



Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

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Admin Off: 29-36-38, Museum Road, Govenorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Dt: 20.7.2021

Orders of the Hon'ble Vice-Chancellor dt.20.7.2021

CIRCULAR

Sub: Meeting with Grievance Committee Members on 22.7.2021- Reg.

Ref: Letter dated 19-7-2021 from Dr. KRS Prasad, Dean (Student Affairs).

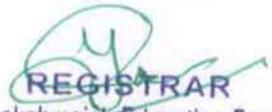
This is to inform that the Grievance Redressal Committee meeting is scheduled to be convened on 22-7-2021 from 2.00 P.M. The meeting will be conducted in room no C 106. All the members of Grievance Redressal Committee listed below shall attend the meeting without fail.

Agenda:

1. Awareness on resolving the online and offline complaints.
2. Any other relevant matter.

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener
2	Dr.I.Govardhani	Associate Dean SA	Co convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. L. Jayasree	Retd. Professor, Ombuds-Person	Member
6	Dr. Ali Baig	ECE	Member
7	Dr.T.Santhi Sri	CSE	Member
8	Mrs. K Sarada	EEE	Member
9	Dr. P. Gopi Krishna	ECM	Member
10	Mr Nitin Ralph Pochont	MECH	Member
11	Dr. M.Sudha Mani	BT	Member
12	Mr. N. Sandeep Kumar	CE	Member
13	Dr. R. Pradeep	BBA/MBA	Member
14	Md Abdul Mannan	BCA	Member
15	Dr. B. Nagalakshmi	B Com-H	Member
16	Mr. V. Varun	B Arch	Member
17	Dr. M. Narender	B Pharm	Member
18	Mr. J.V.Sridhar Patnala	B Sc VC, BFA	Member
19	Dr. Ch. Lakshmana Rao	BBA LLB	Member
20	A.Teja Sree	180031342, CSE	Student member
21	B.Lavanya	180541187, BBA	Student member
22	G. Tharun Vardhan	180160008, B.Arch	Student member
23	P. Sai Nikith Reddy	180040484, ECE	Student member
24	B. Sai Bhumika Reddy	190010106, BT	Student member
25	I. Pavan Teja	190030603, CSE	Student member
26	M.V.S.S Akhil	190070067, Mech	Student member
27	A.Nivas	2000031648, CSE	Student member
28	G. Jahnavi	2000040526, ECE	Student member
29	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.


REGISTRAR
Koneru Lakshminarayana Foundation
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Guntur District, Andhra Pradesh.

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KLEF

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Mail to: Webmaster-Mr.LV

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail:

rajasekhar_syte@kluniversity.in)

Mail to: Professor In-charge, EduTech, Animation-Dr. M. SivaKumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS GRIEVANCES REDRESSAL COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	001	Date	22.07.2021
Academic Year	2021-22	Time	02.00 P.M

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other relevant matters

Members Present:

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener
2	Dr.I.Govardhani	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. Ali Baig	ECE	Member
6	Dr.T.Santhi Sri	CSE	Member
7	Mrs. K Sarada	EEE	Member
8	Dr. P. Gopi Krishna	ECM	Member
9	Mr Nitin Ralph Pochont	MECH	Member
10	Dr. M.Sudha Mani	BT	Member
11	Mr. N. Sandeep Kumar	CE	Member
12	Dr. R. Pradeep	BBA/MBA	Member
13	Md Abdul Mannan	BCA	Member
14	Dr. B. Nagalakshmi	B Com-H	Member
15	Mr. V. Varun	B Arch	Member
16	Dr. M. Narender	B Pharm	Member
17	G. Tharun Vardhan	180160008, B.Arch	Student member
18	P. Sai Nikith Reddy	180040484, ECE	Student member
19	B. Sai Bhumika Reddy	190010106, BT	Student member

20	I. Pavan Teja	190030603, CSE	Student member	Pava
21	M.V.S.S Akhil	190070067, Mech	Student member	Akhil
22	A.Nivas	2000031648, CSE	Student member	Niva
23	G . Jahnavi	2000040526, ECE	Student member	Jha
24	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member	Sai

Members Absent: The following members were granted leave of absence.

1	Mr. J.V.SridharPatnala	B Sc VC, BFA	Member
2	Dr. Ch. Lakshmana Rao	BBA LLB	Member
3	A.Teja Sree	180031342, CSE	Student member
4	B.Lavanya	180541187, BBA	Student member

Dr. K R S Parasad, Convener, Grievance Redressal Committee explained about the purpose and expectations of this committee.

GRC provides means to seek redressal through investigation, resolution of academic, examinations, physical facilities and personal grievances through the following measures.

- Follow-up of the resolving procedure to get timely redressal (within 3 days to 14 days depending on the nature of grievance).
- Intimation to Honorable Pro-Vice Chancellor, follow-up of the resolving procedure and report acknowledgement to UGC regarding UGC portal grievances and redressal.

A. Academic Grievances:

- Issues related to course registration.
- Issues about change of specialization.
- Issues regarding course requirement and course content.
- Examinations related issues.
- Issues related to applying/receiving certificates.

B. Administrative Decisions, Services or Facilities:

- Issues related to transport facility.
- Issues related to Hostels.
- Issues related to Canteen.
- Issues related to Sports.
- Issues related to Post Office & bank (on campus)
- Issues related to other facilities provided by the university (water etc.).

C. Unfair Treatment:

- Grievances about a student behavior towards other students.
- Grievances about Faculty & staff behavior towards other students.

D. Sexual Harassment and Discrimination

- Issues related to harassment (sexual)
- Issues about Discrimination or racial treatment

E. Caste Discrimination

F. Ragging

G Unfair Treatment

Discussion on Agenda Items:

Agenda item-1: Discussion about functioning of GRC

The Grievance Redressal Cell (GRC) collects grievances via online & offline platforms from both faculty and students. Additionally, grievances are accepted through grievances boxes positioned across the university, as well as in written form. Through the strict implementation of the grievance redressal policy and prompt action from all involved parties, the majority of grievances are resolved within the designated timeframe of 7 days to 14 days depending in the nature of the grievance.

Dr. K. R. S Prasad, Convener, Grievance Redressal Committee (GRC) requested all the members to actively contribute in their roles in order to resolve all problems/issues within the stipulated time frame.

Agenda item-2: Any other item, with the permission of the Chair There are no other items for discussion.

NIL

The meeting was concluded with the Chairman, Grievances Redressal Committee thanking the members for their cooperation.

K.R.S. Prasad
(Dr.K.R.S. Prasad)

Dean (SA)

Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESWARAM-522502,
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Dt: 26.8.2021

Orders of the Hon'ble Vice-Chancellor dt.26.8.2021

CIRCULAR

Sub: Meeting with Grievance Committee Members on 27.8.2021- Reg.

