



# Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ❖ Approved by AICTE ❖ ISO 21001:2018 Certified

Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA

Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Ref: KLEF/RO/Student Affairs/OBC/2024-25 Date: 28.10.2024

## Orders of the Hon'ble Vice-Chancellor dt. 28.10.2024

### CIRCULAR

Sub: Meeting with OBC Members on 30.10.2024 - Reg.

Ref: Letter dated 28.10.2024 from Dr.K R S Prasad, Chairman –OBC Committee.

\*\*\*

This is to inform that OBC Committee (meeting is scheduled to be convened on 30.10.2024 from 2.00 P.M to 3:00 P.M. The meeting will be conducted in Rose Hall. All the members of the Committee listed below shall attend the meeting without fail.

#### **Agenda:**

1. First Meeting of OBC Committee for the Academic Year 2024-2025.
2. Monitor the working of the remedial coaching scheme for the slow learner students.
3. Describing the operation of the OBC Committee to the members of the committee.
4. Discussion about Scholarships provided by Government to OBC students.
5. Any other points for discussion with the permission of the Chair.

### OBC COMMITTEE

S.No	Name of the Faculty/Staff/Student	Designation	Emp. ID	Dept.	Email Id & Phone Number	Position
1	Dr. K R S Prasad	Professor & I/C Dean (Student Affairs)	472	Chemistry	krsprasad_fed@kluniversity.in, 9000090926	Chairman
2	Dr. A. Pandian	HOD & Professor	4156	EEE	pands07@kluniversity.in 9940958638	Convener
3	Dr. K. Ruth Ramya	Associate Professor & Associate Dean (Student Affairs)	1901	CSE	ramya_cse@kluniversity.in 9440307606	Nodal Officer Co-Convener
4	Dr. V. Bala Mohan Das	Former VC, Acharya Nagarjuna University			vbmdas@rediffmail.com 9848010187	Ombudsperson
5	Dr. Sujata Moorthy	Professor	4621	ECE	sujakarthis77@kluniversity.in, 9941353997	Member
6	Dr. E. Sridevi	Associate	1495	BES-1	sridevi_fed@kluniversity.in	Member

		Professor			9885694598	
7	Dr. R. Kanimozhi	Assistant Professor	6388	MBA	drkanimozhi@kluniversity.in. 9052014076	Member
8	Mr.Gorriparthi Naresh	Assistant Professor	8673	College of law	goriparthinaresh@kluniversity.in.8886379456	Member
9	Dr.R D Sathiya	Professor	7300	CSA	sathiyard@kluniversity.in. 9486273418	Member
10	Mr. B. Jeevan Kumar	Assistant Professor	8840	Pharmacy	jeevankumar@kluniversity.in, 8332058908	Member
11	Raja Thamma na	Lab Technician	3758	CE	traja@kluniversity.in. 7288890108	Member
12	Mr. Gidyonu Devarakonda	Office Assistant	3211	IOT	dgideon@kluniversity.in. 9032937009	Member
13	Panuganti Bhavana	Student	2200030019	CSE III Year	2200030019@kluniversity.in, 9393215576	Student Member
14	Gudela Leena Sai	Student	2100010020	BT IV Year	2100010020@kluniversity.in, 7013831173	Student Member
15	Nagulapalli Sai Ananth	Student	230007001	ME II Year	2300070011@kluniversity.in, 9550982978	Student Member
16	Konijeti Mani Gopi Chand	Student	2100620191	Agriculture IV Year	2100620191@kluniversity.in, 9573734089	Student Member
17	Ch. Jahnvi	Student	2400032091	CSE I Year	2400032091@kluniversity.in, 6309005737	Student Member

  
**REGISTRAR**  
 Koneru Lakshmaiah Education Foundation  
 (Deemed to be University)  
 Green Fields, VADDESWAREM-522 302.  
 Guntur District, Andhra Pradesh.

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice-Chancellor

Mail & Hard copy to: Pro Vice-Chancellors

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Special Officer -Dr.A. Vani

Mail to: All Advisors / All Deans / All Principals / All Vice-Principals

Mail to: All Sr.Directors / All Directors / All Additional Deans / All Associate Deans / Deputy Deans / PR Head

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Joint Registrar / Deputy Registrar / Sr.Manager (Alumni Relations) & AR-Sri A.Krishna Rao / AR-Dr.MVAL Narasimha Rao

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All HoDs / All Alternate HoDs / All Dy. HoDs

Mail to: KL H - Principal Off Campus Centre, Aziz Nagar Campus / KL H - Principal

Mail to: Librarian

Mail to: Webmaster-Mr.LV

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mr. Raja Sekhar, Emp. No. 2482, Jr. Network Administrator (E-mail: [rajasekhar\\_syte@kluniversity.in](mailto:rajasekhar_syte@kluniversity.in))

Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva Kumar, Assoc.Professor, ECE

Mail to: Dr.K.R.S. Prasad, I/c.Dean (Student Affairs)

Dr. K. Ruth Ramya, Assoc.Dean (SA)

Individuals concerned

All Faculty members

All students

Thanks & Regards



**Dr. K. Subba Rao**  
**REGISTRAR**

**KONERU LAKSHMAIAH EDUCATION FOUNDATION**  
(Category - I, Deemed to be University estd. u/s. 3 of the UGC Act. 1956)

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## OFFICE OF DEAN STUDENT AFFAIRS

