



Koneru Lakshmaiah Education Foundation

(Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

◆ Recognised as Category 1 University by UGC ◆ Approved by AICTE ◆ ISO 21001:2018 Certified

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Ref: KLEF/SA/Equal Opportunity Facilitation Cell/2025-26

Dt. 26-09-2025

Orders of the Hon'ble Vice-Chancellor dt. 26-09-2025

CIRCULAR

Sub: Re-Constitution of Equal Opportunity Facilitation Cell (EOFC) / Socio-Economically Disadvantaged Cell (SEDG) for the A.Y. 2025-26 – Communication - Reg.

Ref: Letter received from Dr. K. Ruth Ramya, Associate Dean (SA) and forwarded by Dr. K. R. S. Prasad, In-charge Dean (Student Affairs)

This is to inform all the faculty, staff & students that Equal Opportunity Facilitation Cell (EOFC) / Socio-Economically Disadvantaged Cell (SEDG) of KLEF is re-constituted for the A.Y 2025-2026. The Equal Opportunity Facilitation Cell (EOFC) / Socio-Economically Disadvantaged Cell (SEDG) at KLEF is established to promote inclusive practices and ensure equal access to education and opportunities for all, especially marginalized groups. It works to eliminate discrimination based on caste, gender, disability, or socio-economic status. The EOFC provides support services, awareness programs, and grievance redressal. It upholds the values of equity, diversity, and social justice as per UGC/AICTE guidelines.

EQUAL OPPORTUNITY CELL for the A.Y-2025-26

| Sl. No | Name of the Faculty/Staff/ Student | Designation | Emp ID. | Dept. | Email Id & Phone Number | Position |
|--------|------------------------------------|----------------|------------|-----------------------------|---|------------------|
| 1 | Dr. K. R. S. Prasad | I/C Dean | 472 | Student Affairs | krsprasad_fed@kluniversity.in 9000090926 | Chairperson |
| 2 | Dr. M Kameswara Rao | Professor | 3167 | EL&GE | kamesh.manchiraju@kluniversity.in 9440916032 | Member Secretary |
| 3 | Dr. K. Ruth Ramya | Associate Dean | 1901 | Student Affairs | ramya_cse@kluniversity.in 9440307606 | Liaison Officer |
| 4 | Dr. Habibulla Khan | Professor | 6362 | ECE | habibulla@kluniversity.in 9866027210 | Member |
| 5 | Dr. G. Pradeepini | Professor | 3658 | CSE-H | Pradeepini_cse@kluniversity.in 9394860674 | Member |
| 6 | Dr. K. Rama Krishna | Dean | 6782 | IQAC | drkrk@kluniversity.in 9948131461 | Member |
| 7 | Dr. B. Pavan Kumar | HOD-VEC | 7118 | VEC | pavanq@kluniversity.in 9440837536 | Member |
| 9 | K. Hansika | Student | 2400033291 | CSE 2 nd Year | 2400033291@kluniversity.in 9392411624 | Student Member |

| | | | | | | |
|----|-------------------------|---------------------|------------|----------------------------------|--|----------------|
| 10 | Dr. B. Jyothi | Associate Professor | 2465 | EEE | jyothieee@kluniversity.in 9959209240 | Member |
| 11 | Nagulapalli Sai Ananth | Student | 2300070011 | ME 3rd Year | 2300070011@kluniversity.in 9550982978 | Student Member |
| 12 | Gaurav Nilesh Khivasara | Student | 2200032772 | CSE 4 th Year | 2200032772@kluniversity.in 9422175771 | Student Member |
| 13 | G. Kalyani | Student | 2300010007 | BT 3 rd Year | 2300010007@kluniversity.in 81428261111 | Student Member |
| 14 | G Bindhu Sri | Student | 2300530053 | Pharmacy 3 rd Year | 2300530053@kluniversity.in 8522894960 | Student Member |
| 15 | P. Pranayathi | Student | 2500620021 | Agriculture 1 st Year | 2500620021@kluniversity.in 8008619838 | Student Member |
| 15 | A. V. Ganesh | Student | 2401510060 | MBA 2 nd Year | 2401510060@kluniversity.in 9391139663 | Student Member |

Roles & Responsibilities:

1. To co-ordinate with other existing cells and statutory bodies of the HEIs and enable implementation of the existing schemes and provisions, including scholarships and fellowships of the Govt. of India and respective States.
2. To ensure the implementation of bridge courses, outreach programs designed and developed by HEIs for Socio-Economically Disadvantaged Groups (SEDGs).
3. To provide socio-economic, academic, and emotional support and mentoring for such students through proper counseling and mentoring programs.
4. To ensure sensitization of faculty, staff, counselors, and students on the gender-identity issue and their inclusion in all aspects of the HEI, including making curricula gender and ability inclusive.
5. Coordinate with the Internal Quality Assurance Cell (IQAC) to raise awareness about the implementation of various policies for inclusive and equitable higher quality education.
6. To work as a 'Single Window' for students belonging to SEDGs for their grievances, basic needs, amenities, facilities, welfare measures, and scholarships and fellowships.
7. To upload guidelines, facilities, welfare, and safety measures on HEI's portal and maintain such records to review and monitor amenities and basic facilities for a safe and secure environment for SEDGs.
8. To circulate, publicize, and facilitate existing welfare schemes like – Remedial, NET, entry into services, and residential Coaching for SC/ST/OBC (non-creamy layer), Minority Community, and PwD Students.
9. To establish a team of counselors, social workers, and faculty members to provide emotional and social support to SEDGs to adapt to the environment of the HEI.

