



## Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ♦ Approved by AICTE ♦ ISO 21001:2018 Certified  
Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.  
Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in  
Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Ref: KLEF/RO/STUDENT AFFAIRS/OBC/2018-19

Dt20.8.2018

### Orders of the Hon'ble Vice-Chancellor dt.20.8.2018

#### CIRCULAR

**Sub:** Meeting with OBC Members on 22.8.2018– Reg.

**Ref:** Letter dated 20-8-2018 from Dr. Habibullah Khan Dean (Student Affairs).

\*\*\*

This is to inform that OBC Committee meeting is scheduled to be convened on 22-8-2018 at 4.00 P.M. The meeting will be conducted in room no C 106. All the members of OBC Committee listed below shall attend the meeting without fail.

#### Agenda:

1. Educating Parents and Students in Parent Teacher Meetings regarding the OBC scholarships by government and non-government organizations.
2. Participation in Competitive Exams by OBC students.
3. Any other relevant matters

| S.No. | Name of the Member            | Department  | Nominated as   |
|-------|-------------------------------|---|----------------|
| 1     | Dr.Habibullah Khan            | Professor of ECE & Dean<br>(Student Affairs)                  | Chairman       |
| 2     | Dr.Gera Pradeepini            | Professor<br>Computer Science And<br>Engineering              | Convener       |
| 3     | Mr.Patnala J V Sridhar        | Asst. Professor,<br>Architecture                              | Member         |
| 4     | Dr.Muddada Sudhamani          | Assoc. Professor,<br>Biotechnology                            | Member         |
| 5     | Dr.P V Durga Rao              | Assoc. Professor,<br>Business School                          | Member         |
| 6     | Dr.Sanjeet Kumar              | Assoc. Professor.<br>Civil Engineering                        | Member         |
| 7     | Dr.M.Sree Devi                | Professor,<br>Computer Science And<br>Engineering             | Member         |
| 8     | Mr.Goda Ganesh Raja<br>Sekhar | Assoc.Professor.<br>Electrical And Electronics<br>Engineering | Member         |
| 9     | Mr.SM..Kabir Pasha            | Assoc.Professor.<br>Mechanical Engineering                    | Member         |
| 10    | Jupudi Venkata Divya          | 150160007, 3 <sup>rd</sup> Year, B Arch                       | Student Member |
| 11    | Chatragadda Ramya Sri         | 160180024, 2 <sup>nd</sup> Year, B<br>Pharmacy                | Student Member |
| 12    | Konde Bala Yaswanth           | 150030031, 3 <sup>rd</sup> Year CSE                           | Student Member |
| 13    | Kolla Abhiram                 | 170040411, 1 <sup>st</sup> Year,ECE                           | Student Member |

The HoDs are requested to ensure that this information is brought to the notice of the Faculty & Student members concerned of their respective departments and ensure their participation in the above meeting.

*T. U.*

**REGISTRAR**

**REGISTRAR**

**Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWAREM-522 502.  
Guntur District, Andhra Pradesh**



Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Principal-Engg.College /HoD-Business School

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

Mail & Hard copy to: HoDs.. AI&DS / BT / CE / CSE / Comp.Engg. / CS&IT / ECE / EEE / ECM / ME

HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II

HoDs..MBA / BBA / COM / HM / CSS / CA&MS / Law / Architecture /

Pharmacy / CSA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr. Habibullah Khan, Dean (Student Affairs)

**Mail to: Individuals concerned**

Thanks & Regards



## Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' Approved by AICTE ISO 21001:2018 Certified  
Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.  
Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in  
Admin Off: 29-36-38, Museum Road, Governorpet, VJjayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

### OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE

#### MINUTES OF THE MEETING HELD AT ROOM NO. C106

|               |         |      |           |
|---------------|---------|------|-----------|
| Meeting No:   | 1       | Date | 22.8.2018 |
| Academic Year | 2018-19 | Time | 4.00 P.M  |

The meeting was chaired by Chairman, OBC committee and discussed the agenda points.

