

**Koneru Lakshmaiah Education Foundation**

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ♦ Approved by AICTE ♦ ISO 21001:2018 Certified

Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.

Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Ref: KLEF/RO/SA/SGR COMMITTEE/2024-25

14-10-2024

Orders of the Hon'ble Vice-Chancellor dt. 14-10-2024**OFFICE ORDER**

Sub: Re-constitution Student Grievance Redressal (SGRC) Committee – Reg.

Ref: Letter from Dr.K. Ruth Ramya, Associate Dean(SA) forwarded by Dr.K.R.S. Prasad,

I/c. Dean (Student Affairs).

As per the orders of Honorable Vice Chancellor, Student Grievance Redressal Committee (SGRC) is reconstituted as per the guidelines of UGC to address and resolve student complaints regarding **academic, Administrative Decisions, Services or Facilities and unfair treatment and any other issues**. It provides a channel for students to represent their grievances and seek redressal in a fair and timely manner.

HOD's are encouraged to constitute Department-level Student Grievance Redressal Committee (DSGRC) in accordance with UGC guidelines, conduct monthly meetings and share the minutes of these meetings via email to grievances@kluniversity.in

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)

S. No	Name of the Faculty/Staff/Student	Designation	Emp. ID	Dept.	Email Id & Phone Number	Position
1	Dr. K R S Prasad	Professor & I/C Dean (Student Affairs)	472	Chemistry	krspasad_fed@kluniversity.in 9000090926	Chairperson
2	Dr. K. Ruth Ramya	Associate Professor & Associate Dean Student Affairs & Convener WDC	1901	CSE	ramya_cse@kluniversity.in 9440307606	Convener
3	Dr. V. Bala Mohan Das	Former VC ,Acharya Nagarjuna University			vbmdas@rediffmail.com 9848010187	Ombudsperson
4	Dr. Guntupalli Chakravarthi	Professor	4364	Pharmacy	chakra_varthi123@kluniversity.in 8374138048	Member
5	Dr. Kakarla Hari Kishore	Professor	2457	ECE	kakarla.harikishore@kluniversity.in 9440959907	Member
6	Dr. Kothamasu Kiran Kumar	Professor	3168	CSA	kiran5434@kluniversity.in 9441065612	Member

7	Dr. Mohammed Ali Hussain	Professor	3132	IOT	dralihussain@kluniversity.in 7893704888	Member
8	Dr.M. Kishore Babu	Professor	1455	MBA	kishore@kluniversity.in 8008066060	Member
9	Ms. A. Vijaya Ratnam	Psychology Counsellor	8393	VEC	avijayaratnam@kluniversity.in 8106079479	Member
10	Mr. Itta Rudra Murthy	Assistant Professor	7918	Architecture	irudramurthy@kluniversity.in 9849651313	Member
11	Ms. U. Harita	Associate Professor	4697	BES-1	uharita@kluniversity.in 9962840289	Member
12	Dr. V. N. Sailaja	Associate Professor	3664	MBA	drvedalasailaja@kluniversity.in 9491735754	Member
13	Dr. G. Vinodini Devi	Assistant Professor	6957	Law	vinodiniramana7@kluniversity.in 9493400569	Member
14	Mr. Gidyonu Devarakonda	Office Assistant	3211	IOT	dgideon@kluniversity.in 9032937009	Member
15	U. Aparna	Student	2200090024	CSIT III Year	2200090024@kluniversity.in 9573939271	Member
16	K. Karthik Reddy	Student	2300033590	CSE II Year	2300033590@kluniversity.in 7780716404	Student Member
17	B. Gandhi Naidu	Student	2100040179	ECE IV Year	2100040179@kluniversity.in 9676835301	Student Member
18	G. Geethika Reddy	Student	2200620015	Agriculture IV Year	2200620015@kluniversity.in 8328699582	Student Member
19	C. Srilakshmi	Student	2401050004	M. Tech, CSE	2401050004@kluniversity.in 9618497041	PG student Member
20	M.V.S. Jyothi	Student	2202030001	Ph.D. Scholar, CSE	2202030001@kluniversity.in 9704787363	Research Scholar
21	G. Vaishnavi	Student	2400080248	AI& DS I Year	2400080248@kluniversity.in 7382090590	Student Member

Roles & Responsibilities of Student Grievance Redressal (SGRC) Committee:

1. To schedule meeting once a month. However, if any grievance is raised by students, the chairperson must promptly call a meeting to address and resolve the grievance.
2. To actively receive and document grievances from students related to academics, administration, or campus life etc.,
3. To conduct thorough investigations into the complaints while ensuring fairness and impartiality.
4. To work towards resolving grievances through appropriate channels and recommend actions to address the issues raised.
5. To provide guidance and support to students throughout the grievance process, ensuring their concerns are acknowledged and addressed.
6. To evaluate existing policies and procedures related to student grievances, suggesting improvements for better effectiveness.
7. To organize workshops and information sessions to educate students about their rights and the grievance redressal process.
8. To maintain records of complaints, resolutions, and trends, and periodically report findings to university administration for accountability.