### OBC COMMITTEE

### MINUTES OF THE MEETING HELD AT ROSE HALL

Meeting No.	1	Date	30.10.2024
Academic Year	2024-25	Time	2.00 P.M

#### Members Present:

S N o	Name of the Faculty/Staff/ Student	Designation	Emp. ID	Dept.	Signature
1	Dr. K R SPrasad	Professor & I/C Dean (Student Affairs)	472	Chemistry	KRSPeasad
2	Dr. A.Pandian	HOD & Professor	4156	EEE	A.Pandian
3	Dr. K. RuthRamya	Associate Professor & Associate Dean (Student Affairs)	1901	CSE	RuthRamya
4	Dr. V. Bala Mohan Das	Former VC, Acharya Nagarjuna University			ombudsman
5	Dr. SujataMoorthy	Professor	4621	ECE	SujataMoorthy
6	Dr. E. Sridevi	Associate Professor	1495	BES-1	E. Sridevi
7	Dr. R.Kanimozhi	Assistant Professor	6388	MBA	R.Kanimozhi
8	Mr.Gorriparthi Naresh	Assistant Professor	8673	College of law	G.Naresh
9	Dr.R D Sathiya	Professor	7300	CSA	R.D.Sathiya
10	Mr. B. Jeevan Kumar	Assistant Professor	8840	Pharmacy	B. Jeevan Kumar
11	Raja Thammana	Lab Technician	3758	CE	Raja Thammana
12	Mr. Gidyonu Devarakonda	Office Assistant	3211	IOT	Gidyonu Devarakonda
13	Panuganti Bhavana	Student	2200030019	CSE III Year	P. Bhavana
14	Gudela Leena Sai	Student	2100010020	BT IV Year	Leena Sai
15	Nagulapalli Sai Ananth	Student	230007001	ME II Year	N. Sai Ananth
16	Konijeti Mani Gopi Chand	Student	2100620191	Agriculture IV Year	K.M.G.C.
17	Ch. Jahnavi	Student	2400032091	CSE I Year	Ch. Jahnavi

**Member Absent: Nil**

**Action taken report of the decisions taken in the last meeting held on is not applicable as this is the first meeting conducted in this Academic Year 2024-2025.**

**Discussion on Agenda Items:**

**Agenda Item 1: First Meeting of OBC Cell for the Academic Year 2024-2025.**

Chairperson of OBC Committee Dr K R S Prasad, addressed the meeting and welcomed all the members.

**Agenda 2: Monitor the working of the remedial coaching scheme for the slow learner students.**

Remedial classes are being conducted for all the students who secured less than 50 % marks in internals

**Agenda 3: Describing the operation of the OBC committee to the members of the committee.**

It was decided to conduct OBC committee meeting twice in a year as per the policy. Committee should be formed as per the policy only. Committee should monitor all the activities that are to be conducted during the AY. Students of OBC category can approach and report their grievances personally to any member of the committee or through online or in the committee meetings.

**Agenda Item-4: Discussion about scholarship provided by Government to OBC students.**

Awareness should be given to the OBC students about scholarship provided by the government and NGO's.

**Agenda Item-5: Any other item, with the permission of the Chair.**

There are no other items for discussion

The meeting was conducted with the Chairman, OBC Committee thanking the members for their cooperation.

*KRS Prasad*  
I/C Dean (Student Affairs)  
Dean (Student Affairs)  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWARAM-522502,  
Guntur Dist, Andhra Pradesh.





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Ref: KLEF/RO/Student Affairs/OBC/2023-24

Date: 28.08.2023

## Orders of the Hon'ble Vice-Chancellor dt. 28.08.2023

### CIRCULAR

Sub: Meeting with OBCMembers on 30.08.2023 - Reg.

Ref: Letter dated 21.08.2023 from Dr.Ch.Hanumantha Rao, Chairman –OBC Committee.

\*\*\*

This is to inform that OBCCommitteemeeting is scheduled to be convened on 30.08.2023 from 2.00 P.M to 3:00 P.M. The meeting will be conducted in Rose Hall. All the members of the Committee listed below shall attend the meeting without fail.

#### **Agenda:**

1. First Meeting of OBC Committee for the Academic Year 2023-2024.
2. Describing the operation of the OBC Committee to the members of the committee.
3. Discussion about Scholarships provided by Government to OBC students.
4. Grievances/Discrimination reported by the students.
5. Any other points for discussion with the permission of the Chair.

### OBC COMMITTEE

S. No	Name of the Faculty/Staff/Student	Designation	Emp. ID	Dept.	Email Id & Phone Number	Position
1	Dr. Ch Hanumantha Rao	Professor & Dean (Student Affairs)	2004	Civil	hrao_ce@kluniversity.in 9985119909	Chairperson
2	Dr.A. Pandian	HOD & Professor	4156	EEE	pands07@kluniversity.in 9940958638	Convener
3	Dr. K. Ruth Ramya	Associate Professor & Associate Dean (Student Affairs)	1901	CSE	ramya_cse@kluniversity.in 9440307606	Nodal Officer & Co-Convener
4	Dr. V. Bala Mohan Das	Former VC, Acharya Nagarjuna University			vbmdas@rediffmail.com 9848010187	Ombudsperson
5	Dr. Sujata Moorthy	Professor	4621	ECE	sujakarthis77@kluniversity.in 9941353997	Member

