



## Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

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Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.

Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Ref: KLEF/RO/Student Affairs/Caste Discrimination//2023-24

Date: 21.08.2023

### Orders of the Hon'ble Vice-Chancellor dt. 21.08.2023

#### CIRCULAR

Sub: Meeting with Caste Discrimination Members on 23.08.2023 - Reg.

Ref: Letter dated 21.08.2023 from Dr.Ch.Hanumantha Rao, Chairman –Minority Committee.

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This is to -inform that Caste Discrimination//meeting is scheduled to be convened on 23.08.2023 from 2.00 P.M to 3:00 P.M. The meeting will be conducted in Rose Hall. All the members of the Committee listed below shall attend the meeting without fail.

#### **Agenda:**

1. Inform the SC/ST students regarding various scholarships.
2. Planning and implementation of Initiatives.
3. Any grievances of SC/ST students
4. Any other points for discussion with the permission of the Chair.

#### CASTE DISCRIMINATION COMMITTEE

S.No	Name of the Faculty/Staff/student	Designation	Emp ID.	Dept.	Email Id & Phone Number	Position
1	Dr. Ch Hanumantha Rao	Professor & Dean (Student Affairs)	2004	CE	hrao_ce@kluniversity.in 9985119909	Chairman
2	Dr. B. Srinivasa Rao	Professor	6275	CSE	drbsrao@kluniversity.in 9440486838	Convener
3	Dr. K. Ruth Ramya	Associate Professor	1901	CSE	ramya_cse@kluniversity.in 94403037606	Co-Convener
4	Dr. V. Bala Mohan Das	Former VC, Acharya Nagarjuna University			vbmdas@rediffmail.com 9848010187	Ombuds Person
5	Dr.B. Siva Nagaiah	Associate Professor, Arts	4875	Arts	bsivanagaiah@kluniversity.in, 9182019425	Nodal Officer
6	Dr. J. Somalal	Professor		EEE	jarupulasomu@kluniversity	Member

			2463		.in, 9940958638	
7	Katari. Anil Kumar	Library Assistant	5314	Law	kanilkumar@kluniversity.in 9705383027	Member
8	Mr. Choutapalli Nagaraju	Assistant Professor	7281	CSA	chnagaraju@kluniversity.in 9603040061	Member
9	Mr. P. Ravi Kumar	Lab Technician	2563	CE	prk1@kluniversity.in 8885209161	Member
10	Mr. K. Gokula Krishnan	Assistant Professor	8595	IOT	kgkrishnan@kluniversity.in 9789605799	Member
11	Mr. Kishore Babu Konka	Office Assistant	2410	MBA	ecmoffice@kluniversity.in 9290579559	Member
12	K Arjun	Student	22000 40237	ECE II Year	2200040237@ kluniversity.in,7075742055	Member
13	E. Vineeth Naik	Student	23000 31417	CSE I Year	2300031417@ kluniversity.in,8008329626	Member
14	Tejdeep K	Student	21000 70028	ME III Year	2100070028@ kluniversity.in,8977265525	Member
15	Bhargavi . B	Student	20006 20101	B.Sc Agriculu re IV Year	2000620101@ kluniversity.in,9490866025	Member
16	Aparna Kummula	Student	21005 10005	B. Arch III Year	2100510005@ kluniversity.in,8309197804	Member

The HoDs are requested to ensure that this information is brought to the notice of all the Faculty members concerned of their respective departments and ensure their participation in the above meeting



**REGISTRAR**  
REGISTRAR  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWAREM-522 302.  
Guntur District, Andhra Pradesh.

