
| 8 | Circular for 48th IQAC Advisory Committee meeting | 1st week, June 2024 | Dean-Quality |
| 9 | Research publications, citation, Reviews of the departments | 1st week, June 2024 | HR Head, Dean R&D |
| 10 | CRT/Summer Term Classes | 1st week, June 2024 | ALL HODs |
| 11 | Industrial training/ Internship for faculty | 1st week, June 2024 | ALL HODs |
| 12 | LMS/ERP committee meeting | 1st week, June 2024 | ALL HODs |
| 13 | Departmental Association Activities (Once in 2 weeks) | 1st week, June 2024 | ALL HODs |
| 14 | News Letter submission | 1st week, June 2024 | ALL HODs |
| 15 | Deputing Faculty for Workshops/Conference/Short | 1st week, June 2024 | ALL HODs |
| 16 | Certificate Courses | 1st week, June 2024 | ALL HODs |
| 17 | Schedule for Course Delivery by foreign faculty | 1st week, June 2024 | ALL HODs |
| 18 | Circular for audit of Central facilities | 1st Week, June 2024 | Dean-Quality |
| 19 | Submission of Progression record including latest results with up to date CGPA for Engineering branches | 1st week (01.06.2024 to 07.06.2024) For Even-Sem, AY 2023-24 | Dean- Student Progression / Principals |
| 20 | Commencement of Phase - I of Higher Education coaching | 1st week (01.06.2024 to 07.06.2024) For the 2023-24 academic year | Dean Progressions / Prof. Incharge ACE |
| 21 | Submission of IQAC data | 05.06.2024 | ALL HODs |
| 22 | Board of Management meeting-04 | 10.06.2024 | Registrar |

| 23 | Research Group Meetings | 11.6.2024 | Hod-CSE |
|----|------------------------|-----------|---------|
| 24 | LOCF: Faculty Development Programs/ LOCF Certification Programs | 2nd Week of June 2024 | Dean-Academics, All Principals, All HoD's |
| 25 | HoD meeting with Faculty & Staff | 2nd week, June 2024 | ALL HODs |
| 26 | LAB MONITORING COMMITTEE | 2nd week, June 2024 | ALL HODs |
| 27 | lab internal exam | 2nd week, June 2024 | ALL HODs |
| 28 | Consolidated reoport on the conduction of Certification Courses offered to studetns | 2nd week of JUNE 2024 | Dean-Academics, All Principals and HoD's |
| 29 | Conduction of Supplementary examinations for all years, all batches Notification release | 2nd week of June 2024 (12.06.2024 - 17.06.2024) | Controller of Examination |
| 30 | Audit of Central facilities | 2nd & 3rd Week, June 2024 | Dean-Quality |
| 31 | Training program in Civil service syllabi mapping to our courses | 13-06-2024 to14-06-2024 | Dean - Skill Development/Dept. of Arts |
| 32 | Orientation programme on LMS and ERP | 17-06-2024 &18-06-2024 | Dean - Skill Development/Dept. of Commerce, BBA, CS&A |
| 33 | Submission of Identified Certificate courses to be Offered in 2024-25(ODD & EVEN semesters)-for recognized Global Certifying agencies/SSc'S/Skill Academies -along with per student cost ,by HOD'S to Dean skill Development for further processsing | 17th JUNE 2024.(2024-24ODD SEM) | Dean - Skill Development |
| 34 | 48th IQAC Advisory Committee meeting | 3rd week, June 2024 | Dean-Quality |
| 35 | 2nd In-Semester Evaluation for A. Y. 2023- 24 Summer Term | 3rd week, June 2024 | Dean-Academics, Controller of Examinations |
| 36 | HOD's Compliance report | 3rd week, June 2024 | ALL HODs |
| 37 | Sem - in- exam -l | 3rd week, June 2024 | ALL HODs |
| 38 | 6 days national Yoga Day Celebrations by Dept. of Physical Education | 3rd week, June 2024 | Physical education HOD, Assoc. Dean, Sports & Games & Dean (Student Affairs) |
