



Koneru Lakshmaiah Education Foundation

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K L UNIVERSITY BUSINESS SCHOOL

Workshop on Using Microsoft Teams as Digital Platform for Online Class work

Dated 22nd July '2020

Program:

Workshop on Using Microsoft Teams as Digital Platform for Online Class work

Program Schedule: 22nd July 2020, 11:15 AM -12.30 PM

Program Venue: SDC: Room No.406-BBA Class Room.

Participants: KLBS Faculty

Program Objective:

- ⊕ To make faculty members well conversant with handling online class work by using Microsoft Teams digital platform.

Resource Person:

Dr. A. Srikanth
Associate Professor, K L U Business School

Present:

Dr. M. Kishore Babu, Director- International Relations, **HODs** of **MBA** and **BBA** programs, **5 Professors**, **9 Associate Professors** and **21 Assistant Professors** attended the lecture cum demonstration.

Brief Note on the Program:

The department has taken a decision to use Microsoft Teams as the digital platform to convey subject content to students as part and parcel of the teaching-learning delivery system. Therefore, to make K L U Business School faculty fully equipped with the knowledge in this regard, an orientation lecture was scheduled on 22nd July 2020 at K L Business School.

Dr. A. Srikanth, Associate Professor at K L Business School, acted as the resource person for this program and has provided orientation to the participants in a detailed step by step procedure. Installation of Microsoft Teams in lap tops or android formula cell phones, creation of teacher- students class work teams, adding members into the teams, and how to operate digital class work were well taught with a demonstration of the same to give better understanding on the process. Doubts expressed by faculty participants in application of the digital platform were resolved.

Attached Enclosures: 1. List of Participants who attended the program