KLEF CENTRAL LIBRARY
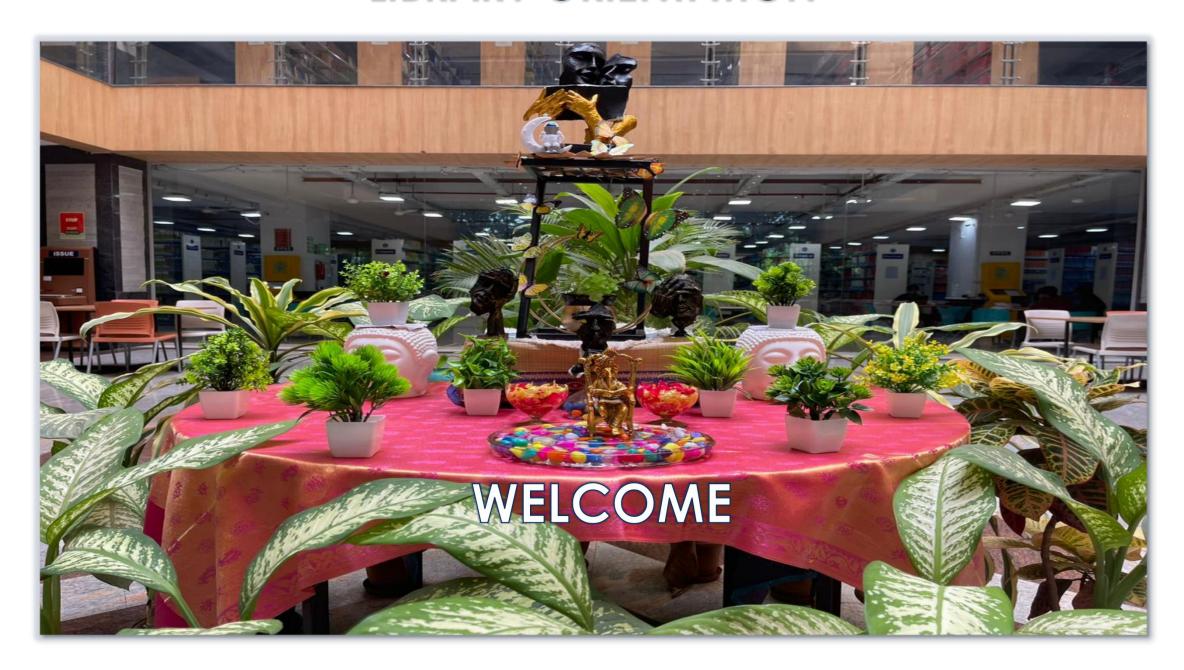
https://www.kluniversity.in/lib/

WELCOME

LIBRARY INFRASTRUCTURE

- Central Library (8334 sq. mt.)
- College Libraries – 4
- Campus Libraries – (2) at Aziznagar, Bowrampet

INFRASTRUCTURE OF THE LIBRARY

- Renowned Modern infrastructure (8334 sq. mt)

- Fully air-conditioned

- WIFI enabled

- Proactive services with RFID technology

- CC TV Surveillance

- RO water

- Lift Facility

- Fire Exhauster's

- Emergency Exit's

- (Print Books – 2,27,000+, e-Journals – 76000+, e-Books 15 Lakshs, e-data bases, e-Theses, etc)

FLOOR PLAN - CENTRAL LIBRARY

Ground Floor

- RFID GATE
- Flap Barriers
- Circulation Kiosks (Self Check-in & Self Check Outs)
- WEB OPAC
- News papers & General Magazines
- Visual Impaired Centre
- Stack Area – 1 (Issue Books- Computers, Electrical, Electronics)
- Property Counter

First Floor

- Librarian's Chamber
- Periodicals Section
- Stack Area II (Issue Books – Management, Civil, Fine arts, Hotel Management, Maths, Physics, Chemistry, Engineering Drawing, Biotechnology, Mechanical, etc.)
- Reprography
- Library Office
- Discussion Rooms – 01
- Study Room - 01

Second Floor

- Digital Library
- Media Resource Centre
- Reference Section – I
- Stack – (FED, Maths, Biotechnology, Civil, Electrical, Electronics, Computers, Management, Agriculture)
- Reference Section – II
- Stack - (Competitive books, Back Volumes, Theses, Project Reports, Book Bank, Agriculture Issue Books)
- Acquisition section
- Discussion Rooms – 04
- Professor Incharge's Cabin -01