Ref: Letter dated 25-8-2021 from Dr. KRS Prasad, Dean (Student Affairs).

This is to inform that Grievance Redressal Committee meeting is scheduled to be convened on 27-8-2021 from 2.00 P.M. The meeting will be conducted in room no C 106. All the members of Grievance Redressal Committee listed below shall attend the meeting without fail.

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other points with the permission of the chair.

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener
2	Dr.I.Govardhani	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
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15	Dr. B. Nagalakshmi	B Com-H	Member
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17	Dr. M. Narender	B Pharm	Member
18	Mr. J.V.Sridhar Patnala	B Sc VC, BFA	Member
19	Dr. Ch. Lakshmana Rao	BBA LLB	Member
20	A.Teja Sree	180031342, CSE	Student member
21	B.Lavanya	180541187, BBA	Student member
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25	I. Pavan Teja	190030603, CSE	Student member
26	M.V.S.S Akhil	190070067, Mech	Student member
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29	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

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Student Affairs / Student Welfare / Examinations

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Mail to: Webmaster-Mr.LV

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail:

rajasekhar_syte@kluniversity.in)

Mail to: Professor In-charge, EduTech, Animation-Dr. M. SivaKumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS GRIEVANCES REDRESSAL COMMITTEE

MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No.	2	Date	27.08.2021
Academic Year	2021-22	Time	03.00 P.M

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other points with the permission of the chair.

Members Present:

S.No	Name of the Member	Department	Nominated as
1	Dr. K. R. S. Prasad	Dean SA	Convener
2	Dr. I. Govardhani	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. Ali Baig	ECE	Member
6	Dr.T.Santhi Sri	CSE	Member
7	Mrs. K Sarada	EEE	Member
8	Dr. P. Gopi Krishna	ECM	Member
9	MrNitin Ralph Pochont	MECH	Member
10	Dr. M.Sudha Mani	BT	Member
11	Mr. N. Sandeep Kumar	CE	Member
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13	Md Abdul Mannan	BCA	Member
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15	Mr. V. Varun	B Arch	Member
16	Dr. M. Narender	B Pharm	Member
17	Mr. J.V.SridharPatnala	B Sc VC, BFA	Member
18	Dr. Ch. Lakshmana Rao	BBA LLB	Member

Handwritten signatures and initials:
D. Govind
Heena
Mishra
Ay
Sri
K.S.A.
Gopal
R
J
Mabek
A
N
V.K.
Anupal.
S
S

19	A.Teja Sree	180031342, CSE	Student member	<i>Teja</i>
20	B.Lavanya	180541187, BBA	Student member	<i>Lavanya</i>
21	P. Sai Nikith Reddy	180040484, ECE	Student member	<i>Reddy</i>
22	B. Sai Bhumika Reddy	190010106, BT	Student member	<i>B</i>
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24	A.Nivas	2000031648, CSE	Student member	<i>Nivas</i>
25	G . Jahnvi	2000040526, ECE	Student member	<i>Jahnvi</i>
26	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member	<i>Reddy</i>

Members Absent: The following members were granted leave of absence.

1	I. Pavan Teja	190030603, CSE	Student
2	G. Tharun Vardhan	180160008, B.Arch	Student

Discussion on Agenda Items:

Dr. KRS Prasad, Convener, Grievance Redressal Committee welcomed all the committee members to the meeting.

Action taken report of the decisions taken in the last meeting:

NIL as there are no grievances reported.

Agenda Item-1:

In August, a female student in the CSE department lodged a complaint on 25/08/2021 requesting that the bus stop at Iythanagar, Tenali. She highlighted that 20 students residing in Iythanagar had to inconveniently travel to ASN College to catch buses. On 28/08/2021, the transportation department addressed the issue by extending bus services to Iythanagar, satisfying the students.

Agenda Item-2: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, Grievances Redressal Committee thanking the members for their cooperation.

KRS Prasad
(Dr.K.R.S. Prasad)
Dean (SA)

Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Dt: 22.9.2021

Orders of the Hon'ble Vice-Chancellor dt.22.9.2021

CIRCULAR

Sub: Meeting with Grievance Committee Members on 23.9.2021- Reg.

Ref: Letter dated 21-9-2021 from Dr. KRS Prasad, Dean (Student Affairs).

This is to inform that Grievance Redressal Committee meeting is scheduled to be convened on 23-9-2021 from 2.00 P.M. The meeting will be conducted in room no C 106. All the members of the Grievance Redressal Committee listed below shall attend the meeting without fail.

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other relevant matters with the permission of the chair.

S.No	Name of the Member	Department	Nominated as
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The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.


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Mail to: Special Officer -Dr.A. Vani

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Directors / All Additional Deans All Associate Deans / Deputy Deans / PR Head

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/ AR-Dr.MVAL Narasimha Rao

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Student Progression & Training /

Student Affairs / Student Welfare / Examinations

Mail to: Librarian

Mail to: Director (Purchases)-Mr.YSRKP / GM (Purchases)-Mr.Nilanjan Guha/ Jt.Registrar-A.O.-
Mr.C.S.Rao / Director-Adm-Dr.J.S.Rao / Media I/c & PRO - Mr.HSR Murty

Mail to: GM (Finance)-Mr.K.Srirama Krishna / Finance Officer-Mr.KRR / Manager (Accounts)-
Mr.B.Mallikharjuna Prasad

Mail to: Sr.Manager (HR)-Campus..Dr. Kanimozhi / Sr.Manager (HR)-A.O...Mr.J. Sreekanth /Pay
Bills Section-A.O.

Mail to: Webmaster-Mr.LV

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail:

rajasekhar_syte@kluniversity.in)

Mail to: Professor In-charge, EduTech, Animation-Dr. M. SivaKumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



Koneru Lakshmaiah Education Foundation

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OFFICE OF DEAN STUDENT AFFAIRS GRIEVANCES REDRESSAL COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No.	3	Date	23.09.2021
Academic Year	2021-22	Time	2.00 P.M

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other relevant matters with the permission of the chair.