9. To work with various departments and stakeholders to create a supportive environment for student welfare and satisfaction.


REGISTRAR
Dr. K. SUBBARAO
REGISTRAR

Mail & Hard copy to: Hon'ble President, KLEF
Mail to: Hon'ble Vice-Presidents, KLEF
Mail & Hard copy to: Hon'ble Pro Chancellor
Mail & Hard copy to: Hon'ble Vice-Chancellor
Mail & Hard copy to: Pro Vice-Chancellors
Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh
Mail to: Special Officer -Dr.A. Vani
Mail to: All Advisors / All Deans / All Principals / All Vice-Principals
Mail to: All Sr.Directors / All Directors / All Additional Deans / All Associate Deans / Deputy Deans / PR Head
Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry
Mail to: Joint Registrar / Deputy Registrar / Sr.Manager (Alumni Relations) & AR-Sri A.Krishna Rao / AR-Dr.MVAL Narasimha Rao
Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao
Mail to: All HoDs / All Alternate HoDs / All Dy. HoDs
Mail to: KL H - Principal Off Campus Centre, Aziz Nagar Campus / KL H - Principal Off Campus Centre, Bowrampet
Director (Academics) KLEF,GBS,Kondapur-Dr.G. Radha Krishna
Mail to: KL H HoDs of Off-campus Centres-Aziz Nagar / Bowrampet / GBS Kondapur
Mail to: Librarian
Mail to: Webmaster-Mr.LV
Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan
Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail: rajasekhar_syte@kluniversity.in)
Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva Kumar,Assoc. Professor,ECE
Mail to: Dr.K.R.S. Prasad, I/c.Dean (Student Affairs)
Dr. K. Ruth Ramya, Assoc.Dean (SA)
Individuals concerned
All Faculty members
All students

E-mail sent
15/10/24



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Ref: KLEF/RO/SA/SGR COMMITTEE/2023-24

10.07.2023

Orders of the Hon'ble Vice-Chancellor dt. 10.07.2023

OFFICE ORDER

Sub: Re-constitution Student Grievance Redressal Committee (SGRC) – Reg.

Ref: Letter from Dr.K. Ruth Ramya, Associate Dean(SA) forwarded by Dr.Ch. Hanumantha Rao, Dean (Student Affairs).

As per the orders of Honorable Vice Chancellor, Student Grievance Redressal Committee (SGRC) is reconstituted as per the guidelines of UGC to address and resolve student complaints regarding **academic, Administrative Decisions, Services or Facilities and unfair treatment and any other issues**. It provides a channel for students to represent their grievances and seek redressal in a fair and timely manner.

HOD's are encouraged to constitute Department-level Student Grievance Redressal Committee (DSGRC) in accordance with UGC guidelines, conduct monthly meetings and share the minutes of these meetings via email to grievances@kluniversity.in

Student Grievance Redressal Committee (SGRC)

S. N o.	Name of the Faculty/Staff/ Student	Designation	Emp. ID	Dept.	Email Id & Phone Number	Position
1	Dr. Ch Hanumantha Rao	Professor & Dean (Student Affairs)	2004	CE	h rao_ce@kluniversity.in 9985119909	Chairman
2	Dr. K. Ruth Ramya	Associate Professor & Associate Dean Student Affairs & Convener WDC	1901	CSE	ramya_cse@kluniversity.in 9440307606	Convener
3	Dr. V. Bala Mohan Das	Former VC , Acharya Nagarjuna University			vbmdas@rediffmail.com 9848010187	Ombuds person
4	Dr. Guntupalli Chakravarthi	Professor	4364	Pharmacy	chakra_varthi123@kluniversity.in, 8374138048	Member