| 39 | Higher Education Seat confirmation proofs submission for Academic Year 2023 - 24 | 3rd week (19.06.2024 - 24.06.2024) | Dean Progressions / Prof. Incharge ACE / Department coordinators |
| 40 | Faculty Orientation Lecture | 4th week, June 2024 | ALL HODs |
| 41 | Last Instruction day for A. Y. 2024 Summer Term | 4th week of June 2024 | Dean-Academics |

| 42 | Preparation of department wise placement brochure for A. Y. 2023 - 24 | 4th Week, June 2024 | Dean-Placements & Internships |
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| 43 | Sem - in- exam -II for summer term courses | 4th Week, June 2024 | ALL HODs |
| 44 | All stakeholders Feedback report and action taken report Placing in the website | 4th Week, June 2024 | ALL HODs |
| 45 | End Semester Exams for Summer Semester 2024 | 4th Week of June 2024 | Controller of Exams & Dean-Academics |
| 46 | Central facilities Non conformance Report to concern Dean | 4th Week, June 2024 | Dean-Quality |
| 47 | Central facilities Non conformance Report reply to Dean Quality | 4th Week, June 2024 | Concerned Deans |
| 48 | Self- Defence Tools – Preparation and Practice Programs | 4th week of June, 2024 | Principal-School of Architecture |
| 49 | Conduction of Supplementary examinations for all years, all batches | 4th week of June 2024 to 2nd week of July 2024 26.06.2024 to 15.07.2024) | Dean Progression / Controller of Examination |
| 50 | IQAC files updation | 27.06.2024 | ALL HODs |
| 51 | Compliance report on calendar of activities to Registrar | 29.06.2024 | ALL FUNCTIONARIES & ALL HODs |
| 52 | Research Diary Submission & Verification | 29.06.2024 | Hod-CSE |
| 53 | Counesling reports verification by Dept Team | 29.06.2024 | Hod-CSE |
| 54 | Adminstrative Files audit by dept team | 29.06.2024 | Hod-CSE |
| 55 | Dean's visit to Hyderabad campus | June/2024 | ALL Deans |
| 56 | Conduction of Lateral Entry students Counselling | Jun, 2024 | Director-Admissions & Convener |
| 57 | Guest Lecture - Chemistry | June/2024 | Dean-Skill Development /Hod-Chemistry |
| 58 | FDPs | June/2024 | Dean - Skill Development, All Engg HODs |
| 59 | Consultancy/Social Entrepreneurship from Skill Centre | June/2024 | Dean - Skill Development |
| 60 | Workshop on IPR filing and compliance | 02-06-2024 | Dean-Skill Development/College of LAW |
| 61 | Skill Based Expert Talk one per month for students | June,2024 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |

| 62 | Industry Faculty Orientation Lecture one per month for Faculty | June,2024 | Dean - Skill Development /ENGG Depts-AI&DS, BT, CE, CSE, CS&IT, ECE, IOT, ECM, EEE, ME |
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| 63 | Guest Lecture / Industry Connect / Academia Connect - | June/2024 | HOD - Pharmacy |
| 64 | Seminar to MSc Phyics students and Physics Research scholars | June/2024 | HOD-Physics |
| 65 | Orientation programme for all faculty/annual refresher training ( 1week minimum) | Jun-24 | Dean-ASC |
| 66 | Workshop on NavaRasas | 01-06-2024 | Dramatics Club |
| 67 | One Day Workshop on Chain Work | 6/1/2024 | Embroidery |
| 68 | Release of Digital Souvenir | June 2024 | Director (Alumni)/Department Co-ordinators |
| 69 | Extension Activities - Atleast 6/department/semester | One activity in every month | HOD's & Dean R & D |
| 70 | I-10 Index verification | June 2024 | Dean-R&D |
| 71 | Submission of Govt. (or) Non. Govt. Scholarships, Placement, Higher Studies, and Competitive Exam Proofs to | June 2024 | All Principals/ HOD's |
