



Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ❖ Approved by AICTE ❖ ISO 21001:2018 Certified
Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.
Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in
Admin Off: 29-36-38, Museum Road, Govenorpel, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Ref: KLEF/RO/STUDENT AFFAIRS/SC&ST/2019-20

Date: 5-08-2019

Orders of the Hon'ble Vice-Chancellor dt. 5-08-2019

CIRCULAR

Sub: Meeting with SC/ST Members on 8-08-2019 – Reg.

Ref: Letter from dated 5-08-2019 Dr. Habibulla Khan, Dean (Student Affairs).

This is to inform that the Scheduled Castes/Scheduled Tribes Committee (SC/ST) meeting is scheduled to be convened on **8-08-2019 from 3.30 P.M to 4.00 P.M.** The meeting will be conducted in **JASMINE HALL.**

Agenda:

1. Document outlining the obligations and roles of the SC/ST Committee.
2. Conversations regarding the scholarships offered to SC/ST students by both KLEF and the government.
3. Any other item, with the permission of the Chair

S.No.	Name of the Member	Designation	Dept.	Nominated as
1	Dr. Habibulla Khan	Professor & Dean (Student Affairs)	ECE	Chairman
2	Dr. B. Vijay Babu	Professor	CSE	Convener
3	Dr.K. Kumar Naik	Professor	ECE	Member
4	Dr.B. Polaiah	Professor	ECE	Member
5	Dr.Yalla Prasanth	Professor	CSE	Member
6	Dr.Batchalakuri Jyothi	Assoc Professor	EEE	Member
7	Dr. Pamula Raja Kumari	Asst Professor	ECE	Member
8	Ms.Nallapaty Sri Lakshmi	Asst Professor	Pharmacy	Member
9	Dr G. Vijay Kumar	Associate Professor	ECM	Member

10	Dr. M. Raja Ambethkar	Associate Professor	English	Member
11	Mr. K. Kishore Babu	Office Assistant	MBA	Member
12	Yarraguntla Deepika Jyothi	Student, 2000040164	ECE	Student Member
13	Burugu Sri Charan	Student,180030211	CSE	Student Member
14	Kaveti Meghanand	Student,180020063	CE	Student Member
15	Bandari Ravi Kumar	Student, 2001510150	MBA	Student Member
16	Chinthala Bindu	Student, 180180046	Pharmacy	Student Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty and student members concerned of their respective departments and ensure their participation in the above meeting.

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Principal-Engg.College /HoD-Business School

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

Mail & Hard copy to: HoDs.. AI&DS / BT / CE / CSE / Comp.Engg. / CS&IT / ECE / EEE / ECM / ME

HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II

HoDs..MBA / BBA / COM / HM / CSS / CA&MS / Law / Architecture /

Pharmacy / CSA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs



Registrar
REGISTRAR
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESWARAM-522 502.
Guntur District, Andhra Pradesh

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.Habibullah Khan, Dean (Student Affairs)

Mail to: Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS

Scheduled Castes/Scheduled Tribes Committee(SC/ST)

MINUTES OF THE MEETING HELD AT ROOM NO. JASMINE HALL

Meeting No.	1	Date	8.08.2019
Academic Year	2019-20	Time	3.30 P.M

Members Present:

S.No.	Name of the Member	Designation	Dept.	Nominated as	Signature
1	Dr. Habibulla Khan	Professor & Dean (Student Affairs)	ECE	Chairman	
2	Dr. B. Vijay Babu	Professor	CSE	Convener	
3	Dr.K. Kumar Naik	Professor	ECE	Member	
4	Dr.B. Polaiah	Professor	ECE	Member	
5	Dr.Yalla Prasanth	Professor	CSE	Member	
6	Dr.Batchalakuri Jyothi	Assoc Professor	EEE	Member	
7	Dr. Pamula Raja Kumari	Asst Professor	ECE	Member	
8	Ms.Nallapaty Sri Lakshmi	Asst Professor	Pharmacy	Member	
9	Dr G. Vijay Kumar	Associate Professor	ECM	Member	
10	Dr. M. Raja Ambethkar	Associate Professor	English	Member	
11	Mr. K. Kishore Babu	Office Assistant	MBA	Member	
12	Yarraguntla Deepika Jyothi	Student, 2000040164	ECE	Student Member	
13	Burugu Sri Charan	Student,180030211	CSE	Student Member	

14	Bandari Ravi Kumar	Student, 2001510150	MBA	Student Member	Ravi
15	Chinthala Bindu	Student, 180180046	Pharmacy	Student Member	C. Bindu

Members Absent:

1. Kaveti Meghanand, CE, Student Member

Dr. Habibulla Khan, Chairperson, SC/ST committee welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting held is not applicable as this is the first Meeting conducted in this Academic Year.

Discussion on Agenda Items:

Agenda 1: The document outlining the obligations and roles of the SC/ST Committee.

It was determined to hold SC/ST committee meetings twice yearly in accordance with the policy and elucidated the operations of the SC/ST committee policy. Students belonging to the SC/ST category are encouraged to bring forth their concerns directly to any committee member, either in person, via online channels, or during committee sessions.