5	Dr.Kakarla Hari Kishore	Professor	2457	ECE	kakarla.harikishore@kluniversity.in, 9440959907	Member
6	Dr.Kothamasu Kiran Kumar	Professor	3168	CSA	kiran5434@kluniversity.in 9441065612	Member
7	Dr. Mohammed Ali Hussain	Professor	3132	IOT	dralihussain@kluniversity.in 7893704888	Member
8	Dr. M. Kishore Babu	Professor	1455	MBA	kishore@kluniversity.in 8008066060	Member
9	Ms. A. Vijaya Ratnam	Psychology Counsellor	8393	VEC	avijayaratnam@kluniversity.in 8106079479	Member
10	Mr.Itta Rudra Murthy	Assistant Professor	7918	Architecture	irudramurthy@kluniversity.in 9849651313	Member
11	Ms.U. Harita	Associate Professor	4697	BES-1	uharita@kluniversity.in 9962840289	Member
12	Dr.V.N.Sailaja	Associate Professor	3664	MBA	drvedalasailaja@kluniversity.in 9491735754	Member
13	Dr.G. Vinodini Devi	Assistant Professor	6957	Law	vinodiniramana7@kluniversity.in, 9493400569	Member
14	Mr. Gidyonu Devarakonda	Office Assistant	3211	IOT	dgideon@kluniversity.in 9032937009	Member
15	U. Aparna	Student	2200090024	CSIT II Year	2200090024@kluniversity.in 9573939271	Member
16	K. Karthik Reddy	Student	2300033590	CSE I Year	2300033590@kluniversity.in 7780716404	Student Member
17	B. Gandhi Naidu	Student	2100040179	ECE III Year	2100040179@kluniversity.in 9676835301	Student Member
18	G. Geethika Reddy	Student	2200620015	Agriculture III Year	2200620015@kliniversity.in 8328699582	Student Member
19	Ms. M.V. S. Jyothi	Student	2202030001	Ph.D Scholar, CSE	2202030001@kluniversity.in 9704787363	Research Scholar
20	Y Hema Pushpa	Student	2300080082	AI& DS I Year	2300080082@kluniversity.in 9848572587	Student Member

Roles & Responsibilities of Student Grievance Redressal (SGRC)Committee:

1. Schedule meeting once a month. However, if any grievance is raised by students, the chairperson must promptly call a meeting to address and resolve the grievance.
2. Actively receive and document grievances from students related to academics, administration, or campus life etc.,
3. Conduct thorough investigations into the complaints while ensuring fairness and impartiality.
4. Work towards resolving grievances through appropriate channels and recommend actions to address the issues raised.
5. Provide guidance and support to students throughout the grievance process, ensuring their concerns are acknowledged and addressed.
6. Evaluate existing policies and procedures related to student grievances, suggesting improvements for better effectiveness.
7. Organize workshops and information sessions to educate students about their rights and the grievance redressal process.

8. Maintain records of complaints, resolutions, and trends, and periodically report findings to university administration for accountability.
9. Work with various departments and stakeholders to create a supportive environment for student welfare and satisfaction.




REGISTRAR
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Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESWAREM-522 302.
Guntur District, Andhra Pradesh.

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 Mail to: Hon'ble Vice-Presidents, KLEF
 Mail & Hard copy to: Hon'ble Chancellor
 Mail & Hard copy to: Hon'ble Pro Chancellor
 Mail & Hard copy to: Hon'ble Vice-Chancellor
 Mail & Hard copy to: Pro Vice-Chancellors
 Mail & Hard copy to: Chief Coordinating Officer-Dr.A. Jagadeesh
 Mail to: Special Officer -Dr.A. Vani
 Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao
 Mail to: All Advisors / All Deans / All Principals / All Vice-Principals / Sr.Director / All Directors /
 Additional Deans /
 All Associate Deans / Deputy Deans / PR Head
 Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry
 Mail to: DR-I / DR-II / Sr.Manager (Alumni Relations) & AR-Sri A.Krishna Rao / AR-Dr.MVAL
 Narasimha Rao
 Mail to: Member in VC's Peshi – Sri A V Praveen Krishna / Sri Ratna Kanth Nelapati
 Mail to: Member in Pro VC (Administration's Peshi–Ms.M.Vasuja Devi, ECE/Ms. Sabbineni
 Poojitha,MBA/Mr. M. Chandan, CSE
 Mail to: KL H - Principal-Engg.College / Vice-Principal / Director / Deputy Director
 Mail to: Principal-CoE..Dr.T.K. Rama Krishna Rao / Coordinator-FED..Dr.MSG Prasad /
 Dy.Coordinator-FED..Dr.J.Somlal
 Mail to: HoDs..AI & DS / BT / CE / CSE (Honours) / CSE / Comp.Engg. & ECM / CS & IT / ECE /
 IoT / EEE / ME
 HoDs..Mathematics / Physics / Chemistry / CSA / CDoE
 HoDs.. ENG / BES-I / BES-II / Design Thinking & Innovation / VEC
 HoDs.. Architecture / Law / Pharmacy
 Agriculture / Arts / BBA / Commerce / Fine Arts / Food Technology
 Hotel Management / MBA / Foreign Languages
 HoDs..Communication Skills / Soft Skills & Head of Division...Quant & Reasoning
 Mail to: All Dy. HoDs / All Alt. HoDs
 Mail to: KL H HoDs..CSE / AI&DS / ECE / BS / FED Coordinator / Business School
 Mail to: Librarian
 Mail to: Director (Purchases)-Mr.YSRKP / GM (Purchases)-Mr.Nilanjan Guha/ Jt.Registrar-A.O.-
 Mr.C.S.Rao / Director-Adm-Dr.J.S.Rao / Media I/c & PRO - Mr.HSR Murty
 Mail to: GM (Finance)-Mr.K.Srirama Krishna / Finance Officer-Mr.KRR / Manager (Accounts)-
 Mr.B.Mallikharjuna Prasad
 Mail to: Sr.Manager (HR)-Campus..Dr. Kanimozhi / Sr.Manager (HR)-A.O...Mr.J. Sreekanth /Pay
 Bills Section-A.O.
 Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan
 Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva Kumar,Assoc. Pofessor,ECE

