



Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

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Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.
Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in
Admin Off: 29-36-38, Museum Road, Goversmpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Ref: KLEF/RO/STUDENT AFFAIRS/ICC/2020-21

Date: 29-06-2020

Orders of the Hon'ble Vice-Chancellor dt. 29-06-2020

CIRCULAR

Sub: Meeting with ICC/POSH Members on 1-07-2020 – Reg.

Ref: Letter dated 29-06-2020 from Dr. I. Govardhini, Convener ICC/POSH Committee.

This is to inform that Internal Complaints Committee (ICC) /POSH Committee meeting is scheduled to be convened on **1-07-2020 from 3.00 P.M to 3:30 P.M.** The meeting will be conducted in virtual mode using the following link.

<https://us05web.zoom.us/j/84376752980?pwd=aA4uYDrTuNmLYC3edNyZMJzEXLWAaJ.>

1

Agenda Items

1. Educate students on UGC rules and regulations on Sexual Harassment Issues.
2. Organize awareness programs on Gender Sensitization for both boys and girls in virtual mode
3. Any other item, with the permission of the Chair.

The following Members are directed to attend the meeting, without fail.

S. No.	Name of the Faculty Member	Designation	Nominated as
1	Dr.I. Govardhani	Professor, ECE	Convener
2	Dr.S.V.N.L. Lalitha	Professor & HOD-EEE	Co-Convener
3	Dr. K. Hemamalini	Asst. Professor, BHM	Member
4	Dr.Habibulla Khan	Professor, ECE & Dean (Student Affairs)	Member
5	Dr. M. Sreedevi	Professor, CSE	Member
6	Dr.Ch.Lakshmanrao	Assoc. Professor & I/c. Principal College of Law	Member
7	Ms. P. Vedavathi	Vice President, Vasavya Mahila Mandali	External Member
8	Ms. V. Satyavathi	Ex.Director, Vasavya Mahila Mandali	External Member
9	Ms. J Bhanu Sri	Technician	Member

10	Ms B Sreedevi	Office Assistant	Member
11	Ms.D. Swetha	173070005, Research Scholar, Dept of ME	Student member
12	Ms.K. Navya	182061004,EEE,M.Tech	Student member
13	Ms.G. Lakshmi Niharika	CSE,II 180030027	Student member
14	Ms.C. Vamsi Priya	ECE, III, 170040158	Student member
15	Ms.A. Apurva	BBA,II, 180541186	Student member
16	Ms.A. Venkata Bhavani Niharika	BA II, 180570001	Student member
17	Ms.J. Sri Keerthi	B.Com, II, 180520006	Student member
18	Ms.M. Preethi	Women Scientist, ECE	Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty members concerned of their respective departments and ensure their participation in the above meeting.


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KLEF

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Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail: rajasekhar_syte@kluniversity.in)

Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva Kumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned



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OFFICE OF DEAN STUDENT AFFAIRS

Internal Complaints Committee (ICC) / POSH Committee MINUTES OF THE MEETING HELD IN VIRTUAL MODE

Meeting No:	1	Date	1.07.2020
Academic Year	2020-21	Time	03.00 P.M

Members Present:

S. No.	Name of the Faculty Member	Designation	Nominated as
1	Dr.I. Govardhani	Professor, ECE	Convener
2	Dr.S.V.N.L. Lalitha	Professor & HOD-EEE	Co-Convener
3	Dr. K. Hemamalini	Asst. Professor, BHM	Member
4	Dr.Habibulla Khan	Professor, ECE & Dean (Student Affairs)	Member
5	Dr. M. Sreedevi	Professor, CSE	Member
6	Dr.Ch.Lakshmanrao	Assoc. Professor & I/c. Principal College of Law	Member
7	Ms. P. Vedavathi	Vice President, Vasavya Mahila Mandali	External Member
8	Ms. V. Satyavathi	Ex.Director, Vasavya Mahila Mandali	External Member
9	Ms.D. Swetha	173070005, Research Scholar, Dept of ME	Student member
10	Ms.C. Vamsi Priya	ECE, III, 170040158	Student member
11	Ms.A. Apurva	BBA,II, 180541186	Student member
12	Ms.A. Venkata Bhavani Niharika	BA II, 180570001	Student member
13	Ms.J. Sri Keerthi	B.Com, II, 180520006	Student member

Members Absent:

1. Ms.M. Preethi, Women Scientist, ECE, Member
2. Ms.G. Lakshmi Niharika, CSE, Student member
3. Ms. J Bhanu Sri, Technician, Member

Dr.I. Govardhini, Chairperson, ICC welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting:

Starting from the Academic Year 2020-2021, the Gender Sensitization Course has been incorporated into the curriculum.

