



# Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ♦ Approved by AICTE ♦ ISO 21001:2018 Certified  
Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.  
Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in  
Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Ref: KLEF/RO/STUDENT AFFAIRS/OBC/2022-23

Date:25-07-2022

## Orders of the Hon'ble Vice-Chancellor dt. 25-07-2022

### CIRCULAR

**Sub:** Meeting with OBC Members on 27-07-2022 – Reg.

**Ref:** Letter dated 25-07-2022 from Dr.Ch. Hanumantha Rao, Dean (Student Affairs).

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This is to inform that OBC Committee meeting is scheduled to be convened on 27-7-2022 from 2.00 P.M. The meeting will be conducted in Room no C106.All the members of OBC Committee listed below shall attend the meeting without fail.

#### Agenda:

1. First Meeting of OBC Committee for the Academic Year 2022-2023.
2. Describing the operation of the OBC Committee to the members of the committee.
3. Discussion about scholarships provided by Government to OBC students.
4. Grievances/Discrimination reported by the students.
5. Any other item with the permission of chair.

S.No	Name of the Member	Designation	Dept .	Email Id & Phone Number	Position
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	hrao_ce@kluniversity.in 9848333302	Chairman
2	Dr.A. Pandian	Professor	EEE	pands07@kluniversity.in 9940958638	Convener
3	Dr. W. Sridhar	Professor	BES-1	sridhar.w@kluniversity.in 9885480775	Member
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	kvdrajesh@kluniversity.in, 9908266894	Member
5	Dr.K. Ruth Ramya	Associate Professor	CSE	ramya_cse@kluniversity.in 9440307606	Member
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	jd2sai@kluniversity.in 9440550981	Member
7	Mr.R. Sekar	Assistant Professor	ECE	shekarmohith09@kluniversity.in 9849117930	Member
8	Dr. Motukuri Sri Rama Krishna	Assistant Professor	Agriculture	mnrkrishna_bt@kluniversity.in 9908591370	Member
9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	yvrjesh_bt@kluniversity.in 9440623448	Member

10	Mr. K. Savio Paul	Student	ECE	190040198@klu niversity.in 9398302039	Member
11	Mr. D. Durga Prasad	Student	CSE	190031827@klu niversity.in 9014200054	Member
12	Mr. T. Sai Yogesh	Student	CE	190020025@klu niversity.in 8978423181	Member
13	Ms. A. Rachana	Student	ECM	190050034@klu niversity.in 9014 493473	Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty and student members concerned of their respective departments and ensure their participation in the above meeting.



*Jayadev*  
REGISTRAR  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWAREM-522 302  
Guntur District, Andhra Pradesh.

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Principal-Engg.College /HoD-Business School

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

Mail & Hard copy to: HoDs.. AI&DS / BT / CE / CSE / Comp.Engg. / CS&IT / ECE / EEE / ECM / ME

HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II

HoDs..MBA / BBA / COM / HM / CSS / CA&MS / Law / Architecture /

Pharmacy / CSA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.Ch. Hanumantha Rao, Dean (Student Affairs)

**Mail to: Individuals concerned**

Thanks & Regards



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### OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	1	Date	27.7.2022
Academic Year	2022-23	Time	2.00 P.M

#### Members Present:

S.No	Name of the Staff	Designation	Dept .	Position	Signature
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	Chairman	
2	Dr.A. Pandian	Professor	EEE	Convener	
3	Dr. W. Sridhar	Professor	BES-1	Member	
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	Member	
5	Dr.K. Ruth Ramya	Associate Professor	CSE	Member	
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	Member	
7	Mr.R. Sekar	Assistant Professor	ECE	Member	
8	Dr. Motukuri Sri Rama Krishna	Assistant Professor	Agriculture	Member	
9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	Member	
10	Mr. K. Savio Paul	Student	ECE	Member	
11	Mr. D. Durga Prasad	Student	CSE	Member	
12	Mr. T. Sai Yogesh	Student	CE	Member	
13	Ms. A. Rachana	Student	ECM	Member	

Members Absent: Nil

Action taken report of the decisions taken in the last meeting held on is not applicable as this is the first Meeting conducted in this Academic Year 2022-2023.

#### Discussion on Agenda Items:

**Agenda Item 1:First Meeting of OBC Cell for the Academic Year 2022-2023.**

Chairman of OBC Committee Dr Ch Hanumantha Rao, addressed the meeting and welcomed all the members .

**Agenda 2: Describing the operation of the OBC committee to the members of the committee.**

It was decided to conduct OBC committee meeting twice in a year as per the policy. Committee should be formed as per policy only. Committee should monitor all the activities that are to be conducted during the AY. Students of OBC category can approach and report their grievances personally to any member of the committee or through online or in the committee meetings.

**Agenda Item-3: Discussion about scholarships provided by Government to OBC students.**

Awareness should be given to OBC students about scholarships provided by the government and NGO's.

**Agenda Item-4: Grievances/Discrimination reported by the students**

Nil

**Agenda item-5: Any other item, with the permission of the Chair**

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Committee thanking the members for their cooperation.

  
REGISTRAR  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWARA-522 302.  
Guntur District, Andhra Pradesh.

