

(Koneru Lakshmaiah Education Foundation) Estd. u/s 3 of UGC Act 1956

Green Fields, Vaddeswaram, (via) K.C. Works P.O. - 522 502, Guntur District, A.P. Phones: 08645-246948, 246615 'FAX: 08645-247249, 0866-2577902 Constituent College KLCE Accredited by NAAC with CGPA 3.76/4.00 Approved by A.I.C.T.E ± Accredited by N.B.A.± ISO 9001-2000 Certified

# **Academic Staff College**

## Report on induction programme for new joiners 27.04.2017 to 26.05.2017

Providing a comprehensive induction is essential to support new and beginning faculty members in the transition to the teaching profession or a new institution.

New joiners need to understand the culture and ethos of the Institution, the professional obligations and be supported to develop the teaching practice and integrate into the university professional learning communities and research activities. Assisting faculty members at the beginning of the careers helps build teaching and research excellence and improve student outcomes, improves faculty wellbeing and resilience and retains faculties in the profession.

The induction programme for new joiners is from 27.04.2017 to 26.05.2017 at Jasmine hall to introduce the members to various undertakings of the university. The initial session was on setting the expectations, Awareness on Rules , Regulations and Methodologies ,KLU Campus guide and KLU Story

The induction programme comprised of five competencies as indicated below.

### 1.COMPETENCY: Academics

- 1. Introduction to KLU Academics, Importance of Outcome Based Education and Curriculum Design practice
- 2. Course Delivery –Practice
- 3. Introduction to Course Handout, BTL and Practicing Course Handout with BTL
- 4. Delivery Methodologies and ALMS in KLU Practice delivery methods
- 5. Introduction to evaluation and assessments, Types of Assessments, Creative Questions and Question Bank Preparation

### 2.COMPETENCY: Administration

- 1. Opening remarks for administration
- 2. Faculty Roles and Responsibilities, HR Policies
- 3. Opening remarks of Student Affairs

### 3.COMPETENCY: Admin, R & D and Quality

- Overview of Placements and progressions, KLU Quality operations, Counselling, KLU Centre for innovations, incubation and entrepreneurship, KLU Excellency Centre and collaboration,
- 2. KLU Research Academic Research, Sponsorship and Funds,

### **4.COMPETENCY: Extension Activities**

1. KLU Library, IT Services, KLU International affairs, KLU Practice School, KLU Strategic development National and International

#### **5.COMPTENCY: Professional Skills**

- 1. Impactful communication skills
- 2. Using Analogies to simplify the complex subjects
- 3. Power of Language
- 4. Introduction to Motivation Motivating Others
- 5. Active Listening and Classroom Handling Skills
- 6. Multiple Intelligence and Learning styles
- 7. Aligning MI, BTL and LS to ALMs Practice and presentation of ALMs
- 8. Digital and Social Learning
- 9. Planning digital learning and self-learning in session plans and Assessments
- 10. Session planning with ALMS

The training largely relied on lecturettes aided by power point presentations. The delivery method was largely interactive which allowed sharing of learning experiences between the participants and trainers. There were also role plays as well as group assignments.

### Resource persons:

- Dr.LSS Reddy, Vice Chancellor
- Dr. A.Jagadeesh, Dean, Faculty & Staff Affairs
- Dr. K.Subba Rao, Principal, COE
- Dr. V.Rajesh, Principal, Academic Staff College
- Dr. K.Sarat Kumar, Dean –Planning and Development
- Dr. K.Thirupathi Rao, Associate Dean, Curriculum Aspects
- Mr.V.Hari Kiran, Associate Dean, Teaching & Learning Process
- Dr. A.Anand Kumar, Principal, S&H
- Dr. Habbibulla Khan, Dean ,Student Affairs
- Dr. A.Srinath ,HOD-ME
- Mr. V.Shanmukha Prasad ,Associate Dean, OBE & Evaluation
- Dr.K.L.Narayana, Dean R& D
- Dr.Ch.Hanumantha Rao, Dean Quality
- Dr.D.Prasanna Kumar ,Associate Dean Counselling
- Dr.K.Rajasekhar, Associate Dean, IPR&IIE
- Dr.K.Shyam Prasad, Associate Dean, Excellency Centres and Collaboration
- Dr.K.Ch.SriKavya, Associate Dean, Academic Research
- Dr.B.J.K.Singh, Associate Dean, Sponsored& Internal Funded Research
- Dr.M.Kishore Babu . HOD –MBA