Mail & Hard copy to: Hon'ble President, KLEF  
Mail to: Hon'ble Vice-Presidents, KLEF  
Mail & Hard copy to: Hon'ble Chancellor  
Mail & Hard copy to: Hon'ble Pro Chancellor  
Mail & Hard copy to: Hon'ble Vice-Chancellor  
Mail & Hard copy to: Pro Vice-Chancellors  
Mail & Hard copy to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Special Officer -Dr.A. Vani  
Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao  
Mail to: All Advisors / All Deans / All Principals / All Vice-Principals / Sr.Director / All Directors /  
Additional Deans /  
All Associate Deans / Deputy Deans / PR Head  
Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry  
Mail to: DR-I / DR-II / Sr.Manager (Alumni Relations) & AR-Sri A.Krishna Rao / AR-Dr.MVAL  
Narasimha Rao  
Mail to: Member in VC's Peshi – Sri A V Praveen Krishna / Sri Ratna Kanth Nelapati

Mail to: Member in Pro VC (Administration: 's Peshi–Ms.M.Vasuja Devi, ECE/Ms. Sabbineni Poojitha,MBA/Mr. M. Chandan, CSE  
Mail to: Principal-CoE..Dr.T.K. Rama Krishna Rao / Coordinator-FED..Dr.MSG Prasad /  
Dy.Coordinator-FED..Dr.J.Somlal  
Mail to: HoDs..AI & DS / BT / CE / CSE (Honours) / CSE / Comp.Engg. & ECM / CS & IT / ECE / IoT / EEE / ME/  
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HoDs.. ENG / BES-I / BES-II / Design Thinking & Innovation / VEC  
HoDs.. Architecture / Law / Pharmacy/Agriculture / Arts / BBA / Commerce / Fine Arts / Food Technology/Hotel Management / MBA / Foreign Languages  
HoDs..Communication Skills / Soft Skills & Head of Division...Quant & Reasoning  
Mail to: All Dy. HoDs / All Alt. HoDs  
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Mail to: Sr.Manager (HR)-Campus..Dr. Kanimozhi / Sr.Manager (HR)-A.O...Mr.J. Sreekanth /Pay Bills Section-A.O.  
Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan  
Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva Kumar,Assoc. Pofessor,ECE  
Mail to: GM, Campus.. Col.P.J. Lawrence (Retd.)/GM-Consruction..Mr.Bijit Mukherji / Manager–Campus Ambience & Beautification-Mr.T Shakthi Swaroop  
Mail to: Professor In-charge, Technical Maintenance / Liberal Arts Club-Dr.R Subhakara Raju  
Mail to: Webmaster-Mr.LV  
Mail to: Physical Edn. /Library / Gen.Maintenance / Transport / Construction / Central Stores / Girls' Hostel/ Boys' Hostel / Exam.Sec / Automation / SyTe / ET S&A Gr // IQAC / VEC / CAES / ASAS / Intl Relations / Hobby Clubs / Help Desk / PIPS / Women's Forum / Elecl.Wing / Security / Canteen  
Mail to: All Faculty  
Mail to: All Students

Thanks & Regards



**Dr. K. Subba Rao**  
**REGISTRAR**

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### OFFICE OF DEAN STUDENT AFFAIRS

### CASTE DISCRIMINATION COMMITTEE

### MINUTES OF THE MEETING HELD AT ROSE HALL

Meeting No.	1	Date	23.08.2023
Academic Year	2023-24	Time	2.00 P.M

#### Members Present:

S.No	Name of the Faculty/Staff/student	Designation	Dept.	Position	Signature
1	Dr. Ch Hanumantha Rao	Professor & Dean (Student Affairs)	CE	Chairman	
2	Dr. B. Srinivasa Rao	Professor	CSE	Convener	
3	Dr. K. Ruth Ramya	Associate Professor	CSE	Co- Convener	
4	Dr. B. Siva Nagaiah	Associate Professor, Arts	Arts	Nodal Officer	
5	Dr. J. Somalal	Professor	EEE	Member	
6	Katari. Anil Kumar	Library Assistant	Law	Member	
7	Mr. Choutapalli Nagaraju	Assistant Professor	CSA	Member	
8	Mr. P. Ravi Kumar	Lab Technician	CE	Member	
9	Mr. K. Gokula Krishnan	Assistant Professor	IOT	Member	
10	Mr. Kishore Babu Konka	Office Assistant	MBA	Member	
11	K Arjun	Student	2200040237EC E II Year	Member	
12	E. Vineeth Naik	Student	2300031417CS E I Year	Member	
13	Tejdeep K	Student	2100070028ME III Year	Member	
14	Bhargavi . B	Student	2000620101B.S c Agriculture IV Year	Member	
15	Aparna Kummula	Student	2100510005B. Arch III Year	Member	

**Members Absent: NIL**

Dr.Ch. Hanumantha Rao, Chairman, Caste Discrimination//welcomed all the committee members for the meeting.

