



## Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ♦ Approved by AICTE ♦ ISO 21001:2018 Certified  
Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.  
Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in  
Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122; 2576129

Ref: KLEF/RO/STUDENT AFFAIRS/ANTI-RAGGING/2019-20

Dt.:29.08.2019

### Orders of the Hon'ble Vice-Chancellor dt. 29-08-2019

#### CIRCULAR

**Sub:** Meeting with Anti-Ragging Committee Members on 30-08-2019 – Reg.

**Ref:** Letter dated 29.08.2019 from Dr. Habibulla Khan, Dean (Student Affairs).

\*\*\*

This is to inform that Anti-Ragging Committee meeting is scheduled to be convened on 30-8-2019 from 2.00 P.M. The meeting will be conducted in **SUNFLOWER HALL**. All the members of Anti-ragging committee listed below shall attend the meeting without fail.

#### **Agenda Items:**

1. Awareness program for First Year Students.
2. Surprise Visits in the campus & Hostels by the Anti-Ragging Team
3. Measures implemented to deter hazing within the campus premises.
4. Increase the number of closed-circuit cameras across the campus.
5. Any other item permitted by the Chair

#### **List of Members**

S.No	Members	Designation	Department
1.	Dr Habibulla Khan	Chairman	Dean (SA)
2.	Dr K R S Prasad	Convenor	Assoc. Dean (SA)
3.	Mrs. K. S. Venkateswara Kumar	Co-convenor	Assoc. Dean (SA)

  

S.No	Members	Designation	Department
1	Mr. B. Ankamma Rao	S H O	Police
2	LB & JB Educational Society, Tenali	-	NGO
3	Mr.S. Srinivas	Senior Reporter	Media
4	Dr. P. Raja babu	Parent	
5	Dr.V.Krishna Reddy	Professor	FED

6	Dr. G. Yedukondalu	Assoc.Professor	ME
7	Dr. Hari Kishore	Professor	ECE
8	Dr. M. Sridhar	Professor	FED
9	Mr. M. Vishnu Vardhan	Assoc. Professor	CSE
10	Ms. MVBT Santhi	Assoc Professor	CSE
11	Dr. S. Lavanya	Assoc.Professor	FED
12	Dr.M. Sudha mani	Assoc.Professor	BT
13	Mr. T. Vijay Kumar	Assoc.Professor	ME
14	Dr. N.V.K.Ramesh	Assoc.Professor	ECE
15	Mr. M. Venkateswara Rao	Assoc.Professor	ECM
16	Mr. D. Seshi Reddy	Assoc.Professor	EEE
17	Mr. R. Bhanu Prakash	Assoc.Professor	EEE
18	Mrs. E. Sridevi	Asst Professor	BES
19	Mr. Sridhar Patnala	Asst Professor	Visual Com
20	Mr. M. Sridhar	Asst PD	Phy.Edu
21	Dr.K. Hema Divya	Assoc.Professor	MBA
22	Dr.K. Hema Malini	Assoc.Professor	BHM
23	Mr. P Karthik Chaitanya	Student	1 <sup>st</sup> B.Tech
24	Ms. A Srivalli	Student	1 <sup>st</sup> B.Tech
25	Ms. B V P M Sandhya	Student	4 <sup>th</sup> B.Tech
26	Mr. D. Sampat Vinayaka Sripad	Student	4 <sup>th</sup> B.Tech
27	Mr. N.V.Siva Kiran Kumar	Student	2 <sup>nd</sup> MBA

28	Ms. N. Vardhan Prinyanka	Student	2 <sup>nd</sup> MBA
----	--------------------------------	---------	---------------------

The HODs / In-charges of Offices / Cells are therefore requested to ensure that this information is brought to the notice of all the Faculty, non-teaching staff and to the students of their respective departments and display on all the notice boards.

*Reland*

**REGISTRAR  
REGISTRAR**

Koneru Lakshminiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWARAM-522 302.  
Guntur District, Andhra Pradesh.