| 72 | Sem-In-I Examination for summer term of II, III, IV B. Pharmacy | 17.06.2024 to 19.06.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 73 | Lab-In-I examination for summer term of II, III, IV B. Pharmacy | 27.06.2024 to 29.06.2024 | Dean -Academics, Prinicpal-Pharmacy,CoE |
| 74 | Pre Ph.D. Exams / Reviews for Batches I to XIX | Jun-24 | Dean - Research & Development |
| 75 | Closure Feedback Week on Academic Quality, Student Satisfaction & TLP for B.Tech All Years Summer Semester | 24-Jun-24 to 29-Jun-24 | All Engg-HoDs, Principal(COE), Dean Academics |
| 76 | Academic Council Meeting | 10-Jun-24 | All HoDs, Principals and Dean Academics, Registrar |
| 77 | Academic Pathway Planning (CBCS) Week for Students & Parents for B.Tech ALL Year Odd Semester 2024-25 | 30-06-2024 to 02-07-2024 | All Engg-HoDs, Principal(COE), Dean Academics |
| 78 | Academic Registrations for B.Tech ALL Year Odd Semester 2024-25 | 30-06-2024 to 02-07-2024 | All Engg-HoDs, Principal(COE), Dean Academics |
| 79 | Compliance report on Calendar of Activities to Registrar | Last Day of the Month | All HoDs, Principals and Dean Academics |

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| 80 | Declaration of Results for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 10-Jun-24 | COE |
| 81 | Release of Notification for Re-Evaluation / Personal Verification for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 10-Jun-24 | COE |
| 82 | Last Date to apply for Re-Evaluation / Personal Verification for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 15-Jun-24 | COE |
| 83 | Release of Re-Evaluation Results for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 22-Jun-24 | COE |
| 84 | Last Date to Apply & Pay Makeup Exam Fee for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 22-06-2024 - 23-06-2024 | COE |
| 85 | Last Date to Pay End-Sem Exam Fee without Late Payment Penalty for B.Tech All | 22-Jun-24 | COE |
| 86 | Declaration of Results for Supplementary B.Tech ALL Year Even Semester | 24-Jun-24 | COE |
| 87 | End-Sem Theory, Practical & Skill Make Up Exams* for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 24-06-2024 - 06-07-2024 | All Principals / HoDs-MHS, and Dean Academics |
| 88 | Declaration of Results for All UG MHS Phase-II and PG ALL Year Even Semester | 24-Jun-24 | COE |
| 89 | Release of Notification for Re-Evaluation / Personal Verification for All UG MHS Phase-II and PG ALL Year Even Semester | 24-Jun-24 | COE |
| 90 | In-Sem 2 Theory Exams for B.Tech All Years Summer Semester | 24-06-2024 - 26-06-2024 | All HODs of Engg. & Principal (COE) and Dean Academics, COE (Release of Timetable) |
| 91 | Declaration of Detention Lists & Issue of End-Sem Hall Tickets for B.Tech All Years Summer | 27-Jun-24 | COE |
| 92 | Last Date to apply for Re-Evaluation / Personal Verification for All UG MHS Phase-II and PG ALL Year | 29-Jun-24 | COE |

| 93 | Final Result Analysis Reflection along with OBE Analysis for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 10-06-2024 to 15-06-2024 | COE |
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| 94 | Final Result Analysis Reflection along with OBE Analysis for All UG MHS Phase-II and PG ALL Year Even Semester | 25-06-2024 to 30-06-2024 | COE |
| 95 | In-Sem Lab Exams for B.Tech All Years Summer Semester | 06-06-2024 to 08-06-2024 | All Engg-HoDs, Principal(COE), Dean Academics |
