

16 June 2014

Prof. K. Subba Rao  
Director (IQAC)  
K L University, Vaddeswaram.

To:  
The Registrar  
K L University  
Vaddeswaram.

Sir:

Sub: Conduct of IQAC Meeting – Request to obtain the approval of Hon'ble Vice-Chancellor (25-06-2014) and invite the IQAC Members –Reg.

As per the direction of the Hon'ble Vice-Chancellor (IQAC Chairman), it is proposed to conduct IQAC meeting with all the members on 25<sup>th</sup> June 2014 at 3 pm at the Conference Hall (F-008).

In this connection, I request you to kindly obtain the approval from the Hon'ble Vice-Chancellor and invite all the members of IQAC for the proposed meeting.

The agenda for the meeting is enclosed.

Yours faithfully,



**(Prof. K. SUBBA RAO)**

**Director (IQA)  
KL University  
Green Fields, Vaddeswaram,  
Guntur Dist. A.P, PIN-522 502.**

**Orders of Vice-Chancellor dt. 18-06-2014**

**CIRCULAR**

**Sub:** Conduct of IQAC Meeting on 25<sup>th</sup> June 2014– reg.

**Ref:** Letter dt. 16-06-2014 from Director-IQAC

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As per the Orders of the Hon'ble Vice-Chancellor (IQAC Chairman), IQAC meeting is scheduled from 3 PM on 25-06-2014 in the Conference Hall (F-008).

In this connection, I request all the IQAC members to make it convenient to attend the meeting without fail.

The agenda for the meeting is enclosed.

**REGISTRAR**

**Encl:** Agenda

**To: IQAC Members**

**Hard copy** & mail to: HODs..BT / CIV / CSE / CSS / ECE / EEE / ECM / MECH / MCA / MBA  
COM / Mathematics / Physics / Chemistry / English / Mr. T. Ravi Kumar

**Hard copy** & mail to: Principal, KLUCE & Dean(School of Engg.) / Principal, KLU ASC

**Hard copy** & mail to: Controller of Examinations-Dr. KJB / Librarian-Smt. K. Usha Rani

Management Representative (ISO) – Dr. K.G.Sudhakar, Professor, ME

Mail to: Coordinators, SR & ARP – Dr. K. Sarat Kumar, ECE / Dr. A. Srinath, ME / Dr. V.Rama Devi, MBA – KLUBS

Mail to: Advisor (HR & IR) – Prof.BVA Rao / Dr. J.K.R.Sastry, Professor, CSE / Alumni Cell-Mr. A.V. Lal/

I/c KLU Website-Sri K. Rajasekhar, CSE / In-charge, Automation-Mr.VMS / Webmaster-Mr.Hanumantha Rao /

ET Services & Animations Group-Mr.Jai Kishan / Systems Engineer – Mr.B.Ravi Babu

Mail to: AO – General Manager-Mr. YSRKP / Jt..Registrar-Mr.CSR / FO & AR-Mr.AKR / Sr.Accts.Officer-Ms.P.Nagalakshmi /

Asst.Manager (HR)-Mr.EVR / I/c, Admissions-Mr.PS

Mail to: Asst.Registrar, I/c Conventional Halls-Mr. Suman / Asst. Registrar-Smt.NLP

Mail to: Assoc. Dean (Academics) & (ECE,EEE,ECM & CSE)-Sri NVR / Assoc.Dean (Academics & I/c CL&CC-Dr.TVRK /

Assoc. Dean (Spon. Research)-Dr.KSK / Assoc.Dean (P&D)-Dr.SV / Assoc.Dean (SA)-Dr.HK

**Hard copy** & Mail to: Director (IQA)-Prof.KSR / Director (IR&P)-Sri YP / Director (KLUBS & PS)-Prof.MBR /

Director (Intl Relations)-Sri MKB / Director (Acad. Registrations)-Dr.BRK

**Hard copy** & Mail to: Dean (P&D)-Dr.KKR / Dean-Dr.KKR / Dean (Academics)-Dr.KRK / Dean (ARP)-Dr.KVR /

Dean (Student Welfare)-Dr.KRKP / Dean (Examinations & Evaluation)-Dr.YVSSSVPR

**Hard copy** & mail to: Hon'ble Vice-Chancellor

Mail to: Hon'ble Chancellor

Mail to: Sri K.Raja Harin, Vice-President

Mail to: Prof.P.Thrimurthy, BOM Member

**Hard copy** & mail to: Hon'ble President, KLEF

Minutes of the IQAC Committee Meeting held on 25<sup>th</sup> June, 2014 from 3 PM in the Conference hall (F-008) of K L University.

AGENDA:

1. To confirm the minutes of last IQAC meeting held on 19<sup>th</sup> February, 2014.
2. To table the new IQAC initiatives for the approval of committee.
3. Review of functioning of IQAC.
4. To develop a framework related to NAAC bench marks.

Any other item, with the permission of the chair.

Hon'ble Vice-Chancellor has chaired the meeting and invited all the members and spelt out the agenda for the day's meeting. He asked the Director, IQAC to proceed further in conduction of the meeting. Discussions took place on the agenda and the minutes were recorded as mentioned.