KLEF CENTRAL LIBRARY - INTERIOR
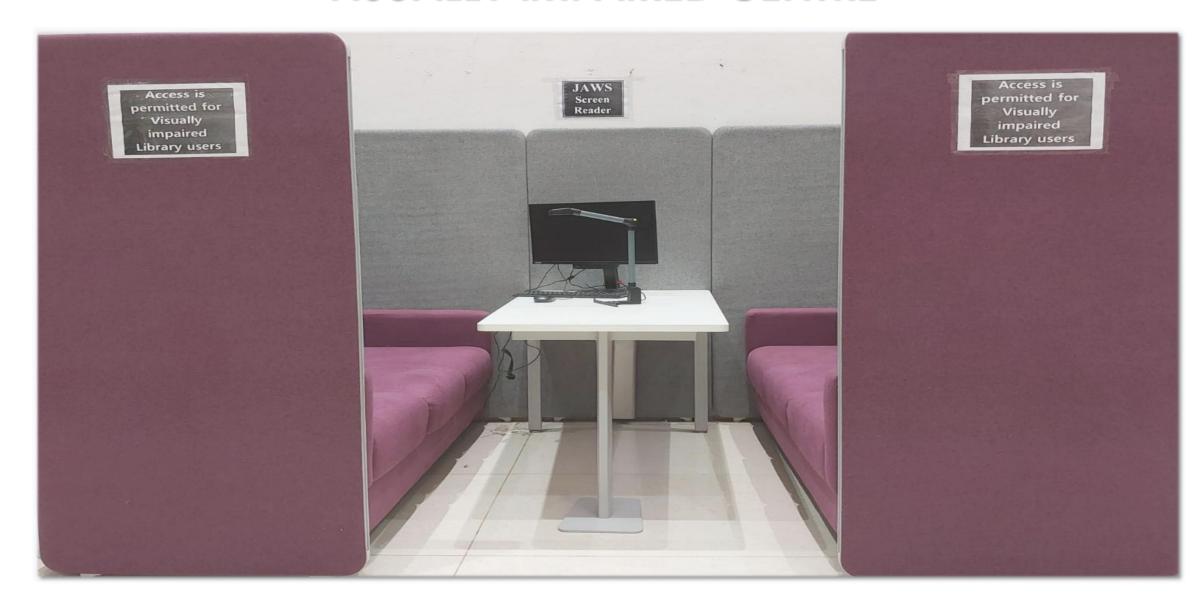
BEAUTY OF RFID TECHNOLOGY

Self-Check Out

Self-Check In

DISCUSSION ROOMS

VISUALLY IMPAIRED CENTRE

AT A GLANCE

S.No.	Name of the Resource	In Numbers
1	Number of Volumes	2,27,000+
2	No.of Titles	40,750+
3	Reference Volumes	33380
4	Number of Journals/Magazines	374
5	Seating Capacity	2700
6	News paper	09
7	E- Journals	76600 +
8	E-Books	Above 15 lakhs
9	E-Databases Subscribed	23
10	CD-ROM	11557
11	Back Volumes	7635
12	Theses	900+
13	Project Reports	6782
14	College Libraries	04

WORKING HOURS

Central Library

Weekdays   -   **07.00 am to 12.00 Midnight**
Week-ends and Vacation   -   **07.00 am to 07.00 pm**

LIBRARY RULES

General Rules

- **Faculty Members, Non-Teaching staff and Student members of KLEF are allowed to use the Library. Members should always carry their ID cards while using the Library.**

- **Readers should observe strict silence inside the Library.**

- **Uses of Mobile phones are not permitted inside the Library premise.**

- **Members are responsible for books issued against their membership.**

- **Personal belongings like bags, umbrellas, etc. are to be kept at the Property Counter. Readers are advised not to leave their precious and valuable items like money, passport, credit card etc. at the Property Counter.**

- **Readers should not carry books from one floor to another and should leave the books on the reading table after use.**

- **Readers should not write in, mark, scratches, and disfigure damage books or furniture of the Library.**

- **Online Chatting is not allowed.**

- **Users are not allowed to carry eatables and drinks inside the Library.**

- **Readers are not to share their net access ID and Password with other students.**

- **Changing the settings and display of the Computers kept in the Library are not allowed.**

- **Playing games on computers is strictly prohibited in the entire Library premises.**

- **Students should take care of their Pen drives, Cell Phones, and Wallets etc.**

- **Browsing other than academic materials is strictly prohibited. Strict disciplinary action will be taken against the defaulters.**

Circulation Rules

- Borrowers must satisfy themselves with the physical condition of the book before borrowing.