Mail to: GM, Campus.. Col.P.J. Lawrence (Retd.)/GM-Consruction..Mr.Bijit Mukherji /
Manager–Campus Ambience & Beautification-Mr.T Shakthi Swaroop

Mail to: Professor In-charge, Technical Maintenance / Liberal Arts Club-Dr.R Subhakara Raju

Mail to: Webmaster-Mr.LV

Mail to: Physical Edn. /Library / Gen.Maintenance / Transport / Construction / Central Stores /
Girls' Hostel/

Boys' Hostel / Exam.Sec / Automation / SyTe / ET S&A Gr // IQAC / VEC / CAES / ASAS /

Intl Relations / Hobby Clubs / Help Desk / PIPS / Women's Forum / Elecl.Wing / Security /
Canteen

Mail to: All Faculty

Mail to: All Students

Thanks & Regards



Dr. K. Subba Rao
REGISTRAR

KONERU LAKSHMAIAH EDUCATION FOUNDATION
(Category -I, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)
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Ref: KLEF/RO/SA/2022-23

Date: 11-05-2023

Orders of the Vice-Chancellor dt.11-05-2023

OFFICE ORDER

Sub: Re-constitution of Students Grievance Redressal Committee for the Academic Year 2022-23-Reg.

Ref: 1. Letter from Dr.Ch. Hanumantha Rao, Dean (Student Affairs).

2. UGC Notification dated 11th April 2023.

As per the Orders of the Hon'ble Vice Chancellor, Students Grievance Redressal Committee is re-constituted with the following members for the Academic Year 2022-23.

S.No	Name of the Faculty Member	Designation	Nominated as
1	Dr.Ch Hanumantha Rao	Professor, Dean-Student Affairs	Chairman
2	Dr. M Vasuja Devi	Associate Dean (SA)	Convener
3	Dr. Habibullah Khan	Professor, Advisor-SA	Member
4	Dr. L. Jayasree	Retd. Professor, Ombuds-Person	Member
5	Ar. A. Priya	Assoc. Professor, Architecture	Member
6	Dr.P V Chalapathi	Professor, Addl.Dean F&SA	Member
7	Dr.K. Hema Malini	Professor, Food-Technology	Member
8	Dr. P. Sailaja	Assoc. Professor, Dept. of Law	Member
9	Mr. M. Lakshmana Kumar	Asst. Professor, ECE	Member
10	Dr. G R K Prasad	Assoc. Professor, ECE	Member
11	Dr. N V K Ramesh	Professor, BES-II	Member
12	Dr. Pradeep Kumar Brahman	Assoc. Professor, Chemistry	Member
13	Dr. M.V.V.K. Srinivas Prasad	Assoc. Prof, Physics	Member
14	Mrs K Durga	Office Assistant	Staff Member
15	Mr D Silva Rama Krishna	Office Assistant	Staff Member
16	T. Harini	2200010107,BT	Student Member
17	Shaik Sameera	2200030175, CSE	Student Member
18	Ms.Bhavana V	2100520001, BCA	Student Member
19	Gattupalli Naga Venkata Surya	2000040100,ECE	Student Member

20	G Venkata Siva Praveen	2000040156, ECE	Student Member
21	Mr. Sushant Ghimire	2000070087, ME	Student Member
22	Ms. Dushimimana Assumpta	2000020049, CE	Student Member



REGISTRAR (I/C)

REGISTRAR

Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESWAREM-522 302.
Guntur District, Andhra Pradesh.

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice-Chancellor

Mail & Hard copy to: Pro Vice-Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Special Officer -Dr.A. Vani

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Vice-Principals / Sr.Director / All Directors / Additional Deans

/

All Associate Deans / Deputy Deans / PR Head

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: DR-I / DR-II / AR-Dr.MVAL Narasimha Rao / Sr.Manager (Alumni Relations) & AR-Sri A.Krishna Rao

Mail to: Principals, KLEF Off Campus Centre Aziz Nagar & Bowrampet / Vice-Principals / In-charge, KLEF Global Business

School

Mail to: Principal-CoE..Dr.T.K. Rama Krishna Rao / Coordinator-FED..Dr.MSG Prasad / Dy.Coordinator-FED..Dr.J.Somlal

Mail to: HoDs..AI & DS / BT / CE / CSE (Honours) / CSE / Comp.Engg. & ECM / CS & IT / ECE / IoT / EEE / ME

HoDs..Mathematics / Physics / Chemistry / CSA / CDoE

HoDs.. ENG / BES-I / BES-II / Design Thinking & Innovation / VEC

HoDs.. Architecture / Law / Pharmacy

Agriculture / Arts / BBA / Commerce / Fine Arts / Food Technology

Hotel Management / MBA / Foreign Languages

HoDs..Communication Skills / Soft Skills & Head of Division...Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HoDs

Mail to: KL H HoDs..CSE / AI&DS / ECE / BS / FED Coordinator / Business School

Mail to: Librarian

Mail to: Director (Purchases)-Mr.YSRKP / Director (Purchases) / Jt.Registrar-A.O.-Mr.C.S.Rao / Director-Adm-Dr.J.S.Rao / Media I/c & PRO - Mr.HSR Murty

Mail to: Finance Officer-Mr.KRR / Manager (Accounts)-Mr.B.Mallikharjuna Prasad

Mail to: Sr.Manager (HR)-Dr. Kanimozhi/Sr.Manager (HR)-Mr.J. Sreekanth-A.O./Pay Bills Section-A.O.

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva Kumar, Assoc. Pofessor, ECE

Mail to: Manager – Campus Ambience & Beautification-Mr.T Shakthi Swaroop

Mail to: Professor In-charge, Technical Maintenance / Liberal Arts Club-Dr.R Subhakara Raju

Mail to: Webmaster-Mr.LV

Mail to: Physical Edn. /Library / Gen.Maintenance / Transport / Construction / Central Stores / Girls' Hostel/ Boys' Hostel / Exam.Sec / Automation / SyTe / ET S&A Gr / / IQAC / VEC / CAES / ASAS /

Intl Relations / Hobby Clubs / Help Desk / PIPS / Women's Forum / Elecl.Wing / Security / Canteen

Mail to: Individuals concerned

Mail to: All students

Thanks & Regards



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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Date: 25-01-2022

Orders of the Vice Chancellor dt. 25-01-2022

OFFICE ORDER

Sub: Re-Constitution of Grievance Redressal Committee— Reg.

Ref: Letter dated 24.01.2022 from Dr. Ch Hanumantha Rao, Dean (Student Affairs).

As per the Orders of Hon'ble Vice Chancellor, "Grievance Redressal Committee" is reconstituted with the following members.

S.No	Name of the Member	Department	Nominated as
1	Dr.Ch Hanumantha Rao	Dean SA	Convener
2	Dr.M.Vasujadevi	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. L. Jayasree	Retd. Professor, Ombuds-Person	Member
6	Dr. Ali Baig	ECE	Member
7	Dr.T.Santhi Sri	CSE	Member
8	Mrs. K Sarada	EEE	Member
9	Dr. P. Gopi Krishna	ECM	Member
10	Mr Nitin Ralph Pochont	MECH	Member
11	Dr. M.Sudha Mani	BT	Member
12	Mr. N. Sandeep Kumar	CE	Member
13	Dr. R. Pradeep	BBA/MBA	Member
14	Md Abdul Mannan	BCA	Member
15	Dr. B. Nagalakshmi	B Com-H	Member
16	Mr. V. Varun	B Arch	Member
17	Dr. M. Narender	B Pharm	Member
18	Mr. J.V.Sridhar Patnala	B Sc VC, BFA	Member
19	Dr. Ch. Lakshmana Rao	BBA LLB	Member
20	A.Teja Sree	180031342, CSE	Student member
21	B.Lavanya	180541187, BBA	Student member
22	G. Tharun Vardhan	180160008, B.Arch	Student member
23	P. Sai Nikith Reddy	180040484, ECE	Student member
24	B. Sai Bhumika Reddy	190010106, BT	Student member
25	I. Pavan Teja	190030603, CSE	Student member
26	M.V.S.S Akhil	190070067, Mech	Student member

27	A.Nivas	2000031648, CSE	Student member
28	G . Jahnavi	2000040526, ECE	Student member
29	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

The committee shall meet as frequently as may be necessary (minimum once in a month) and discuss various problems of the students and submit its recommendations to the office of Assoc. Dean (Grievances, Cells, Committees, Forums) for redressal of grievances of the students.



