



Koneru Lakshmaiah Education Foundation

(Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

◆ Recognised as Category 1 University by UGC ◆ Approved by AICTE ◆ ISO 21001:2018 Certified

Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.

Phone No. +91 8845 - 350 200; www.kluniversity.in

Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 886 - 3500122, 2577715, 2576129

Ref: KLEF/SA/Internal Complaints Committee (IC)/2025-26

Dt. 26-09-2025

Orders of the Hon'ble Vice-Chancellor dt. 26-09-2025

CIRCULAR

Sub: Re-Constitution of Internal Complaint Committee (IC) / Prevention of Sexual Harassment (POSH) for the A.Y. 2025-26 – Communication - Reg.

Ref: Letter received from Dr. K. Ruth Ramya, Associate Dean (SA) and forwarded by Dr. K. R. S. Prasad, In-charge Dean (Student Affairs)

This is to inform all the faculty, staff & students that Internal Complaints Committee/Prevention of Sexual Harassment (POSH) Committee of KLEF is re-constituted for the A.Y 2025-2026. The Internal Complaints Committee (IC)/ Prevention of Sexual Harassment (POSH) Committee at KLEF is constituted to prevent and address sexual harassment of women in accordance with UGC/AICTE guidelines. It ensures a safe, secure, and gender-sensitive environment on campus. The committee facilitates awareness, redressal, and support mechanisms for complaints. It upholds the principles of equality, dignity, and respect for all.

Internal Complaints Committee/Prevention of Sexual Harassment Committee A.Y.2025-26

SL. No	Name of the Faculty/Staff/ Student	Designation	Emp. ID	Dept.	Email Id & Phone Number	Position
1	Dr. Gera Pradeepini	Professor	3658	CSE-H	pradeepini_cse@kluniversity.in 9394860674	Chairperson
2	Dr. K. Ruth Ramya	Associate Professor & Convenor WDC	1901	CSE	ramya_cse@kluniversity.in 9440307606	Convenor
3	Dr. N. Sri Lakshmi	Assistant Professor	5306	Pharmacy	nallapatysrilakshmi@kluniversity.in 7989336288	Co-Convenor
4	Mrs. Ravuri Suez	Former Director & Retd. Joint Director		AP Mahila Commission & Dept. of WDCW, Govt. of AP	ravurisuez56@gmail.com 9701056808	External Member

5	D. Anupama	Lawyer, AP High Court		Advocate, High court, AP	darlaanupama85@gmail.com 9885281081	External Member
6	Ms. S. Sankari	Psychology Counselor	8389	VEC	ssankari@kluniversity.in 7995847871	Member
7	Mr. Shaik Sami Ur Rehman	Associate Professor	4474	Architecture	samiurrehman@kluniversity.in 9393772797	Member
8	Dr. SK. Razia	Associate Professor	1229	BES-1	skrazia@kluniversity.in 9440521497	Member
9	Dr. Ajay Kumar Varshney	Professor	9133	BBA	vajaykumar@kluniversity.in 9810388499	Member
11	Dr. Kamasai SVM	Associate Professor	6338	Law	drksaisv@kluniversity.in 9545230073	Member
12	Ch. Vimala	Assistant Manager	6391	HR	cvimala@kluniversity.in 7981337620	Non-Teaching Staff Member
13	Poojitha Movva	Physical Director	8136	PED	poojithamovva@kluniversity.in 9959473389	Non-Teaching Staff Member
14	Mrs. Ch. Dharani Pallavi	Office Assistant	7777	CSIT	chdharanipallavi@kluniversity.in 9985832464	Non-Teaching Staff Member
15	Gaurav Nilesh Khivasara	Student	2200032772	CSE 4 th Year	2200032772@kluniversity.in 9422175771	Student Member
16	Y. Praseeda Chowdary	Student	2400040013	CSE 2 nd Year	2500040013@kluniversity.in 9292000028	Student Member
17	K. Dhanya Varshini	Student	2500010002	BT 1 st Year	2500010002@kluniversity.in 9014864838	Student Member
18	K. B. N. S. Jaswitha	Student	2200510003	Agriculture 4 th Year	2200510003@kluniversity.in 8121333075	Student Member
19	M. Aparna	Student	2501050021	M. Tech, CSE	2501050021@kluniversity.in 8008153150	PG student Member
20	G. Hema Sudha Rani	Student	2402030003	Ph.D. Scholar, CSE	2402030003@kluniversity.in	Research Scholar
21	M. Gowtham	Student	2500620008	Agriculture 1 st Year	2500620008@kluniversity.in 7337287978	Student Member

Roles & Responsibilities of Internal Complaints Committee (ICC)/Prevention of Sexual Harassment Committee (POSH):

1. To schedule meetings once a month. However, if any grievance is raised by women faculty/staff & girl students, the convener must promptly call a meeting to address and resolve the grievance.

