

Ref: KLEF/RO/COMMITTEE/2022-23

Date: 05-08-2022

Orders of the Vice-Chancellor dt.02-08-2022

CIRCULAR

Sub: Constitution of Research Advisory Committee – Reg.

Ref: Letter dated 05-08-2022 from Dr.B. Jayakumar Singh, Dean (R&D).

As per the Orders of Hon'ble Vice Chancellor, Research Advisory Committee is constituted with the following members.

S.No.	Name of the Member	Position
1.	Dr.G.P.S. Varma, Vice Chancellor	Chairman
2.	Dr. A JAGADEESH Registrar	Member
3.	Dr.K. Rama Krishna, Dean (Quality)	Member
4.	Dr.P. Sanjeeva Rao, Advisor (R&D)	Member
5.	Dr.B.T.P. Madhav, Director (R&D)	Member
6.	Dr. P PARDHASARADHI, Assoc.Dean (R&D)	Member
7.	Dr.B. Jayakumar Singh, Dean (R&D)	Convener
8	Dr. Shaik Rafi Ahamed, Professor, ECE, IIT Guwahati	External Expert
9	Dr. N N Murthy, Assoc Professor, IIT TIRUPATI	External Expert
10	Dr. Kandarpa Kumar Sarma, Professor, Guwahati University	External Expert
11	Dr. Avinash G Keskar, Professor, NIT Nagpur	External Expert
12	Dr. Pranay Ranjan, Assoc Professor, IIT Jodhpur	External Expert

Agenda Items:

- 1) Open Talk guidelines
- 2) Ph.D admission statistics
- 3) Proposal for starting new PhD program from Fine Arts department
- 4) Proposal of Faculty Research Levels



(Signature)
(Dr.A.Jagadeesh)

REGISTRAR
Koneru Lakshmaiah Education Foundation
(Deemed to be University)
Green Fields, VADDESARAM-522 302.
Guntur District, Andhra Pradesh.



Koneru Lakshmaiah Education Foundation

(Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

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Campus: Green Fields, Vaddeswaram - 522 502, Guntur District, Andhra Pradesh, INDIA.

Phone No. 0863 - 2399999; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

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Date: 12-08-2022

Honourable vice-chancellor welcomed all the members for the university research board. He insisted all the board members to discuss on the various parameters like Research proposals, consultancy works and other Research and development activities taken up by the faculty and students

Dean Research and development Dr. J K Singh, secretary of the board given briefing about the previous research advisory board meeting agenda points and the resolutions made by the panel members and presented the current meeting agenda points.

Agenda Items

Agenda Items-1

To consider and approve revised Open Talk guidelines.

S.No.	Department(s)	Department Committee	Central Level Committee
1	Engineering	BOS Chair/Research Head, RPAC Chairperson, Supervisor, Research Group Head. Panel Members -3	1)Dr. P Sanjeeva Rao (Apex Nominee) 2) Dr. G. Suryakanth (For CSE) 3) Subject Experts (R & D Nominee based on the Subject Area)
2	Sciences/Mathematics	BOS Chair/Research Head, RPAC Chairperson, Supervisor, Research Group Head, Panel Members-3	1)Dr. B. Nageswara Rao (Apex Nominee) 2) Dr. K. Ravindranath (Apex Nominee) 3) Subject Experts (R&D Nominee based on the Subject Area)
3	Law/Pharmacy	BOS Chair Research Head, RPAC Chairperson, Supervisor, Research Group	1)Dr. N. Rangaiah (Apex Nominee) 2) Dr. N. Butchi Naidu (Apex Nominee) 3) Subject Experts (R&D Nominee based on the subject Area)
4	English/Management	BOS Chair/Research Head, RPAC Chairperson, Supervisor, Research Group Head, Panel Members-3	1)Dr. A. Srinath (Apex Nominee) 2) Dr. Uday Sankar (Apex Nominee) 3) Subject Experts (R&D Nominee based on the Subject Area)
The minimum quorum is 5 members from department side and 2 members from central level committee (Total 70%)			
BOS Research Head shall act as Chair, RPAC shall act as Co-Chair, Supervisor shall act as Convener, Research Group Head and Panel members shall act as Co-Conveners for Open Talks			



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Agenda Items-2

To consider and approve the newly admitted batch of Ph.D scholars for the academic year of 2022-23 odd semester.