Dr. I. Govardhini, as the Convener of ICC, outlined the objectives and duties of this committee, providing the following points for the members' understanding and benefit.

Discussion on Agenda Items:

Agenda item-1: Educate students on UGC rules and regulations on Sexual Harassment Issues.

Dr. I. Govardhini, acting as the Convener of ICC, conducted a virtual briefing for the members via presentation, elucidating the rules and regulations concerning sexual harassment.

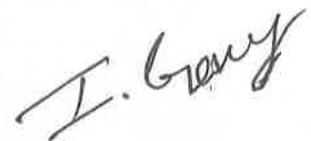
Agenda item-2: Organize awareness programs on Gender Sensitization for both boys and girls in virtual mode

The committee resolved to host virtual awareness programs on gender sensitization, catering to both male and female participants.

Agenda Item-3: Any other item, with the permission of the Chair

There are no other items for discussion.

The meeting was concluded with the Convener, ICC thanking the members for their cooperation.



Convener- ICC/POSH
(Dr I Govardhini)



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Ref: KLEF/RO/STUDENT AFFAIRS/ICC/2020-21

Date: 26-08-2020

Orders of the Hon'ble Vice-Chancellor dt. 26-08-2020

CIRCULAR

Sub: Meeting with ICC/POSH Members on 27-08-2020 – Reg.

Ref: Letter dated 26-08-2020 from Dr.I. Govardhani, Convener ICC/POSH Committee.

This is to inform that Internal Complaints Committee (ICC) /POSH Committee meeting is scheduled to be convened on **27-08-2020 from 3.30 P.M to 4.00 P.M.** The meeting will be conducted in virtual mode using the below link.

<https://us05web.zoom.us/j/84376752980?pwd=aA4uYDrTuNmLYC4fcMzjZEXLJ.1>

Agenda Items:

1. Conduction of Webinar on cyber threats, safety and security on virtual mode.
2. Any other item, with the permission of the Chair.

The following Members are directed to attend the meeting, without fail.

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Kumar,Assoc.Professor,ECE

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Individuals concerned



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OFFICE OF DEAN STUDENT AFFAIRS Internal Complaints Committee (ICC) / POSH Committee MINUTES OF THE MEETING HELD IN VIRTUAL MODE

Meeting No:	2	Date	27.08.2020
Academic Year	2020-21	Time	3.30 P.M

Members Present:

S. No.	Name of the Faculty Member	Designation	Nominated as
1	Dr.I. Govardhani	Professor, ECE	Convener
2	Dr.S.V.N.L. Lalitha	Professor & HOD-EEE	Co-Convener
3	Dr. K. Hemamalini	Asst. Professor, BHM	Member
4	Dr.Habibulla Khan	Professor, ECE & Dean (Student Affairs)	Member
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12	Ms.J. Sri Keerthi	B.Com, II, 180520006	Student member
13	Ms.M. Preethi	Women Scientist, ECE	Member

Members Absent

1. Ms.K. Navya, EEE, Student Member
2. Ms. V. Satyavathi, Ex.Director, Vasavya Mahila Mandali, External Member
3. Ms.A. Apurva, EEE, Student member
4. Dr. M. Sreedevi, CSE, Member
5. Ms.A. Venkata Bhavani Niharika,BBA, Student Member

Dr.I. Govardhani, Convener,, ICC/POSH committee welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting:

Dr.I. Govardhani provided instruction to students regarding UGC guidelines concerning Sexual Harassment Matters. She intends to arrange workshops aimed at promoting gender equality and sensitivity for both male and female students.

Discussion on Agenda Items:

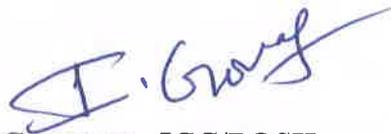
Agenda item-1: Conduction of Webinar on cyber threats, safety and security on virtual mode.

The plans for a webinar scheduled for August 30th & 31st, 2020, in a virtual mode were deliberated. Dr. S.V.N. Lalitha was designated to oversee the arrangements to ensure the smooth execution of the online event..

Agenda item-2: Any other item, with the permission of the Chair

No other items are there for discussion.

The meeting was concluded with the Convener, ICC thanking the members for their cooperation.