**Action taken report of the decisions taken in the last meeting held is not applicable as this is the first Meeting conducted in this Academic Year.**

Dr.Ch. Hanumantha Rao, the Chairman, explained the purpose and responsibilities of this committee. He explained the following points for the benefit of members.

**Agenda Item 1: Informing SC/ST Students About Available Scholarships**

The Convenor for SC/ST provided an overview to the members on how to effectively coordinate the implementation of various policies and programs introduced by the Central Government, MHRD, UGC, and State Government to support SC/ST students.

**Agenda Item 2: Planning and Implementation of Support Initiatives**

The committee discussed several initiatives to assist SC/ST students and promote an inclusive atmosphere within the college. Proposed ideas included organizing awareness campaigns, hosting workshops on diversity and inclusion, establishing mentorship programs, and forming support groups specifically for SC/ST students.

**Agenda Item-3: Any grievances of SC/ST students**

Nil

**Agenda item-4: Any other item, with the permission of the Chair**

There are no other items for discussion.

The meeting was concluded with the Chairman, SC/ST thanking the members for their cooperation.

  
**Dean (Student Affairs)**  
**Dr. Ch. Hanumantha Rao**  
Dean (Student Affairs)  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWARAM-522502,  
Guntur Dist., Andhra Pradesh.



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Ref: KLEF/RO/Student Affairs/ Caste Discrimination///2023-24

Date: 12.02.2024

### Orders of the Hon'ble Vice-Chancellor dt.12.02.2024

#### CIRCULAR

Sub: Meeting with Caste Discrimination//Members on 14.02.2024 - Reg.

Ref: Letter dated 12.02.2024 from Dr.Ch. Hanumantha Rao, Chairman –Minority Committee.

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This is to inform that Caste Discrimination meeting is scheduled to be convened on 14.02.2024 from 2.00 P.M to 3:00 P.M. The meeting will be conducted in Rose Hall. All the members of the Committee listed below shall attend the meeting without fail.

#### **Agenda:**

1. Scholarships provided by KLEF for SC/ST students.
2. Grievances/Discrimination reported by the students.
3. Any other points for discussion with the permission of the Chair.

#### CASTE DISCRIMINATION COMMITTEE

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3	Dr. K. Ruth Ramya	Associate Professor	1901	CSE	ramya_cse@kluniversity.in 94403037606	Co-Convener
4	Dr. V. Bala Mohan Das	Former VC, Acharya Nagarjuna University			vbmdas@rediffmail.com 9848010187	Ombuds Person
5	Dr.B. Siva Nagaiah	Associate Professor, Arts	4875	Arts	bsivanagaiah@kluniversity.in, 9182019425	Nodal Officer
6	Dr. J. Somalal	Professor		EEE	jarupulasomu@	Member

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The HoDs are requested to ensure that this information is brought to the notice of all the Faculty members concerned of their respective departments and ensure their participation in the above meeting



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Mail & Hard copy to: Hon'ble Chancellor  
Mail & Hard copy to: Hon'ble Pro Chancellor  
Mail & Hard copy to: Hon'ble Vice-Chancellor  
Mail & Hard copy to: Pro Vice-Chancellors  
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All Associate Deans / Deputy Deans / PR Head  
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Narasimha Rao  
Mail to: Member in VC's Peshi – Sri A V Praveen Krishna / Sri Ratna Kanth Nelapati

Mail to: Member in Pro VC (Administration:)'s Peshi–Ms.M.Vasuja Devi, ECE/Ms. Sabbineni Poojitha,MBA/Mr. M. Chandan, CSE

