



## Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ♦ Approved by AICTE ♦ ISO 21001:2018 Certified  
Campus: Green Fields, Vaddeswaram - 522 302, Guntur Distrlcl, Andhra Pradesh, INDIA.  
Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in  
Admin Off: 29-36-38, Museum Road, Govenorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Ref: KLEF/RO/STUDENT AFFAIRS/Minority Cell/2020-21 Dt: 27.8.2020

### Orders of the Hon'ble Vice-Chancellor dt.27.8.2020

#### CIRCULAR

**Sub:** Meeting with Minority Cell Members on 28.8.2020– Reg.

**Ref:** Letter dated 27-8-2020 from Dr.KRS Prasad, Chairperson, Dean (SA).

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This is to inform that Minority Cell meeting is scheduled to be convened on 28-8-2020 from 1.30 P.M. The meeting will be conducted in virtual mode in the following link.

<https://us05web.zoom.us/j/81382424463?pwd=cxDeiTGNJTS5g5zgDxiG7w0TEapKq.1>

All the members of the Minority Committee listed below shall join and attend the meeting without fail.

#### Agenda:

1. Discussion on Schemes and scholarships provided by the government for Minority Students.
2. Organizing personality development programs.
3. Any other points for the discussion with the permission of the chair.

S.No	Name of the Member	Department	Nominated as
1	Dr KRS Prasad	Prof – Chemistry, Dean(SA)	Chairperson
2	Dr. Habibulla Khan	Prof – ECE	Convener
3	Dr M SreeDevi	Professor, CSE	Co-Convener
4	Mr.Shaik Sami Ur Rehman	Assoc Professor, Architecture	Member
5	Dr K Bangaru Ganesh	Asst Prof, Business School	Member
6	Dr Mohammad Moulana	Assoc Prof, CSE	Member
7	Ms Shilpa Itnal	Asst Prof, CSE	Member
8	R Bhanu Raghava Prakash	Assoc. Prof, EEE	Member
9	Dr NSMP Latha Devi	Assoc.Prof, ECE	Member
10	MrGuntuku Raja Sanjay Krishna	Assoc.Prof, ME	Member
11	Ch Poorna Sai	170030231, CSE	Student Member
12	K Bhuvaneswari	170010117, BT	Student Member

13	Ch Mancessh	170040154, ECE	Member
14	M Sai Charan	180070118, ME	Member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.



*Dush*  
REGISTRAR  
REGISTRAR

Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESARAM-522 502.  
Guntur District, Andhra Pradesh

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KLEF

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Mail & Hard copy to: Hon'ble Vice-Chancellor

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Mail to: Special Officer -Dr.A. Vani

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Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

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Agriculture / Arts / BBA / Commerce / Fine Arts

Hotel Management / MBA / Foreign Languages

HoDs.. Pharmacy

HoDs..Communication Skills / Soft Skills & Head of Division...Quant &

Reasoning

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### OFFICE OF DEAN STUDENT AFFAIRS

#### MINORITYCELL

#### MINUTES OF THE MEETING HELD IN VIRTUAL MODE

Meeting No:	1	Date	28.08.2020
Academic Year	2020-21	Time	1.30 P. M

#### Members Present:

- 1) Dr. KRS Prasad Prof – Chemistry, Dean(SA)
- 2) Dr. Habibulla Khan Prof – ECE
- 3) Dr M SreeDevi Professor, CSE
- 4) Mr. Shaik Sami Ur Rehman Assoc Professor, Architecture
- 5) Dr K Bangaru Ganesh Asst Prof, Business School
- 6) Dr Mohammad Moulana Assoc Prof, CSE
- 7) Ms Shilpa Itnal Asst Prof, CSE
- 8) R Bhanu Raghava Prakash Assoc. Prof, EEE
- 9) Dr NSMP Latha Devi Assoc. Prof, ECE
- 10) Mr Guntuku Raja Sanjay Krishna Assoc. Prof, ME
- 11) Ch Poorna Sai 170030231, CSE
- 12) K Bhuvaneshwari 170010117, BT
- 13) Ch Maneesh 170040154, ECE
- 14) M Sai Charan 180070118, ME

#### Members Absent: Nil.

Dr. KRS Prasad, Chairperson, Minority Cell welcomed all the committee members for the meeting.

#### Action taken report of the decisions taken in the last meeting:

Two awareness sessions were organized during the month of January, 2019.

Dr. KRS Prasad, Chairperson, Minority Cell explained the purpose and expectations of this committee.

