



## Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ♦ Approved by AICTE ♦ ISO 21001:2018 Certified  
Campus: Green Fields, Vaddeswaram - 522 302. Guntur District, Andhra Pradesh, INDIA.  
Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in  
Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Date:29.06.2023

### **ANNUAL REPORT OF INTERNAL COMPLAINTS COMMITTEE** **FOR THE ACADEMIC YEAR 2022-2023**

As per the policy, meetings are conducted four times a year. However, if any complaints arise in between, an immediate meeting will be called with the committee members.

i. **The following are the dates of Internal Complaints Committee meetings held on**

S.No.	Date (s) of the Meeting
1	22.08.2022
2	07-10-2022
3	02-01-2023
4	06-04-2023

i. **Summary of Minutes of Meeting**

- The Presiding Officer Dr. P.S.G. Aruna Sri emphasized that conciliation is a voluntary, complainant-driven process intended to resolve grievances through mediation rather than formal inquiry, provided no monetary settlement is involved.
- The ICC committee streamlined the procedure for handling conciliation requests in line with guidelines of AICTE/UGC and it is also included in the ICC policy. A clear process for submission, review, and initiation of conciliation was established. It was ensured that conciliation is undertaken only at the request of the complainant and without monetary settlement.
- Increased number of display boards of women helpline number across the university.
- The committee also decided to involve psychological counsellors of Value Education Cell of KLEF.
- Uploaded Handbook on Sexual harassment of Women at workplace in university in Women Development Cell website.

iii. **The details of Complaints raised during this academic year as shown below.**

Complaints Raised	Complaints Resolved	Grievances Yet to be Resolved
0	Nil as there are no Complaints raised during this academic Year.	0

iv. The following awareness programs are conducted to provide awareness on Gender sensitization, Women rights, POSH Act etc.,

S. No.	Date of the Program	Name of the Program
1	07-04-2023	Seminar on Mental Health-Wellbeing of women & Girls
2	21-02-2023	Awareness Program on Women Safety
3	16-02-2023	Seminar on Gender Justice at Workplace
4	22-02-2023 & 23-02-2023	Awareness Program on POSH Act
5	04-01-2023	Seminar on Cyber Crimes
6	10-10-2023	Workshop on Self-Defense Techniques for Women & Girls.
7	05-12-2022	Outreach activity on Elimination of Violence against Women
8	30-07-2023	Seminar on Legal Rights for Women

As a result of a rigorous vigilance system and awareness programs, there are no complaints reported during this academic year 2022-2023

  
**REGISTRAR (I/C)**  
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(Deemed to be University)  
Green Fields, VADDESWARAAM-522 302  
Guntur District, Andhra Pradesh