- Books are normally issued for a fortnight except reference books which are issued to faculty for overnight only.

- Those textbooks which have single copies shall not be issued.

- Students can reserve the books at the circulation counter in case these are already issued.

- Reference books, theses, project reports and periodicals/bound journals are not issued at all.

- Project Reports/Theses are to be consulted within the Library premises only.

- Dissertations/Theses cannot be photocopied.

- Library can recall any issued book even before the due date.

- No Sub lending of books is permitted.

BORROWERS PRIVILEGES

Borrowers Type	No. of Books	Loan Period
Faculty Members	10	One Semester
Non-Teaching Staff	4	One Semester
Research Scholars	8	90 days
PG Students	8	14 Days
UG Students(Final Year)	6	14 Days
PG Students	8	14 Days

Overdue Charges
- Issued books returned after due date attract overdue charges. For general books, the overdue charges range from Rs. 2 per day on each book.
- If any loss of Library book the member must pay the Double times of the book price plus fine.

LIBRARY PORTAL

https://www.kluniversity.in/lib/

DIGITAL LIBRARY

DIGITAL LIBRARY COLLECTION

Name	Resource/ Number
E- Books	15 Lakhs +
E- Journals	76,000+
E- Databases	23
E- Theses	930 (KLEF Theses from Sodhganga`)
Remote Access Software	Knimbus
Plagiarism Checker	Turnitin & DrillBit Software
Institutional Memberships	DELNET, INFLIBNET, Current Science, British Council Library, E-Shodhsindhu, E-Shodhganga, National Digital Library, National Knowledge Network, NPTEL
KLEF e-Library Mobile App	Download the KLEF e-Library app with the name **m-library** from the Google play store and use the same username and password for remote access

E- RESOURCES SUBSCRIBED

E-Resources Type	E-Resources
E-Journals	Nature Biotechnology
	American Society of Civil Engg. (ASCE)
	Bentham Science
	American Society of Mech. Engg.(ASME)
	Institute of Elect. &Electron.Engineers (IEEE)
	EBSCO Business Source Elite
	EBSCO Art & Architecture
	Springer
	OUP
	British Council Library
E-Database	J-Gate Social Science & Humanities
	J-Gate Science & Technology
	CMIE - Prowess
	SCC Online
	DELNET
	Scopus
	Web of science
	PROQUEST
	INDIA STAT
	DrillBit - Plagarism Checker
	Turnitin - Plagarism checker
E-Books	World E-Library
	Delnet
	Knimbus
	Pearson (Registration Code- qSV-6cp-kVG)
	Proquest
	Mc-Graw hill
	Cambridge
	PHI

SERVICES

- Open Access
- Circulation
- Periodicals
- Digital library
- Reference
- New Arrivals – Books / Periodicals
- Newspaper
- Mail Alert
- Rare books collection display
- Wi-Fi
- Mobile App
- Web OPAC
- Reprography
- Institutional Repository
- RFID Service
- Visually Impaired Service
- Inter Library Loan (ILL)
- Document Delivery Services (DDS)
- Remote access
- Previous Question Papers
- Video Lectures
- User orientation
- Ask the Librarian
- Online Reservation