6	Dr. E. Sridevi	Associate Professor	1495	BES-1	sridevi_fed@kluniversity.in 9885694598	Member
7	Dr. R. Kanimozhi	Assistant Professor	6388	MBA	drkanimozhi@kluniversity.in 9052014076	Member
8	Dr.R D Sathiya	Professor	7300	CSA	sathiyard@kluniversity.in 9486273418 Member	Member
9	Raja Thammana	Lab Technician	3758	CE	traja@kluniversity.in 7288890108	Member
10	Mr. Gidyonu Devarakonda	Office Assistant	3211	IOT	dgideon@kluniversity.in 9032937009	Member
11	Panuganti Bhavana	Student	22000 30019	CSE II Year	2200030019@kluniversity.in 9393215576	Student Member
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13	Nagulapalli Sai Ananth	Student	23000 7001	ME I Year	2300070011@kluniversity.in 9550982978	Student Member
14	Konijeti Mani Gopi Chand	Student	21006 20191	Agriculture III Year	2100620191@kluniversity.in 9573734089	Student Member
15	A Naga Swathi	Student	23000 30003	CSE I Year	2300030003@kluniversity.in 8074303596	Student Member
16	Gudavalli Kusuma	Student	2301600 097	MCA 1 <sup>st</sup> Year	2301600097@kluniversity.in	Student Member
17	Gujjuru Hemanth	Student	2301510 237	MBA 1 <sup>st</sup> Year	2301510237@kluniversity.in	Student Member

**REGISTRAR**

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Mail to: All Advisors / All Deans / All Principals / All Vice-Principals / Sr.Director / All Directors / Additional Deans /

All Associate Deans / Deputy Deans / PR Head

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: DR-I / DR-II / Sr.Manager (Alumni Relations) & AR-Sri A.Krishna Rao / AR-Dr.MVAL Narasimha Rao

Mail to: Member in VC's Peshi – Sri A V Praveen Krishna / Sri Ratna Kanth Nelapati

Mail to: Member in Pro VC (Administration)'s Peshi–Ms.M.Vasuja Devi, ECE/Ms.

SabbineniPoojitha,MBA/Mr. M. Chandan, CSE

Mail to: Principal-Col.E..Dr.L.K. Rama Krishna Rao / Coordinator-FED..Dr.MSG Prasad / Dy.Coordinator-FED..Dr.J.Somlal

Mail to: HoDs..AI & DS / BT / CE / CSE (Honours) / CSE / Comp.Engg. & ECM / CS & IT / ECE / IoT / EEE / ME/

HoDs..Mathematics / Physics / Chemistry / CSA / CDoE

HoDs.. ENG / BES-I / BES-II / Design Thinking & Innovation / VEC

HoDs.. Architecture / Law / Pharmacy/Agriculture / Arts / BBA / Commerce / Fine Arts / Food

Technology/Hotel Management / MBA / Foreign Languages

HoDs..Communication Skills / Soft Skills & Head of Division...Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HoDs

Mail to: Librarian

Mail to: Director (Purchases)-Mr.YSRKP / GM (Purchases)-Mr.Nilanjana Guha/ Jt.Registrar-A.O.-Mr.C.S.Rao / Director-Adm-Dr.J.S.Rao / Media I/c & PRO - Mr.HSR Murty

Mail to: GM (Finance)-Mr.K.Srirama Krishna / Finance Officer-Mr.KRR / Manager (Accounts)-Mr.B.Mallikharjuna Prasad

Mail to: Sr.Manager (HR)-Campus..Dr. Kanimozhi / Sr.Manager (HR)-A.O...Mr.J. Sreekanth /Pay Bills Section-A.O.

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva Kumar,Assoc.Pofessor,ECE

Mail to: GM, Campus..Col.P.J. Lawrence (Retd.)/GM-Consruction..Mr.Bijit Mukherji /

Manager-Campus Ambience & Beautification-Mr.T Shakthi Swaroop

Mail to: Professor In-charge, Technical Maintenance / Liberal Arts Club-Dr.RSubhakara Raju

Mail to: Webmaster-Mr.LV

Mail to: Physical Edn. /Library / Gen.Maintenance / Transport / Construction / Central Stores / Girls'

Hostel/ Boys' Hostel / Exam.Sec / Automation / SyTe / ET S&A Gr //IQAC / VEC / CAES / ASAS / Intl Relations / Hobby Clubs / Help Desk / PIPS / Women's Forum / Elecl.Wing / Security / Canteen

Mail to: All Faculty

Mail to: All Students

Thanks & Regards



**Dr. K. Subba Rao**  
**REGISTRAR**

**KONERU LAKSHMAIAH EDUCATION FOUNDATION**

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## OFFICE OF DEAN STUDENT AFFAIRS

