



Internal Quality Assurance Cell (IQAC)

Koneru Lakshmaiah Education Foundation

Greenfields, Vaddeswaram, GUNTUR – 522 502

Minutes of 28th IQAC Advisory Committee Meeting

Venue : V.C. Chamber

Dt: 20-05-2019

Agenda Point 1: Review of the previous meeting minutes.

Resolution: Retaining of old answer scripts: Hon'ble Vice-Chancellor suggested to verify and follow the NBA requirements. Dr. K. Rama Krishna, Dean (Quality) verified with NBA Assessors and informed Vice-Chancellor that one outgoing batch complete set of Answer Scripts must be made available. Remaining old ones prior that batch may be discarded.

Regarding number of hours per semester per subject, it is decided to remind Dean (Academics) to ensure the provision of sufficient number of hours (15 X Number of credits) in framing the calendar of events / academic calendar.

Agenda Point 2: Audit Non-Conformances – Deans, Principals & HODs.

1. Dean-Academics

- (a) Course Handouts in LMS – Not published in Even Semester of A Y 2018-19
- (b) Labs Continuous evaluation – Majority of the courses missing Transparency
- (c) Attendance in LMS: Not taking directly in the class in specific Non-Engg departments

Resolutions:

- (a) Hon'ble Vice-Chancellor instructed Mr. Vishnu Vardhan, Associate dean, Academics to verify the course handouts posted in the LMS for even semester and submit the report to Dean (Quality) immediately.
- (b) Hon'ble Vice-Chancellor instructed Dr. K. Subba Rao, Principal, College of Engg to look this matter. Dr. K. Subba Rao, Principal (CoE) asked the Dean (Quality), bring to his notice such cases immediately.
- (c) Hon'ble Vice-Chancellor instructed Pro-Vice Chancellor to follow-up for Non-Engineering department related Non-Compliances.

2. R&D

- (a) Publication data is not properly maintained at the departments and appears to be at lower target for A Y 2018-19
- (b) Revenue generation through Consultancy – Except one or two faculty in engineering departments are doing. Not able to meet the target of Rs. 30,000/- by a professor.



Internal Quality Assurance Cell (IQAC)

Koneru Lakshmaiah Education Foundation

Greenfields, Vaddeswaram, GUNTUR – 522 502

(c) No. of conference / Workshops / Seminars conducted by the majority of the departments appears to be lower.

Resolutions:

(a) & (b) Hon'ble Vice-Chancellor instructed Dean (R&D) to conduct a meeting with all RPAC - Chairmans of all departments to discuss about the publications and revenue generation.

(c) Dr. K. Subba Rao, Principal (CoE) has suggested to incorporate the Workshops / Seminars in the University Calendar of Events as per norms and ensure their conduction.

3. Dean F & SA

(a) Number of Ph. D faculty - Not able to meet 60%

(b) Technical Staff - Poor in majority of the departments, not able to meet the target.

Resolutions:

(a) **Dean F & SA** replied that he is trying to increase the number of faculty with Ph.D qualification to meet the requirement in each department.

(b) **Dean F & SA** replied that recruitment of technical staff is under process.

4. P&D

❖ Maintenance of the infrastructure is appears to be pending in majority of departments.

Resolution: Hon'ble Vice-Chancellor instructed Dean (Quality) to discuss with him in his chamber the above related points separately.

Agenda Point 3: Preparation for NBA Accreditation.

Resolution : Hon'ble Vice-Chancellor told that further deliberations are needed to decide on NBA accreditation.

Agenda Point 4: Preparation for QS-IGAUGE rating.

Resolution : Hon'ble Vice-Chancellor suggested to verify the possibilities of getting good rating for the University.

Agenda Point 5: Discussion on AQAR for A Y 2018-19.

Resolution : Hon'ble Vice-Chancellor instructed to prepare the AQAR carefully and verify the data before final submission and instructed all the Deans to go through their respective metrics and take steps to meet the requirement immediately.

Agenda Point 6: Any other item with the permission of chair.

Resolution : NIL.

Dr. Anand Kumar