#### Members Present:

| S.No. | Name of the Member            | Department  | Nominated as   | Signature            |
|-------|-------------------------------|---|----------------|----------------------|
| 1     | Dr.Habibullah Khan            | Professor of ECE & Dean<br>(Student Affairs)                  | Chairman       | <i>Uly</i>           |
| 2     | Dr.Gera Pradeepini            | Professor<br>Computer Science And<br>Engineering              | Convener       | <i>G. Pradeepini</i> |
| 3     | Mr.Patnala J V Sridhar        | Asst. Professor,<br>Architecture                              | Member         | <i>P.J.V.</i>        |
| 4     | Dr.Muddada<br>Sudhamani       | Assoc. Professor,<br>Biotechnology                            | Member         | <i>Somani</i>        |
| 5     | Dr.P V Durga Rao              | Assoc. Professor,<br>Business School                          | Member         | <i>P.V.D.Rao</i>     |
| 6     | Dr.Sanjeet Kumar              | Assoc. Professor.<br>Civil Engineering                        | Member         | <i>Kumar</i>         |
| 7     | Dr.M.Sree Devi                | Professor,<br>Computer Science And<br>Engineering             | Member         | <i>M.S. Devi</i>     |
| 8     | Mr.Goda Ganesh Raja<br>Sekhar | Assoc.Professor.<br>Electrical And Electronics<br>Engineering | Member         | <i>G.G. R</i>        |
| 9     | Mr.SM..Kabir Pasha            | Assoc.Professor.<br>Mechanical Engineering                    | Member         | <i>Venkata</i>       |
| 10    | Jupudi Venkata Divya          | 150160007, 3 <sup>rd</sup> Year, B<br>Arch                    | Student Member | <i>Divya</i>         |
| 11    | Chatragadda Ramya<br>Sri      | 160180024, 2 <sup>nd</sup> Year, B<br>Pharmacy                | Student Member | <i>Ramya</i>         |
| 12    | Konde Bala Yaswanth           | 150030031, 3 <sup>rd</sup> Year CSE                           | Student Member | <i>K.B</i>           |
| 13    | Kolla Abhiram                 | 170040411, 1 <sup>st</sup> Year,ECE                           | Student Member | <i>K. Abhi</i>       |

Members Absent: Nil

Action taken report of the decisions taken in the last meeting held on is not applicable as this is the first Meeting conducted in this Academic Year.

**Discussion on Agenda Items:**

**Agenda Item-1: Educating Parents and Students in Parent Teacher Meetings regarding the OBC scholarships**

It was decided to convene OBC committee meeting twice in a year as per the policy and Chairperson of the committee explained about functioning of OBC Committee. It was also decided to conduct awareness to parents and students regarding benefits of OBC scholarships in parent teacher meeting.

**Agenda Item-2: Participation in Competitive Exams.**

Motivated students to participate in competitive exams for the benefit of OBC students.

**Agenda item-3: Any other item, with the permission of the Chair**

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Cell thanking the members for their cooperation.

  
Chairman – OBC Committee  
Dean (Student Affairs)  
(Dr. Habibullah Khan)  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWAREM-522502,  
Guntur Dist, Andhra Pradesh.

  
REGISTRAR  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWAREM-522 302.  
Guntur District, Andhra Pradesh.



## Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ♦ Approved by AICTE ♦ ISO 21001:2018 Certified  
Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.  
Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in  
Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3600122, 2576129

Ref: KLEF/RO/STUDENT AFFAIRS/OBC/2018-19

Dt. 15.3.2019

### Orders of the Hon'ble Vice-Chancellor dt.15-3-2019

#### CIRCULAR

**Sub:** Meeting with OBC Members on 18.3.2019– Reg.

**Ref:** Letter dated 15-3-2019 from Dr.Habibullah Khan Dean (Student Affairs).

\*\*\*

This is to inform that OBC Committee meeting is scheduled to be convened on 18-3-2019 at 4.00 P.M. The meeting will be conducted in room no C 106. All the members of OBC Cell listed below shall attend the meeting without fail.

#### Agenda:

1. Scholarships provided to KLEF for OBC students.
2. Grievances/Discrimination reported by the students
3. Any other relevant item

The following members must attend the meeting.

| S.No. | Name of the Member         | Department   | Nominated as   |
|-------|----------------------------|--|----------------|
| 1     | Dr.Habibullah Khan         | Professor of ECE & Dean (Student Affairs)                  | Chairman       |
| 2     | Dr.Gera Pradeepini         | Professor<br>Computer Science And Engineering              | Convener       |
| 3     | Mr.Patnala J V Sridhar     | Asst. Professor,<br>Architecture                           | Member         |
| 4     | Dr.Muddada Sudhamani       | Assoc. Professor,<br>Biotechnology                         | Member         |
| 5     | Dr.P V Durga Rao           | Assoc. Professor,<br>Business School                       | Member         |
| 6     | Dr.Sanjeet Kumar           | Assoc. Professor.<br>Civil Engineering                     | Member         |
| 7     | Dr.M.Sree Devi             | Professor,<br>Computer Science And Engineering             | Member         |
| 8     | Mr.Goda Ganesh Raja Sekhar | Assoc.Professor.<br>Electrical And Electronics Engineering | Member         |
| 9     | Mr.SM..Kabir Pasha         | Assoc.Professor.<br>Mechanical Engineering                 | Member         |
| 10    | Jupudi Venkata Divya       | 150160007, 3 <sup>rd</sup> Year, B Arch                    | Student Member |
| 11    | Chatragadda Ramya Sri      | 160180024, 2 <sup>nd</sup> Year, B Pharmacy                | Student Member |
| 12    | Konde Bala Yaswanth        | 150030031, 3 <sup>rd</sup> Year CSE                        | Student Member |
| 13    | Kolla Abhiram              | 170040411, 1 <sup>st</sup> Year,ECE                        | Student Member |

The HoDs are requested to ensure that this information is brought to the notice of the Faculty & Student members concerned of their respective departments and ensure their participation in the above meeting.