**REGISTRAR
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Mail to: Hon'ble Vice-Presidents, KLEF

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Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Special Officer -Dr.A. Vani

Mail to: All Advisors / All Deans / All Principals / All Vice-Principals / All Sr.Directors / All Directors / All Additional Deans /

All Associate Deans / Deputy Deans / PR Head

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Joint Registrar / Deputy Registrar / Sr.Manager (Alumni Relations) & AR-Sri A.Krishna Rao / AR-Dr.MVAL Narasimha Rao

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: Principal-CoE..Dr.K.SubbaRao / Coordinator-FED/Vice-Principals

Mail to: HoDs.. BT / CE / CSE (Honours) / CSE / Comp.Engg. & ECM / ECE / EEE / ME

HoDs..Mathematics / Physics / Chemistry / CSA

HoDs.. ENG / BES-I / BES-II

HoDs.. Architecture / Law

Agriculture / Arts / BBA / Commerce / Fine Arts

Hotel Management / MBA / Foreign Languages

HoDs.. Pharmacy

HoDs..Communication Skills / Soft Skills & Head of Division...Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HoDs

Mail to: KL H HoDs.. AI&DS / CSE / ECE / BES / FED Coordinator / Business School

Mail to: KL H Associate Deans..P&D / R&D / Academics / IQAC / F&SA / Skill Development / Student Progression & Training /

Student Affairs / Student Welfare / Examinations

Mail to: Librarian

Mail to: Director (Purchases)-Mr.YSRKP / GM (Purchases)-Mr.Nilanjan Guha/ Jt.Registrar-A.O.-Mr.C.S.Rao / Director-Adm-Dr.J.S.Rao / Media I/c & PRO - Mr.HSR Murty

Mail to: GM (Finance)-Mr.K.Srirama Krishna / Finance Officer-Mr.KRR / Manager (Accounts)-Mr.B.Mallikharjuna Prasad

Mail to: Sr.Manager (HR)-Campus..Dr. Kanimozhi / Sr.Manager (HR)-A.O...Mr.J. Sreekanth /Pay Bills Section-A.O.

Mail to: Webmaster-Mr.LV

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail: rajasekhar_syte@kluniversity.in)

Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva Kumar,Assoc.Professor,ECE

Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



Koneru Lakshmaiah Education Foundation

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Phone No. +91 8645 - 350 200; www.klof.ac.in; www.klof.odu.in; www.kluniversity.in

Admin Off: 29-36-38, Museum Road, Govemorpel, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2021-22

Date: 15-07-2021

Orders of the Vice Chancellor dt. 15-07-2021

OFFICE ORDER

Sub: Re-Constitution of Grievance Redressal Committee- Reg.

Ref: Letter dated 14.07.2021 from Dr. KRS Prasad, Dean (Student Affairs).

As per the Orders of Hon'ble Vice Chancellor, "Grievance Redressal Committee" is reconstituted with the following members.

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener
2	Dr.I.Govardhani	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. L. Jayasree	Retd. Professor, Ombuds-Person	Member
6	Dr. Ali Baig	ECE	Member
7	Dr.T.Santhi Sri	CSE	Member
8	Mrs. K Sarada	EEE	Member
9	Dr. P. Gopi Krishna	ECM	Member
10	Mr Nitin Ralph Pochont	MECH	Member
11	Dr. M.Sudha Mani	BT	Member
12	Mr. N. Sandeep Kumar	CE	Member
13	Dr. R. Pradeep	BBA/MBA	Member
14	Md Abdul Mannan	BCA	Member
15	Dr. B. Nagalakshmi	B Com-H	Member
16	Mr. V. Varun	B Arch	Member
17	Dr. M. Narender	B Pharm	Member
18	Mr. J.V.Sridhar Patnala	B Sc VC, BFA	Member
19	Dr. Ch. Lakshmana Rao	BBA LLB	Member
20	A.Teja Sree	180031342, CSE	Student member
21	B.Lavanya	180541187, BBA	Student member
22	G. Tharun Vardhan	180160008, B.Arch	Student member
23	P. Sai Nikith Reddy	180040484, ECE	Student member
24	B. Sai Bhumika Reddy	190010106, BT	Student member
25	I. Pavan Teja	190030603, CSE	Student member

26	M.V.S.S Akhil	190070067, Mech	Student member
27	A.Nivas	2000031648, CSE	Student member
28	G . Jahnvi	2000040526, ECE	Student member
29	N. Sai Chaitanya Reddy	2000550031, B.Com (Honors)	Student member

The committee shall meet as frequently as may be necessary (minimum once in a month) and discuss various problems of the students and submit its recommendations to the office of Assoc. Dean(Grievances, Cells, Committees, Forums) for redressal of grievances of the students.



REGISTRAR

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Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESARAM-522 302.
Guntur District, Andhra Pradesh.