10. To focus on overall personality and skill development, including professional and soft skills, so as to ensure enhancing student employability.
11. To organize periodic meetings and to monitor the progress of various schemes and all the HEIs may prepare the database.
12. To assess the needs of SEDGs and make necessary recommendations to the authorities of the institutions.
13. To make faculty, staff, students, and service professionals aware of facilities available for SEDGs.
14. To sensitize all the students to bring an attitudinal change towards SEDGs. Students should accept and involve SEDGs in curricular, co-curricular, and extra-curricular activities in the HEIs.
15. To hold regular meetings with SEDG students to check their grievances and meet with management/authorities of HEIs to facilitate discussion of the grievances of SEDG students and maintain the confidentiality of deliberations and data.
16. To review, monitor, and ensure disposal of all grievances within 15 days.

The Members are directed to attend the meetings as and whenever conducted.


REGISTRAR
Dr. K. SUBBARAO
REGISTRAR

Mail & Hard copy to: Hon'ble President, KLEF
 Mail to: Hon'ble Vice-Presidents, KLEF
 Mail & Hard copy to: Hon'ble Pro Chancellor
 Mail & Hard copy to: Hon'ble In-charge Vice-Chancellor
 Mail & Hard copy to: Pro Vice-Chancellors
 Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh
 Mail to: Special Officer -Dr.A. Vani
 Mail to: All Advisors / All Deans / All Principals / All Vice-Principals
 Mail to: All Sr.Directors / All Directors / All Additional Deans / All Associate Deans / Deputy Deans / PR Head
 Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry
 Mail to: Joint Registrar / Deputy Registrar / Sr.Manager (Alumni Relations) & AR-Sri A.Krishna Rao / AR-Dr.MVAL Narasimha Rao
 Mail to: All HoDs / All Alternate HoDs / All Dy. HoDs
 Mail to: KL II - Principal Off Campus Centre, Aziz Nagar Campus / KL H - Principal Off Campus Centre, Bowrampet
 Mail to: KL H HoDs of Off-campus Centres-Aziz Nagar / Bowrampet / GBS Kondapur
 Mail to: KL H Associate Deans of Off-campus Centres-Aziz Nagar / Bowrampet / GBS Kondapur -
 P&D / R&D / Academics / IQAC / F&SA / Skill Development / Student Progression & Training / Student Affairs / Student Welfare /
 Examinations
 Mail to: Librarian
 Mail to: Director (Purchases)-Mr.YSRKP / GM (Purchases)-Mr.Nilanjan Guha/ Jt.Registrar-A.O.-Mr.C.S.Rao / Director-Adm-Dr.J.S.Rao / Media I/c & PRO - Mr.HSR Murty
 Mail to: GM (Finance)-Mr.K.Srirama Krishna / Finance Officer-Mr.KRR / Manager (Accounts)-Mr.B.Mallikharjuna Prasad
 Mail to: Sr.Manager (HR)-A.O...Mr.J. Sreekanth /Office of Dean (F&SA)..Campus/Pay Bills Section-A.O.
 Mail to: Webmaster-Mr.LV
 Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan
 Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail: rajasekhar_syte@kluniversity.in)
 Mail to: Professor In-charge, EduTech, AnImation-Dr. M. Silva Kumar, Assoc. Professor, ECE
 Mail to: GM-Purchases / Manager-Campus Ambience & Beautification-Mr.T Shakthi Swaroop
 Mail to: Professor In-charge, Technical Maintenance / Liberal Arts Club-Dr.R Subhakara Raju
 Mail to: Physical Edn. /Library / Gen.Maintenance / Transport / Construction / Central Stores / Girls' Hostel/
 Boys' Hostel / Exam.Sec / Automation / SyTe / ET S&A Groyp / IQAC / VEC / CAES / ASAS /
 Intl Relations / Hobby Clubs / Help Desk / PIPS / Women's Forum / Elecl.Wing / Security / Canteen
 Mail to: Dr.K.R.S. Prasad, In-Charge Dean-Student Affairs.
 Dr. K. Ruth Ramya, Associate Dean- SA & Convenor, Women Development Cell
 All Faculty members
 All Students
 Individuals concerned

ERP
E-mail sent
Aslo
27/9/25