



## **SUSTAINABLE PURCHASE POLICY**

<b>Name of Document</b>	<b>SUSTAINABLE PURCHASE POLICY</b>
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<b>Policy/Code/ Manual/ Guideline</b>	Policy
<b>Organization</b>	KONERU LAKSHMAIAH EDUCATION FOUNDATION (Deemed to be University)
<b>Issuing Authority</b>	<b>REGISTRAR</b> KONERU LAKSHMAIAH EDUCATION FOUNDATION (Deemed to be University) Green Fields, Vaddeswaram – 522302 Guntur District, Andhra Pradesh, INDIA
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Sustainable purchase policy outlines a set of guidelines and principles that KLEF follows when making procurement decisions. It aims to prioritize environmentally friendly, socially responsible, and economically viable products and services.

**1. Environmental Impact Assessment:** Before making any purchase, a thorough environmental impact assessment of the product or service is conducted. This assessment will consider factors such as resource consumption, greenhouse gas emissions, waste generation, and potential environmental harm.

**2. Energy Efficiency:** Wherever possible, KLEF shall prioritize purchasing products that have a high level of energy efficiency and have earned certifications such as ENERGY STAR.

**3. Renewable Energy Sources:** In cases where products or services require continuous energy consumption, KLEF prioritizes those that utilize renewable energy sources or the products, which have a low carbon footprint.

**4. Recycled and Recyclable Materials:** KLEF gives preference to products made from recycled materials or that are easily recyclable at the end of their life cycle.

**5. Social Responsibility:** KLEF assesses the social impact of potential purchases, considering factors such as fair labour practices, worker safety, and suppliers' adherence to human right's standards.

**6. Local Sourcing:** Whenever feasible, KLEF prioritizes purchasing from local suppliers to reduce transportation-related emissions and support the local community.

**7. Reducing Single-Use Items:** KLEF encourages alternatives to single-use items and promote the use of reusable products within the organization.

**8. Sustainable Packaging:** KLEF encourages suppliers to use eco-friendly packaging that minimizes waste and is bio-degradable or easily recyclable.



**9. Longevity and Durability:** While making purchasing decisions, KLEF prioritizes products that are built to last and have a lower likelihood of becoming obsolete quickly.

**10. Certifications and Standards:** KLEF considers products and services that have earned recognized sustainability certifications or meet industry-specific sustainability standards.

**11. Supplier Engagement:** KLEF engages with our suppliers to encourage them to adopt sustainable practices, improve their environmental and social responsibility, and adhere to sustainable purchase policy.

**12. Monitoring and Reporting:** KLEF regularly monitors the effectiveness of sustainable purchase policy, track progress, and report on the sustainable purchasing initiatives to all stakeholders.

**13. Continuous Improvement:** KLEF seek opportunities on a continuous basis to improve sustainable purchasing efforts by staying informed about the latest developments in sustainable technologies and practices.

By implementing a sustainable purchase policy, KLEF aims to not only reduce its environmental impact but also contribute to a more sustainable future and aims to set an example for other businesses and organizations to follow. Data on environmental impact, resource consumption, and supplier compliance shall be collected and reported transparently to all stakeholders. This information shall be used to identify areas for improvement and set new sustainability goals.

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