



## Koneru Lakshmalah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

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Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.  
Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in  
Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Ref: KLEF/RO/STUDENT AFFAIRS/Minority Cell/2022-23

Dt: 14.7.2022

### Orders of the Hon'ble Vice-Chancellor dt.14.7.2022

#### CIRCULAR

**Sub:** Meeting with Minority Committee Members on 15.7.2022– Reg.

**Ref:** Letter dated 14-7-2022 from Dr. Ch HanumanthaRao, Dean (Student Affairs).

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This is to inform that Minority Committee meeting is scheduled to be convened on 15-7-2022 from 1:30 P.M . The meeting will be conducted in room no C 106. All the members of Minority Committee listed below shall attend the meeting without fail.

#### Agenda:

1. Awareness about Addressing discrimination or harassment faced by Minority students and ensuring a safe and inclusive campus environment.
2. Discussion on about scholarships provided by Government to students.
3. Discussion on Schemes and scholarships provided by the government for Minority Students.

S.No	Name of the Member	Department	Nominated as
1	Dr.Ch.Hanumantha Rao	Prof.CE	Chairperson
2	Dr.Habibulla Khan - Prof.ECE	Prof.ECE	Convener
3	Mr.Shaik Sami UR Rehman	Prof. Arch.	Member
4	Dr.Chetty Manna Sheela Rani	Prof. C.S.E	Member
5	Dr.Mohammad Ishrat	Asso.Prof.CSE	Member
6	Dr.K.Samudravijaya	Prof.C.S.E	Member
7	D.Arpit Jain	Prof.C.S.E	Member
8	Dr.Fazal Noor Basha	Prof.ECE	Member
9	Dr.Syed Shameem	Asso.Prof.CSE	Member
10	Dr.Karra Sony	Asst.Prof-ECE	Member
11	Dr.Bansode Ganpat Sadhu	Asst.Prof-English	Member
12	Mr.Ratna Kanth Nelapati	Asso.Prof.DTI	Member
13	Md. Khalid Shaik	Student	Member
14	Md. Abdul Faiz Ali Khan	Student	Member
15	Sk. Khaja	Student	Member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.

*Jagadeesh*

**REGISTRAR  
REGISTRAR**

**Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADESARAM-522 302.  
Guntur District, Andhra Pradesh.**



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HoDs.. Architecture / Law

Agriculture / Arts / BBA / Commerce / Fine Arts

Hotel Management / MBA / Foreign Languages

HoDs.. Pharmacy

HoDs..Communication Skills / Soft Skills & Head of Division...Quant &

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(Accounts)-Mr.B.Mallikharjuna Prasad

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Sreekanth /Pay Bills Section-A.O.

Mail to: Webmaster-Mr.LV

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail:  
rajasekhar\_syte@kluniversity.in)

Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva  
Kumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



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### OFFICE OF DEAN STUDENT AFFAIRS

#### MINORITYCELL

#### MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	1	Date	15.07.2022
Academic Year	2022-23	Time	1:30 P.M

#### Members Present:

- 1) Dr.Ch.Hanumantha Rao- ChairPerson,Dean(SA) *Ch.H.*
- 2) Dr.Habibulla Khan - Prof.ECE – Muslim -Convener *H.K.*
- 3) Mr.Shaik Sami UR Rehman- Prof. Arch.-Muslim -Member *S.S.*
- 4) Dr.Chetty Manna Sheela Rani – Prof-CSE- Christian -Member *C.M.S.R.*
- 5) Dr.Mohammad Ishrat-Asso.Prof-CSE- Muslim – Member *M.I.*
- 6) Dr.Arjit Jain-Prof.CSE- Jain-Member *A.J.*
- 7) Dr.Fazal Noor Basha – Prof.ECE-Muslim-Member *F.N.B.*
- 8) Dr.Syed Shameem -Assoc.Prof.ECE- Muslim-Member *S.S.*
- 9) Dr.Karra Sony-Asst.Prof.ECE- Christian -Member *K.S.*
- 10) Dr.Bansode Ganpat Sadhu-Asst.Prof-English- Buddhism- Member *B.G.S.*
- 11) Mr.Ratna Kanth Nelapati – Assoc.Prof. DTI- Christian-Member *R.K.N.*
- 12) Md. Khalid Shaik, Student, ECE, Member *K.Shaik*

#### Leave of absence: The following members were granted leave of absence.

- 1) Dr.K.Samudravijaya -Prof.CSE-Jain -Member
- 2) Md. Abdul Faiz Ali Khan, Student, CSE, Member
- 3) Sk. Khaja, Student, BT, Member

Dr. Ch. Hanumantha Rao, Chairperson, Minority Cell welcomed all the committee members for the meeting.

#### Action taken report of the decisions taken in the last meeting :

It is confirmed by registrar office that Government/UGC policies in admission process are being strictly implemented.

Dr. Ch. Hanumantha Rao, Chairperson, Minority Cell explained about the purpose and expectations of this committee. He explained the following points for the benefit of members.

1. Addressing any discrimination or harassment faced by Minority students and ensuring a safe and inclusive campus environment.

2. Facilitating access to scholarships and financial aid for selected backward groups of students from Minority communities (Muslim, Christian, Sikh, Buddhist, Parsee and Jain Communities). OBC among Muslim minorities and SC/ST students from Christian community are being provided fee concession as per K L E F scholarship policy.

**Discussion on Agenda Items:**

**Agenda item-1: Schemes and scholarships provided by the government for Minority Students.**

Dr. Ch. Hanumantha Rao, Chairperson Minority Cell briefed the members about some schemes and scholarships provided by the government for Minority Students and asked the members to help the needy Minority students in the process of applying and obtaining such scholarships from organizations such as Indian railways, Ex-servicemen, etc. In this connection the faculty counselors are requested to provide necessary guidance and support to the needy students among his/her counseling students.

