



## Koneru Lakshmaiah Education Foundation

(Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' Grade University ♦ Approved by AICTE ♦ ISO 9001-2015 Certified

Campus: Green Fields, Vaddeswaram - 522 502, Guntur District, Andhra Pradesh, INDIA.

Phone No. 0863 - 2399999; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002 Ph: +91 - 866 - 2577715, Fax: +91-866-2577717.

Ref: KLEF/RO/COMMITTEE/2019-20

Date: 22-08-2019

Orders of the Vice-Chancellor dt.22-08-2019

### CIRCULAR

Sub: Constitution of Research Ethics Committee – Reg.

Ref: Letter dated 22.08.2019 from Dr. K L Narayana, Dean (R&D).

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As per the Orders of Hon'ble Vice Chancellor, Research Ethics Committee is constituted with the following members.

S.No.	Name of the Member	Position
1.	Dr. K L Narayana, Dean (R&D)	Chairman
2.	Dr.K. Rama Krishna, Dean (Quality)	Member
3.	Dr.G.S.N. Koteswara Rao, Assoc.Professor, KLEF College of Pharmacy	Member
4.	Dr.B.T.P. Madhav, Assoc.Dean (Academic Research)	Member
5.	Dr. Jayakumar Singh, Assoc.Dean (Sponsored Research)	Member
6	Dr.K. Giridhar, HoD-BT	Convener



*R.R.L. Kantam*  
(Prof.R.R.L. Kantam)  
Registrar

**REGISTRAR**  
Koneru Lakshmaiah Education Foundation  
(Deemed to be University)  
Green Fields, VADDESARAM-522 502.  
Guntur District, Andhra Pradesh



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### KLEF Ethics Committee Meeting

12-09-2019

The Ethics Committee meeting of Koneru Lakshmaiah Education Foundation was held on 12-09-2019 (11.00 AM) at the F008 conference hall, in the presence of the following expert members of the Ethics Committee.

S.No.	Name of the Member	Position
1.	Dr. K L Narayana, Dean (R&D)	Chairman
2.	Dr.K. Rama Krishna, Dean (Quality)	Member
3.	Dr.G.S.N. Koteswara Rao, Assoc.Professor, KLEF College of Pharmacy	Member
4.	Dr.B.T.P. Madhav, Assoc.Dean (Academic Research)	Member
5.	Dr. Jayakumar Singh, Assoc.Dean (Sponsored Research)	Member
6	Dr.K. Giridhar, HoD-BT	Convener

In continuous with the meeting on 22.08.2019, the ethical committee KLEF conducted a meeting on 12.09.2019 requesting human subjects and necessary approvals.

The meeting was commenced at 11 a.m. with introductory words by the convener followed by the remarks of other panel members.

The Committee resolved that a stipulated procedure should be followed for the procurement storage and disposal of chemical, and biological products to avoid the mishandling of the samples.

To avoid legal implications such product procurement and storage should be done after obtaining a clearance and approval from the ethics committee.

The PIs/Co-PIs involved in the research projects should maintain a register consisting of details of the sampled address, the institution where the research is being carried out, from where the samples are procured, date and time, type of sample, and authorized person details.

The committee resolved that to prepare intent to be filled by all the PIs for the authorized procurement of chemicals equipment, and biological products.

  
**Dr. K.L. NARAYANA**  
 DEAN (R & D)  
 K.L. UNIVERSITY  
 VADDESARAM (POST)-522 502  
 Adipalli Mandal, Guntur Dt



  
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Ref: KLEF/RO/COMMITTEE/2019-20

Date: 20-02-2020

Orders of the Vice-Chancellor dt.20-02-2020

### CIRCULAR

Sub: Constitution of Research Ethics Committee – Reg.

Ref: Letter dated 20.02.2020 from Dr. K L Narayana, Dean (R&D).

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As per the Orders of Hon'ble Vice Chancellor, Research Ethics Committee is constituted with the following members.

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1.	Dr. K L Narayana, Dean (R&D)	Chairman
2.	Dr.K. Rama Krishna, Dean (Quality)	Member
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### KLEF Ethics Committee Meeting

05-03-2020

The Ethics Committee meeting of Koneru Lakshmaiah Education Foundation was held on 05-03-2020 (3.00 PM to 5.30 PM) at the F008 conference hall, in the presence of the following expert members of the Ethics Committee.

S.No.	Name of the Member	Position
1.	Dr. K L Narayana, Dean (R&D)	Chairman
2.	Dr.K. Rama Krishna, Dean (Quality)	Member
3.	Dr.G.S.N. Koteswara Rao, Assoc.Professor, KLEF College of Pharmacy	Member
4.	Dr.B.T.P. Madhav, Assoc.Dean (Academic Research)	Member
5.	Dr. Jayakumar Singh, Assoc.Dean (Sponsored Research)	Member
6	Dr.K. Giridhar, HoD-BT	Convener

A Meeting was conducted onwith the following committee members to discuss bon ethical concerns regarding research article publications and conference publications

Minutes of the previous meeting were confirmed and finalized

The convener discussed the overall concerns and ethical issues connected with the publication of an article in journal/conference proceedings

Discussion was held regarding the submission of articles in journals and conferences and it is resolved to submit research articles to high-index journals like Scopus/WOS/ABDC and conferences in the Tier-1/Tier-2 category.

The research article should undergo thorough checking for plagiarism and ethical approval is needed when biological tissues are used

The databases like Scopus and WOS can be utilized for the preparation of literature reviews of articles and Turnitin / ithenticate should be used for plagiarism checking before submission to the journals/conference proceedings

Authors should aware of all ethical concerns regarding submission of the articles and procedure of withdraw and conflict of interest and acknowledgement of funding ..etc.

The chairman of the committee suggested to implement the ethical procedures in the submission of research articles to avoid legal issues.

  
**K.L. NARAYANA**  
 DEAN (R & D)  
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