

KLEEE-2020 ONLINE COUNSELLING /ADMISSION PROCEDURE

Dear Aspirants,

Season's Greetings from KL University. Congratulations for securing a rank in KLEEE-2020. We strongly hope that this rank will undoubtedly benefit you to fetch admission in the desired Branch of Engineering at KL University and pave way to a bright career.

In view of the lock down situation prevailing across the country due to Covid-19, it is proposed to conduct counselling for KL University admissions during the academic year 2020-21 for all B.Tech programs through online mode.

The online Counselling process shall commence from June **10th to 17th, 2020** and the detailed schedule of counselling, Category wise and Rank wise is available in our website : www.kluniversity.in

All of you are provided with an exclusive **REGISTRATION LINK** (not to be shared with others) by SMS or email or through WhatsApp along with e-brochure having the Scholarship details, tuition fees details, Hostel fees details, placement details etc. **(Refer : Counselling Booklet 2020 in our website)**

You will also find the help line numbers and contact e-mail IDs of Hostel, Transport, Loan facility, and Academic counsellors in the above brochure.

Videos of 3-5 min duration covering the highlights and prospectus of each Engineering discipline will also be provided to you, to enable you understand their significance and choose the precise discipline of your choice.

We strongly advise you to visit our website www.kluniversity.in to know more about the various Engineering disciplines on offer and their contents detailed syllabi, laboratory facilities and placement opportunities. You can also download the e-prospectus, counselling schedule, fees structure and scholarship details from our website.

Please confirm the receipt of **REGISTRATIONLINK** when our Academic Counsellor contact you over phone.

REGISTRATION TO COUNSELLING

You are requested to go through the details provided in our website regarding Infrastructure, placements, Hostels, Transport etc..When you click the link you will be directed to a registration form to be filled in and submit for registration to counselling along with necessary attachments. **(Refer: Counselling Booklet 2020 in our website)**

You can edit the details provided in the registration form like order of preference of Engineering Branches etc. until three days before the scheduled date of your counselling.

On submission of registration form you will receive a confirmation note from the University.

In case of any difficulty you can contact our Admission team or the Academic Counsellor whose contact number is provided to you for registration to Counselling.

COUNSELLING PROCEEDURE





Once your registration is confirmed, 24 hours prior to the scheduled date of your registration you will receive by mail/SMS/ WhatsApp a **Web Ex** link for counselling along with the Time, date, Name of your Counsellor and his cell number.

On the date and time allotted, you along with your parents are requested to be ready with all your certificates (original or attested Xerox copies of photo identity, Rank card, DOB certificate, Inter hall ticket, caste certificate and also scanned copies of the certificates needed to be upload wherever necessary etc..) and click on the link provided to join a meeting with your counsellor through online who will verify your details and confirm your candidature.

To join the meeting Via link you need a Laptop/Smart phone with uninterrupted internet connectivity.. In case of any difficulty you may call the counsellor who will help you to join the meeting without any difficulty.

EDUCATION LOANS

Students can apply and avail education loans from these bank counters being kept at the counselling centers

Name of the Bank	Contact Person Name	Mobile Number
State Bank of India	M. Simhachalam, Manager, K L University Barach, Vaddeswaram	8645295778 
ICICI Bank Ltd.	Sekhar Kalukuri, MG Road, Vijayawada	9167309846 
HDFC Bank	Ravi Kumar Jonnalagadda, Deputy BM, Governorpet, Vijayawada	9030666688 
All Other Banks	Mr. Hasil Gora, Consultant	9949863777   etc.

Student's Documents:	Co-applicant (If Salaried):	Co-applicant (If Self Employed):
1) PAN Card. (For ID & Signature Proof) 2) Any One Mandatory Document for Address proof: Passport or Aadhar Card or Driving Licience or Election Card. 3) 1 passport size photo. (Sign across Photo) 4) All education marksheets from 10th till date. 5) Admission Letter with duration of course & fees breakup. 6) Entrance test scoresheets. (If any) 7) sanction/closure letter of any currently running loans or previously running loans. (If Any)	1) Pan Card. (For ID & Signature Proof) 2) Any One Mandatory Document for Address proof : Passport or Aadhar Card or Driving Licience or Election Card. 3) 1 Passport size photo. (Sign across Photo) 4) Latest 3 months salary slips. 5) Latest 6 months bank statements where salary gets credited. 6) Latest 1 year Form 16. 7) Require sanction/closure letter of any currently running loans or previously running loans.	1) Pan Card. (For ID & Signature Proof) 2) Any One Mandatory Document for Address proof : Passport or Aadhar Card or Driving Licience or Election Card. 3) 1 Passport size photo. 4) Latest 6 months Savings & Current account bank statements. 5) Latest 3 years ITR with computation of income, P&L and Balance Sheet. 6) Business Profile 7) Require sanction/closure letter of any currently running loans or previously running loans.