Convener– ICC/POSH
(Dr.I. Govardhani)



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Ref: KLEF/RO/STUDENT AFFAIRS/ICC/2020-21

Date: 09-11-2020

Orders of the Hon'ble Vice-Chancellor dt. 09-11-2020

CIRCULAR

Sub: Meeting with ICC Members on 11-11-2020 – Reg.

Ref: Letter dated 9-11-2020 from Dr.S.V.N.L. Lalitha, Convener ICC/POSH Committee.

This is to inform that Internal Complaints Committee (ICC) / POSH Committee meeting is scheduled to be convened on **11-11-2020 from 3.00 P.M to 3.30P.M**. The meeting will be conducted in virtual mode using the below link.

<https://us05web.zoom.us/j/84375760892?pwd=aA4uYDrTuNmLYC4fcMzjZEXLJ.1>

Agenda Items:

1. Conduction of webinar on eve teasing and anti-ragging
2. Any other point with the permission of the chair

All the following Members are directed to attend the meeting, without fail.

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Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva

Kumar,Assoc.Professor,ECE

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8	Ms. V. Satyavathi	Ex.Director, Vasavya Mahila Mandali	External Member
9	Ms. J Bhanu Sri	Technician	Member
10	Ms B Sreedevi	Office Assistant	Member
11	Ms.D. Swetha	173070005, Research Scholar, Dept of ME	Student member
12	Ms.K. Navya	182061004,EEE,M.Tech	Student member
13	Ms.G. Lakshmi Niharika	CSE,II 180030027	Student member
14	Ms.C. Vamsi Priya	ECE, III, 170040158	Student member
15	Ms.A. Apurva	BBA,II, 180541186	Student member
16	Ms.A. Venkata Bhavani Niharika	BA II, 180570001	Student member
17	Ms.J. Sri Keerthi	B.Com, II, 180520006	Student member

18	Ms. Deepthi	Office Assistant	Member
19	Mr. D. Siva Ramakrishna	Office Assistant	Member
20	Ms.M. Preethi	Women Scientist, ECE	Member

Members Absent: Nil

Dr.S.V.N.L. Lalitha, Convener, ICC welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting .

A webinar was conducted on cyber threats, safety and security for women faculty, staff & girl students.

Discussion on Agenda Items:

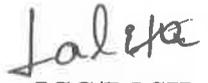
Agenda item-1: Conduction of webinar on eve teasing and anti-ragging

A webinar is planned to all the faculty, girl and boy students on eve teasing and anti-ragging.

Agenda Item-2: Any other item, with the permission of the Chair

No other items or topics have been discussed. Finalized the list of activities that are going to be conducted.

The meeting was concluded with the Convener, ICC thanking the members for their cooperation.


Convener- ICC/POSH
(Dr.S.V.N.L. Lalitha)



Koneru Lakshmaiah Education Foundation

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Ref: KLEF/RO/STUDENT AFFAIRS/ICC/2020-21

Date: 08-02-2021

Orders of the Hon'ble Vice-Chancellor dt. 08-02-2021

CIRCULAR

Sub: Meeting with ICC Members on 10-02-2021 – Reg.

Ref: Letter dated 08-02-2021 from Dr.S.V.N.L. Lalitha Convener ICC/POSH Committee.

This is to inform that Internal Complaints Committee(ICC) / POSH Committee meeting is scheduled to be convened on **10-02-2021 from 2.30 P.M to 3.00 P.M.** The meeting will be conducted in virtual mode using the below link.

<https://us05web.zoom.us/j/29806757348?pwd=uNmLYC4fcMzjZaA4uYDrTEXLJ.1>

Agenda Items:

1. Conduction of webinar on gender equity and sensitivity
2. Any other points with the permission of the chair

The following Members are directed to attend the meeting, without fail.

S. No.	Name of the Faculty Member	Designation	Nominated as
1	Dr.S.V.N.L. Lalitha	Professor & HOD-EEE	Convener
2	Dr. K. Hemamalini	Asst. Professor, BHM	Co-Convener
3	Dr.Habibulla Khan	Professor, ECE & Dean (Student Affairs)	Member
4	Dr. M. Sreedevi	Professor, CSE	Member
5	Dr. I. Govardhini	Professor, CSE	Member
6	Dr.Ch.Lakshmanrao	Assoc. Professor & I/c. Principal College of Law	Member
7	Ms. P. Vedavathi	Vice President, Vasavya Mahila Mandali	External Member
8	Ms. V. Satyavathi	Ex.Director, Vasavya Mahila Mandali	External Member
9	Ms. J Bhanu Sri	Technician	Member
10	Ms B Sreedevi	Office Assistant	Member