### OBCCOMMITTEE

### MINUTES OF THE MEETING HELD AT ROSE HALL

Meeting No.	1	Date	30.08.2023
Academic Year	2023-24	Time	2.00 P.M

#### Members Present:

No	Name of the Faculty/Staff/Student	Designation	Emp. ID	Dept.	Signature
1	Dr. Ch Hanumantha Rao	Professor & Dean (Student Affairs)	2004	Civil	
2	Dr.A.Pandian	HOD & Professor	4156	EEE	
3	Dr. K. Ruth Ramya	Associate Professor & Associate Dean (Student Affairs)	1901	CSE	
4	Dr. Sujata Moorthy	Professor	4621	ECE	
5	Dr. E. Sridevi	Associate Professor	1495	BES-1	
6	Dr. R. Kanimozhi	Assistant Professor	6388	MBA	
7	Dr. R D Sathiya	Professor	7300	CSA	
8	Raja Thammana	Lab Technician	3758	CE	
9	Mr. Gidyonu Devarakonda	Office Assistant	3211	IOT	
10	Panuganti Bhavana	Student	2200030019	CSE II Year	
11	Gudela Leena Sai	Student	2100010020	BT III Year	
12	Nagulapalli Sai Ananth	Student	230007001	ME I Year	
13	Konijeti Mani Gopi Chand	Student	2100620191	Agriculture III Year	
14	A Naga Swathi	Student	2300030003	CSE I Year	
16	Gudavalli Kusuma	Student	2301600097	MCA J <sup>st</sup> Year	
17	Gujjuru Hemanth	Student	2301510237	MBA 1 <sup>st</sup> Year	

**Member Absent: Nil**

**Action taken report of the decisions taken in the last meeting held on is not applicable as this is the first meeting conducted in this Academic Year 2023-2024.**

**Discussion on Agenda Items:**

**Agenda Item 1: First Meeting of OBC Cell for the Academic Year 2023-2024.**

Chairperson of OBC Committee Dr Ch Hanumantha Rao, addressed the meeting and welcomed all the members.

**Agenda 2: Describing the operation of the OBC committee to the members of the committee.**

It was decided to conduct OBC committee meeting twice in a year as per the policy. Committee should be formed as per the policy only. Committee should monitor all the activities that are to be conducted during the AY. Students of OBC category can approach and report their grievances personally to any member of the committee or through online or in the committee meetings.

**Agenda Item-3: Discussion about scholarship provided by Government to OBC students.**

Awareness should be given to the OBC students about scholarship provided by the government and NGO's.

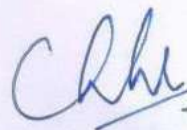
**Agenda Item-4: Grievances/Discrimination reported by the students.**

Nil

**Agenda Item-5: Any other item, with the permission of the Chair.**

There are no other items for discussion

The meeting was conducted with the Chairman, OBC Committee thanking the members for their cooperation.



**Dean (Student Affairs)**  
**Dr Ch. Hanumantha Rao**  
**Dean (Student Affairs)**  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWAREM-522502,  
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Ref: KLEF/RO/Student Affairs/OBC/2023-24

Date: 16.02.2024

## Orders of the Hon'ble Vice-Chancellor dt. 16.02.2024

### CIRCULAR

Sub: Meeting with OBCMembers on 19.02.2024 - Reg.

Ref: Letter dated 16.02.2024 from Dr.Ch.Hanumantha Rao, Chairman –OBC Committee.

\*\*\*

This is to inform that OBCCommitteemeeting is scheduled to be convened on 19.02.2024 from 2.00 P.M to 3:00 P.M. The meeting will be conducted in Rose Hall room. All the members of the Committee listed below shall attend the meeting without fail.

#### **Agenda:**

1. Scholarships provided to KLEF for OBC Students.
2. Grievances/Discrimination reported by the students.
3. Any other points for discussion with the permission of the Chair.

### OBC COMMITTEE

S. No	Name of the Faculty/Staff/Student	Designation	Emp. ID	Dept.	Email Id & Phone Number	Position
1	Dr. Ch Hanumantha Rao	Professor & Dean (Student Affairs)	2004	Civil	hrao_ce@kluniversity.in 9985119909	Chairperson
2	Dr.A. Pandian	HOD &Professor	4156	EEE	pands07@kluniversity.in 9940958638	Convener
3	Dr. K. Ruth Ramya	Associate Professor & Associate Dean (Student Affairs)	1901	CSE	ramya_cse@kluniversity.in 9440307606	Nodal Officer &Co-Convener
4	Dr. V. Bala Mohan Das	Former VC, Acharya Nagarjuna University			vbmdas@rediffmail.com 9848010187	Ombudsperson
5	Dr. Sujata Moorthy	Professor	4621	ECE	sujakarthik77@kluniversity.in 9941353997	Member



6	Dr. E. Sridevi	Associate Professor	1495	BES-1	sridevi_fed@kluniversity.in 9885694598	Member
7	Dr. R. Kanimozhi	Assistant Professor	6388	MBA	drkanimozhi@kluniversity.in 9052014076	Member
8	Dr.R D Sathiya	Professor	7300	CSA	sathiyard@kluniversity.in 9486273418 Member	Member
9	Raja Thammana	Lab Technician	3758	CE	traja@kluniversity.in 7288890108	Member
10	Mr. Gidyonu Devarakonda	Office Assistant	3211	IOT	dgideon@kluniversity.in 9032937009	Member
11	Panuganti Bhavana	Student	2200030019	CSE II Year	2200030019@kluniversity.in 9393215576	Student Member
12	Gudela Leena Sai	Student	2100010020	BT III Year	2100010020@kluniversity.in 7013831173	Student Member
13	Nagulapalli Sai Ananth	Student	230007001	ME I Year	2300070011@kluniversity.in 9550982978	Student Member
14	Konijeti Mani Gopi Chand	Student	2100620191	Agriculture III Year	2100620191@kluniversity.in 9573734089	Student Member
15	A Naga Swathi	Student	2300030003	CSE I Year	2300030003@kluniversity.in 8074303596	Student Member
16	Gudavalli Kusuma	Student	2301600097	MCA 1 <sup>st</sup> Year	2301600097@kluniversity.in	Student Member
17	Gujjuru Hemanth	Student	2301510237	MBA 1 <sup>st</sup> Year	2301510237@kluniversity.in	Student Member