Key Features*:

- For KLU students nil Processing Fee • Un secured loan upto ₹ 7.5 lakhs (if Financial co applicant has 40k salary PM. For Self employeed 4 lakhs of ITRs) • EMI will start six months after course completion (during course co-applicant will pay Interest on Disbursed amount)
- Tax Benefit Under Section 80E on Interest Paid Loan covers the tution fees, Hostel charges, Cost of books etc related to Education completion. • Zero pre- payment charges • Zero pre- Closure Charges • Loan Re- Payment tenure of up to 15 year

* Key features applicable as per the conditions laid down by respective Banks while offering the loan

SEAT ALLOTMENT PROCEEDURE

After satisfactory verification of all your credentials the counsellor will inform you the branch of engineering allotted to you as per the order of preference you have mentioned in the registration form.

Upon acceptance, you have to inform the particulars of DD drawn /Transaction receipt of at least one semester fees paid in to the KLEF account.

Please refer to **Counselling Booklet 2020 in our website** for information regarding the Fees to be paid and eligible scholarship against your Rank or Inter marks or JEEE score.

The Counsellor will upload the details of fees payment and the Branch allotted to you and issue an allotment letter which is electronically signed by the Convenor. The

allotment letter will be mailed to the email address provided by you in the registration form from the official e mail ID of KL University.

Details of FEES Particulars and scholarships offered, Hostel facility and Hostel fees particulars, Transport facility and Bus fees particulars, Reservation Policy document is provided in **Counselling Booklet 2020 in our website**

INDUCTION PROGRAM & CLASS WORK COMMENCEMENT

Once seat is allotted you will become a member of KL family. You will be allotted a counsellor and his Name, cell phone contact number will be provided to you. He will monitor your academic progress throughout your first year course duration. You will be also provided with an e-welcome kit with Handbook -2020 consisting the details of your branch of engineering , Course structure,courses offered, credits ,online courses etc..

The date of commencement of Induction Program and subsequently the class work will also be informed through the Handbook.

Students are advised to be ready to attend classes online if required till Covid-19 lock out period is suspended.

The tentative date of commencement of Induction program/class work is **JULY 1ST 2020.**

CANCELLATION AND FEE REFUND POLICY

The cancellation and fees refund policy is strictly in accordance with the government directions. The processing fees/admission fees paid by the student is not refundable under any circumstances If the seat is cancelled 15 days before notified last date of admission only Rs 15,000/- will be deducted. Thereafter till the notified last date of admission Rs 25,000/-will be deducted towards cancellation charges.

Once last date of admission is announced the fees shall be refunded to eligible students as per the given below table only when he applies for refund in writing and in such cases the date of receipt of written application is considered for calculation of refund.

The last date of admission is considered as the date of commencement of induction program/class work (online), irrespective of student attend the classes or not .The

tentative date of commencement of class work for Academic year 20-21 is July 1 st 2020.

Irrespective of fess amount paid by the candidate i.e after availing concession/scholarship, for refund calculation 100% i.e full tuition fees will be considered in assessing the Aggregate fees.

Sr. No	*Percentage of Refund of Tuition fees	Point of time when notice of withdrawal of admission
1	80%	Up to 15 days after the formally-notified last date of admission
2	50%	More than 15 days but less than 30 days after formally-notified last date of admission
3	0%	More than 30 days after formally notified last date of admission

- This is in addition to admission fees which will not be refunded.

Any dispute with regard to Admission, Eligibility, Fees, Refund etc., shall be within the legal jurisdiction of Amravati region Only.

For any clarifications or any query please contact us :

Director of Admissions: 0866-2577715 / 9490361111

7997995704 / 7997995730 / 7997998378 / 7997998356 / 7997995706 / 9985657365

Or e-mail : director.admissions@kluniversity.in

Visit us: www.kluniversity.in