2. To receive and address complaints related to sexual harassment and discrimination from students and staff in a confidential and sensitive manner.
3. To conduct thorough investigations into complaints, ensuring impartiality and adherence to university policies and legal frameworks.
4. To provide support and guidance to complainants, including counseling services, ensuring their safety and well-being throughout the process.
5. To organize workshops and training sessions to educate the university community about sexual harassment policies, rights, and preventive measures.
6. To regularly review and recommend updates to the university's policies and procedures regarding sexual harassment to ensure effectiveness and compliance.
7. To maintain accurate records of complaints, investigations, and outcomes, while ensuring confidentiality, and periodically report findings to the university administration.
8. To develop initiatives and strategies to foster a safe and respectful campus environment, promoting awareness of gender equality and harassment prevention.
9. To work with other university departments and stakeholders to create a cohesive approach to address issues related to gender-based discrimination and harassment.

The Members are directed to attend the meetings as and whenever conducted.



REGISTRAR

Dr. K. SUBBARAO
REGISTRAR

Mail & Hard copy to: Hon'ble President, KLEF
 Mail to: Hon'ble Vice-Presidents, KLEF
 Mail & Hard copy to: Hon'ble Pro Chancellor
 Mail & Hard copy to: Hon'ble In-charge Vice-Chancellor
 Mail & Hard copy to: Pro Vice-Chancellors
 Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh
 Mail to: Special Officer -Dr.A. Vanl
 Mail to: All Advisors / All Deans / All Principals / All Vice-Principals
 Mail to: All Sr.Directors / All Directors / All Additional Deans / All Associate Deans / Deputy Deans / PR Head
 Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry
 Mail to: Joint Registrar / Deputy Registrar / Sr.Manager (Alumni Relations) & AR-Sri A.Krishna Rao / AR-Dr.MVAL Narasimha Rao
 Mail to: All HoDs / All Alternate HoDs / All Dy. HoDs
 Mail to: KL H - Principal Off Campus Centre, Aziz Nagar Campus / KL H - Principal Off Campus Centre, Bowrampet
 Mail to: KL H HoDs of Off-campus Centres-Aziz Nagar / Bowrampet / GBS Kondapur
 Mail to: KL H Associate Deans of Off-campus Centres-Aziz Nagar / Bowrampet / GBS Kondapur -
 P&D / R&D / Academics / IQAC / F&SA / Skill Development / Student Progression & Training / Student Affairs / Student Welfare /
 Examinations
 Mail to: Librarian
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 Murty
 Mail to: GM (Finance)-Mr.K.Srirama Krishna / Finance Officer-Mr.KRR / Manager (Accounts)-Mr.B.Mallikharjuna Prasad
 Mail to: Sr.Manager (HR)-A.O...Mr.J. Sreekanth / Office of Dean (F&SA)..Campus/Pay Bills Section-A.O.
 Mail to: Webmaster-Mr.LV
 Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan
 Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail: rajasekhar_syte@kluniversity.in)
 Mail to: Professor In-charge, EduTech, Animation-Dr. M. Silva Kumar, Assoc. Professor, ECE
 Mail to: GM-Purchases / Manager-Campus Ambience & Beautification-Mr.T Shakti Swaroop
 Mail to: Professor In-charge, Technical Maintenance / Liberal Arts Club-Dr.R Subhakar Raju
 Mail to: Physical Edn. / Library / Gen.Maintenance / Transport / Construction / Central Stores / Girls' Hostel/
 Boys' Hostel / Exam.Sec / Automation / SyTe / ET S&A Groyp / IQAC / VEC / CAES / ASAS /
 Intl Relations / Hobby Clubs / Help Desk / PIPS / Women's Forum / Elec.Wing / Security / Canteen
 Mail to: Dr.K.R.S. Prasad, In-Charge Dean-Student Affairs.
 Dr. K. Ruth Ramya, Associate Dean- SA & Convenor, Women Development Cell
 All Faculty members
 All Students
 Individuals concerned

ERP
E-mail
27/9/25