Applications Received	: 392
Shortlisted for Interview	: 194
Shortlisted for Admission	: 138
Registered for Admission	: 88 (12 FT +76 PT)
<ul style="list-style-type: none">➤ Entrance exam and Interviews processing conducted in online mode on 18th June and 2nd July, 2022 respectively➤ Admissions and ERP registrations were conducted in offline mode on 21st July, 2022.➤ Research Methodology course work conducted during 21st – 23rd July, 2022.	

Agenda Items-3

To consider and approve new Ph.D Program from Department of Fine Arts.

Agenda Items-4

To consider and approve the cancellation of patent equivalency to Scopus paper for Ph.D scholars

Agenda Items-5

To consider and approve faculty research level categorization and allotment of research allowance

Category	Publications
L4	Q1>15 & Project & Patent & No Backlog
L3	Q1 & Q2 > 15 & Project/Patent & No Backlog
L2	Q1 & Q2 & Q3 > 15 & No Backlog
L1	Q1 & Q2 & Q3 & Q4 > 15 & No Backlog
L0	BACKLOG faculty - 2 Yrs.
LN	Newly Joined Faculty - No Publications - 6 months.



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Faculty Level Division

Category	No of identified faculty
L4	15
L3	25
L2	79
L1	239
L0	421
LN	196

Category	Designation	Top 25	Q1	Q2, Q3 & Q4	Citations	Top 25 Citations	Patents Published	Projects /Consultancy	Workload	Allowance
L4	Professor	1	1	4	20	10	1	1 no - Ongoing Project	8	Rs. 25,000
	Associate	1	1	3	15	5	1		12	
	Assistant	-	1	3	10	5	1		14	
L3	Professor	-	1	5	25	5	1	Minimum of 1no Applied project	8	Rs. 20,000
	Associate	-	1	4	15	5	1		12	
	Assistant	-	1	3	10	5	1		14	
L2	Professor	-	-	6	30	-	1	Minimum of 1no Applied project	12	Rs. 10,000
	Associate	-	-	5	20	-	1	1-Applied (Opt)	16	
	Assistant	-	-	4	15	-	1(Opt)	1-Applied (Opt)	20	
L1 No Backlog	Prof/Assoc /Asst	-	-	4/3/2	30/20/15	-	1(Opt)	1-Applied (Opt)	14/18/22	-
L0 Back Log Faculty - 2 yrs	Prof/Assoc /Asst	-	-	4/3/2	30/20/15	-	-	-	14/18/22	-



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LN	Prof/Assoc /Asst	-	-	4/3/2	30/20/15	-	-	-	14/18/22	-
Newly joined Faculty										
(No Publicati ons-6 months)										

Suggestions by Panel:

- 1) Panel suggested for improving the quality of research by international and national collaborations with top notch industries, international institutes and R&D labs for publications, patents, projects and also to improve citations.
- 2) Panel suggested for establishment a college research committee to process the department research committee suggestions to University Research Board and to streamline the process of positive recommendations
- 3) Panel suggested to adopt new UGC policy of stipend to JRF/SRF/RA/RF and research scholars of KLEF



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Members Present

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Jagadeesh
(Dr.A.Jagadeesh)

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Salient Features and Work flow of R&D in KLEF and Respective Departments

1. The KLEF strictly adheres to the University Grants Commission (UGC Minimum standards and procedure for award of Ph.D. degree) Regulations, 2016 for research programme both in letter and spirit.
2. The University do not offer Ph.D. programme through distance education mode.
3. The University admits candidates into Ph.D. programme duly approved by the Board of Studies of the respective departments.
4. Candidates admitted into the Ph.D. programme of the University are of the following categories:
 - a. Full-time (FT)
 - b. Part-time (PT)
 - c. Extramural

5. Research Progress and Assessment Committee (RPAC) in Department Level

To prepare the vacancy list in each research group with eligible faculty as supervisors, to coordinate with Controller of Examinations for planning and conduction of entrance test, interviews and recommending the list of selected candidates to the Vice Chancellor through Dean (R&D), a Research Progress and Assessment Committee (RPAC) is constituted in each department.

The following will be the composition of the RPAC in each department, constituted by VC in consultation with Dean (R&D).

Eminent researcher possessing a Ph.D. degree from the department	- Chairman
Head of the Department	- Convener
Research Group Head	- Member
Two senior faculty members possessing Ph.D.	- Members

6. Their admission will be considered by the University after the applicant submits a report on the proposed research work clearly indicating the problem statement, scope, literature review, methodology or approach planned etc. along with the application. This report will be assessed by the concerned Research Progress Assessment Committee (RPAC) of the department and the Chairman of RPAC will arrange a video/ tele conference with the candidate to assess and recommended for provisional admission to PhD program. Such candidates need to have an internal guide recognized by K L Deemed to be University from their workplace/institution.