Agenda 1: To ratify the minutes of last IQAC meeting held on 19<sup>th</sup> February 2014. To be placed on Table – Annexure 1.

Resolution:

Action Taken Report (ATR) from December 2013 to June 2014 against the Minutes of the meeting held on 19-02-2014:

1. Stating of new courses, viz. B. Tech. (Petroleum Engineering), B. Sc. etc. – Dean (Academics)
2. Review of processes related to Academics and R & D - Dean (Academics) and Dean (R & D)
3. Applying for Research Awards – Dean (R & D)

The minutes of the meeting held on 19<sup>th</sup> February, 2014 were approved

Agenda 2: To table the new IQAC initiatives for the approval of committee.

Resolution:

Director-IQAC proposed the following initiatives, after intense discussion in various stake holder meetings.

- (a) Lab taken to class rooms.
- (b) To Group the faculty into various "Research Groups" so that concentrated and connected quality research can be conducted. The activities to be conducted by the research group be identified and the same be monitored.
- (c) Recommended to constitute student committees at the department level in the beginning of the academic year for each of the support services like Transport, Hostels, and Sports etc and to conduct periodical meetings to find any issues related to the Support Services.
- (d) Recommended to constitute Central Level Committees in the beginning of the academic year for each of the support services like Transport, Hostels, Sports etc headed by a Prof .In-charge for each of the committees. These Central Level Committees takes the inputs from the department level committees, analyse the issues and initiate the corrective steps as per the need.

- (e) An audit system is developed to audit the functioning of all the department level and central level committees and to initiate the corrective steps based on Non conferences.
- (f) An audit system is developed to audit the curriculum and quality of faculty for training the students related to placements and competitive examinations and to initiate the corrective steps based on Non conferences.
- (g) Recommended to form a separate cell for training the students exclusively for Competitive examinations like TOEFL, GRE, IELTS etc.
- (h) Implementation of "Lab taken to the Class room" with which effective understanding and application is ensured.
- (i) Renewable energy sources such as Solar Panels windmills on all roof-tops, radiant cooling technology for 2 lakh sqft of Library building and green certified construction material that are recyclable are in plan of proposal to be installed and used.

Members present have unanimously accepted these initiatives and Chairman IQAC advisory committee and hon'ble Vice-Chancellor has said that these would be implemented from the next semester onwards effectively, after obtaining necessary approvals from apex body.

Agenda 3: Review of functioning of IQAC.

Resolution

The Director, IQAC has highlighted the activities done by IQAC till date. The IQAC Committee has appreciated the work done by IQAC team.

Agenda 4: To develop a framework related to NAAC bench marks.

Resolution:

The Committee has suggested to download the NAC Application and to design a framework to meet different criteria of NAAC.

The Committee has requested the Chairman to identify and appoint In-charges for all the criteria of NAAC.

Any other item, with the permission of the chair.

No member has raised any points.

The IQAC director has informed the members to undertake the following activities during the next 1-2 years.

- Basing on the request from some of the faculty in the recently conducted Interactive meeting it is requested that the departments should identify slow learners and conduct remedial classes for their performance improvement. As this is a very good suggestion, it is resolved to implement this from the current academic year.

The Director, IQAC also informed the members the following achievement of K L University:

KLU Business School (KLUBS) was ranked top 10 among premier, non-IIM B-schools in India by the Dainik Bhaskar, the largest Hindi daily in India, 2014.



**(Prof. K. Subba Rao)**

**Director (IQA)  
KL University  
Green Fields, Vaddeswaram,  
Guntur Dist. A.P, PIN-522 502.**

To: IQAC Members

Cc: HODs/Directors/Deans

Pro-VC/Hon'ble Vice-Chancellor/Hon'ble Chancellor

Hon'ble President-KLEFL; Vice-Presidents

Members Present:

S. No.	Name	Designation	Signature
1	Dr R. Srihari Rao	Vice-Chancellor & Chairman, IOAC	
2	Er Koneru Havish	Vice President	
3	Er Koneru Raja Harin	Vice President	
4	Dr N. Rangaiah	Registrar	
5	Prof. K. Subba Rao	Director, IOAC	
6	Prof. M. Venkatram	Professor in CSE	
7	Dr K. V. Ramana	Professor in ME	
8	Dr Ch. Hanumantha Rao	Professor in CE	
9	Mrs. K. Usha Rani	Librarian	
10	Dr K. Srinivasa Ravi	Physical Education	
11	Mr V. Subhakar Raju	Cultural Activities	
12	Mr M. Karthik	Student	
13	Ms. L. Navya	Student	
14	Ms. V. Swathi Chowdary	Student	
15	Mr N. V. S. Sai Kasyap	Student	
16	Mr M. Hari Sai Krishna	Alumni	
17	Mr K. Sarat Chandra	Alumni	
18	Mrs. Lalitha	KLU Women's Forum	
19	Mr E. Kotaiah	Sarpanch, Vaddeswaram	
20	Mr D. Ramakrishna	Industrialist (M. D., Efftronics Systems Pvt. Ltd, Vijayawada)	
21	Mr Moses	Head, HR, Satyam Ventures, Hyd'bad	
22	Dr P. Bangaru Babu	Professor in ME, NITW	
23	Dr G. Abbaiah	Professor in CE, JNTUK	