Mail to: Principal-CoE..Dr.T.K. Rama Krishna Rao / Coordinator-FED..Dr.MSG Prasad / Dy.Coordinator-FED..Dr.J.Somlal

Mail to: HoDs..AI & DS / BT / CE / CSE (Honours) / CSE / Comp.Engg. & ECM / CS & IT / ECE / IoT / EEE / ME/

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HoDs.. ENG / BES-I / BES-II / Design Thinking & Innovation / VEC

HoDs.. Architecture / Law / Pharmacy/Agriculture / Arts / BBA / Commerce / Fine Arts / Food Technology/Hotel Management / MBA / Foreign Languages

HoDs..Communication Skills / Soft Skills & Head of Division...Quant & Reasoning

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Mail to: Sr.Manager (HR)-Campus..Dr. Kanimozhi / Sr.Manager (HR)-A.O...Mr.J. Sreekanth /Pay Bills Section-A.O.

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva Kumar,Assoc. Pofessor,ECE

Mail to: GM, Campus.. Col.P.J. Lawrence (Retd.)/GM-Consruction..Mr.Bijit Mukherji /

Manager–Campus Ambience & Beautification-Mr.T Shakthi Swaroop

Mail to: Professor In-charge, Technical Maintenance / Liberal Arts Club-Dr.R Subhakara Raju

Mail to: Webmaster-Mr.LV

Mail to: Physical Edn. /Library / Gen.Maintenance / Transport / Construction / Central Stores / Girls'

Hostel/ Boys' Hostel / Exam.Sec / Automation / SyTe / ET S&A Gr //IQAC / VEC / CAES /

ASAS / Intl Relations / Hobby Clubs / Help Desk / PIPS / Women's Forum / Elecl.Wing /

Security / Canteen

Mail to: All Faculty

Mail to: All Students

Thanks & Regards



**Dr. K. Subba Rao**

**REGISTRAR**

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### OFFICE OF DEAN STUDENT AFFAIRS

### CASTE DISCRIMINATION COMMITTEE

### MINUTES OF THE MEETING HELD AT ROSE HALL

Meeting No.	2	Date	14.02.2024
Academic Year	2023-24	Time	2.00 P.M

#### Members Present:

S.No	Name of the Faculty/Staff/student	Designation	Dept.	Position	Signature
1	Dr. Ch Hanumantha Rao	Professor & Dean (Student Affairs)	CE	Chairman	
2	Dr. B. Srinivasa Rao	Professor	CSE	Convener	
3	Dr. K. Ruth Ramya	Associate Professor	CSE	Co- Convener	
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7	Mr. Choutapalli Nagaraju	Assistant Professor	CSA	Member	
8	Mr. P. Ravi Kumar	Lab Technician	CE	Member	
9	Mr. K. Gokula Krishnan	Assistant Professor	IOT	Member	
10	Mr. Kishore Babu Konka	Office Assistant	MBA	Member	
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12	E. Vineeth Naik	Student	2300031417CS E I Year	Member	
13	Tejdeep K	Student	2100070028ME III Year	Member	
14	Bhargavi . B	Student	2000620101B.S c Agriculture IV Year	Member	
15	Aparna Kummula	Student	2100510005B. Arch III Year	Member	

**Action taken report:**

Organized one awareness programs about scholarships.

**Agenda 1: Scholarships provided by KLEF for SC/ST students.**

In accordance with the scholarship policy, KLEF granted scholarships to 53 SC/ST students, totaling an amount of Rs. 530000/- for the current academic year, and all eligible students received this fee concession from KLEF.

**Agenda Item-2: Grievances/Discrimination reported by the students**

Nil

**Agenda item-3: Any other item, with the permission of the Chair**

There are no other items for discussion.

The meeting was concluded with the Chairman, SC/ST thanking the members for their cooperation.

  
**Dean (Student Affairs)**  
**Dr. Ch. Hanumantra Raj**  
**Dean (Student Affairs)**  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWARAM-522502,  
Guntur Dist, Andhra Pradesh.