7. Registration

Candidates listed in the selection, proceedings issued by the Vice Chancellor shall register into the Ph.D. programme after payment of prescribed fee and fulfilling other formalities/requirements as specified by the University. No transfer of Registration from other Universities is allowed.

8. Allocation of Supervisor

The allocation of the supervisor is decided by the RPAC in a formal manner by considering the number of scholars per faculty supervisor, the available expertise among the faculty supervisors, and the research interest of the candidate. The allotment of supervisor shall not be left to the individual candidate or faculty.

There shall be not more than two supervisors from the University for a research scholar.

9. Department Research Committee (DRC)

The RPAC Chairman shall forward the list of admitted scholars, their preferred area of research along with the details of recognized supervisors of the department with their area of specialization to Dean (R&D) for constitution of a Department Research Committee (DRC), within 2 weeks of the date of admission of the research scholar.

The composition of the DRC is as given below:

Research Group Head (Chair)

Four Senior faculty members possessing Ph.D. degree in the Department or Three from the department and another from an allied department if the area of research is interdisciplinary in nature.

Respective Supervisor of the Scholar

The Dean (R&D), after due consideration of the recommendations of the RPAC, will accord approval to the fixed DRC for all the scholars of the research group.

Finalization of Area of Research

The research scholar will make a presentation on the proposed research area/topic to the DRC. The DRC will consider the proposed research area/topic, approve the same and prescribe pre-Ph.D. courses of study. The DRC shall forward such list of courses to Dean (R&D) through RPAC.

COURSE WORK

Having been admitted, each Ph.D. scholar is required to undertake course work for a minimum period as per the UGC guidelines. The course work shall be treated as pre- Ph.D. preparation and must include the courses given below.

10. Monitoring Research Progress

Research Review – Seminar Presentations

Every scholar pursuing Ph.D. shall present the research progress in the form of a seminar in the department regularly for every six months. By the time, the scholar submits his/her thesis, he/she should have given a minimum of four seminars in the department.

NRI/PIO scholars may present their research progress seminars through webinars, by taking prior approval from the RPAC concerned. However, they should physically visit the University at least once in a year.

Progress Reports

After registration, every scholar should submit a half-yearly progress report (ANNEXURE-E) through the Supervisor and DDRC to the RPAC.

Along with the first progress report, the scholar shall present his/her plan of research work.

The half-yearly progress report should cover the following aspects.

Review of literature.

New data acquired/techniques developed.

Research papers published/presented/communicated, if any,

Discussion of the work done.

Review of plan of research work

If any Scholar fails to attend 2 consecutive reviews without valid reasons or fails to submit the progress reports or the DDRC dis-approves the progress based on the reports submitted and presented by the sc.

11. Open-TALK

- i. After getting the clearance from the RPAC & Dean (R&D), the scholar shall prepare for the submission of the thesis by following the below guidelines
 - a) The scholar should have passed Pre-Ph.D. examination.
 - b) The scholar shall publish **Four research articles after the date of registration for PhD.** (Two articles in the Journals which are indexed in both Web of Science and Scopus. Two articles in Scopus Indexed Journals/Web of Science Indexed Journals) confining to his/her area of research as prescribed and approved by the Department.
 - c) An International/National Patent publication can be considered and treated as equivalent to one Scopus Indexed research article publication
 - d) The RPAC concerned should certify that the scholar had regularly submitted the progress reports.
 - e) The RPAC shall also certify that the scholar has given a minimum of four research seminars (Excluding Zeroth Review) in the department during his/her period of research work.
 - f) The Dean (R&D) shall issue no objection certificate and Plagiarism report on the originality of the submitted work stating that the match is up to or less than 10%.
 - g) The Scholar must submit no dues certificate.

12. Panel of Adjudicators

The thesis will be referred to three Adjudicators chosen by the Vice-Chancellor (one from within the State, one from outside the State and one from outside the Country), from a panel of eighteen members, six Adjudicators (Professor Cadre) from Universities within the state, six from IIT/IISc/Central Universities/NIT (Professor Cadre) and National Research Labs or any other reputed Universities outside the state, and the remaining six Adjudicators from Abroad. The panel of Adjudicators will be recommended by COE in consultation with Dean (R&D) for VC's approval.

Flow Chart:

