

150170008

BCA

9949079910

kalki9144@gmail.com

Ref. No: TTL/BD/200K/PI/18/8579

Date: 27/03/2018

To,  
Mr. Borra Kalki  
Mobile : 9949079910  
Shanmuka Siva Priya Boys Hostel,  
Veddeswaram, Guntur - 522501

#### PROVISIONAL OFFER OF EMPLOYMENT

Dear Mr. Borra ,

This is to notify you that we have shortlisted your application and are pleased to make a provisional offer of employment as **Executive - Business Operations** with an annual compensation of **Rs. 2,00,000** (please refer annexure-II for bifurcation). You have been posted at **Turbhe, Navi Mumbai** and have been scheduled to join work on **28<sup>th</sup> May, 2018**.

**You offer is subject to your acceptance of below listed rules and regulations of the Company:**

- You are advised to submit a Demand Draft of Rs. 5,000/- in favor of "Thyrocare Technologies Limited" as a caution money. The caution money is refundable to you on successful completion of 6 months of continued service in the organization.
- You will be on probation for one year from the date of commencement of your service.
- You will be eligible for employee benefits as per company policy, please refer the link - [careers.thyrocare.com/employee-benefits](http://careers.thyrocare.com/employee-benefits)
- You shall be bound to provide one month notice on acceptance of resignation with optimum attendance.
- Your performance will be evaluated periodically and your growth will purely depend on your performance and superior feedback thereto.
- You are required to send your offer acceptance note to [join@thyrocare.com](mailto:join@thyrocare.com) within next 24 hours.

We accept and appreciate email communication. We welcome you to our company and wish you a successful career with us.

Thanking you,

Yours truly,  
For Thyrocare Technologies Ltd.

**Offer Acceptance:**

**Date:**

**Place:**

Authorized Signatory (HRD Department)

*Note: Though this is an offer letter, company reserves the right to reject your candidature if you don't meet the expectations for the given post or if you had submitted misleading facts or information.*

Annexure – II

CTC Break up : CTC of Rs.200000 per annum

<b>1. Entitlements (Monthly)</b>		<b>2. Deductions (Monthly)</b>		
1.a	Basic Pay	5000	2.a Professional Tax	200
1.b	Dearness Allowance	1000	2.b Provident Fund	1363
1.c	House Rent Allowance	2500	2.c ESI Contribution	243
1.d	Conveyance Allowance	1000		
1.e	Food & Beverages Allowance	500		
1.f	Special Allowance	3107		
1.g	Mobile Allowance	750	<b>Net In Hand (per mon)</b>	<b>12051</b>
1.h	Total(Monthly)	13857		
1.i	Total(12 Months)	<b>166284</b>		
<b>3. Statutory (Monthly)</b>		<b>5. Calculation (Annual)</b>		
3.a	Provident Fund	1363	Entitlements	166284
3.b	ESI Contribution	658	Statutory	24252
3.c	Total(Monthly)	2021	Bonus / Festive Allowance	5998
3.d	Total(12 Months)	<b>24252</b>	Gratuity	3462
<b>4. Eligibility Based (Annual)</b>		<b>CTC (per annum)</b>		
4.a	Bonus / Festive Allowance	5998		<b>2,00,000</b>
4.b	Gratuity	3462		

Date : 27-03-2018

Verified By

**Note :** Any changes in statutory compliance as announced by the Government through the official gazette becomes applicable to all employees who fall within the criteria specified.