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Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice-Chancellor

Mail & Hard copy to: Pro Vice-Chancellors

Mail & Hard copy to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Special Officer -Dr.A. Vani

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Vice-Principals / Sr.Director / All Directors / Additional Deans /

All Associate Deans / Deputy Deans / PR Head

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: DR-I / DR-II / Sr.Manager (Alumni Relations) & AR-Sri A.Krishna Rao / AR-Dr.MVAL Narasimha Rao

Mail to: Member in VC's Peshi – Sri A V Praveen Krishna / Sri Ratna Kanth Nelapati

Mail to: Member in Pro VC (Administration)'s Peshi - Ms.M.Vasuja Devi, ECE/Ms.

Sabbineni Poojitha, MBA/Mr. M. Chandan, CSE

Mail to: Principal-CoE..Dr.T.K. Rama Krishna Rao / Coordinator-FED..Dr.MSG Prasad / Dy.Coordinator-FED..Dr.J.Somlal

Mail to: HoDs..AI & DS / BT / CE / CSE (Honours) / CSE / Comp.Engg. & ECM / CS & IT / ECE / IoT / EEE / ME/

HoDs..Mathematics / Physics / Chemistry / CSA / CDoE

HoDs.. ENG / BES-I / BES-II / Design Thinking & Innovation / VEC

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Technology/Hotel Management / MBA / Foreign Languages

HoDs..Communication Skills / Soft Skills & Head of Division...Quant & Reasoning

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Director-Adm-Dr.J.S.Rao / Media I/c & PRO - Mr.HSR Murty

Mail to: GM (Finance)-Mr.K.Srirama Krishna / Finance Officer-Mr.KRR / Manager (Accounts)-

Mr.B.Mallikharjuna Prasad

Mail to: Sr.Manager (HR)-Campus..Dr. Kanimozhi / Sr.Manager (HR)-A.O...Mr.J. Sreekanth /Pay Bills Section-A.O.

Mail to: Chief Technical Officer (CTO)-Mr.A.Satya Kalyan

Mail to: Professor In-charge, EduTech, Animation-Dr. M. Siva Kumar,Assoc.Pofessor,ECE

Mail to: GM, Campus..Col.P.J. Lawrence (Retd.)/GM-Consruction..Mr.Bijit Mukherji /

Manager-Campus Ambience & Beautification-Mr.T Shakthi Swaroop

Mail to: Professor In-charge, Technical Maintenance / Liberal Arts Club-Dr.RSubhakara Raju

Mail to: Webmaster-Mr.LV

Mail to: Physical Edn. /Library / Gen.Maintenance / Transport / Construction / Central Stores / Girls'

Hostel/ Boys' Hostel / Exam.Sec / Automation / SyTe / ET S&A Gr //IQAC / VEC / CAES / ASAS

/ Intl Relations / Hobby Clubs / Help Desk / PIPS / Women's Forum / Elecl.Wing / Security / Canteen

Mail to: All Faculty

Mail to: All Students

Thanks & Regards



**Dr. K. Subba Rao**  
**REGISTRAR**

**KONERU LAKSHMAIAH EDUCATION FOUNDATION**

(Category -I, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' Grade University Approved by AICTE ISO 21001:2018 Certified

Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA

Phone No. 08645 - 350200 www.klef.ac.in; www.klef.edu.in; www.kluniversity.in





# Koneru Lakshmaiah Education Foundation

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Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002, Ph: +91 - 866 - 3500122, 2576129

## OFFICE OF DEAN STUDENT AFFAIRS

### OBC COMMITTEE

### MINUTES OF THE MEETING HELD AT ROSE HALL

Meeting No.	2	Date	19.02.2024
Academic Year	2023-24	Time	2.00 P.M

### Members Present:

S.No	Name of the Faculty/Staff/Student	Designation	Emp. ID	Dept.	Signature
1	Dr. Ch Hanumantha Rao	Professor & Dea (Student Affairs)	2004	Civil	
2	Dr. A. Pandian	HOD & Professor	4156	EEE	
3	Dr. K. Ruth Ramya	Associate Professor & Associate Dean (Student Affairs)	1901	CSE	
4	Dr. Sujata Moorthy	Professor	4621	ECE	
5	Dr. E. Sridevi	Associate Professor	1495	BES-1	
6	Dr. R. Kanimozhi	Assistant Professor	6388	MBA	
7	Dr. R. D. Sathya	Professor	7300	CSA	
8	Raja Thammana	Lab Technician	3758	CE	
9	Mr. Gidyonu Devarakonda	Office Assistant	3211	IOT	
10	Panuganti Bhavana	Student	2200030019	CSE II Year	
11	Gudela Leena Sai	Student	2100010020	BT III Year	
12	Nagulapalli Sai Ananth	Student	230007001	ME I Year	
13	Konijeti Mani Gopi Chand	Student	2100620191	Agriculture III Year	
14	A. Naga Swathi	Student	2300030003	CSE I Year	
16	Gudavalli Kusuma	Student	2301600097	MCA 1 <sup>st</sup> Year	
17	Gujjuru Hemant	Student	2301510237	MBA 1 <sup>st</sup> Year	

**Member Absent: NIL**

**Action taken report for the last meeting:**

OBC Committee meeting will be conducted twice in a year, once in each semester. Awareness sessions will be conducted to OBC students to apply for Scholarships from Government and Non-Government agencies.