- Dr.Y.V.Hanumantha Rao, Associate Dean, Practice School
- Mr.P.Prasanth Kumar, Associate Dean, Strategic development Nationalisation and Internationalisation
- Prof.RamaS.Patnaik, ASC

The assessment was carried out as a tool to re-embrace the learning with specially designed questionnaire on various topics of the induction programme and all the participants actively took part in it. It was self educative and the members were able self-assess their areas of improvement.

## The outcomes of induction programme

- 1. The socialization of the new faculty to the university culture and ethos.
- 2. Further development of knowledge and skills which are necessary for good teaching
- 3. Acquainted oneself with BTL, ALMS, Assessment methods, PEO, OBE, CO and course hand out and its preparation
- 4. Aware of the opportunities in KLU R&D and Quality
- 5. Timing and sequencing of opportunities in various extension activities namely KLU Library, sports, practice school, international affairs and strategic planning
- 6. Understood the need for improvement and how to develop professional skills



Dr.LSS Reddy, Vice Chancellor addressing new joiners at the induction program



Dr.V.Rajesh, Principal, Academic Staff College, creating awareness on rules and regulations and methodologies



Dr.Jagadeesh, Dean Faculty & staff affairs, addressing the new joiners



Dr. K.Subba rao, Principal, COE, addressing the new joiners



Dr. A.Anand Kumar, Principal, S&H, Interacting with New Joinee faculty on Administration.



Dr.K,Sarath Kumar, Dean-Planning and Development, presenting KLU Campus guide and Story



Dr.K.L.Narayana, Dean, R&D, delivering his insights extensively on "overview of KLU Research"



Dr.Ch.Hanumantha Rao, Dean, Quality, delivering outlook on "Overview of KLU Quality Operations"



Dr. Habibulla Khan, Dean, Student Affairs, giving the outlook of student affairs of KLU



Dr.A.Srinath, HOD, ME, Explaining the delivery methodologies and ALMS in KLU.



Mr.V.Hari Kiran, Associate Dean, Teaching and Learning explaining about course delivery and practice



Dr.K.Thirupathi Rao, Associate Dean, Curriculum Aspects, explaining the curriculum design and practice



Mr.V.Shanmukha Prasad, Associate Dean, OBE and Evaluation , delivering instruction on evaluation and assessment







New Joiners faculty having discussions on ALM Role play for their respective course





New Joiners faculty presenting their role plays on various course materials



Dr.D.Prassanna kumar, Associate Dean, counselling, delivering his insights on "counselling at KLU"



Dr.YV. Hunumantha Rao, Associate Dean, Practice school, explaining dynamics of KLU Practice school



Dr.Shiva RAJ, delivering his insights on "KLU Library"



Dr.Querooshi, delivering his insights on "KLU sports"





Prof. Rama S Patnaik, ASC interacting with new joinee faculty



Dr.K.Shyam Prasad, Associate Dean, Excellency Centers and Collaboration introducing the functions of KLU excellency center and collaboration.



Dr.K.Ch.K.Sri Kavya, Associate Dean, Academic Research, giving out the importance of academic research



Dr.B.J.K. Singh, Associate Dean, Sponsored and Internal Funded Research explaining the different ways of getting funds for research



Dr.M.Kishore Babu, HOD, MBA giving out the overview of KLU international affairs



Induction programme participants group photo



Participant receiving certificate after the completion of the programme





Participants receiving certificate after the completion of the programme