11	Ms.D. Swetha	173070005, Research Scholar, Dept of ME	Student member
12	Ms.K. Navya	182061004,EEE,M.Tech	Student member
13	Ms.G. Lakshmi Niharika	CSE,II 180030027	Student member
14	Ms.C. Vamsi Priya	ECE, III, 170040158	Student member
15	Ms.A. Apurva	BBA,II, 180541186	Student member
16	Ms.A. Venkata Bhavani Niharika	BA II, 180570001	Student member
17	Ms.J. Sri Keerthi	B.Com, II, 180520006	Student member
18	Ms. Deepthi	Office Assistant	Member
19	Mr. D. Siva Ramakrishna	Office Assistant	Member
20	Ms.M. Preethi	Women Scientist, ECE	Member

HoDs are requested to ensure that this information is brought to the notice of the Faculty members concerned of their respective departments and ensure their participation in the above meeting.


REGISTRAR

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KLEF

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Mail & Hard copy to: Pro Vice-Chancellors

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All Associate Deans / Deputy Deans / PR Head

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Mail to: Joint Registrar / Deputy Registrar / Sr.Manager (Alumni Relations) & AR-Sri A.Krishna Rao / AR-Dr.MVAL Narasimha Rao

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: Principal-CoE..Dr.K.SubbaRao / Coordinator-FED/Vice-Principals

Mail to: HoDs.. BT / CE / CSE (Honours) / CSE / Comp.Engg. & ECM / ECE / EEE / ME

HoDs..Mathematics / Physics / Chemistry / CSA

HoDs.. ENG / BES-I / BES-II

HoDs.. Architecture / Law

Agriculture / Arts / BBA / Commerce / Fine Arts

REGISTRAR
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(Deemed to be University)
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Guntur District, Andhra Pradesh.

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HoDs..Communication Skills / Soft Skills & Head of Division...Quant &
Reasoning
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Campus Centre, Bowrampet
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Sreekanth /Pay Bills Section-A.O.
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Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan
Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail:
rajasekhar_syte@kluniversity.in)
Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva
Kumar,Assoc.Professor,ECE
Mail to: Dean (Quality)
Individuals concerned



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OFFICE OF DEAN STUDENT AFFAIRS Internal Complaints Committee (ICC) / POSH Committee MINUTES OF THE MEETING HELD IN VIRTUAL MODE

Meeting No.	4	Date	10.02.2021
Academic Year	2020-21	Time	03.30 P.M

Members Present:

S. No.	Name of the Faculty Member	Designation	Nominated as
1	Dr.S.V.N.L. Lalitha	Professor & HOD-EEE	Convener
2	Dr. K. Hemamalini	Asst. Professor, BHM	Co-Convener
3	Dr.Habibulla Khan	Professor, ECE & Dean (Student Affairs)	Member
4	Dr. M. Sreedevi	Professor, CSE	Member
5	Dr. I. Govardhini	Professor, CSE	Member
6	Dr.Ch.Lakshmanrao	Assoc. Professor & I/c. Principal College of Law	Member
7	Ms. P. Vedavathi	Vice President, Vasavya Mahila Mandali	External Member
8	Ms. V. Satyavathi	Ex.Director, Vasavya Mahila Mandali	External Member
9	Ms. J Bhanu Sri	Technician	Member
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12	Ms.G. Lakshmi Niharika	CSE,II 180030027	Student member
13	Ms.C. Vamsi Priya	ECE, III, 170040158	Student member
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16	Ms.J. Sri Keerthi	B.Com, II, 180520006	Student member
17	Ms. Deepthi	Office Assistant	Member

18	Ms.M. Preethi	Women Scientist, ECE	Member
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Members Absent:

1. Mr. D. Siva Ramakrishna, Office Assistant, Member
2. Ms.K. Navya, EEE, Student Member

Dr.S.V.N.L. Lalitha, Convener, ICC welcomed all the committee members for the meeting.

Action taken report of the decisions taken in the last meeting .

Awareness session is conducted to the students and staff in virtual mode on eve teasing and anti ragging.

Discussion on Agenda Items:

Agenda item-1: Conduction of webinar on gender equity and sensitivity.

Awareness session is planned to the students and staff in virtual mode on gender equity and sensitivity

Agenda Item-2: Any other item, with the permission of the Chair

No incidents of eve-teasing or Sexual harassment received from the students and women staff members of the college for the AY 2020-21.

The meeting was concluded with the Convener, ICC thanking the members for their cooperation.

Lalitha

Convener- ICC/POSH
(Dr.S.V.N.L. Lalitha)