**Discussion on Agenda Items:**

**Agenda Item-1: Scholarships provided to KLEF for OBC students.**

As per the scholarship policy, KLEF provided scholarship to 175 OBC students and an amount of Rs. 8,75,000/- as on rolls during the current academic year and KLEF had provided this fee concession to all of them.

**Agenda Item-2: Grievances/Discrimination reported by the students**

Nil

**Agenda Item-3: Any other item, with the permission of the Chair.**

There are no other items for discussion.

The meeting was conducted with the Chairman, OBC Committee thanking the members for their cooperation.



**Dean (Student Affairs)**

**Dr. C. Hanumantha Rao**  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWAREM-522502,  
Guntur Dist, Andhra Pradesh.



## Koneru Lakshmaiah Education Foundation

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Phone No. +91 8646 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in  
Admin Off: 29-30-30, Museum Road, Govenorpet, Vijayawada - 520 002. Ph: +91 - 866 - 8600122, 2676129

Ref: KLEF/RO/STUDENT AFFAIRS/OBC/2022-23

Date: 25-07-2022

### Orders of the Hon'ble Vice-Chancellor dt. 25-07-2022

#### CIRCULAR

**Sub:** Meeting with OBC Members on 27-07-2022 – Reg.

**Ref:** Letter dated 25-07-2022 from Dr.Ch. Hanumantha Rao, Dean (Student Affairs).

\*\*\*

This is to inform that OBC Committee meeting is scheduled to be convened on 27-7-2022 from 2.00 P.M. The meeting will be conducted in Room no C106. All the members of OBC Committee listed below shall attend the meeting without fail.

#### Agenda:

1. First Meeting of OBC Committee for the Academic Year 2022-2023.
2. Describing the operation of the OBC Committee to the members of the committee.
3. Discussion about scholarships provided by Government to OBC students.
4. Grievances/Discrimination reported by the students.
5. Any other item with the permission of chair.

S.No	Name of the Member	Designation	Dept .	Email Id & Phone Number	Position
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	hrao_ce@kluniversity.in 9848333302	Chairman
2	Dr.A. Pandian	Professor	EEE	pands07@kluniversity.in 9940958638	Convener
3	Dr. W. Sridhar	Professor	BES-1	sridhar.w@kluniversity.in 9885480775	Member
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	kvdrajesh@kluniversity.in, 9908 266894	Member
5	Dr.K. Ruth Ramya	Associate Professor	CSE	ramya_cse@kluniversity.in 9440307606	Member
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	jd2sai@kluniversity.in 9440550981	Member
7	Mr.R. Sekar	Assistant Professor	ECE	shekarmohith09@kluniversity.in 9849117930	Member
8	Dr. Motukuri Sri Rama Krishna	Assistant Professor	Agriculture	msrkrishna_bt@kluniversity.in 9908591370	Member
9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	yvrjesh_bt@kluniversity.in 9440623448	Member

10	Mr. K. Savio Paul	Student	ECE	190040198@klu niversity.in 9398302039	Member
11	Mr. D. Durga Prasad	Student	CSE	190031827@klu niversity.in 9014200054	Member
12	Mr. T. Sai Yogesh	Student	CE	190020025@klu niversity.in 8978423181	Member
13	Ms. A. Rachana	Student	ECM	190050034@klu niversity.in 9014 493473	Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty and student members concerned of their respective departments and ensure their participation in the above meeting.



*Jayadev*  
**REGISTRAR**  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESARAM-522 302  
Guntur District, Andhra Pradesh.

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Principal-Engg.College /HoD-Business School

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

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Pharmacy / CSA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.Ch. Hanumantha Rao, Dean (Student Affairs)

**Mail to: Individuals concerned**

Thanks & Regards



# Koneru Lakshmaiah Education Foundation

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Phone No. +91 8645 - 360 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in  
Admin Off: 29-36-36, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

## OFFICE OF DEAN STUDENT AFFAIRS OBC COMMITTEE MINUTES OF THE MEETING HELD AT ROOM NO. C106

Meeting No:	1	Date	27.7.2022
Academic Year	2022-23	Time	2.00 P.M

### Members Present:

S.No	Name of the Staff	Designation	Dept .	Position	Signature
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	Chairman	
2	Dr.A. Pandian	Professor	EEE	Convener	
3	Dr. W. Sridhar	Professor	BES-1	Member	
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	Member	
5	Dr.K. Ruth Ramya	Associate Professor	CSE	Member	
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	Member	
7	Mr.R. Sekar	Assistant Professor	ECE	Member	
8	Dr. Motukuri Sri Rama Krishna	Assistant Professor	Agriculture	Member	
9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	Member	
10	Mr. K. Savio Paul	Student	ECE	Member	
11	Mr. D. Durga Prasad	Student	CSE	Member	
12	Mr. T. Sai Yogesh	Student	CE	Member	
13	Ms. A. Rachana	Student	ECM	Member	

### Members Absent: Nil

Action taken report of the decisions taken in the last meeting held on is not applicable as this is the first Meeting conducted in this Academic Year 2022-2023.