| 96 | Last Date to upload Social Immersive Learning Proofs in ERP for B.Tech All Years Summer Semester | 25-06-2024 to 27-06-2024 | All Engg-HoDs, Principal(COE), Dean Academics |
| 97 | Project / Internship Expo & Final Review for All UG MHS Phase-II and PG 4 Year Even | 06-06-2024 to 08-06-2024 | All Principals / HoDs-MHS, and Dean Academics |
| 98 | Project / Internship Expo & Final Review for B.Tech 4Year Summer Semester | 27-06-2024 to 29-06-2024 | All Engg-HoDs, Principal(COE), Dean Academics |
| 99 | Program on use of micro irrigation (Drip irrigation, sprinkler irrigation) Training program for farmers on use of micro irrigation (Drip irrigation, sprinkler irrigation) AGRICULTURE CLUB | JUNE--2024 | Director (SAC), Director/HoD-Agriculture, Dean-SA |
| 100 | "a. Early detection techniques for breast cancer & Cervical cancer b. Follow-up (Pregnant/ Lactation, Immunization & CKD)" | Jun-24 | Director (SAC), HoDs-Pharmacy, BT,  Women's Forum, Dean-SA |
| 101 | "Anti Child Labour Day. Awareness programme on no Child Labour in orphanages/Villages " | June--2024 | Director (SAC),Dean-SA |
| 102 | Industrial Dance Workshops For Competitive Students. | June--2024 | Director (SAC),Dean-SA |
| 103 | Workshop on Chain Work | June--2024 | Director (SAC),Dean-SA |
| 104 | Film Grading(DI) | June--2024 | Director (SAC),Dean-SA |
| 105 | Build a e-commerce website | June--2024 | Web Apps Club ,DEAN-SA |
| 106 | Blood grouping Program at adopted villages | June--2024 | YRC, Director (SAC) |

| 107 | Academic Audit - End Semester for MHS II, III, IV AND V YEARS and PG (MBA and MCA) Even Semester | 10-06-2024 to 15-06-2024 | All Principals / HoDs-MHS, and Dean Academics |
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| 108 | Academic Audit - End Semester for All UG MHS Phase-II and PG ALL Year Even Semester | 25-06-2024 to 30-06-2024 | All HoDs, Principals and Dean Academics |
| 109 | Semester Readiness week | 24-06-2024 to 29-06-2024 | All HoDs, Principals and Dean Academics |
| 110 | All UG MHS Phase-II and PG ALL Year Even Semester | 10-06-2024 to 15-06-2024 | All HoDs, Principals and Dean Academics |
| 111 | SRP Phase -3 (T/P/S) | 10-06-2024 to 22-06-2024 | All HoDs, Principals and Dean |
| 112 | LOCF: Faculty Development Programs/ LOCF Certification | 2nd Week of June 24 | All HoDs, Principals and Dean Academics |
| 113 | Leadership Training program for elder women | 1st Week of June 2024 | Principal-Sciences, HOD CS&IT, Women's Forum |
| 114 | CRT Training classes for Y20 Batch students | 2nd Week, May-2024 to 3rd Week, June-2024 | Dean-Placements & Progression |
| 115 | Summer Internship Program for Engineering Program | 2nd Week, May-2024 to 3rd Week, June- 2024 | Dean Placements & Internship |
| 116 | SRP Phase -3(T/P/S) | 10-06-2024 to 22-06-2024 | All HoDs, Principals and Dean Academics |
| 117 | Academic Classwork for B.Tech All Years Summer Semester | 01-05-2024 to 29-06-2024 | All Engg.HoDs, Principal(COE) and Dean Academics |
| 118 | RECENT ADVANCES IN WIRELESS COMMUNICATION AND EMERGING TECHNOLOGIES (RAWCET-2024) | May/June 2024 | ECE-HoD, Communications Research Group (CSRG) Dr.I.Govardhani Dr.M.Sujatha, Dr.Arjuna Mudali |
| 119 | Fixing dates for Lateral Entry | May-Jun, 2024 | Director-Admissions & Convener |
| 120 | Releasing Lateral Entry students Counselling Schedule | May-Jun, 2024 | Director-Admissions & Convener |
| 121 | FDP on Design Thinking and Innovation (Newly Recruited | June | Principal (ASC) |
| 122 | FDP on Design Thinking and Innovation | June | Principal (ASC) |