



## Koneru Lakshmaiah Education Foundation

(Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' Grade University Approved by AICTE ISO 9001-2015 Certified

Campus: Green Fields, Vaddeswaram - 522 502, Guntur District, Andhra Pradesh, INDIA.

Phone No. 0863 - 2399999; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002 Ph: +91 - 866 - 2577715, Fax: +91-866-2577717

Ref: KLEF/RO/COMMITTEE/2022-23

Date: 23-08-2022

Orders of the Vice-Chancellor dt.23-08-2022

### CIRCULAR

Sub: Constitution of Research Ethics Committee – Reg.

Ref: Letter dated 23-08-2022 from Dr.B. Jayakumar Singh, Dean (R&D).

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As per the Orders of Hon'ble Vice Chancellor, Research Ethics Committee is constituted with the following members.

S.No.	Name of the Member	Position
1.	Dr.B. Jayakumar Singh, Dean (R&D)	Chairman
2.	Dr.K. Rama Krishna, Dean (Quality)	Member
3.	Dr.M. Janaki Ramaiah, Professor, BT	Member
4.	Dr.G.S.N. Koteswara Rao, Assoc.Professor, KLEF College of Pharmacy	Member
5.	Dr.B.T.P. Madhav, Director (Academic Research)	Member
6.	Dr.P. Paradha Saradhi, Assoc.Dean (R&D)	Member
7.	Dr.K. Giridhar, HoD-BT	Convener



*Jagadeesh*  
(Dr.A.Jagadeesh)

I/c.Registrar

**REGISTRAR**

Koneru Lakshmaiah Education Foundation

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Green Fields, VADDESWAREM-522 502.

Guntur District, Andhra Pradesh



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### KLEF Ethics Committee Meeting

08-09-2022

The Ethics Committee meeting of Koneru Lakshmaiah Education Foundation was held on 08-09-2022 (2.30 PM to 4.00 PM) at the F008 conference hall, in the presence of the following expert members of the Ethics Committee.

S.No.	Name of the Member	Position
1.	Dr.B. Jayakumar Singh, Dean (R&D)	Chairman
2.	Dr.K. Rama Krishna, Dean (Quality)	Member
3.	Dr.M. Janaki Ramaiah, Professor, BT	Member
4.	Dr.G.S.N. Koteswara Rao, Assoc.Professor, KLEF College of Pharmacy	Member
5.	Dr.B.T.P. Madhav, Director (Academic Research)	Member
6.	Dr.P. Paradha Saradhi, Assoc.Dean (R&D)	Member
7.	Dr.K. Giridhar, HoD-BT	Convener

The convener and chairman welcomed all the members and conducted the ethics committee on IPR policy and patent filing /publication /Grant related issues.

The committee resolved the following guidelines and ethical procedures in the IPR policy.


The inventors are required for disclose any conflict and interest or potential conflict interest of the inventors and /or they immediate family have a stake in a license or potential license company, then they are required to disclose the stake and/or they immediate family have in the company.

A license or an assignment of rights for a patent to a company in which the inventor has a stake shall be subject to the approval of the university.

In case of any disputes between the university and the inventors regarding the implementation of the IP policy, the aggrieved party may appeal to the registrar of the university.

Efforts shall be made to address the consumers of the aggrieved party. The VC decision in this regard shall be final and binding.

The convener and chairman thanked all the members of the ethics committee.

  
**DR. B. JAYAKUMAR SINGH**  
**DEAN (R&D)**  
**Koneru Lakshmaiah Education**  
**Foundation, A.P.-522 302.**



  
**(Dr.A.Jagadeesh)**  
**I/c.Registrar**

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Researchers should be sensitive to social and cultural values, undertake meaningful research be accountable for outcomes, and improve public trust.

For collaborative research, there must be a requirement for having appropriate MOU and MTA

Researchers should follow the guidelines of publications prescribed by the university research board.