  
27/7/2022  
Chairman – OBC Committee  
(Dr Hanumantha Rao)  
Dean (Student Affairs)  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWARA-522502,  
Guntur Dist, Andhra Pradesh.



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Ref: KLEF/RO/STUDENT AFFIARS/OBC/2022-23

Dt: 3.3.2023

### Orders of the Hon'ble Vice-Chancellor dt.3-3-2023

#### CIRCULAR

**Sub:** Meeting with OBC Members on 8-3-2023 – Reg.

**Ref:** Letter dated 3-3-2023 from Dr.Ch. Hanumantha Rao, Dean (Student Affairs).

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This is to inform that OBC Committee meeting is scheduled to be convened on 8-3-2023 from 3.00 P.M. The meeting will be conducted in room no C 106. All the members of OBC Cell listed below shall attend the meeting without fail.

#### Agenda:

1. Scholarships provided to KLEF for OBC students.
2. Grievances/Discrimination reported by the students
3. Any other relevant item.

The following members must attend the meeting.

S. No	Name of the Member	Designation	Dept .	Email Id & Phone Number	Position
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	hrao_ce@kluniversity.in 9848333302	Chairman
2	Dr.A. Pandian	Professor	EEE	pands07@kluniversity.in 9940958638	Convener
3	Dr. W. Sridhar	Professor	BES-1	sridhar.w@kluniversity.in 9885480775	Member
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	kvdrajesh@kluniversity.in, 9908266894	Member
5	Dr.K. Ruth Ramya	Associate Professor	CSE	ramya_cse@kluniversity.in 9440307606	Member
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	jd2sai@kluniversity.in 9440550981	Member
7	Mr.R. Sekar	Assistant Professor	ECE	shekarmohith09@kluniversity.in 9849117930	Member
8	Dr. Motukuri Sri Rama Krishna	Assistant Professor	Agriculture	mnrkrishna_bt@kluniversity.in 9908591370	Member
9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	yvrjesh_bt@kluniversity.in 9440623448	Member

10	Mr. K. Savio Paul	Student	ECE	190040198@kl university.in 9398302039	Member
11	Mr. D. Durga Prasad	Student	CSE	190031827@kl university.in 9014200054	Member
12	Mr. T. Sai Yogesh	Student	CE	190020025@kl university.in 8978423181	Member
13	Ms. A. Rachana	Student	ECM	190050034@kl university.in 90 14493473	Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty and student members concerned of their respective departments and ensure their participation in the above meeting.

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Principal-Engg.College /HoD-Business School

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

Mail & Hard copy to: HoDs.. AI&DS / BT / CE / CSE / Comp.Engg. / CS&IT / ECE / EEE / ECM / ME

HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II

HoDs..MBA / BBA / COM / HM / CSS / CA&MS / Law / Architecture /

Pharmacy / CSA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.Ch. Hanumantha Rao, Dean (Student Affairs)

**Mail to: Individuals concerned**

Thanks & Regards



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### OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	2	Date	8.3.2023
Academic Year	2022-23	Time	3:00 P.M

#### Members present:

S.No	Name of the staff	Designation	Dept.	Position	Signature
1	Dr.Ch.Hanumantha Rao	Professor & Dean (Student Affairs)	CE	Chairman	
2	Dr.A.Pandian	Professor	EEE	Convenor	
3	Dr.W.Sridhar	Professor	BES-1	Member	
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	Member	
5	Dr.Ruth Ramya	Associate Professor	CSE	Member	
6	Mr.Jagarapu D Chaitanya Kumar	Assistant Professor	CE	Member	
7	Mr.R.Sekar	Assistant Professor	ECE	Member	
8	Dr.Yella Venkata Rajesh	Assistant Professor	BT	Member	
9	Mr.D.Durga Prasad	Student	CSE	Member	
10	Ms.A.Rachana	Student	ECM	Member	

#### Member Absent:

1. Mr.K.Savio Paul, Student Member
2. Mr.T.Sai Yogesh, Student Member
3. Dr.Motukuri Sri Rama Krishna, Assistant Professor, Agriculture

#### Action taken report for the last meeting:

OBC Committee meeting will be conducted twice in a year, once in each semester, Awareness sessions will be conducted to OBC students to apply for OBC Scholars from Government and non-Government agencies.

#### Discussed an Agenda Items:

##### Agenda 1: Scholarships provided to KLEF for OBC students.

As per the scholarship policy, KLEF provided scholarship to 387 OBC students and an amount of Rs.4528500/- as on rolls during the current academic year and KLEF had provided this fee concession to all them.

**Agenda Item-2: Grievances/Discrimination reported by the students**

Nil

**Agenda item-3: Any other item, with the permission of the Chair**

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Committee thanking the members for their cooperation.



**Dean (Student Affairs)**

**(Dr. Ch. Hanumantha Rao)**

**Dean (Student Affairs)**  
**Koneru Lakshmaiah Education Foundation**  
**(Deemed to be University)**  
**Green Fields, VADDESWAREM-522502,**  
**Guntur Dist, Andhra Pradesh.**



**REGISTRAR**

**Koneru Lakshmaiah Education Foundation**  
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**Green Fields, VADDESWAREM-522 302.**  
**Guntur District, Andhra Pradesh.**