### Discussion on Agenda Items:

#### Agenda Item 1:First Meeting of OBC Cell for the Academic Year 2022-2023.

Chairman of OBC Committee Dr Ch Hanumantha Rao, addressed the meeting and welcomed all the members .



**Agenda 2: Describing the operation of the OBC committee to the members of the committee.**

It was decided to conduct OBC committee meeting twice in a year as per the policy. Committee should be formed as per policy only. Committee should monitor all the activities that are to be conducted during the AY. Students of OBC category can approach and report their grievances personally to any member of the committee or through online or in the committee meetings.

**Agenda Item-3: Discussion about scholarships provided by Government to OBC students.**

Awareness should be given to OBC students about scholarships provided by the government and NGO's.

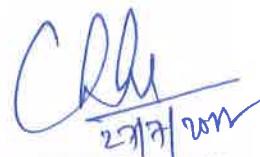
**Agenda Item-4: Grievances/Discrimination reported by the students**

Nil

**Agenda item-5: Any other item, with the permission of the Chair**

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Committee thanking the members for their cooperation.



**Chairman – OBC Committee**

**(Dr. Hanumantha Rao)**  
**Dean (Student Affairs),**  
**Koneru Lakshmaiah Education Foundation**  
**(Deemed to be University)**  
**GreenFields, VADDESWAREM-522502,**  
**Guntur Dist, Andhra Pradesh.**



## Koneru Lakshmaiah Education Foundation

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Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Ref: KLEF/RO/STUDENT AFFIARS/OBC/2022-23

Dt: 3.3.2023

### Orders of the Hon'ble Vice-Chancellor dt.3-3-2023

#### CIRCULAR

**Sub:** Meeting with OBC Members on 8-3-2023 – Reg.

**Ref:** Letter dated 3-3-2023 from Dr.Ch. Hanumantha Rao, Dean (Student Affairs).

\*\*\*

This is to inform that OBC Committee meeting is scheduled to be convened on 8-3-2023 from 3.00 P.M. The meeting will be conducted in room no C 106. All the members of OBC Cell listed below shall attend the meeting without fail.

#### Agenda:

1. Scholarships provided to KLEF for OBC students.
2. Grievances/Discrimination reported by the students
3. Any other relevant item.

The following members must attend the meeting.

S. No	Name of the Member	Designation	Dept .	Email Id & Phone Number	Position
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	h Rao_ce@kluniversity.in 9848333302	Chairman
2	Dr.A. Pandian	Professor	EEE	pands07@kluniversity.in 9940958638	Convener
3	Dr. W. Sridhar	Professor	BES-1	sridhar.w@kluniversity.in 9885480775	Member
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	kvdrjesh@kluniversity.in, 9908266894	Member
5	Dr.K. Ruth Ramya	Associate Professor	CSE	ramya_cse@kluniversity.in 9440307606	Member
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	jd2sai@kluniversity.in 9440550981	Member
7	Mr.R. Sekar	Assistant Professor	ECE	shekarmohith09@kluniversity.in 9849117930	Member
8	Dr. Motukuri Sri Rama Krishna	Assistant Professor	Agriculture	msrkrishna_bt@kluniversity.in 9908591370	Member
9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	yvrjesh_bt@kluniversity.in 9440623448	Member

10	Mr. K. Savio Paul	Student	ECE	190040198@kl university.in 9398302039	Member
11	Mr. D. Durga Prasad	Student	CSE	190031827@kl university.in 9014200054	Member
12	Mr. T. Sai Yogesh	Student	CE	190020025@kl university.in 8978423181	Member
13	Ms. A. Rachana	Student	ECM	190050034@kl university.in 90 14493473	Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty and student members concerned of their respective departments and ensure their participation in the above meeting.

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

Mail to: All Advisors / All Deans / All Principals / All Directors

Mail to: Controller of Examinations-Dr.A.S.C.S.Sastry

Mail to: Principal-Engg.College /HoD-Business School

Mail to: Vice-Principal-Coll. of Science & Humanities & Coordinator-FED.Dr.VKR

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Pharmacy / CSA / Arts

Mail & Hard copy to: Head of Division..Communication Skills / Soft Skills / Quant & Reasoning

Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL II HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.Ch. Hanumantha Rao, Dean (Student Affairs)

**Mail to: Individuals concerned**

Thanks & Regards



**REGISTRAR**  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWARAM-522 302  
Guntur District, Andhra Pradesh.

**Koneru Lakshmalah Education Foundation**

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 Admin Off: 25-36-36, Museum Road, Gunturpet, Vijayawada - 520 002. Ph: +91 - 856 - 3601122, 2576129

