



Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ❖ Approved by AICTE ❖ ISO 21001:2018 Certified
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Date:20.06.2024

ANNUAL REPORT OF INTERNAL COMPLAINTS COMMITTEE FOR THE ACADEMIC YEAR 2023-2024

According to the policy, meetings are held FOUR times a year. However, if any complaints are received in the interim period, an immediate meeting will be convened with the committee members.

i. The following are the dates of Internal Complaints Committee meetings held on

S.No.	Date(s) of the Meeting
1	25.08.2023
2	29-12-2023
3	14-03-2024
4	19-06-2024

ii. Summary of Minutes of Meeting

- The ICC reviewed and finalized a standardized enquiry procedure in line with institutional policy and statutory guidelines. All committee members were responsible for ensuring a fair, transparent, and time-bound process.
- The ICC finalized a clear enquiry procedure in accordance with institutional policy and statutory guidelines. Standard documentation and confidentiality protocols were established to ensure a fair and time-bound process.
- Display boards featuring ICC members have been installed at prominent locations across the university. This initiative has improved visibility and accessibility of ICC contact information for students and staff.
- The CCTV coverage across key areas of KLEF was reviewed and found no gaps in the surveillance.
- Transport safety measures for students and staff at KLEF were reviewed and all measures being taken were found to be sufficient.
- It was decided by ICC members to co-ordinate with anti-ragging and discipline committees

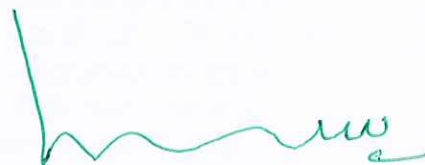
iii. The details of Complaints raised during this academic year as shown below.

Complaints Raised	Complaints Resolved	Grievances Yet to be Resolved
0	Nil as there are no Complaints raised during this academic Year.	0

iv. The following awareness programs are conducted to provide awareness on Gender sensitization, Women rights, POSH Act etc.,

S. No.	Date of the Program	Name of the Program
1	05-02-2024	Awareness Program on Gender Sensitization
2	28-02-2024	Seminar on Gender Justice at Workplace
3	30-12-2023	Workshop on POSH Act
4	27-12-2023	Workshop on Gender Sensitization
5	29-11-2023	Seminar on elimination of Violence against Women
6	10-10-2023	Seminar on Mental Health & Well-being
7	19-10-2023	Awareness Program on Cyber Crimes
8	19-09-2023	Seminar on Women Empowerment
9	21-09-2023	Guest Lecture on Women Empowerment

As a result of a rigorous vigilance system and awareness programs, there are no complaints reported during this academic year 2023-2024



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