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Chancellor

Mail & Hard copy to: In-charge Vice Chancellor – Dr. G.P.S. Varma

Mail & Hard copy to: Dr.N. Venkatram, Professor in ECM

Mail & Hard copy to: OSD to Hon'ble Chancellor-Dr.K. Subrahmanyam

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh / Chief Coordinating Officer of Examinations-Dr.K.J.Babu

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: KL H – Dean/ /Principal-Engg.College / Principal-Business School / Vice-Principal

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

Mail & Hard copy to: HoDs. BT / CE / CSE / ECE. / / EEE / ECM / ME / PE

HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II

HoDs..MBA / COM / HM / CSS / CA&MS / Law / Architecture / Pharmacy / BCA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: GM-Mr YSRKP/Jt. Registrar-AO-Mr. C.S. Rao/Director-Admn-Dr J S Rao

Mail to: Manager(HR) –Mr. Sreekanth-AO/Manager(HR)-Campus.Ms. Sri Lakshmi/Pay Bills Section-AO

**Mail to: All Individuals concerned**



# Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ♦ Approved by AICTE ♦ ISO 21001:2018 Certified

Campus: Green Fields, Vaddeewaram - 522 302, Guntur District, Andhra Pradesh, INDIA.

Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

Admin Off: 29-36-38, Museum Road, Gopurpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

## OFFICE OF DEAN STUDENT AFFAIRS

### ANTI RAGGING COMMITTEE

#### MINUTES OF THE MEETING HELD IN Sunflower Hall

Meeting No.	1	Date	30.08.2019
Academic Year	2019-20	Time	2.00 P.M

**In chair:** Dr. Habibulla Khan -Dean (SA), Chairman- Anti-Ragging Committee

**Members:**

S.No	Members	Designation	Department	Signature
1.	Dr Habibulla Khan	Chairman	Dean (SA)	<i>Hee an</i>
2.	Dr K R S Prasad	Convenor	Assoc. Dean (SA)	<i>KRS Prasad</i>
3.	Mrs. K. S. Venkateswara Kumar	Co-convenor	Assoc. Dean (SA)	<i>K.S.V.Kumar.</i>

S.No	Members	Designation	Department	Signature
1	Mr. B. Ankamma Rao	S H O	Police	<i>Am</i>
2	LB & JB Educational Society, Tenali	-	NGO	<i>JB</i>
3	Mr.S. Srinivas	Senior Reporter	Media	<i>S. Srinivas</i>
4	Dr. P. Raja babu	Parent		<i>P. Raja Babu</i>
5	Dr.V.Krishna Reddy	Professor	FED	<i>V. Krishna Reddy</i>
6	Dr. G. Yedukondalu	Assoc.Professor	ME	<i>G. Yedukondalu</i>
7	Dr. Hari Kishore	Professor	ECE	<i>HK</i>
8	Dr. M. Sridhar	Professor	FED	<i>M. Sridhar</i>
9	Mr. M. Vishnu Vardhan	Assoc. Professor	CSE	<i>M. Vishnu Vardhan</i>

10	Ms. MVBT Santhi	Assoc Professor	CSE	M. Santhi
11	Dr. S. Lavanya	Assoc. Professor	FED	S. Lavanya
12	Dr. M. Sudhamani	Assoc. Professor	BT	Sudhamani
13	Mr. T. Vijay Kumar	Assoc. Professor	ME	T. Vijay Kumar
14	Dr. N.V.K. Ramesh	Assoc. Professor	ECE	Ramesh
15	Mr. M. Venkateswara Rao	Assoc. Professor	ECM	M. Venkateswara Rao
16	Mr. D. Seshi Reddy	Assoc. Professor	EEE	D. S. Reddy
17	Mr. R. Bhanu Prakash	Assoc. Professor	EEE	R. Bhanu Prakash
18	Mrs. E. Sridevi	Asst Professor	BES	E. Sridevi
19	Mr. Sridhar Patnala	Asst Professor	Visual Com	Sridhar. P
20	Mr. M. Sridhar	Asst PD	Phy. Edu	Sridhar
21	Dr. K. Hema Divya	Assoc. Professor	MBA	K. Hema Divya
22	Dr. K. Hema Malini	Assoc. Professor	BHM	K. Hema Malini
23	Mr. P Karthik Chaitanya	Student	1 <sup>st</sup> B.Tech	P. Karthik Chaitanya
24	Ms. A Srivalli	Student	1 <sup>st</sup> B.Tech	A. Srivalli
25	Ms. B V P M Sandhya	Student	4 <sup>th</sup> B.Tech	B. V. P. M. Sandhya
26	Mr. D. Sampat Vinayaka Sripad	Student	4 <sup>th</sup> B.Tech	D. Sampat Vinayaka Sripad
27	Mr. N.V.Siva Kiran Kumar	Student	2 <sup>nd</sup> MBA	N. V. Siva Kiran Kumar
28	Ms. N. Vardhan Prinyanka	Student	2 <sup>nd</sup> MBA	N. Vardhan Prinyanka

Dr. Habibulla Khan, Dean (Student Affairs) welcomed all the committee members.

### **Action taken report of the decisions taken in the last meeting held**

1. Counsellors ensured that all first-year students completed an anti-ragging affidavit.
2. There are no ragging cases as per the report given by Anti-Ragging Team during last academic year.

### **Agenda-1: Awareness program for First Year Students.**

It is decided by the committee to organize Awareness program for First Year students on Anti-Ragging.

### **Agenda-2: Surprise Visits in the campus & Hostels & Buses by the Anti-Ragging Team**

It is decided by the committee to conduct surprise visit in the campus & Hostels & Buses.

### **Agenda-3: Measures implemented to deter hazing within the campus premises.**

Dr. Habibulla Khan, in his role as Dean of Student Affairs, addressed the issue of ragging and its detrimental effects. He emphasized the importance of vigilance among members of the anti-ragging committee, particularly in high-traffic areas like canteens, hostels, and sports complexes, and stressed the need for increased awareness among students. Dr. Khan proposed several strategies to maintain a campus free from ragging:

1. Implementing a strict zero-tolerance policy against ragging, with severe consequences for both perpetrators and accomplices.
2. Collaborating with vigilance officers to regularly monitor the campus, identify potential hotspots, and take preventive actions.
3. Promptly identifying and reporting any instances of ragging to either the Dean of Student Affairs or a designated member of the anti-ragging team.

### **Agenda-4: Increase the number of closed-circuit cameras across the campus.**

It is decided by the committee to increase number of CC camera's in campus especially in FED block.

### **Any other item permitted by the Chair**

There are no other items for discussion.

**The meeting ended, thanking the Chair.**



**Dr Habibulla Khan**

**Dean (Student Affairs)**

Dean (Student Affairs)  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWARAM-522502,  
Guntur Dist, Andhra Pradesh



## Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ♦ Approved by AICTE ♦ ISO 21001:2018 Certified  
Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.  
Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in  
Admin Off: 29-38-38, Museum Road, Governorpet, Vijayawada - 520 002, Ph: +91 - 886 - 3500122, 2576129

Ref: KLEF/RO/STUDENT AFFAIRS/ANTI-RAGGING/2019-20

Dt: 11.03.2020

### Orders of the Hon'ble Vice-Chancellor dt. 11-03-2020

#### CIRCULAR

**Sub:** Meeting with Anti-Ragging Committee Members on 12-03-2020 – Reg.

**Ref:** Letter dated 11.03.2020 from Dr. Habibulla Khan, Dean (Student Affairs).

\*\*\*

This is to inform that Anti-Ragging Committee meeting is scheduled to be convened on 12-3-2020 from 2.30 P.M. The meeting will be conducted in Rose Hall. All the members of Anti-Ragging Cell listed below shall attend the meeting without fail.

#### Agenda:

1. Discipline duties to be assigned for faculty in the campus.
2. Affidavit to be filled by First Year students & parents
3. Any other item with the permission of chair.

#### List of Members

S.No	Members	Designation	Department
1.	Dr Habibulla Khan	Chairman	Dean (SA)
2.	Dr K R S Prasad	Convenor	Assoc. Dean (SA)
3.	Mrs. K. S. Venkateswara Kumar	Co-convenor	Assoc. Dean (SA)
S.No	Members	Designation	Department
1	Mr. B. Ankamma Rao	S H O	Police
2	LB & JB Educational Society, Tenali	-	NGO
3	Mr.S. Srinivas	Senior Reporter	Media
4	Dr. P. Raja babu	Parent	
5	Dr.V.Krishna	Professor	FED

	Reddy		
6	Dr. G. Yedukondalu	Assoc.Professor	ME
7	Dr. Hari Kishore	Professor	ECE
8	Dr. M. Sridhar	Professor	FED
9	Mr. M. Vishnu Vardhan	Assoc. Professor	CSE
10	Ms. MVBT Santhi	Assoc Professor	CSE
11	Dr. S. Lavanya	Assoc.Professor	FED
12	Dr.M. Sudha mani	Assoc.Professor	BT
13	Mr. T. Vijay Kumar	Assoc.Professor	ME
14	Dr. N.V.K.Ramesh	Assoc.Professor	ECE
15	Mr. M. Venkateswara Rao	Assoc.Professor	ECM
16	Mr. D. Seshi Reddy	Assoc.Professor	EEE
17	Mr. R. Bhanu Prakash	Assoc.Professor	EEE
18	Mrs. E. Sridevi	Asst Professor	BES
19	Mr. Sridhar Patnala	Asst Professor	Visual Com
20	Mr. M. Sridhar	Asst PD	Phy.Edu
21	Dr.K. Hema Divya	Assoc.Professor	MBA
22	Dr.K. Hema Malini	Assoc.Professor	BHM
23	Mr. P Karthik Chaitanya	Student	1 <sup>st</sup> B.Tech
24	Ms. A Srivalli	Student	1 <sup>st</sup> B.Tech
25	Ms. B V P M Sandhya	Student	4 <sup>th</sup> B.Tech
26	Mr. D. Sampat	Student	4 <sup>th</sup> B.Tech

	Vinayaka Sripad		
27	Mr. N.V.Siva Kiran Kumar	Student	2 <sup>nd</sup> MBA
28	Ms. N. Vardhan Prinyanka	Student	2 <sup>nd</sup> MBA

The HODs / In-charges of Offices / Cells are therefore requested to ensure that this information is brought to the notice of all the Faculty, non-teaching staff and to the students of their respective departments and display on all the notice boards.

*Bechari*  
REGISTRAR

REGISTRAR

Mail to: Hon'ble Vice Presidents, KLEF  
Koneru Lakshminarayana Education Foundation  
(Deemed to be University)  
Green Fields, VADESWARAM-522 302.  
Guntur District, Andhra Pradesh.

Mail & Hard copy to: Hon'ble President, KLEF

Mail & Hard copy to: Hon'ble Chancellor

Mail & Hard copy to: In-charge Vice Chancellor – Dr. G.P.S. Varma

Mail & Hard copy to: Dr.N. Venkatram, Professor in ECM

Mail & Hard copy to: OSD to Hon'ble Chancellor-Dr.K. Subrahmanyam

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh / Chief Coordinating Officer of Examinations-Dr.K.J.Babu

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: KL H – Dean/ /Principal-Engg.College / Principal-Business School / Vice-Principal

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

Mail & Hard copy to: HoDs. BT / CE / CSE / ECE. / / EEE / ECM / ME / PE

HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II

HoDs..MBA / COM / HM / CSS / CA&MS / Law / Architecture / Pharmacy / BCA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: GM-Mr YSRKP/Jt. Registrar-AO-Mr. C.S. Rao/Director-Admn-Dr J S Rao

Mail to: Manager(HR) –Mr. Sreekanth-AO/Manager(HR)-Campus.Ms. Sri Lakshmi/Pay Bills Section-AO

**Mail to: All Individuals concerned**



# Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ♦ Approved by AICTE ♦ ISO 21001:2018 Certified

Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.

Phone No. +91 8646 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

Admin Off: 29-38-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 886 - 3500122, 2576129

## OFFICE OF DEAN STUDENT AFFAIRS ANTI RAGGING COMMITTEE MINUTES OF THE MEETING HELD IN Rose Hall

Meeting No.	2	Date	12.03.2020
Academic Year	2019-20	Time	2.00 P.M

**In chair:** Dr. Habibulla Khan -Dean (SA), Chairman- Anti-Ragging Committee  
Dr. Habibulla Khan, Dean (Student Affairs) welcomed all the committee members.

### Members:

S.No	Members	Designation	Department	Signature
1.	Dr Habibulla Khan	Chairman	Dean (SA)	
2.	Dr K R S Prasad	Convenor	Assoc. Dean (SA)	
3.	Mrs. K. S. Venkateswara Kumar	Co-convenor	Assoc. Dean (SA)	
S.No	Members	Designation	Department	Signature
1	Mr. B. Ankamma Rao	S H O	Police	
2	LB & JB Educational Society, Tenali	-	NGO	
3	Mr.S. Srinivas	Senior Reporter	Media	
4	Dr. P. Raja babu	Parent		
5	Dr.V.Krishna Reddy	Professor	FED	
6	Dr. G. Yedukondalu	Assoc.Professor	ME	
7	Dr. Hari Kishore	Professor	ECE	
8	Dr. M. Sridhar	Professor	FED	
9	Mr. M. Vishnu Vardhan	Assoc. Professor	CSE	

10	Ms. MVBT Santhi	Assoc Professor	CSE	M. Ganthi
11	Dr. S. Lavanya	Assoc. Professor	FED	S. Lavanya
12	Dr. M. Sudhamani	Assoc. Professor	BT	Sudhamani
13	Mr. T. Vijay Kumar	Assoc. Professor	ME	T. Vijay
14	Dr. N.V.K. Ramesh	Assoc. Professor	ECE	Ramesh
15	Mr. M. Venkateswara Rao	Assoc. Professor	ECM	M. Venkat
16	Mr. D. Seshi Reddy	Assoc. Professor	EEE	D.S.R
17	Mr. R. Bhanu Prakash	Assoc. Professor	EEE	R. Bhanu
18	Mrs. E. Sridevi	Asst Professor	BES	E. Sridevi
19	Mr. Sridhar Patnala	Asst Professor	Visual Com	Sridhar P
20	Mr. M. Sridhar	Asst PD	Phy. Edu	Sridhar
21	Dr. K. Hema Divya	Assoc. Professor	MBA	K. Hema Divya
22	Dr. K. Hema Malini	Assoc. Professor	BHM	K. Hema
23	Mr. P Karthik Chaitanya	Student	1 <sup>st</sup> B.Tech	P. Karthik
24	Ms. A Srivalli	Student	1 <sup>st</sup> B.Tech	A. Srivalli
25	Ms. B V P M Sandhya	Student	4 <sup>th</sup> B.Tech	Sandhya
26	Mr. D. Sampat Vinayaka Sripad	Student	4 <sup>th</sup> B.Tech	Sripad
27	Mr. N.V. Siva Kiran Kumar	Student	2 <sup>nd</sup> MBA	Kiran
28	Ms. N. Vardhan Prinyanka	Student	2 <sup>nd</sup> MBA	Prinyanka

**Action taken report of the decisions taken in the last meeting.**

1. Awareness program is arranged for first-year students regarding anti-ragging measures by police department.
2. The number of closed-circuit cameras across the campus has been increased.
3. Reports from surprise inspections conducted by the committee across the campus, including in hostels and buses, indicate no incidents of ragging happened..

**Discussion on Agenda Items:**

**Agenda-1: Discipline duties to be assigned for faculty in the campus.**

It is decided by the committee to assign discipline duties to the faculty.

**Agenda-2: Affidavit to be filled by First Year students & parents**

Committee decided to enquire whether Anti – Ragging Affidavit is filled by First Year students & parents.

**Agenda-3: Any other item, with the permission of the Chair.**

There are no other items for discussion.

**The meeting ended, thanking the chair.**

*Heena*

**Dr. Habibulla Khan**

Dean (Student Affairs)  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADESWARAM-522502,  
Guntur Dist, Andhra Pradesh.