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice-Chancellor

Mail & Hard copy to: Pro Vice-Chancellors

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Special Officer -Dr.A. Vani

Mail to: All Advisors / All Deans / All Principals / All Vice-Principals / All Sr.Directors / All Directors / All Additional Deans /

All Associate Deans / Deputy Deans / PR Head

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Joint Registrar / Deputy Registrar / Sr.Manager (Alumni Relations) & AR-Sri A.Krishna Rao / AR-Dr.MVAL Narasimha Rao

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: Principal-CoE..Dr.K.SubbaRao / Coordinator-FED/Vice-Principals

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Hotel Management / MBA / Foreign Languages

HoDs.. Pharmacy

Mail to: All Dy. HoDs / All Alt. HoDs

Mail to: KL H - Principal Off Campus Centre, Aziz Nagar Campus / KL H - Principal Off Campus Centre, Bowrampet

Vice-Principal / Director / Deputy Director

Mail to: KL H HoDs.. AI&DS / CSE / ECE / BES / FED Coordinator / Business School

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Student Affairs / Student Welfare / Examinations

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Mr.B.Mallikharjuna Prasad

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rajasekhar_syte@kluniversity.in)

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Mail to: Dean (Quality)

Individuals concerned

Thanks & Regards



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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2020-21

Date: 31-08-2020

Orders of the Vice Chancellor dt. 31-08-2020

OFFICE ORDER

Sub: Re-Constitution of Grievance Redressal Committee- Reg.

Ref: Letter dated 29-08-2020 from Dr. I.Govardhani, Assoc Dean(Grievance Cells, Committees, Forums) forwarded by Dr. K.R.S. Prasad, Dean (Student Affairs).

As per the Orders of Hon'ble Vice Chancellor, Grievance Redressal Committee is reconstituted with the following faculty and student members for the Academic Year 2020-2021.

S.No	Name of the Member	Department	Nominated as
1	Dr.K.R.S. Prasad	Dean SA	Convener
2	Dr.I.Govardhani	Associate Dean SA	Co-convener
3	Dr.Habibulla Khan	Advisor, Student Affairs	Member
4	Dr.N.Venkatram	Pro-Vice chancellor	Member
5	Dr. L. Jayasree	Retd. Professor, Ombuds-Person	Member
6	Dr. Ali Baig	ECE	Member
7	Dr.T.Santhi Sri	CSE	Member
8	Mrs. K Sarada	EEE	Member
9	Dr. P. Gopi Krishna	ECM	Member
10	Mr Nitin Ralph Pochont	MECH	Member
11	Mr P Prithvi Raj	Member	Member
12	Dr. M.Sudha Mani	BT	Member
13	Mr. N. Sandeep Kumar	CE	Member
14	Mr. K. Rajesh Kumar	PE	Member
15	Dr. R. Pradeep	BBA/MBA	Member
16	Mr.N. Mahaveer Singh	BHM	Member
17	Md Abdul Mannan	BCA	Member
18	Dr. B. Nagalakshmi	B Com-H	Member
19	Dr. P. Krishna Kumar	BA IAS	Member
20	Mr. V. Varun	B Arch	Member
21	Dr. M. Narender	B Pharm	Member
22	Mr. J.V.Sridhar Patnala	B Sc VC, BFA	Member
23	Dr. Ch. Lakshmana Rao	BBA LLB	Member
24	A.Teja Sree	180031342, CSE	Student member

25	B.Lavanya	180541187, BBA	Student member
26	P.J. Jahnavi	180570082, BAIAS	Student member
27	G. Tharun Vardhan	180160008, B.Arch	Student member
28	B. Hema Sai Nagendra Kumar	180563002, BFA	Student member
29	V. Indu	180180013, B.Pharmacy	Student member
30	P. Sai Nikith Reddy	180040484, ECE	Student member
31	B. Sai Bhumika Reddy	190010106, BT	Student member
32	I. Pavan Teja	190030603, CSE	Student member
33	M.V.S.S Akhil	190070067, Mech	Student member
34	G.Vijdeswar	190530007, H.M	Student member
35	V.M. Sandeep Reddy	190060026, EEE	Student member

The committee shall meet as frequently as may be necessary (minimum once in a month) and discuss various problems of the students and submit its recommendations to the office of Assoc. Dean (Grievances, Cells, Committees, Forums) for redressal of grievances of the students.

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Principal-Engg.College /HoD-Business School

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

Mail & Hard copy to: HoDs.. AI&DS / BT / CE / CSE / Comp.Engg. / CS&IT / ECE / EEE / ECM / ME

HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II

HoDs..MBA / BBA / COM / HM / CSS / CA&MS / Law / Architecture / Pharmacy / CSA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.Ch. Hanumantha Rao, Dean (Student Affairs)

Mail to: **Individuals concerned**



REGISTRAR

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Green Fields, VADDESWAREM-522 302
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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2019-20

Date: 27-08-2019

Orders of the Vice Chancellor dt. 27-08-2019

OFFICE ORDER

Sub: Re-Constitution of Grievance Redressal Committee- Reg.