**Agenda Item-3: Grievances/Discrimination reported by the students**

Nil

**Agenda item-4: Any other item, with the permission of the Chair**

There are no other items for discussion.

The meeting was concluded with the Chairperson, Minority Cell thanking the members for their cooperation.



**Chairperson – Minority Cell**

**(Dr Ch Hanumantha Rao)**  
**Dean (Student Affairs)**  
Koneru Lakshmaiah Education Foundation  
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Green Fields, VADDESARAM-522502,  
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFAIRS/Minority Cell/2022-23

Dt: 15.12.2022

### Orders of the Hon'ble Vice-Chancellor dt.15.12.2022

#### CIRCULAR

**Sub:** Meeting with Minority Committee Members on 16.12.2022- Reg.

**Ref:** Letter dated 14-12-2022 from Dr. Hanumantha Rao, Dean (Student Affairs).

\*\*\*

This is to inform that Minority Committee meeting is scheduled to be convened on 16-12-2022 from 2.00 P.M. The meeting will be conducted in room no C 106. All the members of Minority Committee listed below shall attend the meeting without fail.

#### Agenda:

1. Motivate students to pursue higher education.
2. Discussion on discrimination or harassment faced by Minority students and ensuring a safe and inclusive campus environment.
3. Any other points for discussion with the permission of the chair.

S.No	Name of the Member	Department	Nominated as
1	Dr.Ch.Hanumantha Rao	Prof.CE, Dean(SA)	Chairperson
2	Dr.Habibulla Khan - Prof.ECE	Prof.ECE	Convener
3	Mr.Shaik Sami UR Rehaman	Prof. Arch.	Member
4	Dr.Chetty Manna Sheela Rani	Prof. C.S.E	Member
5	Dr.Mohammad Ishrat	Asso.Prof.CSE	Member
6	Dr.K.Samudravijaya	Prof.C.S.E	Member
7	D.Arpit Jain	Prof.C.S.E	Member
8	Dr.Fazal Noor Basha	Prof.ECE	Member
9	Dr.Syed Shameem	Asso.Prof.CSE	Member
10	Dr.Karra Sony	Asst.Prof-ECE	Member
11	Dr.Bansode Ganpat Sadhu	Asst.Prof-English	Member
12	Mr.Ratna Kanth Nelapati	Asso.Prof.DTI	Member
13	Md. Khalid Shaik	Student	Member
14	Md. Abdul Faiz Ali Khan	Student	Member
15	Sk. Khaja	Student	Member

The HoD's are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.

*Payadun*

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KLEF

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Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail:  
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Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva  
Kumar, Assoc. Professor, ECE

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Individuals concerned

Thanks & Regards



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### OFFICE OF DEAN STUDENT AFFAIRS MINORITYCELL

#### MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	2	Date	16.12.2022
Academic Year	2022-23	Time	2.00 P.M

#### Members Present:

- 1) Dr.Ch.Hanumantha Rao- Chair Person *Chh*
- 2) Dr.Habibulla Khan - Prof.ECE – Muslim -Convener *HK*
- 3) Mr.Shaik Sami UR Rehaman- Prof. Arch.-Muslim -Member *Rehaman*
- 4) Dr.Chetty Manna Sheela Rani – Prof-CSE- Christian -Member *Chetty*
- 5) Dr.Mohammad Ishrat-Asso.Prof-CSE- Muslim – Member *Moh*
- 6) Dr.Arpit Jain-Prof.CSE- Jain-Member *Arpit*
- 7) Dr.Fazal Noor Basha – Prof.ECE-Muslim-Member *Fazal*
- 8) Dr.Syed Shameem -Assoc.Prof.ECE- Muslim-Member *Syed*
- 9) Dr.Karra Sony-Asst.Prof.ECE- Christian -Member *Karason*
- 10) Dr.Bansode Ganpat Sadhu-Asst.Prof-English- Buddhism- Member *Bansode*
- 11) Mr.Ratna Kanth Nelapati – Assoc.Prof. DTI- Christian-Member
- 12) Md. Khalid Shaik, Student, ECE, Member *K. Shaik*
- 13) Sk. Khaja, Student, BT, Member *Khaja*

#### Leave of absence: The following members were granted leave of absence

- 1) Dr.K.Samudravijaya -Prof.CSE-Jain -Member
- 2) Md. Abdul Faiz Ali Khan, Student, CSE, Member

Dr. Ch. Hanumantha Rao, Chairperson, Minority Cell welcomed all the committee members for the meeting.

#### Action taken report of the decisions taken in the last meeting.

Two awareness sessions are organized on the topic of Schemes and scholarships provided by the government for Minority Students during last semester.

#### Schemes and scholarships provided by the government for Minority Students.

Minority cell supported few Minority Students in applying for government scholarships meant for eligible Minority students. Few students got scholarships from Indian railways, Ex-servicemen, etc.

**Discussion on Agenda Items:**

**Agenda item-1: Motivate students to pursue higher education**

Decided to organize orientation sessions for students to pursue higher education in abroad.

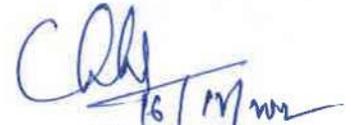
**Agenda Item-2: Grievances/Discrimination reported by the students**

Nil

**Agenda item-3: Any other item, with the permission of the Chair**

There are no other items for discussion.

The meeting was concluded with the Chairperson, Minority Cell thanking the members for their cooperation.



**Chairperson – Minority Cell**

**(Dr Ch Hanumantha Rao  
Dean (Student Affairs)  
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