*Blasker*  
REGISTRAR

REGISTRAR  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESARAM-522 502,  
Guntur District, Andhra Pradesh

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Principal-Engg.College /HoD-Business School

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

Mail & Hard copy to: HoDs.. AI&DS / BT / CE / CSE / Comp.Engg. / CS&IT / ECE / EEE / ECM / ME

HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II

HoDs..MBA / BBA / COM / HM / CSS / CA&MS / Law / Architecture /

Pharmacy / CSA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr. Habibullah Khan, Dean (Student Affairs)

**Mail to: Individuals concerned**

Thanks & Regards



## Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' Approved by AICTE ISO 21001:2018 Certified  
Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.  
Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in  
Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

### OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE

#### MINUTES OF THE MEETING HELD AT ROOM NO. C106

|               |         |      |           |
|---------------|---------|------|-----------|
| Meeting No:   | 2       | Date | 18.3.2019 |
| Academic Year | 2018-19 | Time | 4.00 P.M  |

#### Members Present:

| S.No. | Name of the Member            | Department  | Nominated as   | Signature           |
|-------|-------------------------------|---|----------------|---------------------|
| 1     | Dr.Habibullah Khan            | Professor of ECE & Dean<br>(Student Affairs)                  | Chairman       | <i>H.K.</i>         |
| 2     | Dr.Gera Pradeepini            | Professor<br>Computer Science And<br>Engineering              | Convener       | <i>G.Pradeepini</i> |
| 3     | Mr.Patnala J V Sridhar        | Asst. Professor,<br>Architecture                              | Member         | <i>P.J.V.S.</i>     |
| 4     | Dr.Muddada<br>Sudhamani       | Assoc. Professor,<br>Biotechnology                            | Member         | <i>S.Mani</i>       |
| 5     | Dr.P V Durga Rao              | Assoc. Professor,<br>Business School                          | Member         | <i>P.V.D.Rao.</i>   |
| 6     | Dr.Sanjeet Kumar              | Assoc. Professor.<br>Civil Engineering                        | Member         | <i>Kumar</i>        |
| 7     | Dr.M.Sree Devi                | Professor,<br>Computer Science And<br>Engineering             | Member         | <i>M.S.Devi</i>     |
| 8     | Mr.Goda Ganesh Raja<br>Sekhar | Assoc.Professor.<br>Electrical And Electronics<br>Engineering | Member         | <i>G.G.R.</i>       |
| 9     | Jupudi Venkata Divya          | 150160007, 3 <sup>rd</sup> Year, B<br>Arch                    | Student Member | <i>J.V.D.</i>       |
| 10    | Konde Bala Yaswanth           | 150030031, 3 <sup>rd</sup> Year CSE                           | Student Member | <i>K.B.</i>         |
| 11    | Kolla Abhiram                 | 170040411, 1 <sup>st</sup> Year,ECE                           | Student Member | <i>K.Abhi</i>       |

#### Members Absent:

- 1.Mr.SM..Kabir Pasha, Assoc.Professor.Mechanical Engineering
- 2.Chatragadda Ramya Sri, 160180024, 2<sup>nd</sup> Year, B Pharmacy, Student Member.

#### Action taken report of the decisions taken in the last meeting.

Awareness to parents and students regarding benefits of OBC scholarships is discussed in parent teacher meeting conducted by the respective departments.

**Discussion on Agenda Items:**

**Agenda 1: Scholarships provided to KLEF for OBC students.**

As per the scholarship policy, KLEF provided scholarships to 1575 OBC students and the amount is Rs. 7875000/- as on rolls during the current academic year and KLEF had provided this fee concession to all of them.

**Agenda Item-2: Grievances/Discrimination reported by the students**

Nil

**Agenda Item-3: Any other item, with the permission of the Chair**

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Cell thanking the members for their cooperation.

  
**Chairman – OBC Committee**  
(Dr Habibullah Khan)

Dean (Student Affairs)  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWARAM-522502,  
Guntur Dist, Andhra Pradesh

  
**REGISTRAR**  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWARAM-522 302.  
Guntur District, Andhra Pradesh.