Ref: Letter dated 24-08-2019 from Dr. I.Govardhani, Assoc Dean(Grievance Cells, Committees, Forums) forwarded by Dr. Habibullah Khan, Dean (Student Affairs).

As per the Orders of Hon'ble Vice Chancellor, "Grievance Redressal Committee" is reconstituted with the following members.

Sl.No.	Name of the faculty/student	Designation	Nominated as
1	Dr.Habibulla Khan	Dean Student Affairs	Convener
2	Dr.I.Govardhani	Associate Dean (SA)	Co-convener
3	Dr. L. Jayasree	Retd. Professor, Ombuds-Person	Member
4	Dr.M.Venkata Narayana	Dy.HOD, ECE	Member
5	Dr.Raja Rajeswari	Dy.HOD, CSE	Member
6	Dr.R.B.R.Prakash	Dy.HOD, EEE	Member
7	Mr.K.Hemantha Raja	Dy.HOD, CE	Member
8	Mr.M.Venkataeswara Rao	Dy.HOD, ECM	Member
9	Dr.M.Sudhamani	Dy.HOD, BT	Member
10	Dr.L.Ramesh	Dy.HOD, BBA/MBA	Member
11	Dr.K.I.Pavan kumar	Dy.HOD, LLB	Member
12	P.Sai Nikitha Reddy	180040484, ECE	Student
13	S.Nethaji	170070172, ME	Student
14	A.Ojeswi	170030074, CSE	Student
15	A.Pavani	18057003, BAIAS	Student
16	S.Venkata Naveen Kumar	180040391, ECE	Student

The committee shall meet as frequently as may be necessary(minimum once in a month) and discuss various problems of the students and submit its recommendations to the office of Assoc. Dean(Grievances, Cells, Committees, Forums) for redressal of grievances of the students.

Mail & Hard copy to: Hon'ble President, KLEF

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Guntur, Andhra Pradesh.

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Mail & Hard copy to: Hon'ble Vice Chancellor
Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)
Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh
Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao
Mail to: All Advisors / All Deans / All Principals / All Directors
Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry
Mail to: Principal-Engg.College /HoD-Business School
Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR
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HoDs..MBA / BBA / COM / HM / CSS / CA&MS / Law / Architecture / Pharmacy / CSA / Arts
Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning
Mail to: All Dy. HoDs / All Alt. HODs
Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED
Mail & Hard copy to: Dr.Ch. Hanumantha Rao, Dean (Student Affairs)
Mail to: Individuals concerned



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Ref: KLEF/RO/STUDENT AFFAIRS/GRC/2018-19

Date: 09-07-2018

Orders of the Vice Chancellor dt. 09-07-2018

OFFICE ORDER

Sub: Re-Constitution of Grievance Redressal Committee- Reg.

Ref: Letter dated 08-07-2018 from Dr. Dr. Habibulla Khan, Dean (Student Affairs).

As per the Orders of Hon'ble Vice Chancellor, "Grievance Redressal committee" is reconstituted with the following members.

S.No	Name of the Member	Department	Nominated as
1	Dr.Habibulla Khan	Dean Student Affairs	Convener
2	Dr.I.Govardhani	Associate Dean (SA)	Co-convener
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5	Dr.Raja Rajeswari	Dy.HOD, CSE	Member
6	Dr.R.B.R.Prakash	Dy.HOD, EEE	Member
7	Mr.K.Hemantha Raja	Dy.HOD, CE	Member
8	Mr.M.Venkataeswara Rao	Dy.HOD, ECM	Member
9	Dr.M.Sudhamani	Dy.HOD, BT	Member
10	Dr.L.Ramesh	Dy.HOD, BBA/MBA	Member
11	Dr.K.I.Pavan kumar	Dy.HOD, LLB	Member
12	J Kishore	160040321, ECE	Student Member
13	S.Nethaji	170070172, ME	Student Member
14	K Revanth	160030065, CSE	Student Member
15	A.Pavani	18057003, BAIAS	Student Member
16	S.Venkata Naveen Kumar	180040391, ECE	Student Member

The committee shall meet as frequently as may be necessary (minimum once in a month) and discuss various problems of the students and submit its recommendations to the office of Assoc. Dean (Grievances, Cells, Committees, Forums) for redressal of grievances of the students.

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Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh
Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao
Mail to: All Advisors / All Deans / All Principals / All Directors
Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry
Mail to: Principal-Engg.College /HoD-Business School
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HoDs..Maths / PHY / CHEM / ENG / BES-I / BES-II
HoDs..MBA / BBA / COM / HM / CSS / CA&MS / Law / Architecture / Pharmacy / CSA / Arts
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Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED
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