Members Present:

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener
2	Dr.I.Govardhani	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. Ali Baig	ECE	Member
6	Dr.T.Santhi Sri	CSE	Member
7	Mrs. K Sarada	EEE	Member
8	Dr. P. Gopi Krishna	ECM	Member
9	MrNitin Ralph Pochont	MECH	Member
10	Dr. R. Pradeep	BBA/MBA	Member
11	Md Abdul Mannan	BCA	Member
12	Dr. B. Nagalakshmi	B Com-H	Member
13	Mr. V. Varun	B Arch	Member
14	Dr. M. Narender	B Pharm	Member
15	Mr. J.V.SridharPatnala	B Sc VC, BFA	Member
16	Dr. Ch. Lakshmana Rao	BBA LLB	Member
17	A.Teja Sree	180031342, CSE	Student member
18	B.Lavanya	180541187, BBA	Student member
19	G. Tharun Vardhan	180160008, B.Arch	Student member

20	P. Sai Nikith Reddy	180040484, ECE	Student member	<i>Reddy</i>
21	B. Sai Bhumika Reddy	190010106, BT	Student member	<i>B</i>
22	M.V.S.S Akhil	190070067, Mech	Student member	<i>Akhil</i>
23	A.Nivas	2000031648, CSE	Student member	<i>Miva</i>
24	G . Jahnavi	2000040526, ECE	Student member	<i>J</i>
25	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member	<i>Reddy</i>

Members Absent: The following members were granted leave of absence.

1	Dr. M.Sudha Mani	BT	Member
2	Mr. N. Sandeep Kumar	CE	Member
3	I. Pavan Teja	190030603, CSE	Student member

Dr. KRS Prasad, Convener, Grievance Redressal Committee welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting:

In August, a female student in the CSE department lodged a complaint on **25/08/2021** requesting that the bus stop at Iythanagar, Tenali. She highlighted that 20 students residing in Iythanagar had to inconveniently travel to ASN College to catch buses. On **28/08/2021**, the transportation department addressed the issue by extending bus services to Iythanagar, satisfying the students. Subsequently, a review involving students and transportation staff confirmed the resolution within six days. Hence, the matter is now deemed resolved. **Therefore, the issue is resolved in 3 days.**

Grievance raised by me is resolved and bus stop provided
[Signature]

Discussion on Agenda Items:

Agenda Item-1:

In September, a male student in the second year of the CSE department raised a concern on **20/09/2021**. In his complaint, he mentioned taking a supplementary English exam in March, receiving the results in PDF format. Despite passing the exam, the results were not reflected in the ERP system.

Agenda Item-2: Any other item, with the permission of the Chair.

There are no other items for discussion.

The meeting was concluded with the Chairman, Grievances Redressal Committee thanking the members for their cooperation.

KRS Prasad
(Dr.K.R.S. Prasad)
 Dean (Student Affairs)
 Koneru Lakshmaiah Education Foundation
 (Deemed to be University)
 GreenFields, VADDESWARAM-522502,
 Guntur Dist, Andhra Pradesh.



Koneru Lakshmaiah Education Foundation

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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Dt: 28.10.2021

Orders of the Hon'ble Vice-Chancellor dt.28.10.2021

CIRCULAR

Sub: Meeting with Grievance Committee Members on 29.10.2021- Reg.

Ref: Letter dated 27-10-2021 from Dr. KRS Prasad, Dean (Student Affairs).

This is to inform that Grievance Redressal Committee meeting is scheduled to be convened on 29-10-2021 from 2.00 P.M. The meeting will be conducted in room no C 106. All the members of Grievance Redressal Committee listed below shall attend the meeting without fail.

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other points with the permission of the chair.

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener
2	Dr.I.Govardhani	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. L. Jayasree	Retd. Professor, Ombuds-Person	Member
6	Dr. Ali Baig	ECE	Member
7	Dr.T.Santhi Sri	CSE	Member
8	Mrs. K Sarada	EEE	Member
9	Dr. P. Gopi Krishna	ECM	Member
10	Mr Nitin Ralph Pochont	MECH	Member
11	Dr. M.Sudha Mani	BT	Member
12	Mr. N. Sandeep Kumar	CE	Member
13	Dr. R. Pradeep	BBA/MBA	Member
14	Md Abdul Mannan	BCA	Member
15	Dr. B. Nagalakshmi	B Com-H	Member
16	Mr. V. Varun	B Arch	Member
17	Dr. M. Narender	B Pharm	Member
18	Mr. J.V.Sridhar Patnala	B Sc VC, BFA	Member
19	Dr. Ch. Lakshmana Rao	BBA LLB	Member
20	A.Teja Sree	180031342, CSE	Student member
21	B.Lavanya	180541187, BBA	Student member
22	G. Tharun Vardhan	180160008, B.Arch	Student member
23	P. Sai Nikith Reddy	180040484, ECE	Student member
24	B. Sai Bhumika Reddy	190010106, BT	Student member
25	I. Pavan Teja	190030603, CSE	Student member
26	M.V.S.S Akhil	190070067, Mech	Student member
27	A.Nivas	2000031648, CSE	Student member
28	G. Jahnvi	2000040526, ECE	Student member
29	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.


REGISTRAR
Koneru Lakshmalah Education Foundation
(Deemed University)
Green Fields, VADDESARAM-522 302,
Guntur District, Andhra Pradesh.

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KLEF

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rajasekhar_syte@kluniversity.in)

Mail to: Professor In-charge, EduTech, Animation-Dr. M. SivaKumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS GRIEVANCES REDRESSEL COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No.	004	Date	29.10.2021
Academic Year	2021-22	Time	02.00 P.M

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other points with the permission of the chair

Members Present:

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener
2	Dr.I.Govardhani	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. Ali Baig	ECE	Member
6	Dr.T.Santhi Sri	CSE	Member
7	Mrs. K Sarada	EEE	Member
8	Dr. P. Gopi Krishna	ECM	Member
9	MrNitin Ralph Pochont	MECH	Member
10	Dr. M.Sudha Mani	BT	Member
11	Mr. N. Sandeep Kumar	CE	Member
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13	Md Abdul Mannan	BCA	Member
14	Dr. B. Nagalakshmi	B Com-H	Member
15	Mr. V. Varun	B Arch	Member
16	Dr. M. Narender	B Pharm	Member
17	Mr. J.V.SridharPatnala	B Sc VC, BFA	Member
18	Dr. Ch. Lakshmana Rao	BBA LLB	Member
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20	B.Lavanya	180541187, BBA	Student member
21	G. Tharun Vardhan	180160008, B.Arch	Student member
22	P. Sai Nikith Reddy	180040484, ECE	Student member
23	B. Sai Bhumika Reddy	190010106, BT	Student member
24	I. Pavan Teja	190030603, CSE	Student member
25	M.V.S.S Akhil	190070067, Mech	Student member
26	A.Nivas	2000031648, CSE	Student member
27	G. Jahnavi	2000040526, ECE	Student member
28	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

Members Present:

NIL

Action taken report of the decisions taken in the last meeting:

In September, a male student in the second year of the CSE department raised a concern on 20/09/2021. In his complaint, he mentioned taking a supplementary English exam in March, receiving the results in PDF format. Despite passing the exam, the results were not reflected in the ERP system. The grievance was resolved on 23/09/2021, with the student advised to print the PDF of result and visit the exam section. Following these instructions, the student provided the PDF, resulting in an update to the ERP system. **It took 3 days of time to resolve this issue.**

Grievance raised by
me is Resolved on
23/9/2021

A. Saihariparam

()

Discussion on Agenda Items:

Agenda Item-1:

In October, a male student in the fourth year of the CSE department lodged a complaint via the online central grievances platform on 26/10/2021 regarding the payment of the Coursera fee for the 4-1 semester. He stated that despite making the payment, his account remained inactive.