**OFFICE OF DEAN STUDENT AFFAIRS****OBC COMMITTEE****MINUTES OF THE MEETING HELD AT ROOM NO. C106**

Meeting No:	2	Date	8.3.2023
Academic Year	2022-23	Time	3.00 P.M

**Members Present:**

S.No	Name of the Staff	Designation	Dept .	Position	Signature
1	Dr.Ch. Hanumantha Rao	Professor & Dean (Student Affairs)	CE	Chairman	
2	Dr.A. Pandian	Professor	EEE	Convener	
3	Dr. W. Sridhar	Professor	BES-1	Member	
4	Dr.Kanchu Venkata Durga Rajesh	Associate Professor	ME	Member	
5	Dr.K. Ruth Ramya	Associate Professor	CSE	Member	
6	Mr. Jagarapu D Chaitanya Kumar	Assistant Professor	CE	Member	
7	Mr.R. Sekar	Assistant Professor	ECE	Member	
9	Dr. Yella Venkata Rajesh	Assistant Professor	BT	Member	
10	Mr. D. Durga Prasad	Student	CSE	Member	
11	Ms. A. Rachana	Student	ECM	Member	

**Members Absent:Nil**

1. Mr. K. Savio Paul , Student Member
2. Mr. T. Sai Yogesh , Student Member
3. Dr. Motukuri Sri Rama Krishna, Assistant Professor, Agriculture

**Action taken report for the last meeting:**

OBC Committee meetings will be conducted twice in a year, once in each semester. Awareness sessions will be conducted to OBC students to apply for OBC Scholarships from Government and non-Government agencies.

**Discussion on Agenda Items:****Agenda 1: Scholarships provided to KLEF for OBC students.**

As per the scholarship policy, KLEF provided scholarship to 387 OBC students and an amount of Rs. 4528500/- as on rolls during the current academic year and K L E F had provided this fee concession to all of them.

**Agenda Item-2: Grievances/Discrimination reported by the students**

Nil

**Agenda item-3: Any other item, with the permission of the Chair**

There are no other items for discussion.

The meeting was concluded with the Chairman, OBC Committee thanking the members for their cooperation.



**Dean (Student Affairs)**

**(Dr. Ch. Hanumantha Rao)**

**Dean (Student Affairs)**  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWAREM-522502,  
Guntur Dist, Andhra Pradesh.





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Ref: KLEF/RO/STUDENT AFFAIRS/OBC/2021-22

Dt: 17.8.2021

### Orders of the Hon'ble Vice-Chancellor dt.17.8.2021

#### CIRCULAR

**Sub:** Meeting with OBC Members on 20.8.2021- Reg.

**Ref:** Letter dated 17-8-2021 from Dr. K R S Prasad, Dean (Student Affairs).

\*\*\*

This is to inform that OBC Committee meeting is scheduled to be convened on 20-8-2021 from 1.30 P.M. The meeting will be conducted in room no C 106. All the members of OBC Committee listed below shall attend the meeting without fail.

#### Agenda:

1. Charter of duties and responsibilities of OBC Committee.
2. Discussion about scholarships provided by KLEF & Government to OBC students.
3. Any other relevant matters.

The following members must attend the meeting

S.No.	Name of the Member	Department	Nominated as
1	Dr. K R S Prasad	Professor of Chemistry & Dean (Student Affairs)	Chairman
2	Dr. Habibullah Khan	Professor of ECE	Convener
3	Dr.Pothuraju Raja Rajeswari	Professor, Computer Science and Engineering	Member
5	Dr.N.Vedavathi	Assoc. Professor Biotechnology	Member
6	Dr.D.Rajeswara Rao	Professor, Computer Science and Engineering	Member
7	Dr.A Aravindan	Professor, Civil Engineering	Member
8	Dr.B.V.Appa Rao	Professor, Mathematics	Member
9	Dr.Dokku Bhavana	Assoc.Professor, Electronics And Communication Engineering	Member
10	Dr. Mahaveer Singh	Assoc.Professor, Law	Member
11	Jinka Shri Shri Keerthi	180520006, 3 <sup>rd</sup> Year, B Com H	Student Member
12	Mulagundla Tejaswi	190031095, 2 <sup>nd</sup> Year, CSE	Student Member
13	R Srujana	2000020074, 1 <sup>st</sup> Year, CE	Student Member
14	Vaddi Nikhil	190050071, 2 <sup>nd</sup> , ECM	Student Member

The HoDs are requested to ensure that this information is brought to the notice of the Faculty and Student members concerned of their respective departments and ensure their participation in the above meeting.



**REGISTRAR**

**REGISTRAR**

Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESWAREM-522 502.  
Guntur District, Andhra Pradesh

Mail & Hard copy to: Hon'ble President, KLEF

Mail to: Hon'ble Vice-Presidents, KLEF

Mail & Hard copy to: Hon'ble Pro Chancellor

Mail & Hard copy to: Hon'ble Vice Chancellor

Mail & Hard copy to: Hon'ble Pro Vice Chancellor (Administration)

Mail to: Chief Coordinating Officer-Dr.A. Jagadeesh

Mail to: Advisor – NAAC & Hyderabad Operations - Prof. K.Koteswara Rao

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Mail to: All Dy. HoDs / All Alt. HODs

Mail to: KL H HoDs..CSE / AI&DS / ECE / Coordinator-FED

Mail & Hard copy to: Dr.K. R.S. Prasad, Dean (Student Affairs)

**Mail to: Individuals concerned**

Thanks & Regards