

K.V.L. Sita Ratnam

14003325

CSE

GRARRI PVT. LTD.

P.NO:- 9705670479

email :- sitaharsini@gmail.com

December 26th, 2017

Kokkandla Venkata Lakshmi Sita Ratnam,
India

Dear Lakshmi,

Grarri Private Limited is pleased to offer you the position of intern in **Product Reselling**. You will be based in **Hyderabad**. Your work shall commence on soon as you accept our offer letter. Your joining date is 4th January' 2018. You will be working as a full time intern for six months from your joining.

During your tenure with the Company, your stipend & other terms and conditions shall be in accordance with paragraphs A to D below subject always to Company's Policy then in force ('**Company Policy**').

The terms and conditions of your employment with the Company shall be as follows:

A. STIPEND AND OTHER BENEFITS

During your work tenure, you will be entitled for a base pay of **Rs.6,000/-***payable on a pro-rata basis and variable pay would be performance based, a bonus of **Rs.4,000/-** for any sale above Rs.20,000/-.

The incentive distribution on sales number is as follows:-

<i>Number of sales (per 30 days)</i>	<i>Pay Structure (Variable + Fixed)</i>
<i>Fixed pay</i>	<i>Rs 6,000</i>
<i>Variable pay (Product selling)</i>	<i>Rs 4000 for sale above Rs 20,000</i>

Dresscode- Semi formals and formals

As a Product Reselling intern, you are only entitled to the Company benefits as provided above. By accepting this offer, you acknowledge to have fully understood and agreed that as a Product Reselling intern, you will not be eligible for any additional benefits.

B. MISCELLANEOUS