**Discussion on Agenda Items:**

**Agenda item-1: Schemes and scholarships provided by the government for Minority Students.**

Dr. K R S Prasad, Chairperson Minority Cell briefed the members about some schemes and scholarships provided by the government for Minority Students and asked the members to help the needy Minority students in the process of applying and obtaining such scholarships from organizations such as Indian railways, Ex-servicemen, etc. In this connection the faculty counselors are requested to provide necessary guidance and support to the needy students among his/her counseling students.

**Agenda item-2: Organizing Personality Development programs.**

It is decided by the committee to organize Personality Development programs for students.

**Agenda Item-3: Any other item, with the permission of the Chair**

There are no other items for discussion.

The meeting was concluded with the Convener, Minority Cell thanking the members for their cooperation.

*KRS Prasad*  
Chairperson – Minority Cell  
Dean (Student Affairs)  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESARAM-522502,  
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS/Minority Cell/2020-21 Dt: 4.3.2021

### Orders of the Hon'ble Vice-Chancellor dt.4.3.2021

#### CIRCULAR

**Sub:** Meeting with Minority Cell Members on 5.3.2021 – Reg.

**Ref:** Letter dated 4-3-2021 from Dr. KRS Prasad, Chairperson, Dean(SA).

\*\*\*

This is to inform that Minority Committee meeting is scheduled to be convened on 5-3-2021 from 12.00 Noon The meeting will be conducted in virtual mode in the following link.  
<https://us05web.zoom.us/j/81382424463?pwd=cxDleiTGNJTS5g5zgDxiG7w0TEapKq.1>

All the members of the Minority Committee listed below shall join and attend the meeting without fail.

#### Agenda:

1. Procedure for getting a non-creamy layer certificate.
2. Any other points for the discussion with the permission of the chair.

S.No.	Name of the Member	Department	Nominated as
1	Dr KRS Prasad	Prof – Chemistry, Dean(SA)	Chairperson
2	Dr. Habibulla Khan	Prof – ECE	Convener
3	Dr M SreeDevi	Professor, CSE	Co-Convener
4	Mr.Shaik Sami Ur Rehman	Assoc Professor, Architecture	Member
5	Dr K Bangaru Ganesh	Asst Prof, Business School	Member
6	Dr Mohammad Moulana	Assoc Prof, CSE	Member
7	Ms Shilpa Itnal	Asst Prof, CSE	Member
8	R Bhanu Raghava Prakash	Assoc. Prof, EEE	Member
9	Dr NSMP Latha Devi	Assoc.Prof, ECE	Member
10	MrGuntuku Raja Sanjay Krishna	Assoc.Prof, ME	Member
11	Ch Poorna Sai	170030231, CSE	Student Member
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14	M Sai Charan	180070118, ME	Member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.



  
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A.Krishna Rao / AR-Dr.MVAL Narasimha Rao

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Development / Student Progression & Training /

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### OFFICE OF DEAN STUDENT AFFAIRS

#### MINORITYCELL

#### MINUTES OF THE MEETING HELD IN VIRTUAL MODE

Meeting No.	2	Date	5.03.2021
Academic Year	2020-21	Time	12.00 Noon

#### Members Present:

- 1) Dr. KRS Prasad Prof – Chemistry, Dean(SA) *[Signature]*
- 2) Dr. Habibulla Khan Prof – ECE *[Signature]*
- 3) Dr M SreeDevi Professor, CSE *[Signature]*
- 4) Mr. Shaik Sami Ur Rehman Assoc Professor, Architecture *[Signature]*
- 5) Dr K Bangaru Ganesh Asst Prof, Business School *[Signature]*
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- 12) K Bhuvaneshwari 170010117, BT *[Signature]*
- 13) Ch Maneesh 170040154, ECE *[Signature]*
- 14) M Sai Charan 180070118, ME *[Signature]*

#### Members Absent: Nil.

Dr. K R S Prasad, Chairperson, Minority Cell welcomed all the committee members for the meeting.

#### Action taken report for the last meeting:

Organized three webinars on personality development to students during the months of January & February, 2021.

**Discussion on Agenda Items:**

**Agenda item-1: Procedure for getting a non-creamy layer certificate.**

Dr. KRS Prasad, Chairperson Minority cell & Dean Student affairs explained to all the members and students about the process of getting a non-creamy layer certificate.

**Agenda item-2: Any other item, with the permission of the Chair**

There are no other items for discussion.

The meeting was concluded with the Chairperson, Minority Cell thanking the members for their cooperation.

*KRS Prasad*  
**Chairperson – Minority Cell**  
**Dean (Student Affairs)**  
**Koneru Lakshmaiah Education Foundation**  
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