Agenda Item-2: Conversations regarding the scholarships offered to SC/ST students by both KLEF and the government.

Informed SC/ST committee students about the scholarships offered by KLEF and the government, as well as the application process for accessing them.

Agenda item-3: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairperson, SC/ST thanking the members for their cooperation.

H. Khan
Dean (Student Affairs)
 Koneeru Lakshminarayana Education Foundation
 (Dr. Habibulla Khan University)
 GreenFields, VADDESWARAM-522502,
 Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS/SC&ST/2019-20

Date: 24-02-2020

Orders of the Hon'ble Vice-Chancellor dt. 24-02-2020

CIRCULAR

Sub: Meeting with SC/ST Members on 26-02-2020 – Reg.

Ref: Letter from dated 24-02-2024 Dr. Habibulla Khan, Dean (Student Affairs).

This is to inform you that the Scheduled Castes/Scheduled Tribes Committee (SC/ST) meeting is scheduled to be convened on **26-02-2020 from 3.30 P.M to 4.00 P.M.** The meeting will be conducted in **C106.**

Agenda Items:

1. Scholarships sanctioned for SC/ST students at KLEF.
2. Student participation in Competitive Exams
3. Grievances/Discrimination reported by the students
4. Any other item, with the permission of the Chair

The following committee members must attend the meeting without fail.

S.No.	Name of the Member	Designation	Dept.	Nominated as
1	Dr. Habibulla Khan	Professor & Dean (Student Affairs)	ECE	Chairman
2	Dr. B. Vijay Babu	Professor	CSE	Convener
3	Dr.K. Kumar Naik	Professor	ECE	Member
4	Dr.B. Polaiah	Professor	ECE	Member
5	Dr.Yalla Prasanth	Professor	CSE	Member
6	Dr.Batchalakuri Jyothi	Assoc Professor	EEE	Member
7	Dr. Pamula Raja Kumari	Asst Professor	ECE	Member
8	Ms.Nallapaty Sri Lakshmi	Asst Professor	Pharmacy	Member
9	Dr G. Vijay Kumar	Associate Professor	ECM	Member

10	Dr. M. Raja Ambethkar	Associate Professor	English	Member
11	Mr. K. Kishore Babu	Office Assistant	MBA	Member
12	Yarraguntla Deepika Jyothi	Student, 2000040164	ECE	Student Member
13	Burugu Sri Charan	Student,180030211	CSE	Student Member
14	Kaveti Meghanand	Student,180020063	CE	Student Member
15	Bandari Ravi Kumar	Student, 2001510150	MBA	Student Member
16	Chinthala Bindu	Student, 180180046	Pharmacy	Student Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Principal-Engg.College /HoD-Business School

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

Mail & Hard copy to: HoDs.. AI&DS / BT / CE / CSE / Comp.Engg. / CS&IT / ECE / EEE / ECM / ME

HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II

HoDs..MBA / BBA / COM / HM / CSS / CA&MS / Law / Architecture /

Pharmacy / CSA / Arts



Registrar

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**Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESARAM-522 502.
Guntur District, Andhra Pradesh**

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.Habibullah Khan, Dean (Student Affairs)

Mail to: Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS Scheduled Castes/Scheduled Tribes Committee(SC/ST) MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No.	2	Date	26.02.2020
Academic Year	2019-20	Time	03.30 P.M

Members Present:

S.No.	Name of the Member	Designation	Dept.	Nominated as	Signature
1	Dr. Habibulla Khan	Professor of ECE& Dean (Student Affairs)	ECE	Chairman	
2	Dr. B. Vijay Babu	Professor	CSE	Convener	
3	Dr. K. Kumar Naik	Professor	ECE	Member	
4	Dr. B. Polaiah	Professor	ECE	Member	
5	Dr. Yalla Prasanth	Professor	CSE	Member	
6	Dr. Batchalakuri Jyothi	Assoc Professor	EEE	Member	
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14	Chinthala Bindu	Student, 180180046	Pharmacy	Student Member	C. Bindu
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Members absent:

1. Dr. Pamula Raja Kumari, Asst Professor, ECE
2. Yarraguntla Deepika Jyothi, ECE, Student Member.

Action taken report for the minutes of last meeting:

Dr. Habibulla Khan elucidated the duties and obligations of the SC/ST committee to all members, while also detailing different programs and scholarships available for students to apply for, both from governmental and non-governmental organizations.

Discussion on Agenda Items:

Agenda 1: Scholarships sanctioned for SC/ST students at KLEF.

In accordance with the scholarship policy, KLEF awarded scholarships totaling Rs. 2387500/- to 235 SC/ST students enrolled for the current academic year, and all eligible students received this fee concession from KLEF.

Agenda Item-2: Student participation in Competitive Exams

Motivate SC/ST students to participate in competitive examinations.

Agenda Item-3: Grievances/Discrimination reported by the students.

Agenda item-4: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairperson, SC/ST thanking the members for their cooperation.

He
Dean (Student Affairs)
 Chairperson, SC/ST Foundation
 (Deemed to be University)
 (Dr. Habibulla Khan)
 Green Fields, VADDESIVARAM-522502,
 Guntur Dist, Andhra Pradesh