Ghost Authorship and Gifted Authorship are not allowed, and the contribution of authors should be clearly identified.

The role of all authors should be clearly identified and justified.

The research documents with a percent level of plagiarism (<10%) or without identified misconduct shall be forwarded to the dean/dissemination.

The allegations regarding research issues can be reported to the dean with proper evidence and justification.

For investigation, the committee will be given access to inspect any reports, data, manuscripts, or any other material considered relevant to the inquiry.

The inquiry committee will take the final decision through broad concessions or a majority vote. It would suggest needful action based on the seriousness of research misconduct such as issuing a warning to suspend research and suggesting penalties or actions.

All the above reports are actions taken in context to research integrity and should be reported to the dean/head of institute/center/division.

Needful training /workshops should be held periodically for newly recruited/appointed scientific/research/technical staff as an orientation and induction practice to create awareness towards research integrity.

The chairman and convener thanked all the members for the suggestions given by the members to maintain research integrity in the institute.

**Dr. B. JAYAKUMAR SINGH**  
DEAN (R&D)  
Koneru Lakshmaiah Education  
Foundation, A.P.-522 302.



(Dr.A.Jagadeesh)  
I/c.Registrar

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Ref: KLEF/RO/COMMITTEE/2023-24

Date: 21-02-2023

Orders of the Vice-Chancellor dt.21-02-2023

### CIRCULAR

Sub: Constitution of Research Ethics Committee – Reg.

Ref: Letter dated 21-02-2023 from Dr.B. Jayakumar Singh, Dean (R&D).

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As per the Orders of Hon'ble Vice Chancellor, Research Ethics Committee is constituted with the following members.

S.No.	Name of the Member	Position
1.	Dr.B. Jayakumar Singh, Dean (R&D)	Chairman
2.	Dr.K. Rama Krishna, Dean (Quality)	Member
3.	Dr.M. Janaki Ramaiah, Professor, BT	Member
4.	Dr.G.S.N. Koteswara Rao, Assoc.Professor, KLEF College of Pharmacy	Member
5.	Dr.B.T.P. Madhav, Director (Academic Research)	Member
6.	Dr.P. Paradha Saradhi, Assoc.Dean (R&D)	Member
7.	Dr.K. Giridhar, HoD-BT	Convener



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## KLEF Ethics Committee Meeting

09-03-2023

The Ethics Committee meeting of Koneru Lakshmaiah Education Foundation was held on 09-03-2023 (2.30 PM to 4.00 PM) at the F008 conference hall, in the presence of the following expert members of the Ethics Committee.

S.No.	Name of the Member	Position
1.	Dr.B. Jayakumar Singh, Dean (R&D)	Chairman
2.	Dr.K. Rama Krishna, Dean (Quality)	Member
3.	Dr.M. Janaki Ramaiah, Professor, BT	Member
4.	Dr.G.S.N. Koteswara Rao, Assoc.Professor, KLEF College of Pharmacy	Member
5.	Dr.B.T.P. Madhav, Director (Academic Research)	Member
6.	Dr.P. Paradha Saradhi, Assoc.Dean (R&D)	Member
7.	Dr.K. Giridhar, HoD-BT	Convener

The Ethics committee meeting discussed the following points and provided guidelines as follows.

1. Research Integrity
2. Responsible for conduction of research
3. Reporting application
4. Reporting and reviewing of research misconduct and allegations
5. Sensitization and training

The research integrity revision/R&D division should provide information to researchers regarding all ethics of the research to prevent research misconduct and facilitate plagiarism checks before publication in peer-reviewed journals.

The research wing should encourage teaching/training/journal and other related activities and provide early progress updates.

All biomedical and health must follow ICMR national ethics guidelines and maintain research integrity in the conduct of research while ensuring the safety of research participants other applicable guidelines must also be followed and required approvals be obtained before initiating research.

Researchers should obtain approval of the ethics committee as per norms and declare a conflict of interest.