Agenda Item-2: Any other item, with the permission of the Chair
There are no other items for discussion.

The meeting was concluded with the Chairman, Grievances Redressal Committee thanking the members for their cooperation.

KRSPeased
(Dr. K.R.S. Prasad)
Dean (SA)

Dean (Student Affairs),
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADESWARAM-522502,
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Dt: 25.11.2021

Orders of the Hon'ble Vice-Chancellor dt.25.11.2021

CIRCULAR

Sub: Meeting with Grievance Committee Members on 27.11.2021- Reg.

Ref: Letter dated 24-11-2021 from Dr. KRS Prasad, Dean (Student Affairs).

This is to inform that Grievance Redressal Committee meeting is scheduled to be convened on 27-11-2021 from 2.00 P.M. The meeting will be conducted in room no C 106. All the members of Grievance Redressal Committee listed below shall attend the meeting without fail.

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other points with the permission of the chair.

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener
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19	Dr. Ch. Lakshmana Rao	BBA LLB	Member
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27	A.Nivas	2000031648, CSE	Student member
28	G. Jahnvi	2000040526, ECE	Student member
29	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.



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REGISTRAR**

**Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESARAM-522 302
Guntur District, Andhra Pradesh.**

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HoDs..Communication Skills / Soft Skills & Head of Division...Quant &

Reasoning

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Development / Student Progression & Training /

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A.O.-Mr.C.S.Rao / Director-Adm-Dr.J.S.Rao / Media I/c & PRO - Mr.HSR Murty

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(Accounts)-Mr.B.Mallikharjuna Prasad

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Mail to: Professor In-charge, EduTech, Animation-Dr. M. SivaKumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS GRIEVANCES REDRESSAL COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No.	5	Date	27.11.2021
Academic Year	2021-22	Time	02.00 P.M

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other points with the permission of the chair.

Members Present:

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener <i>A</i>
2	Dr.I.Govardhani	Associate Dean SA	Co-convener <i>P. Govind</i>
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member <i>H Khan</i>
4	Dr.N.Venkatram	Pro-Vice chancellor	Member <i>N.V.</i>
5	Dr. Ali Baig	ECE	Member <i>Ali</i>
6	Dr.T.Santhy Sri	CSE	Member <i>Sri</i>
7	Mrs. K Sarada	EEE	Member <i>K Sarada</i>
8	Dr. P. Gopi Krishna	ECM	Member <i>Gopi</i>
9	MrNitin Ralph Pochont	MECH	Member <i>Nitin</i>
10	Dr. R. Pradeep	BBA/MBA	Member <i>Pradeep</i>
11	Md Abdul Mannan	BCA	Member <i>Md Abdul Mannan</i>
12	Dr. B. Nagalakshmi	B Com-H	Member <i>B. Nagalakshmi</i>
13	Mr. V. Varun	B Arch	Member <i>V. Varun</i>
14	Dr. M. Narendra	B Pharm	Member <i>M. Narendra</i>
15	Mr. J.V.SridharPatnala	B Sc VC, BFA	Member <i>J.V.SridharPatnala</i>
16	Dr. Ch. Lakshmana Rao	BBA LLB	Member <i>Ch. Lakshmana Rao</i>
17	A.Teja Sree	180031342, CSE	Student member <i>Teja</i>
18	B.Lavanya	180541187, BBA	Student member <i>Lavanya</i>

19	G. Tharun Vardhan	180160008, B.Arch	Student member	Tharun
20	P. Sai Nikith Reddy	180040484, ECE	Student member	Sai
21	B. Sai Bhumika Reddy	190010106, BT	Student member	Bhumika
22	A.Nivas	2000031648, CSE	Student member	Nivas
23	G. Jahnavi	2000040526, ECE	Student member	Jahnavi
24	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member	Reddy

Members Present:

1	Dr. M.Sudha Mani	BT	Member
2	Mr. N. Sandeep Kumar	CE	Member
3	I. Pavan Teja	190030603, CSE	Student member
4	M.V.S.S Akhil	190070067, Mech	Student member

Dr. KRS Prasad, Convener, Grievance Redressal Committee welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting:

In October, a male student in the fourth year of the CSE department lodged a complaint via the online central grievances platform on **26/10/2021** regarding the payment of the Coursera fee for the 4-1 semester. He stated that despite making the payment, his account remained inactive. The grievance was successfully addressed on **30/10/2021** confirming the student's payment for the Coursera fee, which was verified by the Account Section and recorded in the ERP system. **The issue was resolved within a span of 4 days of time.**

Discussion on Agenda Items:

Agenda Item-1: Any grievances raised.

A complaint regarding an incident of indiscipline was filed on **25/11/2021**. The incident involved physical altercation between two students from the BBA and EEE departments at the Nilagiri boys hostel, during which they also argued with the warden. This altercation has caused significant concern and distress among students. Urgent action is requested from the warden to effectively address this issue, ensure the safety of all students, and implement preventive measures. The parents of the students involved were also notified on the same day..

Agenda Item-2: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, Grievances Redressal Committee thanking the members for their cooperation.

Grievance

Grievance raised through ERP by me [S. Pavan Teja Manoj Kumar] is resolved on 30/10/21.
 Dr. Manoj 30/10/21
 [Redacted]

KRS Prasad
 Dean (Student Affairs)
 Konda Kalbhasani Education Foundation
 (Deemed to be University)
 Green Fields, VADDESWARAM-522502,
 Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Dt: 27.12.2021

Orders of the Hon'ble Vice-Chancellor dt.27.12.2021

CIRCULAR

Sub: Meeting with Grievance Committee Members on 28.12.2021- Reg.

Ref: Letter dated 26-12-2021 from Dr. KRS Prasad, Dean (Student Affairs).

This is to inform that Grievance Redressal Committee meeting is scheduled to be convened on 28-12-2021 **from** 2.00 P.M. The meeting will be conducted in room no C 106. All the members of Grievance Redressal Committee listed below shall attend the meeting without fail.

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other points with the permission of the chair.

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener
2	Dr.I.Govardhani	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. L. Jayasree	Retd. Professor, Ombuds-Person	Member
6	Dr. Ali Baig	ECE	Member
7	Dr.T.Santhi Sri	CSE	Member
8	Mrs. K Sarada	EEE	Member
9	Dr. P. Gopi Krishna	ECM	Member
10	Mr Nitin Ralph Pochont	MECH	Member
11	Dr. M.Sudha Mani	BT	Member
12	Mr. N. Sandeep Kumar	CE	Member
13	Dr. R. Pradeep	BBA/MBA	Member
14	Md Abdul Mannan	BCA	Member
15	Dr. B. Nagalakshmi	B Com-H	Member
16	Mr. V. Varun	B Arch	Member
17	Dr. M. Narender	B Pharm	Member
18	Mr. J.V.Sridhar Patnala	B Sc VC, BFA	Member
19	Dr. Ch. Lakshmana Rao	BBA LLB	Member
20	A.Teja Sree	180031342, CSE	Student member
21	B.Lavanya	180541187, BBA	Student member
22	G. Tharun Vardhan	180160008, B.Arch	Student member
23	P. Sai Nikith Reddy	180040484, ECE	Student member
24	B. Sai Bhumika Reddy	190010106, BT	Student member
25	I. Pavan Teja	190030603, CSE	Student member
26	M.V.S.S Akhil	190070067, Mech	Student member
27	A.Nivas	2000031648, CSE	Student member
28	G . Jahnvi	2000040526, ECE	Student member
29	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.



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(Deemed to be University)
Green Fields, VADDESWARAM-522 302
Guntur District, Andhra Pradesh

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KLEF

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A.Krishna Rao / AR-Dr.MVAL Narasimha Rao

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HoDs..Communication Skills / Soft Skills & Head of Division...Quant &

Reasoning

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Campus Centre, Bowrampet

Vice-Principal / Director / Deputy Director

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Development / Student Progression & Training /

Student Affairs / Student Welfare / Examinations

Mail to: Librarian

Mail to: Director (Purchases)-Mr. YSRKP / GM (Purchases)-Mr.Nilanjan Guha/ Jt.Registrar-

A.O.-Mr.C.S.Rao / Director-Adm-Dr.J.S.Rao / Media I/c & PRO - Mr.HSR Murty

Mail to: GM (Finance)-Mr.K.Srirama Krishna / Finance Officer-Mr.KRR / Manager

(Accounts)-Mr.B.Mallikharjuna Prasad

Mail to: Sr.Manager (HR)-Campus..Dr. Kanimozhi / Sr.Manager (HR)-A.O...Mr.J.

Sreekanth /Pay Bills Section-A.O.

Mail to: Webmaster-Mr.LV

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail:

rajasekhar_syte@kluniversity.in)

Mail to: Professor In-charge, EduTech, Animation-Dr. M. SivaKumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS GRIEVANCES REDRESSAL COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No.	6	Date	28.12.2021
Academic Year	2021-2022	Time	02.00 P.M

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other points with the permission of the chair.

Members Present:

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener <i>AA</i>
2	Dr.I.Govardhani	Associate Dean SA	Co-convener <i>I Govardhani</i>
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member <i>H Khan</i>
4	Dr.N.Venkatram	Pro-Vice chancellor	Member <i>N Venkatram</i>
5	Dr. Ali Baig	ECE	Member <i>Ali Baig</i>
6	Dr.T.Santhi Sri	CSE	Member <i>Sri</i>
7	Mrs. K Sarada	EEE	Member <i>K Sarada</i>
8	Dr. P. Gopi Krishna	ECM	Member <i>Gopi Krishna</i>
9	MrNitin Ralph Pochont	MECH	Member <i>Nitin</i>
10	Dr. M.Sudha Mani	BT	Member <i>Sudha Mani</i>
11	Mr. N. Sandeep Kumar	CE	Member <i>Sandeep Kumar</i>
12	Dr. R. Pradeep	BBA/MBA	Member <i>Pradeep</i>
13	Md Abdul Mannan	BCA	Member <i>Abdul Mannan</i>
14	Dr. B. Nagalakshmi	B Com-H	Member <i>Nagalakshmi</i>
15	Mr. V. Varun	B Arch	Member <i>V Varun</i>
16	Dr. M. Narender	B Pharm	Member <i>Narender</i>
17	Mr. J.V.SridharPatnala	B Sc VC, BFA	Member <i>J.V.Sridhar</i>
18	Dr. Ch. Lakshmana Rao	BBA LLB	Member <i>Lakshmana Rao</i>
19	G. Tharun Vardhan	180160008, B.Arch	Student <i>Tharun</i>

			member	
20	P. Sai Nikith Reddy	180040484, ECE	Student member	Reddy
21	B. Sai Bhumika Reddy	190010106, BT	Student member	Saw
22	I. Pavan Teja	190030603, CSE	Student member	Pavan
23	M.V.S.S Akhil	190070067, Mech	Student member	Akhil
24	A.Nivas	2000031648, CSE	Student member	Niva
25	G . Jahnvi	2000040526, ECE	Student member	Jan
26	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member	Reddy

Leave of absence: The following members were granted leave of absence.

1	A.Teja Sree	180031342, CSE	Student member
2	B.Lavanya	180541187, BBA	Student member

Dr. KRS Prasad, Convener, Grievance Redressal Committee welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting:

A complaint regarding an incident of indiscipline was filed on **25/11/2021**. The incident involved physical altercation between two students from the BBA and EEE departments at the Nilagiri boys hostel, during which they also argued with the warden. This altercation has caused significant concern and distress among students. Urgent action is requested from the warden to effectively address this issue, ensure the safety of all students, and implement preventive measures. The parents of the students involved were also notified on the same day. Both students were scheduled for separate counseling sessions on **29/11/2021** to address their behavior and discuss peaceful conflict resolution strategies for the future. The committee advised the warden to implement measures aimed at preventing similar incidents, such as increased supervision in common areas, promoting conflict resolution strategies among students, and emphasizing the importance of respectful behavior. **The issue was resolved within a span of 4 days of time span as both students' parents came to the university on 29/11/2021.**

Grievance raised by

me is resolved on 29/11/2021

Y. Praveen Kumar ([redacted]) .

Discussion on Agenda Items:

Agenda Item-1: Addressing grievances raised.

No Grievances or complaints raised in the current month.

Agenda item-2: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, Grievances Redressal Committee thanking the members for their cooperation.


(Dr.K.R.S. Prasad)
Dean (SA)

Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADESWARAM-522502,
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Dt: 22.1.2022

Orders of the Hon'ble Vice-Chancellor dt.22.1.2022

CIRCULAR

Sub: Meeting with Grievance Committee Members on 23.1.2022- Reg.

Ref: Letter dated 21-1-2022 from Dr. KRS Prasad, Dean (Student Affairs).

This is to inform that Grievance Redressal Committee meeting is scheduled to be convened on 23-1-2022 from 2.00 P.M. The meeting will be conducted in room no C 106. All the members of the Grievance Redressal Committee listed below shall attend the meeting without fail.

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other relevant matters

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener
2	Dr.I.Govardhani	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. L. Jayasree	Retd. Professor, Ombuds-Person	Member
6	Dr. Ali Baig	ECE	Member
7	Dr.T.Santhi Sri	CSE	Member
8	Mrs. K Sarada	EEE	Member
9	Dr. P. Gopi Krishna	ECM	Member
10	Mr Nitin Ralph Pochont	MECH	Member
11	Dr. M.Sudha Mani	BT	Member
12	Mr. N. Sandeep Kumar	CE	Member
13	Dr. R. Pradeep	BBA/MBA	Member
14	Md Abdul Mannan	BCA	Member
15	Dr. B. Nagalakshmi	B Com-H	Member
16	Mr. V. Varun	B Arch	Member
17	Dr. M. Narender	B Pharm	Member
18	Mr. J.V.Sridhar Patnala	B Sc VC, BFA	Member
19	Dr. Ch. Lakshmana Rao	BBA LLB	Member
20	A.Teja Sree	180031342, CSE	Student member
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23	P. Sai Nikith Reddy	180040484, ECE	Student member
24	B. Sai Bhumika Reddy	190010106, BT	Student member
25	I. Pavan Teja	190030603, CSE	Student member
26	M.V.S.S Akhil	190070067, Mech	Student member
27	A.Nivas	2000031648, CSE	Student member
28	G . Jahnvi	2000040526, ECE	Student member
29	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.



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/ AR-Dr.MVAL Narasimha Rao

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HoDs.. Pharmacy

HoDs..Communication Skills / Soft Skills & Head of Division...Quant & Reasoning

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Centre, Bowrampet

Vice-Principal / Director / Deputy Director

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Mr.C.S.Rao / Director-Adm-Dr.J.S.Rao / Media I/c & PRO - Mr.HSR Murty

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Mr.B.Mallikharjuna Prasad

Mail to: Sr.Manager (HR)-Campus..Dr. Kanimozhi / Sr.Manager (HR)-A.O...Mr.J. Sreekanth /Pay
Bills Section-A.O.

Mail to: Webmaster-Mr.LV

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail:

rajasekhar_syte@kluniversity.in)

Mail to: Professor In-charge, EduTech, Animation-Dr. M. SivaKumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS GRIEVANCES REDRESSAL COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No.	007	Date	23.01.2022
Academic Year	2021-22	Time	03.00 P.M

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other relevant matters

Members Present:

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener
2	Dr.I.Govardhani	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. Ali Baig	ECE	Member
6	Dr.T.Santhi Sri	CSE	Member
7	Mrs. K Sarada	EEE	Member
8	Dr. P. Gopi Krishna	ECM	Member
9	MrNitin Ralph Pochont	MECH	Member
10	Dr. M.Sudha Mani	BT	Member
11	Mr. N. Sandeep Kumar	CE	Member
12	Dr. R. Pradeep	BBA/MBA	Member
13	Md Abdul Mannan	BCA	Member
14	Dr. B. Nagalakshmi	B Com-H	Member
15	Mr. V. Varun	B Arch	Member
16	Dr. M. Narender	B Pharm	Member
17	Mr. J.V.SridharPatnala	B Sc VC, BFA	Member
18	Dr. Ch. Lakshmana Rao	BBA LLB	Member
19	A.Teja Sree	180031342, CSE	Student member
20	B.Lavanya	180541187, BBA	Student member
21	G. Tharun Vardhan	180160008, B.Arch	Student member
22	P. Sai Nikith Reddy	180040484, ECE	Student member
23	B. Sai Bhumika Reddy	190010106, BT	Student member
24	I. Pavan Teja	190030603, CSE	Student member

Members Present:

1	Mr. J.V.SridharPatnala	B Sc VC, BFA	Member
2	Dr. Ch. Lakshmana Rao	BBA LLB	Member
3	A.Teja Sree	180031342, CSE	Student member
4	B.Lavanya	180541187, BBA	Student member

Dr. KRS Prasad, Convener, Grievance Redressal Committee welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting:

No grievances raised in the previous meeting.

Discussion on Agenda Items:

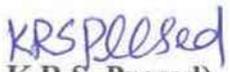
Agenda Item-1: Discussion on Grievances

NIL

Agenda item-2: Any other item, with the permission of the Chair.

There are no other items for discussion.

The meeting was concluded with the Chairman, Grievances Redressal Committee thanking the members for their cooperation.


(Dr.K.R.S. Prasad)
Dean (SA)

Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESWAREM-522502,
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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Dt: 24.2.2022

Orders of the Hon'ble Vice-Chancellor dt.24.2.2022

CIRCULAR

Sub: Meeting with Grievance Committee Members on 26.2.2022– Reg.

Ref: Letter dated 23-2-2022 from Dr. Ch HanumanthaRao, Dean (Student Affairs).

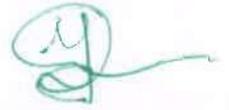
This is to inform that Grievance Redressal Committee meeting is scheduled to be convened on 26-2-2022 **from** 2.00 P.M. The meeting will be conducted in room no C 106. All the members of Grievance Redressal Committee listed below shall attend the meeting without fail.

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other points with the permission of the chair.

S.No	Name of the Member	Department	Nominated as
1	Dr.Ch Hanumantha Rao	Dean SA	Convener
2	Dr.M.Vasujadevi	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. L. Jayasree	Retd. Professor, Ombuds-Person	Member
6	Dr. Ali Baig	ECE	Member
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8	Mrs. K Sarada	EEE	Member
9	Dr. P. Gopi Krishna	ECM	Member
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16	Mr. V. Varun	B Arch	Member
17	Dr. M. Narender	B Pharm	Member
18	Mr. J.V.Sridhar Patnala	B Sc VC, BFA	Member
19	Dr. Ch. Lakshmana Rao	BBA LLB	Member
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28	G. Jahnvi	2000040526, ECE	Student member
29	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.



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Green Fields, GODESWARAM-522 302,
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Mr.B.Mallikharjuna Prasad

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Bills Section-A.O.