RFID Self Check out & Check in Kiosk

Self-Check Out

Self-Check In

SELF-ISSUE PROCEDURE

- Touch the ISSUE icon on self-issue kiosk

- Scan your ID Card on the Card reader

- Check your Name Displayed on the Screen

- Place the Books on the Reader

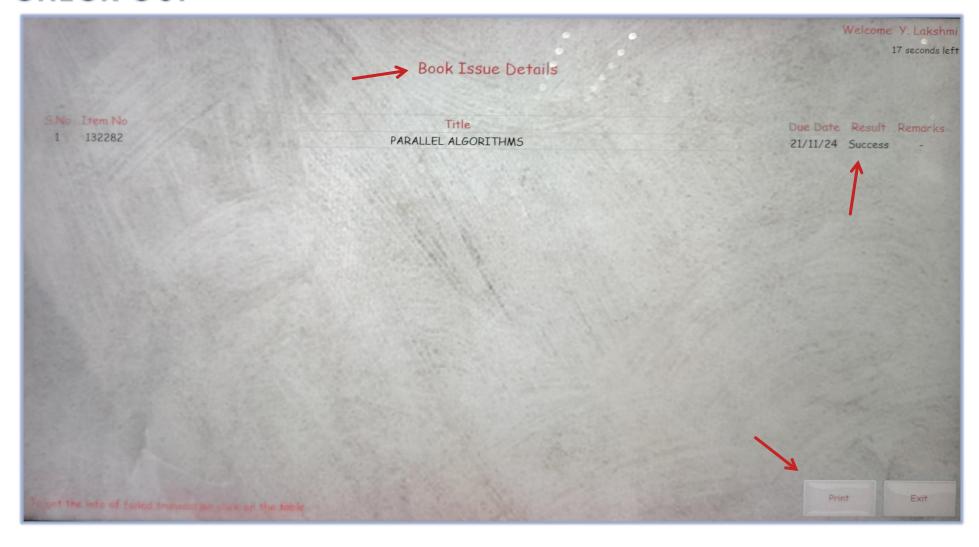- Conform the Issue tab on the screen
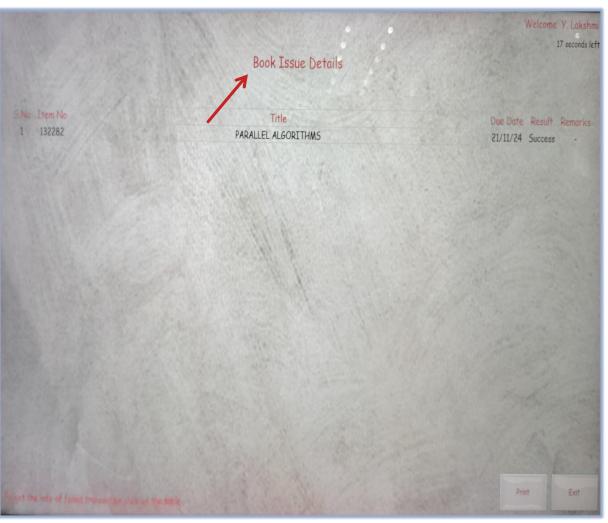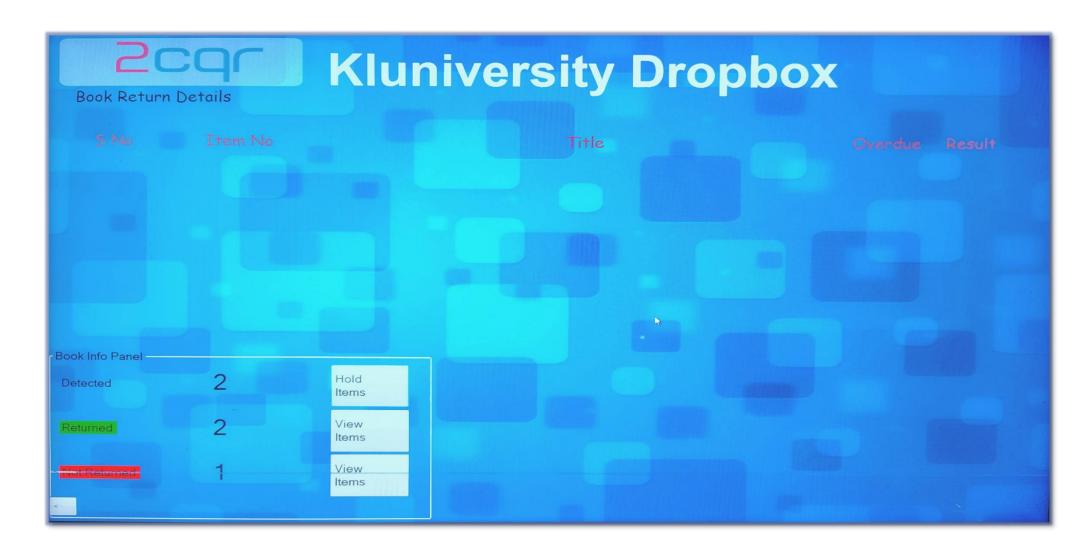
- Collect the Issue Receipt

SELF-CHECK OUT PROCEDURE

SELF-CHECK OUT

21 seconds left

Please place your card

Back

SELF-CHECK OUT

SELF-CHECK OUT

SELF-CHECK OUT

SELF-CHECK OUT

PATRON ACCOUNT DETAILS

SELF-CHECK IN

SELF-CHECK IN

Kluniversity Dropbox

Book Return Details

S No	Item No	Title	Overdue	Result
1	154159	THE HEART FULNESS WAY HEART-BASED MEDITATIONS FOR SPIRITUAL TRANSFORMATION	☑	-

Book Info Panel

Detected	2	Hold Items
Returned	2	View Items
Not Returned	1	View Items

WEB OPAC Search

Go to URL : https://www.kluniversity.in/lib
Click On OPAC as shown in Below
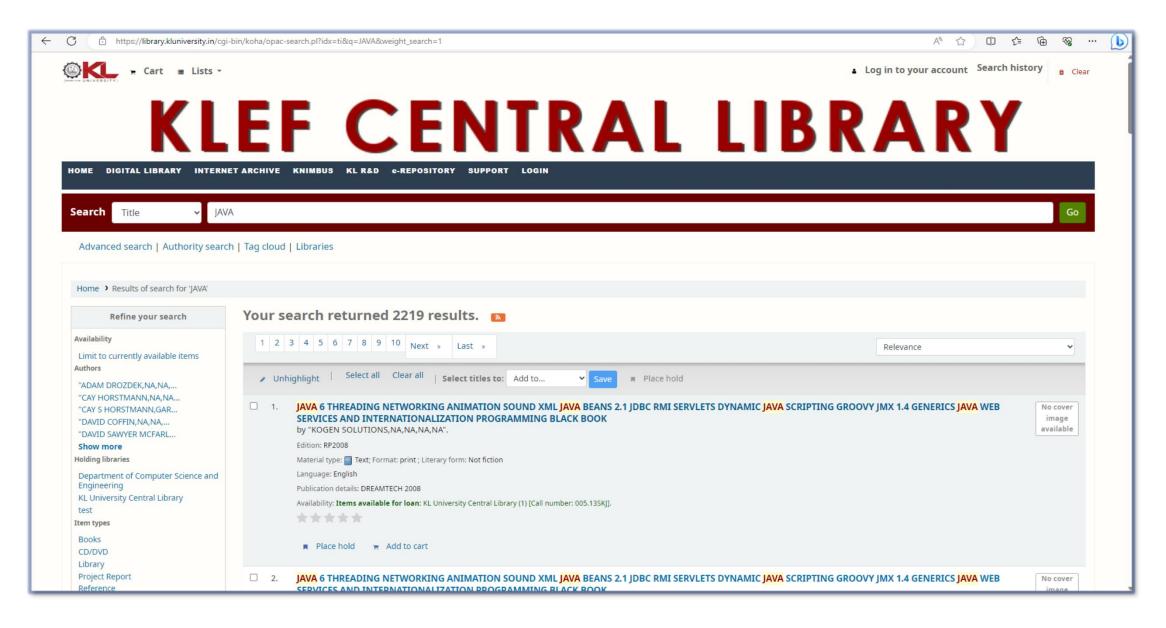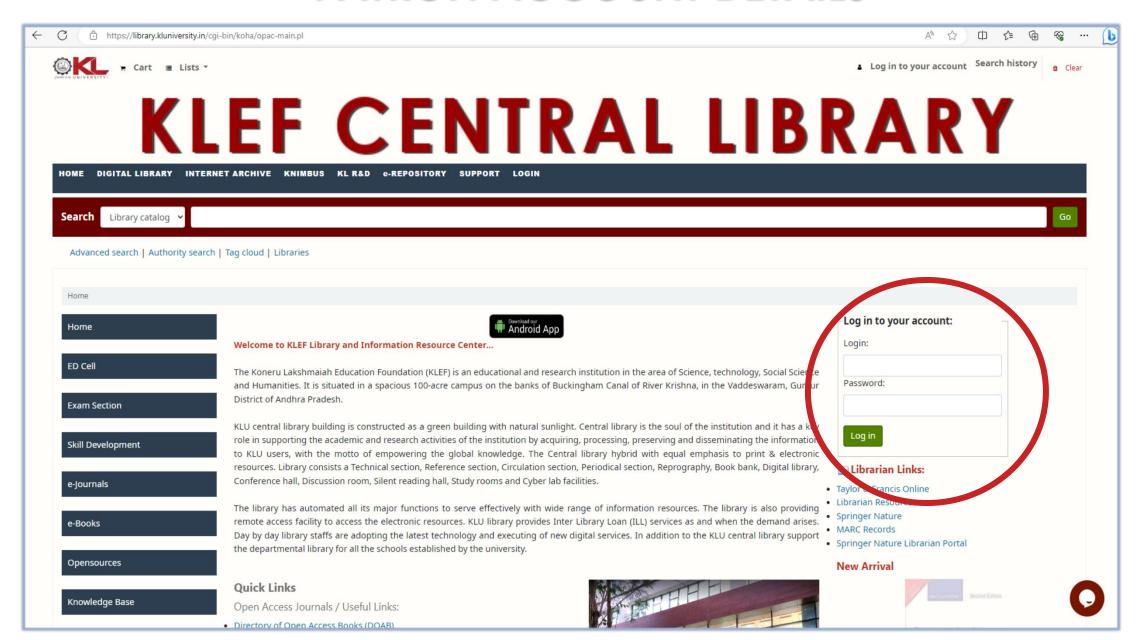
OPAC HOME PAGE

SIMPLE SEARCH

ADVANCED SEARCH

SEARCH RESULTS

PATRON ACCOUNT DETAILS

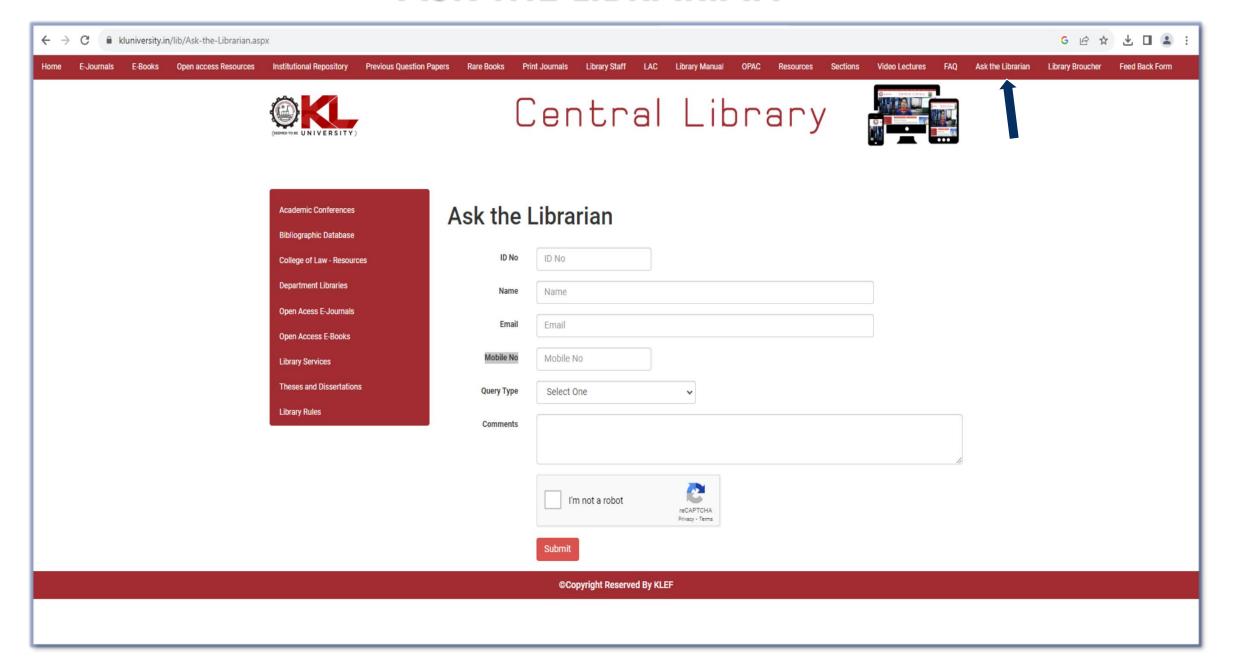# COLLEGE LIBRARIES

College of Pharmacy

College of Law

College of Architecture

College of Agriculture

ASK THE LIBRARIAN

Thank you!