Research should be peer-reviewed in a time-bound manner by following principles of fairness, honesty, and the need to maintain confidentiality.



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Ref: KLEF/RO/COMMITTEE/2021-22

Date: 22-02-2022

Orders of the Vice-Chancellor dt.22-02-2022

### CIRCULAR

Sub: Constitution of Research Ethics Committee – Reg.

Ref: Letter dated 22-02-2022 from Dr. B. Jayakumar Singh, Dean (R&D).

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As per the Orders of Hon'ble Vice Chancellor, Research Ethics Committee is constituted with the following members.

S.No.	Name of the Member	Position
1.	Dr.B. Jayakumar Singh, Dean (R&D)	Chairman
2.	Dr. Rama Krishna, Dean (Quality)	Member
3.	Dr. Chakravarthy, Principal, KLEF College of Pharmacy	Member
4.	Dr. VeerabhadraRao, HoD, KLEF College of Agriculture	Member
5.	Dr.M. Janaki Ramaiah, Professor, BT	Member
6.	Dr.G.S.N. Koteswara Rao, Assoc.Professor, KLEF College of Pharmacy	Member
7.	Dr.B.T.P. Madhav, Assoc.Dean (R&D)	Member
8.	Dr. P. Paradha Saradhi, Assoc.Dean (R&D)	Member
9.	Dr.K. Giridhar, HoD-BT	Convener



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### KLEF Ethics Committee Meeting

11-03-2022

The Ethics Committee meeting of Koneru Lakshmaiah Education Foundation was held on 11-03-2022 (2.30 PM to 4.00 PM) at the F008 conference hall, in the presence of the following expert members of the Ethics Committee.

S.No.	Name of the Member	Position
1.	Dr.B. Jayakumar Singh, Dean (R&D)	Chairman
2.	Dr.K. Rama Krishna, Dean (Quality)	Member
3.	Dr.G. Chakravarthy, Principal, KLEF College of Pharmacy	Member
4.	Dr.K. VeerabhadraRao, HoD, KLEF College of Agriculture	Member
5.	Dr.M. Janaki Ramaiah, Professor, BT	Member
6.	Dr.G.S.N. Koteswara Rao, Assoc.Professor, KLEF College of Pharmacy	Member
7.	Dr.B.T.P. Madhav, Assoc.Dean (R&D)	Member
8.	Dr.P. Paradha Saradhi, Assoc.Dean (R&D)	Member
9.	Dr.K. Giridhar, HoD-BT	Convener

The convener and chairman welcomed the newly joined members and other members to the ethics committee meeting, the committee discussed and framed the guidelines for consultancy projects, non-governance organization (NGO) projects, internal funding, and seed money projects.

The consultancy must not be in conflict with university policies including those governing employment such as the code of conduct policy.

The consultancy must not be in conflict with the functions, objectives or interests of the university or damage the university's reputation.

At a minimum, the salary on or charge setup by the university must be applied to all the project budgets.

All consultancies are required to include overheads staff members shall not undertake external research activities where no financial agreement has been authorised by the university unless they are on leave without pay, approved by the dean concerned.

A research consultancy exists where an academic staff member provides research skills or expertise in return for remuneration from an external funder.

In consultancy projects 70:30 will be distributed between the PI and institute if the project is a research consultancy. If it is testing consultancy then 30:70.

In the execution of consultancy, NGO, internal funding, and seed money there should not be any conflict of interest. There should not be any financial and non-financial intents in internal



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and seed money projects. There should not be any teaching or coursework for other institutions.

The work is undertaken with an organization to which the university supplies goods or services.

The chairman and convener thanked all the members for their active participation and support for the meeting.

**Dr. B. JAYAKUMAR SINGH**  
DEAN (R&D)  
Koneru Lakshmaiah Education  
Foundation, A.P.-522 302.



(Dr.A.Jagadeesh)

I/c.Registrar

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