Mail to: Webmaster-Mr.LV

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail:

rajasekhar_syte@kluniversity.in)

Mail to: Professor In-charge, EduTech, Animation-Dr. M. SivaKumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



Koneru Lakshmalah Education Foundation

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OFFICE OF DEAN STUDENT AFFAIRS GRIEVANCES REDRESSEL COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No.	8	Date	26.02.2022
Academic Year	2021-22	Time	02.00 P.M

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other points with the permission of the chair.

Members Present:

S.No	Name of the Member	Department	Nominated as
1	Dr.ChHanumantha Rao	Dean SA	Convener
2	Dr.M.Vasujadevi	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. Ali Baig	ECE	Member
6	Dr.T.Santhi Sri	CSE	Member
7	Mrs. K Sarada	EEE	Member
8	Dr. P. Gopi Krishna	ECM	Member
9	MrNitin Ralph Pochont	MECH	Member
10	Dr. M.Sudha Mani	BT	Member
11	Mr. N. Sandeep Kumar	CE	Member
12	Dr. R. Pradeep	BBA/MBA	Member
13	Md Abdul Mannan	BCA	Member
14	Dr. B. Nagalakshmi	B Com-H	Member
15	Mr. V. Varun	B Arch	Member
16	Dr. M. Narendra	B Pharm	Member
17	Mr. J.V.SridharPatnala	B Sc VC, BFA	Member
18	Dr. Ch. Lakshmana Rao	BBA LLB	Member
19	A.Teja Sree	180031342, CSE	Student
20	B.Lavanya	180541187, BBA	Student
21	G. Tharun Vardhan	180160008, B.Arch	Student
22	P. Sai Nikith Reddy	180040484, ECE	Student
23	B. Sai Bhumika Reddy	190010106, BT	Student
24	I. Pavan Teja	190030603, CSE	Student

Members Absent:

1	M.V.S.S Akhil	190070067, Mech	Student
2	A.Nivas	2000031648, CSE	Student
3	G . Jahnvi	2000040526, ECE	Student
4	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student

Dr. Ch HanumanthaRao, Convener, Grievance Redressal Committee welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting:

No grievances raised in the previous meeting.

Discussion on Agenda Items:

Agenda Item-1: Discussion of Grievances Raised

No Grievances reported by the students.

Agenda item-2: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, Grievances Redressal Committee thanking the members for their cooperation.



(Dr.Ch HanumanthaRao)

Dean (SA)
Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESWARAM-522502,
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Dt: 26.3.2022

Orders of the Hon'ble Vice-Chancellor dt.26.3.2022

CIRCULAR

Sub: Meeting with Grievance Committee Members on 27.3.2022- Reg.

Ref: Letter dated 25-3-2022 from Dr. Ch HanumanthaRao, Dean (Student Affairs).

This is to inform that Grievance Redressal Committee meeting is scheduled to be convened on 27-3-2022 from 2.00 P.M. The meeting will be conducted in room no C 106. All the members of Grievance Redressal Committee listed below shall attend the meeting without fail.

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other relevant matters

S.No	Name of the Member	Department	Nominated as
1	Dr.Ch Hanumantha Rao	Dean SA	Convener
2	Dr.M.Vasujadevi	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. L. Jayasree	Retd. Professor, Ombuds-Person	Member
6	Dr. Ali Baig	ECE	Member
7	Dr.T.Santhi Sri	CSE	Member
8	Mrs. K Sarada	EEE	Member
9	Dr. P. Gopi Krishna	ECM	Member
10	Mr Nitin Ralph Pochont	MECH	Member
11	Dr. M.Sudha Mani	BT	Member
12	Mr. N. Sandeep Kumar	CE	Member
13	Dr. R. Pradeep	BBA/MBA	Member
14	Md Abdul Mannan	BCA	Member
15	Dr. B. Nagalakshmi	B Com-H	Member
16	Mr. V. Varun	B Arch	Member
17	Dr. M. Narender	B Pharm	Member
18	Mr. J.V.Sridhar Patnala	B Sc VC, BFA	Member
19	Dr. Ch. Lakshmana Rao	BBA LLB	Member
20	A.Teja Sree	180031342, CSE	Student member
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23	P. Sai Nikith Reddy	180040484, ECE	Student member
24	B. Sai Bhumika Reddy	190010106, BT	Student member
25	I. Pavan Teja	190030603, CSE	Student member
26	M.V.S.S Akhil	190070067, Mech	Student member
27	A.Nivas	2000031648, CSE	Student member
28	G. Jahnvi	2000040526, ECE	Student member
29	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.



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Mail to: Professor In-charge, EduTech, Animation-Dr. M. SivaKumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



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OFFICE OF DEAN STUDENT AFFAIRS GRIEVANCES REDRESSEL COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No.	9	Date	27.03.2022
Academic Year	2021-22	Time	02.00 P.M

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other relevant matters

Members Present:

S.No	Name of the Member	Department	Nominated as
1	Dr.ChHanumantha Rao	Dean SA	Convener
2	Dr.M.Vasuiadevi	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor. Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. Ali Baig	ECE	Member
6	Dr.T.Santhi Sri	CSE	Member
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9	MrNitin Ralph Pochont	MECH	Member
10	Dr. M.Sudha Mani	BT	Member
11	Mr. N. Sandeep Kumar	CE	Member
12	Dr. R. Pradeep	BBA/MBA	Member
13	Md Abdul Mannan	BCA	Member
14	Dr. B. Nagalakshmi	B Com-H	Member
15	Mr. V. Varun	B Arch	Member
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17	Mr. J.V.SridharPatnala	B Sc VC. BFA	Member
18	Dr. Ch. Lakshmana Rao	BBA LLB	Member
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23	B. Sai Bhumika Reddy	190010106, BT	Student
24	I. Pavan Teja	190030603, CSE	Student
25	M.V.S.S Akhil	190070067, Mech	Student
26	A.Nivas	2000031648, CSE	Student
27	G. Jahnavi	2000040526, ECE	Student
28	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student

Members Absent:

NIL

Dr. Ch HanumanthaRao, Convener, Grievance Redressal Committee welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting:

No issues have been raised in the last month .

Discussion on Agenda Items:

Agenda Item-1: Any grievances raised.

No prominent issues have been raised. .

Agenda item-2: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, Grievances Redressal Committee thanking the members for their cooperation.



(Dr.Ch Hanumantha Rao)

Dean (SA)

Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Dt: 26.4.2022

Orders of the Hon'ble Vice-Chancellor dt.26.4.2022

CIRCULAR

Sub: Meeting with Grievance Committee Members on 29.4.2022– Reg.

Ref: Letter dated 25-4-2022 from Dr. Ch HanumanthaRao, Dean (Student Affairs).

This is to inform that Grievance Redressal Committee meeting is scheduled to be convened on 29-4-2022 **from** 2.00 P.M. The meeting will be conducted in room no C 106. All the members of Grievance Redressal Committee listed below shall attend the meeting without fail.

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other points with the permission of the chair.

S.No	Name of the Member	Department	Nominated as
1	Dr.Ch Hanumantha Rao	Dean SA	Convener
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29	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.


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Individuals concerned

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OFFICE OF DEAN STUDENT AFFAIRS GRIEVANCES REDRESSEL COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No.	10	Date	29.04.2022
Academic Year	2021-22	Time	02.00 P.M

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other points with the permission of the chair.

Members Present:

S.No	Name of the Member	Department	Nominated as
1	Dr.ChHanumantha Rao	Dean SA	Convener
2	Dr.M.Vasujadevi	Associate Dean SA	Co-convener
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4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. Ali Baig	ECE	Member
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23	M.V.S.S Akhil	190070067, Mech	Student member
24	A.Nivas	2000031648, CSE	Student member

Members Absent

1	Mr. J.V.SridharPatnala	B Sc VC, BFA	Member
2	Dr. Ch. Lakshmana Rao	BBA LLB	Member
3	G. Jahnavi	2000040526, ECE	Student member
4	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

Dr. Ch Hanumantha Rao, Convener, Grievance Redressal Committee welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting:

No issues have been raised in the last month.

Discussion on Agenda Items:

Agenda Item-1: No Grievances reported by the students.

NIL

Agenda item-2: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, Grievances Redressal Committee thanking the members for their cooperation.



(Dr.Ch Hanumantha Rao)

Dean (SA)

**Dean (Student Affairs)
Koneru Lakshmaiah Education Foundation
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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Dt: 24.5.2022

Orders of the Hon'ble Vice-Chancellor dt.24.5.2022

CIRCULAR

Sub: Meeting with Grievance Committee Members on 25.5.2022- Reg.

Ref: Letter dated 23-5-2022 from Dr. Ch HanumanthaRao, Dean (Student Affairs).

This is to inform that Grievance Redressal Committee meeting is scheduled to be convened on 25-5-2022 from 2.00 P.M. The meeting will be conducted in room no C 106. All the members of Grievance Redressal Committee listed below shall attend the meeting without fail.

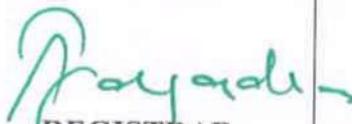
Agenda:

1. Addressing about resolving the online and offline complaints.

2. Any other relevant matters

S.No	Name of the Member	Department	Nominated as
1	Dr.Ch Hanumantha Rao	Dean SA	Convener
2	Dr.M.Vasujadevi	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. L. Jayasree	Retd. Professor, Ombuds-Person	Member
6	Dr. Ali Baig	ECE	Member
7	Dr.T.Santhi Sri	CSE	Member
8	Mrs. K Sarada	EEE	Member
9	Dr. P. Gopi Krishna	FCM	Member
10	Mr Nitin Ralph Pochont	MECH	Member
11	Dr. M.Sudha Mani	BT	Member
12	Mr. N. Sandeep Kumar	CE	Member
13	Dr. R. Pradeep	BBA/MBA	Member
14	Md Abdul Mannan	BCA	Member
15	Dr. B. Nagalakshmi	B Com-H	Member
16	Mr. V. Varun	B Arch	Member
17	Dr. M. Narender	B Pharm	Member
18	Mr. J.V.Sridhar Patnala	B Sc VC, BFA	Member
19	Dr. Ch. Lakshmana Rao	BBA LLB	Member
20	A.Teja Sree	180031342, CSE	Student member
21	B.Lavanya	180541187, BBA	Student member
22	G. Tharun Vardhan	180160008, B.Arch	Student member
23	P. Sai Nikith Reddy	180040484, ECE	Student member
24	B. Sai Bhumika Reddy	190010106, BT	Student member
25	I. Pavan Teja	190030603, CSE	Student member
26	M.V.S.S Akhil	190070067, Mech	Student member
27	A.Nivas	2000031648, CSE	Student member
28	G . Jahnavi	2000040526, ECE	Student member
29	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.


REGISTRAR
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Koneru Lakshmaiah Education Foundation
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www.kluniversity.edu

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Development / Student Progression & Training /

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Mail to: Sr.Manager (HR)-Campus..Dr. Kanimozhi / Sr.Manager (HR)-A.O...Mr.J. Sreekanth /Pay Bills Section-A.O.

Mail to: Webmaster-Mr.LV

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail:

rajasekhar_syte@kluniversity.in)

Mail to: Professor In-charge, EduTech, Animation-Dr. M. SivaKumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



Koneru Lakshmaiah Education Foundation

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Admin Off: 29-30-38, Mudduru Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 25/6129

OFFICE OF DEAN STUDENT AFFAIRS GRIEVANCES REDRESSAL COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No.	11	Date	25.05.2022
Academic Year	2021-22	Time	02.00 P.M

Agenda:

1. Addressing about resolving the online and offline complaints.
2. Any other relevant matters

Members Present:

S.No	Name of the Member	Department	Nominated as
1	Dr.ChHanumantha Rao	Dean SA	Convener
2	Dr.M.Vasujadevi	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
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7	Mrs. K Sarada	EEE	Member
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9	MrNitin Ralph Pochont	MECH	Member
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12	Dr. R. Pradeep	BBA/MBA	Member
13	Md Abdul Mannan	BCA	Member
14	Dr. B. Nagalakshmi	B Com-H	Member
15	Mr. V. Varun	B Arch	Member
16	Dr. M. Narender	B Pharm	Member
17	Mr. J.V.SridharPatnala	B Sc VC, BFA	Member
18	Dr. Ch. Lakshmana Rao	BBA LLB	Member
19	A.Teja Sree	180031342, CSE	Student
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26	A.Nivas	2000031648, CSE	Student
27	G. Jahnvi	2000040526, ECE	Student
28	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student

Members Absent:

NIL

Dr. Ch HanumanthaRao, Convener, Grievance Redressal Committee welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting:

No action is required as the earlier month no issued have been raised.

Discussion on Agenda Items:

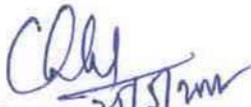
Agenda Item-1: Discussion on Grievances Raised

No complaints have been received so far.

Agenda item-2: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Chairman, Grievances Redressal Committee thanking the members for their cooperation.


(Dr.Ch HanumanthaRao)
Dean (SA)
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESWARAM-522502,
Guntur Dist, Andhra Pradesh